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Attachment B

THE COMMISSION

Appointments to Commission

- B.1 Appointments shall be made to the Commission as follows:
- (a) the City shall appoint four persons to serve as Commissioners, one of whom may be a member of the Council for a one year term and the others appointed at large;
 - (b) the District shall appoint four persons to serve as Commissioners, one of whom may be a member of the Council for one year terms and the others appointed at large;
 - (c) the Friends of the North Vancouver Museum Society may appoint a member of the Society to serve as a Commissioner.

Term of Office

- B.2 Except as otherwise provided in section B.1, the term of a Commissioner is three years.

Commencement of Term

- B.3 The term of a Commissioner commences,
- (a) in the case of a one year term, on the day of the regular January meeting of the Commission;
 - (b) in the case of a two year term, on the day of the regular January meeting of the Commission held in an even numbered year; and
 - (c) in the case of a three year term, on the day of the regular January meeting of the Commission held in a year in which a local general election is held.

Qualifications for At Large Appointments

- B.4 A person who is
- a) 18 years of age or older;
 - b) is not serving a sixth consecutive year as a Commissioner may be appointed a Commissioner at large;
 - c) has one or more of the following qualifications;
 - (i) knowledgeable in the field of history;
 - (ii) interested in archivist work;

(iii) interested in promoting appreciation of the history of the City and the District;

(iv) interested in promoting appreciation of the cultural and artistic works and history in the City and the District.

Vacancy

B.5 A vacancy created by death, resignation, loss of office or of membership in the body that made the appointment shall be reported by the Chair of the Commission to the body making the original appointment and that body shall appoint a replacement.

Absenteeism

B.6 A Commissioner who, without leave of the Commission, is absent from three consecutive regular meetings of the Commission is deemed to have resigned effective at the end of the third such meeting.

Rules of Procedure

B.7 The Commission shall observe the following rules of procedure in the calling of and conduct in its meetings:

Election of Chair and Vice-Chair

(a) At the regular January meeting of the Commission the first order of business is the selection of a Chair, during which the Director of Museum and Archives shall preside, and the selection of a Vice-Chair.

Vice-Chair

(b) In the absence or incapacity of the Chair, the Vice-Chair has all the powers and is subject to the same rules as the Chair.

Regular Meetings

(c) The Commission shall meet regularly and not less than nine times a year.