



The City of North Vancouver – Community & Partner Engagement

141 West 14th Street, North Vancouver, BC V7M 1H9

Phone: 604-983-7356 | Email: licence@cnv.org | www.cnv.org

BUSINESS LICENCE APPLICATION

APPLICATION TYPE: New Business or Change of: Information Location Owner

PART 1: BUSINESS INFORMATION

Legal Business name:
Doing business as:
Business address:
City: Postal code: Phone:
Mailing Address

PART 2: APPLICANT INFORMATION

If the applicant is not the business owner, please complete a separate Authorization Letter for Representative form

APPLICANT This applicant is also the business owner
Applicant Name:
Address: City:
Province: Postal:
Day Phone: Cell Phone: Email:

BUSINESS OWNER If not the applicant, indicated above.
Business Owner Name:
Address: City:
Province: Postal:
Day Phone: Cell Phone: Email:

PART 3: LICENCE DETAILS

Type of Business: Sole Proprietor Corporation Partnership Incorporation #
Description of Business:
Has the applicant(s) ever had a licence refused, revoked, suspended or otherwise denied or terminated by this or any other Municipality?
Is this business non-profit?
Is your business located outside of the City of North Vancouver?
If your business is located in the City (CNV):
- Is this business for office use only?
- Total indoor floor area, including storage, for business use (sq m):
- Total outside storage area for business use (sq m):
- Are you applying for a North Shore Inter-Municipal licence?

PART 4: BUSINESS LICENCE CATEGORY SPECIFIC DETAILS

If you are applying for any of the category numbers indicated below and on the next page, please provide the additional details requested.

Construction Contractor

2382 Electrical Contractor #:
2382 Field Safety Representative (FSR) Name: FSR #:
2383 Plumbing Trade Qualification #: Gas Trade Qualification #:

Internal Use Only

BLCTR
BLCTR

Entertainment and Recreation

4543 # of Amusement Machines: Address where machines are located:
4543 # of Arcade Machines: # of Billiard Tables:
7131 Location of the Amusement Park:
7137 # of Bowling Lanes
7138 # of operating days Itenerant Use will be operating:
7138 What is the operating location of the Itinerant Use:
7138 Description of Itinerant Use:

BLENR
BLENR
BLENR
BLENR
BLENR
BLENR
BLENR

Education Service

6111, 6114, 6115, 6116, 6117 Maximum # of employees and clients at one time: _____

Internal Use Only

BLEDT

Mobile Food Vendors

7221, 7222, 7223, 7224 Does your food truck, trailer or cart utilize propane as part of the cooking process? Yes No BLMFV

7221, 7222, 7223, 7224 Does your food truck, trailer or cart have an electrical system that is greater than 120 V utilizing a generator and/or shore power? Yes No BLMFV

7221, 7222, 7223, 7224 Does your food truck, trailer or cart utilize solid fuel as part of the cooking process? Yes No BLMFV

7221, 7222, 7223, 7224 Name of the event you will be operating at: _____ BLMFV

7221, 7223, 7224 Commercial General Liability Expiration Date: _____ BLMFV

If you are operating a Mobile Food Cart:

7222 Is the Mobile Food Cart operating on private or public property? Private Public # of carts: _____ BLMFV

7222 Mobile Food Cart Model: _____ Mobile Food Cart VIN #: _____ BLMFV

7222 Cart locations: _____ BLMFV

If you are operating a Mobile Food Truck or Trailer:

7223 Vehicle insurance expiration date: _____ Licence Plate #: _____ BLMFV

7223 Is this a truck or trailer: Truck Trailer VIN #: _____ BLMFV

7223 Vehicle Make: _____ Vehicle Model: _____ BLMFV

Other Accommodation and Food Service

7220, 7228 Is the restaurant/food service applying for a liquor licence? Yes No BLRFS

7210 Is the Bed and Breakfast operating on a heritage property? Yes No # of rooms: _____ BLRLP

7225 Total # of seats in the Primary Liquor Licenced Establishment: _____ BLRFS

Waste Management and Automotive Repair and Maintenance

5629, 8111 Are combustible/hazardous materials stored on site? Yes No BLIND

ATM

5270 # of ATM machines: _____ BLFIN

Coin-Operated Laundry and Dry Cleaning

8123 # of machines: _____ BLRSR

Commercial Parking Lot

8129 # of parking stalls: _____ Location of the parking lot: _____ BLRSR

Building Rental - Residential

5311 # of suites: _____ BLRLP

Rooming and Boarding House

7213 # of rooms: _____ BLRLP

Vending Machine Operator

4542 # of vending machines: _____ BLOFF

Retail Mobile Cart

4544 Location of the cart: _____ BLRSL

4544 Does your cart/kiosk utilize propane? Yes No BLRSL

4544 Does your cart/kiosk have an electrical system that is greater than 120V utilizing a generator and/or shore power? Yes No BLRSL

4544 Does your cart/kiosk utilize solid fuel? Yes No BLRSL

Publication Boxes

4545 # of boxes: _____ BLRSR

4545 Location of each box: _____ BLRSR

Farmer Market

4547 Operating location: _____ BLRSL

Vehicle for Hire

4859 # of vehicles: _____ BLOFF

I/We the undersigned confirm as the business owner(s)/agent for the owner(s) that the above noted information is correct and agree to comply with ALL relevant provisions of the **Business Licence Bylaw, 2018 No. 8640** and other applicable City Bylaws. Failure to meet these obligations may result in the business licence being suspended or reported to City Council for possible revocation.

Owner Signature

Authorized Agent Signature

Date

The City is collecting your personal information in accordance with Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. The City collects your information for the purposes of administering City programs and services, including permits and licensing services. Information identifying the business, including the business name, business owner(s) name, business address and business telephone and email is public information. Information identifying the applicant name, address, telephone and email are protected under the Freedom of Information and Protection of Privacy Act. If you have any questions, please contact the Privacy Coordinator at 141 West 14th Street, North Vancouver, BC V7M 1H9 or FOIPPrivacy@cnv.org

FOR OFFICE USE ONLY

BL TYPE: _____

BL CAT: _____

BL # _____