



**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14TH STREET, NORTH VANCOUVER, BC, ON
MONDAY, APRIL 24, 2023**

PRESENT

COUNCIL MEMBERS

Mayor L. Buchanan
Councillor H. Back
Councillor D. Bell
Councillor A. Girard
Councillor J. McIlroy
Councillor S. Shahriari
Councillor T. Valente

STAFF MEMBERS

L. McCarthy, CAO
K. Graham, Corporate Officer
J. Peters, Acting Deputy Corporate Officer
B. Pearce, Deputy CAO / Director, Strategic and Corporate Services
R. Skene, Deputy Director, Strategic and Corporate Services
L. Sawrenko, Chief Financial Officer
H. Granger, City Solicitor
T. Ryce, Chief Building Official
R. Basi, Manager, Development Planning
M. Friesen, Manager, Environmental Sustainability
R. de St. Croix, Manager, Long Range and Community Planning
B. Underhill, Transportation Planner
L. Lensink, Planner, Environmental Sustainability
B. van der Heijden, Development Planner
H. Dang, Development Planner
K. Magnusson, Director, Engineering, Parks and Environment
D. Hutch, Deputy Director, Parks and Public Spaces
J. Hall, Manager, Public Realm Infrastructure
C. Lesmeister, Planner
L. Orr, Acting Director, Community and Partner Engagement
S. Smith, Manager, Economic Development
B. Lin, Economic and Business Development Coordinator
J. Roy, Manager, Civic Facilities
K. Chan, Manager, Information Technology
D. Foldi, Senior Project Manager
E. Doran, Director, People and Culture
G. Schalk, Public Safety Director and Fire Chief
P. Duffy, Manager, Bylaw Services
M. Hunter, Deputy Director, Recreation and Culture, NVRC
D. Koep, Chief Librarian, NV Library
C. Bulman, Committee and Records Clerk

The meeting was called to order at 6:00 pm.

APPROVAL OF AGENDA

Moved by Councillor Back, seconded by Councillor Valente

1. Regular Council Meeting Agenda, April 24, 2023

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Moved by Councillor Back, seconded by Councillor Bell

2. Regular Council Meeting Minutes, April 17, 2023

CARRIED UNANIMOUSLY

PROCLAMATIONS

Mayor Buchanan declared the following proclamations:

Day of Mourning – April 28, 2023

Polonia Day – May 2, 2023 – read by Councillor Girard

PUBLIC INPUT PERIOD

- Soushiant Zanganehpour, 350 Inglewood Avenue, West Vancouver, spoke regarding Item 8 – Commemoration Policy and PS752 Memorial.
- Konrad Kobielewski, 604-2190 Bellevue Avenue, West Vancouver, spoke regarding Polonia Day.

CONSENT AGENDA

Moved by Councillor Bell, seconded by Councillor Girard

THAT the recommendations listed within the “Consent Agenda” be approved.

CARRIED UNANIMOUSLY

START OF CONSENT AGENDA

BYLAWS – ADOPTION

*3. “Financial Plan for the Years 2023 to 2027 Bylaw, 2023, No. 8962”

Moved by Councillor Bell, seconded by Councillor Girard

THAT “Financial Plan for the Years 2023 to 2027 Bylaw, 2023, No. 8962” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

(CARRIED UNANIMOUSLY)

*4. “Tax Rates Bylaw, 2023, No. 8963”

Moved by Councillor Bell, seconded by Councillor Girard

THAT “Tax Rates Bylaw, 2023, No. 8963” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

(CARRIED UNANIMOUSLY)

CONSENT AGENDA – Continued

BYLAWS – ADOPTION – Continued

- *5. “Inter-municipal Transportation Network Services Business Licence Agreement Bylaw, 2023, No. 8966” (Expanding the Inter-municipal TNS Business Licence to Hope, Kent and Mission)

Moved by Councillor Bell, seconded by Councillor Girard

THAT “Inter-municipal Transportation Network Services Business Licence Agreement Bylaw, 2023, No. 8966” (Expanding the Inter-municipal TNS Business Licence to Hope, Kent and Mission) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

(CARRIED UNANIMOUSLY)

- *6. “Inter-municipal Transportation Network Services Business Licence Scheme Bylaw, 2023, No. 8967” (Expanding the Inter-municipal TNS Business Licence to Hope, Kent and Mission)

Moved by Councillor Bell, seconded by Councillor Girard

THAT “Inter-municipal Transportation Network Services Business Licence Scheme Bylaw, 2023, No. 8967” (Expanding the Inter-municipal TNS Business Licence to Hope, Kent and Mission) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

