



**AGENDA FOR THE REGULAR MEETING OF COUNCIL TO  
COMMENCE AT 6:00 PM, IN THE COUNCIL CHAMBER, CITY  
HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON  
MONDAY, NOVEMBER 19, 2018.**

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**MONDAY, NOVEMBER 19, 2018  
COUNCIL MEETING – 6:00 PM**

**“LIVE” BROADCAST VIA CITY WEB SITE [www.cnv.org](http://www.cnv.org)**

**CALL TO ORDER**

**APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, November 19, 2018.

**ADOPTION OF MINUTES**

2. Special Council Meeting Minutes, October 15, 2018.
3. Inaugural Council Meeting Minutes, November 5, 2018.

**PROCLAMATION**

Adoption Awareness Month – November 2018

**PUBLIC INPUT PERIOD**

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.”

The time allotted for each speaker appearing before Council during the Public Input Period is two minutes, with the number of speakers set at five persons. Speakers’ presentations will be audio and video recorded, as well as live-streamed on the Internet, and will form part of the public record.

To make a submission to Council during the Public Input Period, a person must complete the paper Public Input Period sign-up form at City Hall prior to the Regular Council Meeting. A person who fails to complete, or only partially completes, the Public Input Period sign-up form will not be permitted to make submissions to Council during the Public Input Period. The sign-up sheet will be available on the table in the lobby outside the Council Chamber from 5:30 pm until 5:55 pm on the night of the Council meeting.

When appearing before Council, speakers are requested to state their name and address for the record. Speakers may display materials on the document camera at the podium in the Council Chamber and provide written materials to the City Clerk for distribution to Council, only if these materials have been provided to the City Clerk by 4:00 pm on the date of the meeting.

The Public Input Period provides an opportunity for input only, without the expectation of response from Council, and places the speaker’s concern on the record.

Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as set out in section 12.25(2).

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting and to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda and an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Mayor Buchanan” or “Your Worship” and address Councillors as “Councillor, followed by their surname.”

## **CONSENT AGENDA**

The following Items **\*4, \*5, \*6, \*7, \*8 and \*9** (see Agenda pages 2 and 3) are listed in the Consent Agenda and may be considered separately or in one motion:

### **RECOMMENDATION:**

**THAT** the recommendations listed within the “Consent Agenda” be approved.

## **START OF CONSENT AGENDA**

### **CORRESPONDENCE**

- \*4. Board in Brief, Greater Vancouver Regional District, Metro Vancouver September 28, 2018 – File: 01-0400-60-0006/2018**

Re: Metro Vancouver – Board in Brief

### **RECOMMENDATION:**

**THAT** the correspondence of Metro Vancouver, dated September 28, 2018, regarding the “Metro Vancouver – Board in Brief”, be received and filed.

- \*5. Board in Brief, Greater Vancouver Regional District, Metro Vancouver October 26, 2018 – File: 01-0400-60-0006/2018**

Re: Metro Vancouver – Board in Brief

### **RECOMMENDATION:**

**THAT** the correspondence of Metro Vancouver, dated October 26, 2018, regarding the “Metro Vancouver – Board in Brief”, be received and filed.

## **BYLAW – ADOPTION**

- \*6. “Highway Closing Bylaw, 2018, No. 8678” (Closing and removal of highway dedication of portions of Eastern Avenue and laneway off the 100 Block East 22<sup>nd</sup> Street)**

### **RECOMMENDATION:**

**THAT** “Highway Closing Bylaw, 2018, No. 8678” (Closing and removal of highway dedication of portions of Eastern Avenue and laneway off the 100 Block East 22<sup>nd</sup> Street) be adopted, signed by the Mayor and City Clerk and affixed with the corporate seal.

**CONSENT AGENDA – Continued**

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF**

**\*7. Results of the General Local Election Held in the City of North Vancouver on October 20, 2018 – File: 09-4200-20-0059/1**

Report: City Clerk, November 13, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the City Clerk, dated November 13, 2018, entitled “Results of the General Local Election Held in the City of North Vancouver on October 20, 2018”:

**THAT** the Certificate of the Chief Election Officer dated November 13, 2018, containing the results of the General Local Election (Mayor, Councillors and School Trustees), held in the City of North Vancouver on October 20, 2018, be received and recorded in full in the Minutes.

