



**AGENDA FOR THE REGULAR MEETING OF COUNCIL TO  
COMMENCE AT 6:00 PM, IN THE COUNCIL CHAMBER, CITY  
HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON  
MONDAY, NOVEMBER 26, 2018.**

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**MONDAY, NOVEMBER 26, 2018  
COUNCIL MEETING – 6:00 PM**

**“LIVE” BROADCAST VIA CITY WEB SITE [www.cnv.org](http://www.cnv.org)**

**CALL TO ORDER**

**APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, November 26, 2018.

**ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, November 19, 2018.

**PUBLIC INPUT PERIOD**

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.”

The time allotted for each speaker appearing before Council during the Public Input Period is two minutes, with the number of speakers set at five persons. Speakers’ presentations will be audio and video recorded, as well as live-streamed on the Internet, and will form part of the public record.

To make a submission to Council during the Public Input Period, a person must complete the paper Public Input Period sign-up form at City Hall prior to the Regular Council Meeting. A person who fails to complete, or only partially completes, the Public Input Period sign-up form will not be permitted to make submissions to Council during the Public Input Period. The sign-up sheet will be available on the table in the lobby outside the Council Chamber from 5:30 pm until 5:55 pm on the night of the Council meeting.

When appearing before Council, speakers are requested to state their name and address for the record. Speakers may display materials on the document camera at the podium in the Council Chamber and provide written materials to the City Clerk for distribution to Council, only if these materials have been provided to the City Clerk by 4:00 pm on the date of the meeting.

The Public Input Period provides an opportunity for input only, without the expectation of response from Council, and places the speaker’s concern on the record.

Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as set out in section 12.25(2).

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting and to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda and an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Mayor Buchanan” or “Your Worship” and address Councillors as “Councillor, followed by their surname.”

## **CONSENT AGENDA**

The following Items \*3, \*4 and \*5 are listed in the Consent Agenda and may be considered separately or in one motion:

### **RECOMMENDATION:**

**THAT** the recommendations listed within the “Consent Agenda” be approved.

## **START OF CONSENT AGENDA**

### **CORRESPONDENCE**

- \*3. Board in Brief, Greater Vancouver Regional District, Metro Vancouver November 16, 2018 – File: 01-0400-60-0006/2018**

Re: Metro Vancouver – Board in Brief

### **RECOMMENDATION:**

**THAT** the correspondence of Metro Vancouver, dated November 16, 2018, regarding the “Metro Vancouver – Board in Brief”, be received and filed.

### **BYLAW – ADOPTION**

- \*4. “Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691” (Enactment Date)**

### **RECOMMENDATION:**

**THAT** “Business Licence Bylaw, 2018, No. 8640, Amendment Bylaw, 2018, No. 8691” (Enactment Date) be adopted, signed by the Mayor and City Clerk and affixed with the corporate seal.

## **REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF**

- \*5. Council Conference Attendance – Preauthorization – File: 01-0340-01-0001/2018**

Report: City Clerk, November 21, 2018

### **RECOMMENDATION:**

**PURSUANT** to the report of the City Clerk, dated November 21, 2018, entitled “Council Conference Attendance – Preauthorization”:

**THAT** Council Conference Attendance Policy No. C99C be amended to include preauthorization for attendance to the annual Local Government Leadership Academy (LGLA) Conference.

## **END OF CONSENT AGENDA**

**DELEGATION**

**Patrick Stafford-Smith, CEO, North Vancouver Chamber  
– File: 01-0230-20-0039/2018**

Re: Update – Economic Partnership North Vancouver (EPNV) Program

**CORRESPONDENCE**

**6. Patrick Stafford-Smith, CEO, North Vancouver Chamber, August 16, 2018  
– File: 01-0230-20-0039/2018**

Re: Update – Economic Partnership North Vancouver (EPNV) Program

*Item 7 refers.*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF**

**7. Economic Partnership North Vancouver – Renewal of Funding Support  
– File: 13-6750-25-0003/1**

Report: Manager, Business Services, November 20, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Manager, Business Services, dated November 20, 2018, entitled “Economic Partnership North Vancouver – Renewal of Funding Support”:

**THAT** staff be directed to bring forward an annual request for \$70,000 as part of the 2019-2028 Project Plan process for the City’s share of costs for the Economic Partnership North Vancouver for the years 2019, 2020 and 2021;

**AND THAT** City funding support for this initiative be subject to matching funding from the District of North Vancouver and funding from Western Economic Diversification.

