

**MINUTES OF THE REGULAR MEETING OF  
THE NORTH VANCOUVER MUSEUM & ARCHIVES COMMISSION  
COMMENCING AT 5:30pm ON THURSDAY, FEBRUARY 16, 2017  
AT THE COMMUNITY HISTORY CENTRE  
3203 INSTITUTE ROAD, NORTH VANCOUVER, B.C. V7K 3E5**

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PRESENT: COUNCILLOR DON BELL (City)  
CATHARINE DOWNES  
JONATHAN EHLING  
VICTOR ELDERTON (Chair)  
KEVIN EVANS  
JAMES FOX  
COUNCILLOR ROBIN HICKS (District)  
TERRY HOOD  
NANCY KIRKPATRICK, Director  
LAUREL LAWRY, Recording Secretary

REGRETS: SHERYL FISHER-RIVERS

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**1. *Call to Order and Approval of Agenda.***

The Chair called the meeting to order at 5:40 pm. The Agenda was approved unanimously.

**2. *Consent Agenda***

Mr. Ehling MOVED and Mr. Hood SECONDED that the Minutes of the Regular Meeting held on January 19, 2017 be approved as circulated.

CARRIED UNANIMOUSLY

**3. *Election of Chair and Vice-Chair***

Mr. Victor Elderton was elected Chair by acclamation.

Mr. Kevin Evans was elected Vice-Chair by acclamation.

**4. *Reports for Approval***

Mr. Evans MOVED and Mr. Elderton SECONDED:

THAT the North Vancouver Museum & Archives Commission approves the deaccessioning and disposal of all 157 objects on the attached lists, and recommends to the municipal owner of each (City and/or District of North Vancouver as appropriate) that all 157 items be deaccessioned and disposed of, according to the provisions of the Commission's Collection Policy.

CARRIED UNANIMOUSLY

## 5. **Matters Arising:**

### New Museum:

- Status of new museum planning (Kirkpatrick) (*Attachment #3*)

Ms. Kirkpatrick presented her report. After discussions, it was decided that Ms. Kirkpatrick would request that the agenda and minutes of the New Museum project team would be shared with the Commission and that Commissioners be invited to these meetings, from time to time, as guests.

- Future fundraising committee (Elderton) – *in camera*

This item was discussed in camera.

- Commissioner engagement (Elderton)

Mr. Hood reported on a February 9 meeting which took place with City of NV staff. It was decided that City staff working on projects related to the Lower Lonsdale area would be invited to a future Commission meeting.

- Facilitated planning session

The date of the session was changed to Saturday March 25. Mr. Elderton will obtain an overview of the session from the facilitator prior to the next Commission meeting.

## 6. **Reports:**

- Governance Review

Mr. Elderton reported that two individuals have been identified for the City-appointed Commissioner position and Friends Society Representative to the Commission.

- Director's Report

Ms. Kirkpatrick reported on the status of grant applications and training opportunities for staff.

- Museum & Archives Operations

Ms. Kirkpatrick reported on operations at the Museum location and the need for additional casual staff due to the closing of the PH art gallery on weekends (without gallery staff in the building the Museum requires two attendants during public hours).

- Friends Society Report

Ms. Kirkpatrick reported on the successful event held by the Friends Society at the Archives location on January 21. A gala fundraiser will take place on Friday February 24 at the Gordon Smith Gallery in support of the NVMA.

## 7. **Items from Commissioners**

Mr. Ehling reported on a Heritage BC event and parallels between the two organizations and approaches.

8. ***Other Business***

No other business.

9. ***Adjournment at 7:50 pm.***

Next meeting at 5:30 pm on March 16, 2017 in the Community History Centre Meeting Room.

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Victor Elderton, Chair  
NORTH VANCOUVER MUSEUM & ARCHIVES COMMISSION

Minutes prepared by: \_\_\_\_\_  
Laurel Lawry, Commission Secretary