**\*8. 2019 Schedule of Council Meetings – File: 01-0550-01-0001/2018**

Report: City Clerk, November 13, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the City Clerk, dated November 13, 2018, entitled “2019 Schedule of Council Meetings”:

**THAT** the 2019 Schedule of Council Meetings be endorsed.

**\*9. 2019 Council Committees and Appointments – File: 01-0530-01-0001/2018**

Report: City Clerk, November 13, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the City Clerk, dated November 13, 2018, entitled “2019 Council Committees and Appointments”:

**THAT** the 2019 Council Committees and Appointments effective November 19, 2018 to December 2, 2019, be endorsed.

**END OF CONSENT AGENDA**

**BYLAW – ADOPTION**

10. **“Highway Closing and Disposition Bylaw, 2018, No. 8664” (Closing and removal of highway dedication on portions of road between 2545 and 2601 Lonsdale Avenue and disposition of proposed parcel #1)**

**RECOMMENDATION:**

**THAT** “Highway Closing and Disposition Bylaw, 2018, No. 8664” (Closing and removal of highway dedication on portions of road between 2545 and 2601 Lonsdale Avenue and disposition of proposed parcel #1) be adopted, signed by the Mayor and City Clerk and affixed with the corporate seal.

**CORRESPONDENCE**

11. **North Vancouver City Firefighters Local 296 Foundation, November 4, 2018 – File: 01-0230-01-0001/2018**

Re: Request for Funding – Park and Tilford Hi-Light Festival

*See Information Report of the Budget Analyst dated November 13, 2018.*

12. **Hootie Johnston, Sponsorship Coordinator, 2018 Operation Red Nose North Shore, October 24, 2018 – File: 01-0320-01-0001/2018**

Re: Request for Sponsorship

*See Information Report of the Budget Analyst, dated November 13, 2018.*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF**

13. **2018 Children and Youth Initiatives Fund – Special Project Grant Applications – File: 05-1850-20-0003/2018**

Report: Coordinator, Community Services, November 15, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Coordinator, Community Services, dated November 15, 2018, entitled “2018 Children and Youth Initiatives Fund – Special Project Grant Applications”:

*Continued...*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF – Continued**

**13. 2018 Children and Youth Initiatives Fund – Special Project Grant  
Applications – File: 05-1850-20-0003/2018 – Continued**

**THAT** the following Children and Youth Initiatives Fund grant allocations totaling \$20,500 for 2018 be approved:

<b>Capilano Community Services Society</b>	
Ready, Set, Cook! .....	\$3,000
<b>Carson Graham Secondary School</b>	
Gender-Sexuality Alliance Workshop .....	\$1,200
<b>Jack.org</b>	
Talk at the Top Regional Summit .....	\$1,000
<b>Kenneth Gordon Maplewood School</b>	
Multi-Sensory Outdoor Facility .....	\$1,500
<b>Mountainside Secondary School</b>	
Wellness.....	\$1,000
<b>North Shore Crisis Services Society</b>	
Peace Camp .....	\$1,500
<b>North Shore Women’s Centre</b>	
Fearless: Girls’ Empowerment Camp.....	\$1,500
<b>Presentation House Theatre</b>	
Hot Pink Collective Youth Engagement Events.....	\$3,000
<b>Queen Mary Elementary School</b>	
Youth Empowerment and Self-Advocacy: iGirl & iGuy .....	\$600
<b>RC Life Skills Society</b>	
Griffins Boxing Program via Life Skills Organization .....	\$1,500
<b>Sutherland Secondary School</b>	
Meatless Monday Club.....	\$500
<b>Vancouver Coastal Health</b>	
The Anti Social Social Club .....	\$1,200
<b>West Coast Boys Club Network Foundation</b>	
Boys Club Network Club .....	\$3,000
<b>TOTAL .....</b>	<b>\$20,500</b>

**THAT** the following applications be denied:

<b>Artists for Kids</b>	Youth Asst. Workshop
<b>Hollyburn Family Services Society</b>	Youth Unedited
<b>Mountainside Secondary School</b>	Mountainside Cares
<b>North Shore Multicultural Society</b>	Back to School Follow Up
<b>North Shore Restorative Justice Society</b>	SpeakOut Dialogue Series
<b>North Vancouver Community Arts Council</b>	Art & Mycology
<b>St. Edmund’s Parish</b>	Musical Fundraiser
<b>Sum Trade Corp.</b>	Booster Land

*Continued...*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF – Continued**

**13. 2018 Children and Youth Initiatives Fund – Special Project Grant Applications – File: 05-1850-20-0003/2018 – Continued**

**THAT** a copy of Council’s resolution be sent to District of North Vancouver and the North Vancouver School Board (District #44) for their information;

**THAT** the Children and Youth Initiatives Grant Committee be thanked for their participation;

**AND THAT** staff be directed to review the Children and Youth Initiatives Fund and report back on opportunities to improve the efficiency and effectiveness of the granting processes and adequacy of funding levels.