**PRESENTATION**

**Coordinator, Community Services – File: 10-5120-20-0001/2018**

Re: CNV4ME and “School the City” Project Update

*Item 8 refers.*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF – Continued**

**8. CNV4ME and “School the City” Project Update – File: 10-5120-20-0001/2018**

Report: Coordinator, Community Services, November 21, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Coordinator, Community Services, dated November 21, 2018, entitled “CNV4ME and “School the City” Project Update”:

**THAT** the “School the City” Activity Kit be approved for future distribution to schools and educators in the City of North Vancouver;

**AND THAT** a 2019 Project Sheet for \$50,000 to fund the “School the City” program be considered as part of the 2019-2028 Financial Plan process.

**9. UBCM Age-Friendly Communities Grant Application – File: 10-5000-20-0001/1**

Report: Community Planner, November 14, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Community Planner, dated November 14, 2018, entitled “UBCM Age-Friendly Communities Grant Application”:

**THAT** Council support the proposed activities and provide overall grant management for the “Integrating Multicultural Seniors in an Age-Friendly Community” program grant application to the Union of BC Municipalities 2019 Age-Friendly Communities Program.

**10. 2018 Round Two Community Grant Recommendations  
– File: 05-1850-20-0005/2018**

Report: Chair, Social Planning Advisory Committee, November 21, 2018

**RECOMMENDATION:**

**PURSUANT** to the report of the Chair, Social Planning Advisory Committee, dated November 21, 2018, entitled “2018 Round Two Community Grant Recommendations”:

**THAT** grants be allocated to the following organizations from the 2018 Community Grants Budget:

*Continued...*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF – Continued**

**10. 2018 Round Two Community Grant Recommendations  
– File: 05-1850-20-0005/2018 – Continued**

**Grant Applications Recommended:**

Big Sisters of the Lower Mainland (Operating)	\$1,000
Cerebral Palsy Association of BC (Program – Jason & Rand Equipment Fund for People with Cerebral Palsy in North Vancouver)	\$500
(The) Compassionate Friends North Shore (Operating)	\$500
Family Services of the North Shore (Program – Jessie's Legacy Eating Disorders Prevention and Awareness Program)	\$500
Fresh Air Learning Society Vancouver (Program – Nearby Nature – Learning in Local Natural Spaces)	\$4,000
Hollyburn Family Services Society (Program – Life Success Program)	\$960
Hollyburn Family Services Society (Program – NS Youth Safe House)	\$2,000
Hollyburn Family Services Society (Program – Seniors Safe House)	\$3,700
Hollyburn Family Services Society (Program – The 4 R's)	\$2,000
Hollyburn Family Services Society (Program – Youth Education Navigator)	\$1,000
Hollyburn Family Services Society (Program – Wired 4 Success)	\$1,000
Living Systems: Family Systems Counselling & Education Society (Program – Access Counselling Program)	\$2,800
North Shore Disability Resource Centre (Program – Mobile Snoezelen Multi-Sensory Room)	\$1,500
North Shore Disability Resource Centre (Program – My Identity/Your Support/Information & Advocacy)	\$500
North Shore Stroke Recovery Centre (Program – Young Stroke Survivors)	\$800
Ridgeway Elementary School Parent Advisory Council (PAC) (Program – Ridgeway Community Play Space Enhancement)	\$7,000
Spectrum Mothers Support Society (Operating)	\$6,713
<b>TOTAL ROUND TWO RECOMMENDED</b>	<b>\$36,473</b>

*Continued...*

**REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF – Continued**

**10. 2018 Round Two Community Grant Recommendations  
– File: 05-1850-20-0005/2018 – Continued**

**AND THAT** the following organizations be notified that their application for a 2018 Community Grant has been denied:

**Grant Applications Denied:**

Avalon Recovery Society (Program – Volunteer Training / Professional Development)
Capilano Community Services Society (Program – Norgate Community School Summer Program)
Lionsview Seniors' Planning Society (Program – Bench Campaign to Increase Age Friendly Services)
North Shore Meals on Wheels (Program – Equipment Purchase)
North Shore Multicultural Society (Program – NSIIP Board & Committee Diversity Project (Phase 2))

