



## Fundamental Building Commissioning Report Cover Page for Buildings Designed to meet ASHRAE 90.1-2010 or NECB-2011

Last updated November 18, 2013

**Instructions:** *Applicable to Building Permits applied for on or after December 20, 2013.*

*Please submit the completed cover page along with the Fundamental Building Commissioning Report to the Manager of Inspections, Community Development, City of North Vancouver.*

### Project Details

Building Permit #: \_\_\_\_\_

Building Address: \_\_\_\_\_

The undersigned has reviewed the above-noted project, and implemented the following fundamental best practice commissioning procedures as defined by LEED Canada - NC Green Building Rating System™:

- Engage a commissioning authority that does not include individuals directly responsible for project design or construction management.
- Review the design intent and the basis of design documentation.
- Incorporate commissioning requirements into the construction documents.
- Develop and utilize a commissioning plan.
- Verify installation, functional performance, training and operation and maintenance documentation.
- Complete a commissioning report.

The sole purpose of our reviews has been to verify and ensure that base building elements and systems are designed, installed and calibrated to operate as intended. We have not reviewed the working drawings or conducted site reviews for any other purpose.

These fundamental best practice commissioning procedures have now been completed in a satisfactory manner. Therefore, we give our assurance that the above-noted project, as mentioned in our report, has been commissioned as intended for this project.

Name: \_\_\_\_\_ (please print)

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_ (affix professional seal if applicable)

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### **Office Use Only**

CNV Energy Case #: \_\_\_\_\_