**14. Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691 (Enactment Date) – File: 09-3900-03-0001/1**

Report: Manager, Business Services, November 13, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Manager, Business Services, dated November 13, 2018, entitled “Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691 (Enactment Date)”:

**THAT** “Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691” (Enactment Date) be considered.

*Item 15 refers.*

**BYLAW – FIRST, SECOND AND THIRD READINGS**

**15. “Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691” (Enactment Date)**

**RECOMMENDATION:**

**THAT** “Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691” (Enactment Date) be given first, second and third readings.

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF**

**16. Developing a Pilot E-Bike Share System – File: 16-8330-05-0001/1**

Report: Manager, Transportation Planning, and Sustainable Transportation  
Coordinator, November 14, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Manager, Transportation Planning, and the Sustainable Transportation Coordinator, dated November 14, 2018, entitled “Developing a Pilot E-Bike Share System”:

**THAT** staff be directed to develop an Expression of Interest for a third party owned and operated e-bike share system, under a licence agreement with the City of North Vancouver;

**THAT** staff develop a licensing framework and report back with required resources to support a pilot e-bike share system;

**AND THAT** staff collaborate with the District of North Vancouver and District of West Vancouver toward an integrated North Shore e-bike share system.

**17. Council Conference Attendance – Local Government Leadership Academy (LGLA) 2019 Elected Officials Seminar – LMLGA Region – January 15-17, 2019 – File: 01-0390-01-0001/2018**

Report: City Clerk, November 13, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the City Clerk, dated November 13, 2018, entitled “Council Conference Attendance – Local Government Leadership Academy (LGLA) 2019 Elected Officials Seminar – LMLGA Region – January 15-17, 2019”:

**THAT** Council members be authorized to attend the LGLA 2019 Elected Officials Seminar – LMLGA Region, to be held January 15-17, 2019, in Richmond, BC;

**THAT** the expenses be paid in accordance with City Policy;

**AND THAT** the funds be provided from the Conference Education Travel Account.

## **PUBLIC CLARIFICATION PERIOD**

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask questions for clarification regarding an item on the Regular Council Agenda. If more than one person wishes to ask a question, the Mayor will divide the 10 minutes equally. The Mayor will ask each person "What is your question?" and decide if the question is related to an item on the Regular Council Agenda. After 10 minutes, the Public Clarification Period concludes and the Regular Council Meeting reconvenes.

## **INQUIRIES**

## **NEW ITEMS OF BUSINESS**

## **NOTICES OF MOTION**

### **CITY CLERK'S RECOMMENDATION:**

**THAT** Council recess to the Committee of the Whole, Closed session, pursuant to Section 90(1)(e) of the *Community Charter*.

Sections 89, 90 and 92 of the *Community Charter* are listed in their entirety within this agenda package.

## **REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

## **ADJOURN**





## COMMUNITY CHARTER

### DIVISION 3 – OPEN MEETINGS

#### General rule that meetings must be open to the public

- 89** (1) A meeting of a council must be open to the public, except as provided in this Division.
- (2) A council must not vote on the reading or adoption of a bylaw when its meeting is closed to the public.

#### Meetings that may or must be closed to the public

- 90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
  - (c) labour relations or other employee relations;
  - (d) the security of the property of the municipality;
  - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
  - (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
  - (g) litigation or potential litigation affecting the municipality;
  - (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
  - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
  - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

*Continued...*



## COMMUNITY CHARTER

### DIVISION 3 – OPEN MEETINGS

#### Meetings that may or must be closed to the public – *Continued*

- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*];
  - (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
  - (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
  - (o) the consideration of whether the authority under section 91 [*other persons attending closed meetings*] should be exercised in relation to a council meeting.
- (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (a) a request under the *Freedom of Information and Protection of Privacy Act*, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;
  - (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
  - (c) a matter that is being investigated under the *Ombudsman Act* of which the municipality has been notified under section 14 [*ombudsman to notify authority*] of that Act;
  - (d) a matter that, under another enactment, is such that the public must be excluded from the meeting.
- (3) If the only subject matter being considered at a council meeting is one or more matters referred to in subsection (1) or (2), the applicable subsection applies to the entire meeting.

#### Requirements before meeting is closed

- 92** Before holding a meeting or part of a meeting that is to be closed to the public, a council must state, by resolution passed in a public meeting:
- (a) the fact that the meeting or part is to be closed; and
  - (b) the basis under the applicable subsection of section 90 on which the meeting or part is to be closed.