



NORTH VANCOUVER MUNICIPAL COMMUNITY GRANT APPLICATION



Submission Deadline: January 31st each year**

**** Please note: The City of North Vancouver has an additional intake of applications with a deadline of September 15th.**

PLEASE NOTE: This application form is for the City of North Vancouver and the District of North Vancouver **only**. The District of West Vancouver now has a separate Community Grants Program, which can be found at: <https://westvancouver.ca/be-involved/grants-awards/community-grants>.

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court of agent duly authorized under another Act.

**Before completing this form, please refer to the
NORTH VANCOUVER MUNICIPAL COMMUNITY GRANT GUIDELINES**

Operating Grant Application Form

Applicant Summary			
Organization Name:			
Amount Requested:	CNV	DNV	
Why is Operating funding needed? Identify specifically how this funding will be used. (Maximum 100 words)			
	How many individuals did your organization serve directly last year?	How much municipal grant money was received last year?	How much municipal grant money was applied for last year?
CNV			
DNV			
e.g.: You may <i>directly</i> serve a single mother, her children may benefit <i>indirectly</i> .			

Explain how you calculate the number of clients directly served. (Maximum 50 words)

Please identify the specific criteria you will use to evaluate your organization’s results and how you measure success. How does your organization evaluate the goals and objectives set out by your Board, e.g. strategic planning, outside accreditation, surveys, etc. (Maximum 100 words)

Operating Budget			
For your Fiscal Year commencing:			
		Is Funding Confirmed?	
Revenue	Amount	Yes	No
City of North Vancouver	\$		
District of North Vancouver	\$		
Additional revenue sources (e.g. Gaming, Donations, Provincial, Federal)			
	\$		
	\$		
	\$		
In-kind Sources			
Total Income	\$		
Expenses			Amount \$
Salaries, benefits, mandatory employment costs			
Contract fees			
Other costs (please specify):			
Total Operating Expenses			\$
Please check the appropriate box if you have received a Permissive Tax Exemption and indicate amount:			
CNV:	\$		DNV: \$

Conditions of Funding

Please refer to the North Vancouver Municipal Community Grants Guidelines for all conditions of funding. Note that unused funds provided by the municipalities described in the application form must be returned. If the application form contains misrepresentations, the full amount of the grant may be repayable to the municipality.

Signatures

We certify that, to the best of our knowledge, the information provided in this North Vancouver Municipal Community Grant request is accurate and complete and is endorsed by the organization which we represent.

We certify that, to the best of our knowledge, the organization that we represent is a society in good standing and is up-to-date with annual report filings.

If our organization receives a North Vancouver Municipal Community Grant we agree to the conditions set out above and to any other conditions approved by Council.

Executive Director – Signature

Date

Print Name

Board Chair or Signing Officer – Signature

Date

Print Name