

City of North Vancouver Resident and Visitor Parking Policy



Updated May 2013
Approved by Council June 10, 2013

RESIDENT AND VISITOR PARKING POLICY

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1. OVERVIEW AND CONTEXT

The Resident Parking Policy outlines the application and implementation of a resident parking system on a more uniform basis throughout the City and optimises the use of on-street parking by residents and non-residents.

The City of North Vancouver has a limited supply of on-street parking; therefore appropriate management of existing resources is essential for achieving a sustainable community with an efficient transportation system as envisioned in the Official Community Plan and the City's Long-term Transportation Plan. The purpose of the Resident Parking Policy is to reduce external parking pressure on residential streets outside commercial area and help residents with insufficient off-street parking provisions to meet their parking needs.

2. RESIDENT PARKING ZONES

The City's Resident Parking Program includes two types of designated resident parking zones, Resident Exempt (RE) and Resident Parking Only (RPO). Residents located outside of Zone A (Appendix A) may apply to receive an RE or RPO parking designation on their block subject to adherence to the criteria outlined in Sections 3. Applications will be accepted provided that applicants can demonstrate that they reside at a civic address on the block for which they are applying to receive RE or RPO parking designation.

2.1. Resident Exempt (RE) parking designation

Allows residents whose civic address is on a block that has the RE designation to obtain a permit to park within the RE zone and be exempt from the existing parking time restrictions for up to 72 hours. Non-residents are permitted to park within the RE zone in accordance with the posted time restrictions.

2.2. Resident Permit Only (RPO) parking designation

Allows residents whose civic address is on a block that has the RPO designation to obtain a permit to park within the RPO zone for up to 72 hours. Non-residents are not permitted to park within the RPO zone at any times.

3. CRITERIA FOR GRANTING RESIDENT PARKING ZONE DESIGNATION

RE or RPO designated parking zones for a particular block will be granted if all of the criteria outlined points 3.1, 3.2 & 3.3 are met.

3.1. Completed & submitted petition in favour of Resident Parking Zone Designation.

A new zone request must be supported by a petition signed in favour of the RE or RPO designation by at least 67% of all of the residences from both sides of the block seeking exemption. A petition can only contain one signature from each residence on the block.

If the block has a mix of residential buildings with and without sufficient off-street parking provisions, all residents on the block are permitted to participate in the petition process and they will be counted towards achieving 67% support from all residences; However only residents of

buildings with insufficient off-street parking will qualify for the appropriate parking permit for the block that is successful in obtaining a resident parking designation.

The Engineering Department will proceed with an investigation of the parking conditions on the block in question only after receiving a petition (see Appendix B) that fulfills the required support from the residents of the block.

3.2. A shortfall of parking on a block is demonstrated.

A shortfall is deemed to exist if more than 75% (for RE) or 85% (for RPO) of on-street parking spaces are occupied during the weekday, and 50% or more of the parked vehicles belong to non-residents. A survey/ investigation of on-street parking will be undertaken by City staff following the submission of a neighbourhood petition.

3.3. Insufficient off-street parking for a block is demonstrated.

If the total number of off-street parking spaces for a block is less than the required number of spaces based on the Zoning requirements, then the block is deemed to have insufficient off-street parking and would qualify for the resident parking designation.

4. SPECIAL CONDITIONS

4.1. Corner Lots

Residents of corner lots are permitted to participate in the petition process for blocks adjoining their civic address however will have to meet the applicable criteria to apply for a permit if the petition is approved.

4.2. Mixed Use Areas

In a mixed use area, residents are required to petition at least 67% (see Appendix B) of residences on the block. Along with this, businesses on the block must be notified in writing about the intent to change the parking provisions on the block (proof must be shown to City staff upon application). It should be noted that RE or RPO designation will not be installed adjacent to ground level commercial occupancies.