(CARRIED UNANIMOUSLY)

REPORT

- *7. Appointment of North Shore Designate to E-Comm Board – 2023-2024 Term and Proxyholder for E-Comm Board Annual General Meeting
– File: 01-0230-20-0016/2023

Report: Corporate Officer, April 19, 2023

Moved by Councillor Bell, seconded by Councillor Girard

PURSUANT to the report of the Corporate Officer, dated April 19, 2023, entitled “Appointment of North Shore Designate to E-Comm Board – 2023-2024 Term and Proxyholder for E-Comm Board Annual General Meeting”:

THAT District of North Vancouver Mayor Mike Little be nominated to serve as the North Shore designate to the E-Comm Board of Directors for the 2023-2024 term, such Board to be elected by the E-Comm Board of Directors at the Annual General Meeting on June 22, 2023;

AND THAT Mayor Mike Little be designated as nominee to attend the Annual General Meeting of the Shareholders for the purpose of voting the City of North Vancouver shares.

(CARRIED UNANIMOUSLY)

END OF CONSENT AGENDA

PRESENTATION

Commemoration Policy and PS752 Memorial: Proposed Approach – Park Planner 2

The Park Planner 2 and Deputy Director, Parks and Public Spaces, provided a PowerPoint presentation regarding the “Commemoration Policy and PS752 Memorial: Proposed Approach” and responded to questions of Council.

REPORTS

8. Commemoration Policy and PS752 Memorial: Proposed Approach
– File: 12-6120-01-0001/2023

Report: Park Planner 2, April 12, 2023

Moved by Councillor Girard, seconded by Councillor Back

PURSUANT to the report of the Park Planner 2, dated April 12, 2023, entitled “Commemoration Policy and PS752 Memorial: Proposed Approach”:

THAT the proposed approach to develop a City Commemoration Policy be endorsed;

AND THAT the Commemoration Policy be used to guide the delivery of the Flight PS752 memorial and all future related projects.

Moved by Councillor Shahriari, seconded by Councillor Bell

THAT the motion be amended to replace the last clause with the following:

“AND THAT staff be directed to use a parallel process to develop a commemoration policy and move forward with a Flight PS752 memorial process.”

Amendment motion, **CARRIED**

Mayor Buchanan is recorded as voting in opposition to the amendment motion.

Main motion, as amended, **CARRIED UNANIMOUSLY**

9. UBCM EOC Grant – Emergency Operations Centre (EOC) and Department Operations Centre (DOC) Interoperability Enhancements
– File: 14-7130-01-0001/2023

Report: Manager, Operational Readiness, North Shore Emergency Management, April 12, 2023

Moved by Councillor McIlroy, seconded by Councillor Bell

PURSUANT to the report of the Manager, Operational Readiness, North Shore Emergency Management, dated April 12, 2023, entitled “UBCM EOC Grant – Emergency Operations Centre (EOC) and Department Operations Centre (DOC) Interoperability Enhancements”:

Continued...

REPORTS – Continued

9. UBCM EOC Grant – Emergency Operations Centre (EOC) and Department Operations Centre (DOC) Interoperability Enhancements
– File: 14-7130-01-0001/2023 – Continued

THAT Council support the submission of the application to the Community Emergency Preparedness Fund (CEPF), under the stream of 2023 Emergency Operations Centres and Training, for the project entitled “Emergency Operations Centre (EOC) and Department Operations Centre (DOC) Interoperability Enhancements”;

AND THAT Council commit to the District of North Vancouver providing overall grant management for the project, on behalf of the City of North Vancouver and the District of West Vancouver.

CARRIED UNANIMOUSLY

10. UBCM Poverty Reduction Planning and Action Program – North Shore Poverty Reduction Strategy, North Shore Solutions Navigator Program Update and 2023 Action Grant Opportunity – File: 10-5080-20-0005/1

Report: Manager, Long Range and Community Planning, April 12, 2023

Moved by Councillor Valente, seconded by Councillor McIlroy

PURSUANT to the report of the Manager, Long Range and Community Planning, dated April 12, 2023, entitled “UBCM Poverty Reduction Planning and Action Program – North Shore Poverty Reduction Strategy, North Shore Solutions Navigator Program Update and 2023 Action Grant Opportunity”:

THAT the North Shore Poverty Reduction Strategy be endorsed;

THAT staff be directed to work with the District of North Vancouver and District of West Vancouver to submit a regional application for the North Shore under the 2023 intake for Stream 2 of the UBCM Poverty Reduction Planning and Action Program;

THAT Council support the District of North Vancouver as the primary applicant for the North Shore to apply for, receive and manage the 2023 UBCM Poverty Reduction Planning and Action Program grant funding on the City of North Vancouver’s behalf;

AND THAT subject to confirmation that full funding is available, the project be authorized to proceed.

