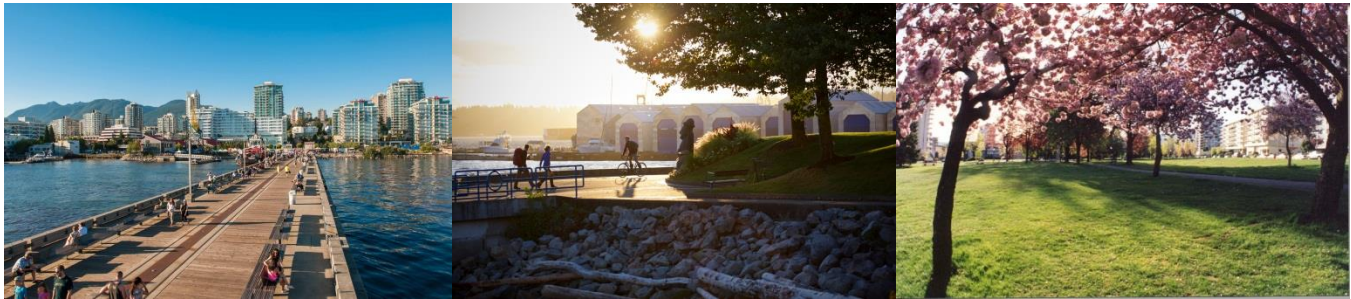


## Living City Grant – 2021 Application Form



**Deadline for submissions: March 12, 2021**

### PART I | APPLICANT INFORMATION

**GRANT AMOUNT REQUESTED:** \$ \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Name of Person Completing this Application:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Registered Society No.:** \_\_\_\_\_ **Date of Registration:** \_\_\_\_\_  
(if applicable)

**If your application is successful, please provide the correct name of the Organization or Person to whom the cheque is to be made payable:**

# PART II | PROJECT DESCRIPTION

Project Name: \_\_\_\_\_

**Briefly describe the proposed project, including purpose, goals, objectives, environmental / social benefits and target audience:**

(Supporting documents may be attached if necessary)

**Briefly describe who will be undertaking / overseeing the project:**

**Project Timeline:**

(All projects must be completed within one year of applicant receiving funds)

NOTE: An interim report *must* be submitted 6 months after receiving initial funding, listing any program events and deliverables to date. A final report is due 12 months after receiving funding. Reporting forms can be found at [www.cnv.org/LivingCityGrant](http://www.cnv.org/LivingCityGrant).

**Project Evaluation:**

(Briefly describe how you will evaluate the success of this project)

## PART III | PROJECT BUDGET

Itemize all estimated expenses and all sources of revenue, including in-kind contributions: (Supporting documents may be attached if necessary)

Item	Amount requested from LCGP	Organization contribution		Other revenue*	Project Total**
		In-kind	Cash		
(please use categories as appropriate)					
<b>Salaries/benefits</b>					
<b>Contract Fees</b>					
<b>Honoraria</b>					
<b>Office Supplies</b> _____					
<b>Promotional</b> _____					
<b>Equipment</b> _____					
<b>Other</b> _____					
<b>Other</b> _____					
<b>Other</b> _____					
<b>Other</b> _____					
<b>TOTALS</b>					

### NOTES:

\*For "Other revenue" please list the source and contact details on an attached page.

\*\*The "Project Total" column must consist of the total of LCGP (Living City Grant Program) funding, organization in-kind and cash contributions, and any revenue from other sources.

## **PART IV | CITY CONTRIBUTION**

**Provide a brief history of your organization / group and its mandate:**

**Describe how your project aligns with the Living City Grant Program Terms of Reference:**  
(Terms of Reference can be found at [www.cnv.org/LivingCityGrant](http://www.cnv.org/LivingCityGrant))

**How will the City's contribution be recognized?**

Has your organization supported this application?      YES       NO

Name, title and signature of two (2) members from the organization / group:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

**Please submit your completed form to:**  
Living City Grant Program, Planning - Environmental Sustainability  
City of North Vancouver, 141 West 14th Street, North Vancouver, BC V7M 1H9

Email: livingcitygrant@cnv.org | Phone: 604.983.7331

[www.cnv.org/LivingCityGrant](http://www.cnv.org/LivingCityGrant)

*Personal Information contained on this form is collected under the Local Government Act provision authorizing the establishment of municipal grants and will be used only for the purpose of project/service/programs.*