5. REMOVAL OF AN EXISTING RESIDENT PARKING ZONE

Residents living within an existing RE or RPO zones may apply to remove the zone or to reduce the length of the zone to 50% or less on the block. A request must be supported by a petition signed in favour by at least 67% (see Appendix B) of all of the residences from both sides of the block seeking the zone change. A petition may contain a maximum of one signature from each residence on the block.

6. RESIDENT PARKING PERMITS

The Resident Parking Permit allows residents that have an RE or RPO designation on their block to purchase a permit to park on their block and be exempt from the existing parking restrictions for up to 72-hours. Permit applicants must meet the criteria outlined in Appendix C to obtain a relevant permit. Permit holders are required to comply with all *Street & Traffic Bylaw* and *Motor Vehicle Act* parking provisions.

Residents of buildings consisting of 3 or more units with sufficient off-street parking are excluded from receiving resident parking permits. Sufficient off-street parking is assumed when a building has off-street parking provision equal to or higher than the number of parking spaces required by the *Zoning Bylaw* or if parking allowances/ variances have been granted by the City.

6.1. Oversized vehicles

Residents that have vehicles with a Gross Vehicle Weight (GVW) of more than 4500 kilograms, or an overall length (including trailer) exceeding 6.1 metres do not qualify for the RE or the RPO permit.

6.2. Corner lots

RE or RPO parking privileges are available to the residents of corner properties where the designation is assigned to the block that the civic residence fronts. If parking is prohibited on the block that the civic residence fronts, the adjacent street may be considered for parking if supported by the City Engineer.

6.3. Heritage Buildings

Residents of a heritage building located within Zone A (Appendix A), and contain less off-street parking than what the *Zoning Bylaw* specifies, are eligible for an RE parking permit on a specific block that contains RE regulatory signage.

Residents that reside in a heritage building located outside of Zone A (see Appendix A) must adhere to the relevant criteria for the RE or RPO permit and designation outlined in Section 3.

7. VISITOR PARKING PERMITS

A variety of Visitor Parking Permits are available to visitors of CNV residents. The visitor permits allow residents that have an RE or RPO designation on their block to purchase the relevant permit for their visitor to park on their block. Permit applicants must meet the criteria outlined in Appendix C to obtain the relevant permit. Permit holders are required to comply with all *Street & Traffic Bylaw* and *Motor Vehicle Act* parking provisions.

7.1. Annual Visitor Permit

This enables City of North Vancouver residents to purchase an annual permit for one visitor of their choice. The visitor will be able to park within any Resident Exempt RE or RPO parking zones on the block of their residence and be exempt from the parking restrictions. Maximum

one permit can be issued per household and approval is subject to the criteria outlined in Appendix C.

7.2. Temporary Visitor Permits

7.2.1. Contractors & Out-of-Town Guests

This permit enables residents of the City of North Vancouver that reside in an RE or RPO zone to purchase a permit allowing contractors and out of town guests to use on-street parking on their block. Approval is subject to the criteria outlined in Appendix C.

7.3. Medical Needs Permit

This permit enables residents of the City of North Vancouver that reside in an RE or RPO zone to purchase a permit allowing at-home medical assistance personnel to use on-street parking on their block. Approval is subject to the criteria outlined in Appendix C.

8. PERMIT COST

The fee structure for each permit is outline in the table below:

Category	Fee	Validity
Annual Resident Exempt	\$25/ year	January 1 st – December 31 st
Half-Year Resident Exempt	\$12.50	September 1 st – December 31 st
Annual Resident Permit Only	\$50/ year	January 1 st – December 31 st
Half-Year Resident Permit Only	\$25	September 1 st – December 31 st
Annual Visitor Permit	\$50/ year	January 1 st – December 31 st
Temporary Visitor Permit	\$10/week	Monday - Sunday
Medical Needs Permit	\$25/year	January 1 st – December 31 st
Out-of-Town Guest Permit	\$10/week	Monday - Sunday

9. EXCEPTIONS

The City Engineer may consider hearing from anyone who feels they are, or could be, legitimately aggrieved by the decision regarding exemption. If a block under consideration for a RE or RPO designation fails to meet the requirements, the City Engineer may authorize the designation under special circumstances. The City Engineer may reject or revoke any designation or permit within any block if it is contrary to this policy or if he considers it to be contrary to public interest.