CARRIED UNANIMOUSLY

REPORTS – Continued

11. Moodyville Traffic Signals Project (53250) – Funding Reallocation
– File: 11-5460-01-0001/2023

Report: Section Manager, Traffic Engineering, April 12, 2023

Moved by Councillor Girard, seconded by Councillor Shahriari

PURSUANT to the report of the Section Manager, Traffic Engineering, dated April 12, 2023, entitled “Moodyville Traffic Signals Project (53250) – Funding Reallocation”:

THAT an amount of \$65,000 of existing funding be reallocated from Project 53263 “New Pedestrian Crossing Facilities – St. Andrews Avenue at Keith Road” for the purpose of funding the Moodyville Traffic Signals Project;

AND THAT an amount of \$20,000 of existing funding be reallocated from Project 53259 “Traffic Signal System Upgrades” for the purpose of funding the Moodyville Traffic Signals Project.

CARRIED UNANIMOUSLY

12. 2023 Appropriations #1 – File: 05-1705-30-0019/2023

Report: Chief Financial Officer, April 12, 2023

Moved by Councillor McIlroy, seconded by Councillor Back

PURSUANT to the report of the Chief Financial Officer, dated April 12, 2023, entitled “2023 Appropriations #1”:

THAT (Funding Appropriation #2306) an amount of \$4,100,746 be appropriated from the General Capital Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2307) an amount of \$3,295,750 be appropriated from the Civic Amenity Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2308) an amount of \$11,483,813 be appropriated from the Civic Amenity – Harry Jerome CRC Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2309) an amount of \$620,000 be appropriated from the Tax Sale Land Interest Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2310) an amount of \$365,883 be appropriated from the Carbon Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

Continued...

REPORTS – Continued

12. 2023 Appropriations #1 – File: 05-1705-30-0019/2023 – Continued

THAT (Funding Appropriation #2312) an amount of \$100,000 be appropriated from the Cemetery Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2313) an amount of \$50,154 be appropriated from the Computer Equipment Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2314) an amount of \$45,119 be appropriated from the General Building Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2315) an amount of \$16,686 be appropriated from the General Equipment Replacement Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2316) an amount of \$5,524 be appropriated from the Justice Administration Building Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT (Funding Appropriation #2317) an amount of \$515,000 be appropriated from the Engineering Equipment Replacement Fund Reserve for the purpose of funding the 2023-2027 Capital Plan;

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2023, No. 8972” (2023 Project Plan Funding), a Bylaw to appropriate an amount of \$198,000 from the DCC (Transportation) Reserve Fund to fund the 2023 Project Plan, be considered;

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2023, No. 8973” (2023 Project Plan Funding), a Bylaw to appropriate an amount of \$371,250 from the DCC (Parks) Reserve Fund to fund the 2023 Project Plan, be considered;

AND THAT should any of the amounts remain unexpended as at December 31, 2026, the unexpended balances shall be returned to the credit of the respective fund.

CARRIED UNANIMOUSLY

BYLAWS – FIRST, SECOND AND THIRD READINGS

13. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2023, No. 8972” (2023 Capital Plan Funding)

Moved by Councillor McIlroy, seconded by Councillor Back

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2023, No. 8972” (2023 Capital Plan Funding) be given first and second readings.

CARRIED UNANIMOUSLY

Continued...

BYLAWS – FIRST, SECOND AND THIRD READINGS – Continued

13. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2023, No. 8972” (2023 Capital Plan Funding) – Continued

Moved by Councillor McIlroy, seconded by Councillor Back

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2023, No. 8972” (2023 Capital Plan Funding) be given third reading.

CARRIED UNANIMOUSLY

14. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2023, No. 8973” (2023 Capital Plan Funding)

Moved by Councillor McIlroy, seconded by Councillor Back

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2023, No. 8973” (2023 Capital Plan Funding) be given first and second readings.

CARRIED UNANIMOUSLY

Moved by Councillor McIlroy, seconded by Councillor Back

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2023, No. 8973” (2023 Capital Plan Funding) be given third reading.

