

# MAILING ADDRESS CHANGE FOR STRATA CORPORATIONS

(FILLABLE FORM)

## INSTRUCTIONS:

If you are a Strata Corporation, please complete this form to change your mailing address in order to receive formal correspondence from the City of North Vancouver, regarding property tax and water/sewer utility charges.

**Please email the completed form to: [tax@cnv.org](mailto:tax@cnv.org)**

## PROPERTY INFORMATION:

ROLL NO: \_\_\_\_\_ PID: \_\_\_\_\_

STRATA PLAN NO: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

C/O: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

PROVINCE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

EFFECTIVE DATE FOR CHANGE: \_\_\_\_\_

## AUTHORIZATION OF REGISTERED STRATA CORPORATION:

*This section is to be completed and signed by a member of the Strata Council authorizing the Strata Corporation to represent on the Council's behalf.*

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

RELATIONSHIP TO PROPERTY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

The City of North Vancouver is collecting your personal information in accordance with Section 26(c) of the *Freedom of Information and Protection of Privacy Act*. The City collects your information for the purpose of processing your mailing address change for property taxes, utilities, permits, licences and other services. If you have any questions, please contact the **Privacy Coordinator** at City of North Vancouver City Hall: 141 W 14th St, North Vancouver, BC, V7M 1H9 | T. 604 984 7761, or email [FOIPrivacy@cnv.org](mailto:FOIPrivacy@cnv.org). If you would like to mail this form please fill out manually and mail to the City of North Vancouver City Hall at the address listed in the letterhead of this form, noting **Attention: Tax Division**.