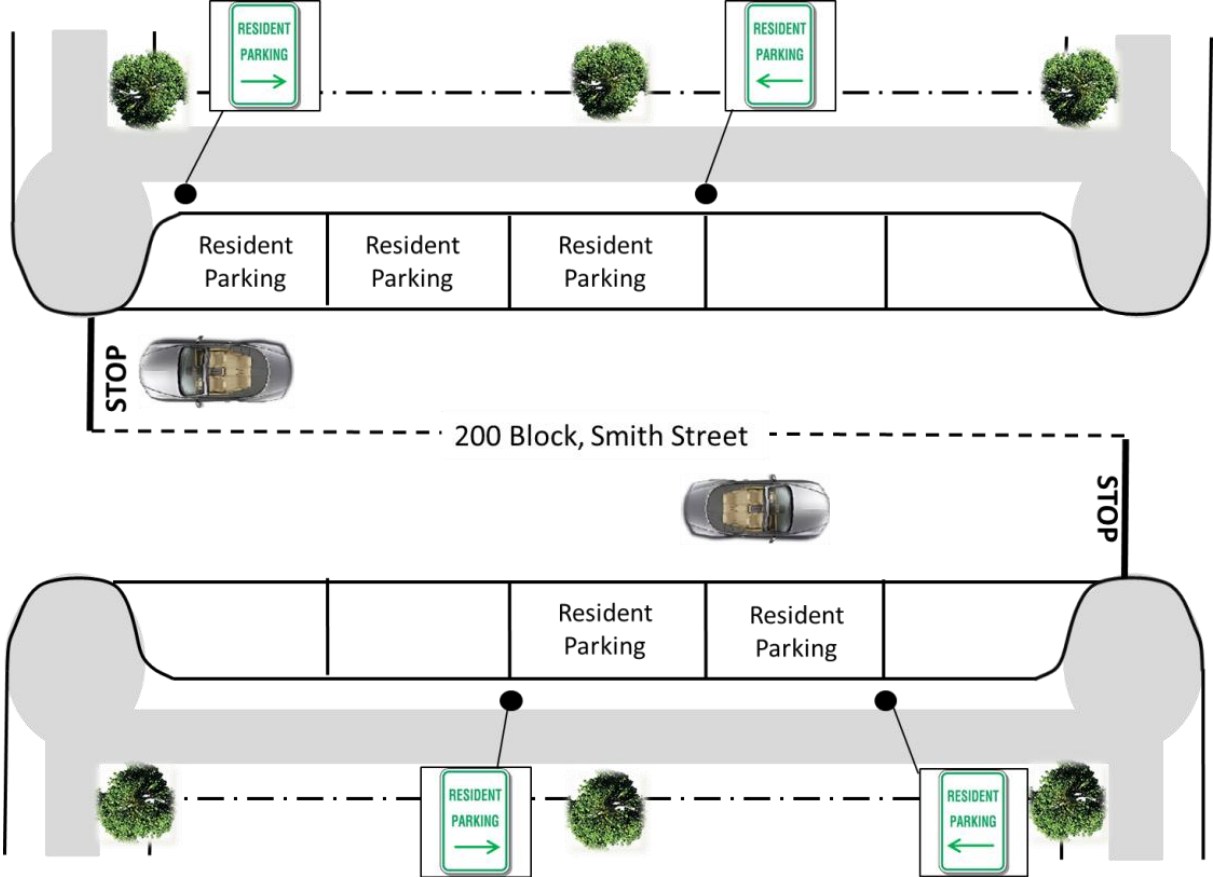
10. IMPLEMENTATION

All approved RE and RPO parking will result in regulatory signage being installed or modified along the identified block so that all road users can clearly identify what parking is available.