CARRIED UNANIMOUSLY

REPORTS

15. CleanBC Better Homes Municipal Rebate Contribution and Jump on a New Heat Pump Update – File: 11-5280-14-0001/2023

Report: Planner 2, Environmental Sustainability, April 12, 2023

Moved by Councillor McIlroy, seconded by Councillor Bell

PURSUANT to the report of the Planner 2, Environmental Sustainability, dated April 12, 2023, entitled “CleanBC Better Homes Municipal Rebate Contribution and Jump on a New Heat Pump Update”:

THAT funds in the amount of \$80,000 be allocated within the Greening the Community Building Sector Project to continue to provide municipal top-up rebates for low carbon home energy retrofits through the CleanBC Better Homes Program;

AND THAT the Mayor and Corporate Officer be authorized to sign the Contribution Agreement Amendment with the Province of BC and BC Hydro and any other necessary documentation to give effect to this motion.

CARRIED UNANIMOUSLY

REPORTS – Continued

16. Copperpenny Distilling Application for Permanent Change of Liquor Service Hours for the Lounge Area – Public Feedback and Recommendation
– File: 13-6750-01-0001/2023

Report: Manager, Economic Development, April 14, 2023

Moved by Councillor McIlroy, seconded by Councillor Girard

PURSUANT to the report of the Manager, Economic Development, dated April 14, 2023, entitled “Copperpenny Distilling Application for Permanent Change of Liquor Service Hours for the Lounge Area – Public Feedback and Recommendation”:

THAT the application for extension of current closing hours to 12:00 am, Sunday to Thursday, and 2:00 am, Friday and Saturday, for liquor service in the lounge area, under Copperpenny Distilling Limited’s Liquor Manufacturer Licence, be approved, subject to the following conditions:

- In accordance with the provisions set out in the Outdoor Dining Agreement, the extension of liquor service hours shall not be applied to the current outdoor patio area. All service of food and beverages on the outdoor patio should cease by 11:00 pm and the patio area should be cleared by 12:00 am; and
- Signage be posted in conspicuous locations on the business premises to advise patrons to be respectful of neighbours when leaving the premises;

THAT the Liquor and Cannabis Licensing Branch be informed of this resolution and that the application approval has been granted on the basis that:

- The impact of noise on the community in the immediate vicinity of the establishment, in general, is expected to be minimal if managed diligently;
- The proposed extension to liquor service hours is consistent with the vision for The Brewery District;
- The proposed extended liquor service hours will not result in the service area being operated in a manner that is contrary to the primary purpose of the business; and
- The results of the public feedback conducted by City staff found a majority of respondents in favour of the proposed liquor service hours.

Moved by Councillor Valente, seconded by Councillor Back

THAT the motion be amended to add the following clause:

“AND THAT staff be directed to work with the applicant to enter into a Good Neighbour Agreement.”

Amendment motion, **CARRIED**

Mayor Buchanan, Councillor Girard and Councillor McIlroy are recorded as voting in opposition to the amendment motion.

Main motion, as amended, **CARRIED UNANIMOUSLY**

REPORTS – Continued

17. Development Variance Permit for 1253 Sutherland Avenue (James Stobie, Synthesis Design Inc.) – File: 08-3400-20-0110/1

Report: Planner 1, April 12, 2023

Moved by Councillor Bell

PURSUANT to the report of the Planner 1, dated April 12, 2023, entitled “Development Variance Permit for 1253 Sutherland Avenue (James Stobie, Synthesis Design Inc.)”:

THAT Development Variance Permit No. PLN2023-00001 (James Stobie, Synthesis Design Inc.) be considered for issuance under Section 498 of the *Local Government Act* and referred to a Public Meeting;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the Mayor and Corporate Officer be authorized to sign the necessary documentation to give effect to this motion.

The motion was not considered due to lack of a seconder.

Moved by Councillor Girard, seconded by Councillor McIlroy

PURSUANT to the report of the Planner 1, dated April 12, 2023, entitled “Development Variance Permit for 1253 Sutherland Avenue (James Stobie, Synthesis Design Inc.)”:

THAT Development Variance Permit No. PLN2023-00001 (James Stobie, Synthesis Design Inc.) be considered for issuance under Section 498 of the *Local Government Act* and the Public Meeting be waived;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the Mayor and Corporate Officer be authorized to sign the necessary documentation to give effect to this motion.

CARRIED UNANIMOUSLY

18. Zoning Bylaw Amendment for 125 Victory Ship Way (The Wallace Venue Corp.) – File: 08-3400-20-0100/1

Report: Planner 1, April 12, 2023

Moved by Councillor Valente, seconded by Councillor Back

PURSUANT to the report of the Planner 1, dated April 12, 2023, entitled “Zoning Bylaw Amendment for 125 Victory Ship Way (The Wallace Venue Corp.)”:

Continued...

