

GUIDE FOR DEVELOPERS

STEP 3: Public Hearing/Public Meeting

PUBLIC INFORMATION SIGN STANDARDS

In accordance with Procedure Bylaw No. 6029, an applicant for Zoning Bylaw amendment and/or Official Community Plan amendment, Development Permit, Development Variance Permit or Temporary Use Permit, is required to post a sign, at the applicant's cost, on the street frontage of the subject property for purposes of informing the public about the nature of the application. The applicant is also responsible for the preparation, maintenance and removal of the sign.

The following guidelines are provided to the applicant to ensure that signage meets the City's standards:

- Size: 1.2 metres by 2.4 metres (4 feet by 8 feet), supported by 2 inch x 4 inch posts on each end of the sign.
- Colour: **Black printing on white background** with a map showing the site to be rezoned outlined in red. The map will show adjoining roads and neighbourhood properties and will show a North arrow.
- Material: Signs shall be made of a durable material acceptable to the City (e.g. plywood) and the paint shall be waterproof, exterior paint.
- Print Size: Minimum 2 inch letters and the heading shall be 4 inch letters in Helvetica capitals.
- Location: One sign is required to be erected on the site in a secure manner on each principal street fronting the site (e.g. a corner lot will have two signs) unless varied by the Director, Community Development Department.
- Timing: Signage is to be installed on the site either:
a) a minimum of 10 days prior to the date of the Public Hearing or Public Meeting; or
b) when there are 14 days or less between the Public Hearing/Public Meeting referral date and the actual date of the Public Hearing or Public Meeting, signage shall be installed a minimum of five days prior to the Public Hearing or Public Meeting.

Please phone Planning Division staff at 604-983-7357 when the signage has been installed.

PUBLIC HEARING/MEETING - POWERPOINT PRESENTATIONS TO COUNCIL

PowerPoint Presentation of projects to be presented to Council at a Public Hearing should be submitted to the City Clerk **by noon** on the Wednesday prior to the Public Hearing date.

PowerPoint Presentations can either be emailed to your project manager or to Karla Graham, Deputy City Clerk at kgraham@cnv.org. If the file is too large, please request instructions to upload the presentation to the City's website."

ZONING BYLAW AMENDMENT

INSERT MAP

Applicant:

Design:

Contact:

Telephone:

Site Address:

Legal Address:

DEVELOPMENT INTENT: TO CHANGE THE ZONING OF THIS PROPERTY

FROM:

TO:

To permit the development of <>

Public Hearing at City Hall, 141 West 14th Street, North Vancouver, B.C.

Monday, <> , 2013 at 7:<> p.m.

For further information, please contact Community Development staff at 604.983.7357