

Demolition Permit Checklist Multiple Lot Residential

(This form must be completed by the Applicant and attached to the submission)

*Documents marked with an asterisk are required at the time of application.

Included ?	Document/ Action	Notes	Staff Use Only	
			Copies Attached?	OK ?
Y	*Building Permit Application Form	Building Permit Application Form One per lot.		
Y	*Authorization Letter	If the Applicant is not the Registered Owner of the property, provide one copy of Registered Owner's Letter of Authorization . One per lot.		
Y	*Erosion and Sediment Control Plan	Provide 5 sets showing the erosion and sediment control that will be done on site and one PDF.		
Y	*Traffic Management Plan for Demolition	Provide 5 sets of the TMP including all information on the Traffic Management Plan handout and one PDF. Include copy of neighbourhood notification letter.		
<input type="checkbox"/>	Site Profile Form & Fee	A Site Profile is required if a lot has been used for non-residential purposes at any point. If the lot has never been used for non-residential purposes, applicants must declare this in writing and a Site Profile form and fee are not required.		
Y	*Rodent and Avian Pest Control Plan	Provide 1 set of plans or report produced by a licensed pest control company. One per lot. Once abatement is completed, provide follow-up letter.		
<input type="checkbox"/>	Notice of Project	Provide one copy of Notice of Project Form obtained from WorkSafeBC. One per lot.		

<input type="checkbox"/>	Hazardous Materials Assessment Report	Provide one copy of a Hazardous Materials Assessment Report completed by a certified company. (Applicant must obtain a Manager's Approval Permit to remove hazardous materials.) See Demolition Permit Handout for information on how to obtain the document.) One per lot.		
<input type="checkbox"/>	Hazardous Materials Clearance Letter	Provide one copy of a Hazardous Materials Clearance Letter completed by a certified company (once all hazardous materials are safely removed). One per lot.		
<input type="checkbox"/>	Demolition Waste Checklist	Provide one copy of a Demolition Waste Checklist completed by the licensed demolition contractor. <ul style="list-style-type: none"> • Demolition contractor must have a business license valid in the City of North Vancouver • Please note that the materials should be recycled. Metro Vancouver list of active recycling facilities. One per lot. 		
<input type="checkbox"/>	Application Fee	Application Fee One per lot.		
<input type="checkbox"/>	Book Site Safety Inspection	Book a "Pre-permit Inspection" by calling the 24hr inspection line at 604-990-4249 to confirm: <ul style="list-style-type: none"> • Site safety fence installed • Noise Control Construction Signage is posted on all street and lane frontages. • Buildings secured to prevent vandalism- Doors/windows are boarded • Site clear of debris 		

** Prior to the final inspection for the demolition permit, provide a copy of the weight tickets from recycling facilities indicating the amounts of each material recycled. The facility and materials on the weight tickets should correspond with the Demolition Waste Checklist. **