Signage will reserve at least 50% of the parking for the residents of the block in question on both sides of the block (with the exception of Mixed-Use areas). More than 50% may be considered for RE parking designation in extreme cases when a block is affected by severe parking pressures, as determined by the City Engineer. The remainder of the block's parking restrictions will be determined to the satisfaction of the City Engineer.

Once approved, permit holders may park anywhere within their respective parking zone on their block for up to 72-hours, in addition to the areas with unrestricted parking.

The figure below is an example of how the on-street parking designation could be implemented.



Appendix A – Zone A



Appendix C – Criteria for Granting Permits

Permit for	Required Documentation	Validity
Resident Exempt (RE)	<ul style="list-style-type: none"> • Two pieces of the resident's ID showing their address is in the permit zone • Vehicle registration (must include the licence plate information and address) <p>Note: If the resident is not the owner of the vehicle, they must be listed as the primary driver.</p>	<ul style="list-style-type: none"> • Valid for residents that reside at a civic address that is within an RE zone • Valid for the respective calendar year specified upon applying. • Renewable upon receiving renewal notice letter from the City • Not Transferable • Licence Plates and Decal must be clearly visible to enforcement officers at all times
Resident Permit Only (RPO)	<ul style="list-style-type: none"> • Two pieces of the resident's ID showing their address is in the permit zone • Vehicle registration (must include the licence plate information and address) <p>Note: If the resident is not the owner of the vehicle, they must be listed as the primary driver.</p>	<ul style="list-style-type: none"> • Valid for residents that reside at a civic address that is within an RPO zone • Valid for the respective calendar year specified upon applying. • Renewable upon receiving renewal notice letter from the City • Not Transferable • Licence Plates and Decal must be clearly visible to enforcement officers at all times
Annual Visitor	<ul style="list-style-type: none"> • Two pieces of the resident's ID showing their address is in the permit zone • Visitor's drivers licence • Valid vehicle registration documents <p>Note: If the visitor is not the owner of the vehicle, they must be listed as the primary driver.</p>	<ul style="list-style-type: none"> • Valid for visitors that frequent residents that reside at a civic address that is within an RE or RPO zone • Valid for the respective calendar year specified upon applying. • Maximum 1 permit per address at any one time • Not Transferable • Renewable upon receiving renewal notice letter from the City • Licence Plates and Decal must be clearly visible to enforcement officers at all times

Permit for	Required Documentation	Validity
Temporary Visitor (i.e. Contractors)	<ul style="list-style-type: none"> • Company Name • Company Vehicle License Plate Number • Valid Vehicle insurance • Address of work being done • Two piece of the resident's ID showing that their address is located within a permit zone • Documentation showing the work being done: Business name & licence, work order, or building permit must be shown to the City as evidence 	<ul style="list-style-type: none"> • Valid for up to 4-weeks • Maximum 1 transferrable temporary pass per address at any one time (between vehicles from the same contracting company). • Renewable • Residential work only • Valid from 7:00am to 8:00pm Monday to Friday and 8am to 6pm Saturdays. • Permit must be clearly visible to enforcement officers at all times
Medical Needs	<ul style="list-style-type: none"> • Homecare provider's vehicle registration • Two pieces of the resident's ID showing their address is in the permit zone • A letter from a medical practitioner stating the need for homecare services 	<ul style="list-style-type: none"> • Duration of the visit, or the Annual Permit if ongoing (renewable) • Maximum 1 transferrable temporary permit per residence at any one time (between vehicles from the same company). • Permit must be clearly visible to enforcement officers at all times
Out of town Guest (areas located outside of the Greater Vancouver Regional District)	<ul style="list-style-type: none"> • Visitor's vehicle registration (must include the licence plate information and address) • Two pieces of the host's ID showing their address is in the permit zone 	<ul style="list-style-type: none"> • Duration of the visit (no more than 4 weeks) • Permit must be clearly visible to enforcement officers at all times • Not transferable or renewable • Maximum of one per residence at one time