REPORTS – Continued

18. Zoning Bylaw Amendment for 125 Victory Ship Way (The Wallace Venue Corp.)
– File: 08-3400-20-0100/1 – Continued

THAT the application submitted by The Wallace Venue Corp., to amend the CD-393 Zone for the property located at 125 Victory Ship Way, be considered and no Public Hearing be held, in accordance with the *Local Government Act*;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the Mayor and Corporate Officer be authorized to sign the necessary documentation to give effect to this motion.

CARRIED UNANIMOUSLY

19. Rezoning Application: 275 East 2nd Street (Three Shores Management / Integra Architecture Inc.) – File: 08-3400-20-0078/1

Report: Planner 1, April 12, 2023

Moved by Councillor McIlroy, seconded by Councillor Back

PURSUANT to the report of the Planner 1, dated April 12, 2023, entitled “Rezoning Application: 275 East 2nd Street (Three Shores Management / Integra Architecture Inc.)”:

THAT the application submitted by Three Shores Management / Integra Architecture Inc., to rezone the property located at 275 East 2nd Street from a RM-1 Zone to a Comprehensive Development Zone, be considered and no Public Hearing be held, in accordance with the *Local Government Act*;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the community benefits listed in the report section “Density Bonus and Community Benefits” be secured through agreements at the applicant’s expense and to the satisfaction of staff.

CARRIED UNANIMOUSLY

20. Council Code of Conduct – File: 01-0530-01-0001/2023

Report: Corporate Officer and City Solicitor, April 18, 2023

Moved by Councillor Bell, seconded by Councillor Shahriari

PURSUANT to the report of the Corporate Officer and City Solicitor, dated April 18, 2023, entitled “Council Code of Conduct”:

Continued...

REPORTS – Continued

20. Council Code of Conduct – File: 01-0530-01-0001/2023 – Continued

THAT at the Regular meeting of April 17, 2023, Council directed staff to bring forward a draft Code of Conduct regarding respectful behaviour and communications of and with Council, City staff, volunteers and members of the public when interfacing with one another and/or using City facilities or services;

THAT in accordance with the legislative requirements of the *Community Charter*, Council confirms that the following principles for Codes of Conduct have been duly considered and ratifies its decision to establish a Council Code of Conduct:

- a) Council members must carry out their duties with integrity;
- b) Council members are accountable for the decisions that they make, and the actions that they take, in the course of their duties;
- c) Council members must be respectful of others; and
- d) Council members must demonstrate leadership and collaboration;

AND THAT staff be directed to prepare a draft Code of Conduct based on the required principles set out above and in accordance with the resolution approved by Council on April 17, 2023, and bring it forward for Council consideration.

CARRIED UNANIMOUSLY

PUBLIC CLARIFICATION PERIOD

Nil.

COUNCIL INQUIRIES

Nil.

COUNCIL REPORTS

Councillor Valente reported on his attendance at the Advisory Planning Commission meeting, the North Vancouver City Library Board meeting and the Social Planning Advisory Committee meeting.

Councillor Bell reported on his attendance at the Advisory Planning Commission meeting, the North Vancouver Museum and Archives Commission meeting, the Friends of the Museum Society meeting, UBCM's Housing Summit and the City's Volunteer Appreciation Reception.

Councillor Girard reported on her attendance at UBCM's Housing Summit, the Multicultural Community Festival Task Force meeting and the North Van Arts Council Board meeting.

Councillor Back reported on her attendance at the North Vancouver Recreation and Culture Commission meeting, the City's Volunteer Appreciation Reception and the North Vancouver Policing Committee meeting.

COUNCIL REPORTS – Continued

Councillor McIlroy reported on her attendance at a meeting regarding the Youth Awards and Scholarships.

Councillor Shahriari reported on his attendance at the Advisory Design Panel meeting, the North Shore Advisory Committee on Disability Issues meeting and the Multicultural Community Festival Task Force meeting.

Mayor Buchanan reported on her attendance at recent meetings with the Province regarding housing and provincial funding, North Shore Emergency Management, Burrard Inlet Rapid Transit and Metro Vancouver, as well as her attendance at the City's Volunteer Appreciation Reception and an event to thank former Mayor Booth for her years of service at the District of West Vancouver.

NEW ITEMS OF BUSINESS

Nil.

NOTICE OF MOTION

Nil.

Mayor Buchanan acknowledged Larry Orr's (Acting Director, Community and Partner Engagement) upcoming retirement and recognized his work at the City over the past 32 years.

ADJOURN

Moved by Councillor Bell, seconded by Councillor Girard

THAT the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:38 pm.

"Certified Correct by the Corporate Officer"

CORPORATE OFFICER