**NOTICE OF MOTION**

**11. Harry Jerome Community Recreation Centre – File: 02-0800-30-0002/1**

Submitted by: Mayor Buchanan

**RECOMMENDATION:**

**WHEREAS** the Harry Jerome Community Recreation Centre (HJCRC) project has identified several key risks inherent in its current scope and implementation;

**WHEREAS** the HJCRC project has a total project budget of \$200.7 million;

**AND WHEREAS** the current HJCRC project requires the City to establish bridge financing of \$90M externally and \$20M internally for construction to mitigate the inherent risks;

**THEREFORE BE IT RESOLVED** that staff are directed to implement the following risk mitigation and cost containing approaches:

**THAT** a letter be sent to the District of North Vancouver requesting formal written correspondence on their commitment to adhere to the current cost sharing agreement for recreation for all components within the new HJCRC;

*Continued...*

**NOTICE OF MOTION – Continued**

**11. Harry Jerome Community Recreation Centre – File: 02-0800-30-0002/1 – Continued**

**THAT** administration bring forward a report considering a change of scope for HJCRC, up to date cost estimates and related cost mitigations for:

- a 25m pool vs 50m pool;
- evaluating use of windows in the arenas (to minimize operating and capital costs);
- other architectural features that can be minimized for cost savings; and
- any additional recommendations minimizing cost and risk exposure;

**THAT** administration reopen the three options presented in report dated July 18, 2018 with Flicka Gymnastics Club to determine whether Option 3 is a viable choice for Flicka in partnership with the City (where Flicka raises cost of capital towards a new building);

**THAT** administration report back to Council with satisfactory risk mitigation measures that include:

1. an implementation schedule or plan that negates the requirement of borrowing by the City of North Vancouver;
2. an enhanced project management and oversight structure including creation of a citizens committee of experts;

**AND THAT** staff issue the construction tender for HJCRC only upon Council's direction and approval of satisfactory risk mitigation measures for the project.

**PUBLIC CLARIFICATION PERIOD**

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask questions for clarification regarding an item on the Regular Council Agenda. If more than one person wishes to ask a question, the Mayor will divide the 10 minutes equally. The Mayor will ask each person "What is your question?" and decide if the question is related to an item on the Regular Council Agenda. After 10 minutes, the Public Clarification Period concludes and the Regular Council Meeting reconvenes.

**INQUIRIES**

**NEW ITEMS OF BUSINESS**

**NOTICES OF MOTION**

**CITY CLERK'S RECOMMENDATION:**

**THAT** Council recess to the Committee of the Whole, Closed session, pursuant to Section 90(2)(b) of the *Community Charter*.

Sections 89, 90 and 92 of the *Community Charter* are listed in their entirety within this agenda package.

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

**ADJOURN**



## COMMUNITY CHARTER

### DIVISION 3 – OPEN MEETINGS

#### General rule that meetings must be open to the public

- 89** (1) A meeting of a council must be open to the public, except as provided in this Division.
- (2) A council must not vote on the reading or adoption of a bylaw when its meeting is closed to the public.

#### Meetings that may or must be closed to the public

- 90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
  - (c) labour relations or other employee relations;
  - (d) the security of the property of the municipality;
  - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
  - (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
  - (g) litigation or potential litigation affecting the municipality;
  - (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
  - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
  - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

*Continued...*





## COMMUNITY CHARTER

### DIVISION 3 – OPEN MEETINGS

#### Meetings that may or must be closed to the public – *Continued*

- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*];
  - (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
  - (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
  - (o) the consideration of whether the authority under section 91 [*other persons attending closed meetings*] should be exercised in relation to a council meeting.
- (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (a) a request under the *Freedom of Information and Protection of Privacy Act*, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;
  - (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
  - (c) a matter that is being investigated under the *Ombudsman Act* of which the municipality has been notified under section 14 [*ombudsman to notify authority*] of that Act;
  - (d) a matter that, under another enactment, is such that the public must be excluded from the meeting.
- (3) If the only subject matter being considered at a council meeting is one or more matters referred to in subsection (1) or (2), the applicable subsection applies to the entire meeting.

#### Requirements before meeting is closed

- 92** Before holding a meeting or part of a meeting that is to be closed to the public, a council must state, by resolution passed in a public meeting:
- (a) the fact that the meeting or part is to be closed; and
  - (b) the basis under the applicable subsection of section 90 on which the meeting or part is to be closed.