



**AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON MONDAY, FEBRUARY 2, 2026 AT 6:00 PM**

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*The City of North Vancouver respectfully acknowledges that this Council meeting is held on the traditional and unceded territories of the Skwxwú7mesh (Squamish) and sə́lilwətaʔ (Tsleil-Waututh) Nations.*

**CALL TO ORDER**

**APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, February 2, 2026

**ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, January 26, 2026

**PROCLAMATIONS**

Black History Month – February 2026

Heart Month – February 2026

**PUBLIC INPUT PERIOD**

**CONSENT AGENDA**

Item \*3 is listed in the Consent Agenda for consideration.

**BYLAW – ADOPTION**

- \*3. “Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149”

**PRESENTATION**

Harbour Swim Deck Project – Director, Parks and Public Spaces

**REPORTS**

4. Harbour Swim Deck Project and Partnership
5. Revised General Local Election Bylaws

**BYLAWS – FIRST, SECOND AND THIRD READINGS**

6. “Local Election Bylaw, 2026, No. 9108”
7. “Election Sign Bylaw, 2026, No. 9117”
8. “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”

**NOTICE OF MOTION**

9. Repair Café Events on the North Shore – Councillor Valente

**PUBLIC CLARIFICATION PERIOD**

**COUNCIL INQUIRIES**

**NEW ITEMS OF BUSINESS**

**NOTICES OF MOTION**

**RECESS TO CLOSED SESSION**

**REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

**ADJOURN**

## **CALL TO ORDER**

## **APPROVAL OF AGENDA**

1. Regular Council Meeting Agenda, February 2, 2026

## **ADOPTION OF MINUTES**

2. Regular Council Meeting Minutes, January 26, 2026

## **PROCLAMATIONS**

Black History Month – February 2026

Heart Month – February 2026

## **PUBLIC INPUT PERIOD**

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.” The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

Speakers may only speak on the same matter once in a 3-month period.

Speakers during the Public Input Period are permitted to join the meeting in person in the Council Chamber or electronically via Webex. There are 2 ways to sign up to speak during the Public Input Period.

- 1) IN PERSON: Speakers who choose to participate in person must sign the speaker list located outside the Council Chamber between 5:30 and 5:50 pm on the day of the Council meeting.
- 2) ELECTRONICALLY VIA WEBEX: Speakers who choose to participate electronically must pre-register by 12:00 pm on the day of the Council meeting by completing the online form at [cnv.org/PublicInputPeriod](http://cnv.org/PublicInputPeriod), or by phoning 604-990-4234. These pre-registrants will receive instructions by email or phone on the afternoon before the Council meeting.

If a speaker has written material to accompany their comments, the material must be sent to the Corporate Officer at [clerks@cnv.org](mailto:clerks@cnv.org) no later than 12:00 pm on the day of the Council Meeting.

The Public Input Period provides an opportunity for comment only and places the speaker’s concern on record, without the expectation of a response from Council. Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as listed in section 12.25(2), including Zoning Bylaws for which a Public Hearing will not be held or is prohibited under section 464 of the *Local Government Act*.

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting or to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda, as an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Your Worship” or “Mayor, followed by their surname”. Councillors should be addressed as “Councillor, followed by their surname”.

## **CONSENT AGENDA**

Item \*3 is listed in the Consent Agenda for consideration.

### **RECOMMENDATION:**

THAT the recommendation listed within the “Consent Agenda” be approved.

## **START OF CONSENT AGENDA**

### **BYLAW – ADOPTION**

- \*3. “Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149”

### **RECOMMENDATION:**

THAT “Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

## **END OF CONSENT AGENDA**

### **PRESENTATION**

Harbour Swim Deck Project – Director, Parks and Public Spaces

*Item 4 refers.*

### **REPORTS**

4. Harbour Swim Deck Project and Partnership – File: 13-6740-20-0021/1

Report: Director, Parks and Public Spaces, January 14, 2026

### **RECOMMENDATION:**

PURSUANT to the report of the Director, Parks and Public Spaces, dated January 14, 2026, entitled “Harbour Swim Deck Project and Partnership”:

THAT the report and the information in regards to “Swimmable Cities”, an international alliance supporting a global, grassroots movement for swimmable urban waterways, and the “Swimmable Cities Charter”, a set of principles which further a vision for transforming urban waterways and creating better, more liveable futures for communities, be received for information.



**REPORTS – Continued**

5. Revised General Local Election Bylaws – File: 09-4200-01-0001/2026

Report: Director, Legislative Services, Corporate Officer and Chief Election Officer, January 14, 2026

**RECOMMENDATION:**

PURSUANT to the report of the Director, Legislative Services, Corporate Officer and Chief Election Officer, dated January 14, 2026, entitled “Revised General Local Election Bylaws”:

THAT the following bylaws be considered for readings:

- “Local Election Bylaw, 2026, No. 9108”;
- “Election Sign Bylaw, 2026, No. 9117”; and
- “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”.

*Items 6, 7 and 8 refer.*

**BYLAWS – FIRST, SECOND AND THIRD READINGS**

6. “Local Election Bylaw, 2026, No. 9108”

**RECOMMENDATION:**

THAT “Local Election Bylaw, 2026, No. 9108” be given first, second and third readings.

7. “Election Sign Bylaw, 2026, No. 9117”

**RECOMMENDATION:**

THAT “Election Sign Bylaw, 2026, No. 9117” be given first, second and third readings.

8. “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”

**RECOMMENDATION:**

THAT “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146” be given first, second and third readings.

## **NOTICE OF MOTION**

### 9. Repair Café Events on the North Shore – File: 01-0530-12-0001/2026

Submitted by Councillor Valente

#### **RECOMMENDATION:**

WHEREAS the City of North Vancouver Council Strategic Plan 2022-2026 includes a priority of “*A Resilient City*” that seeks to “lead the way in climate action and act as a steward of the environment for future generations”, including the adoption and implementation of the Climate and Environment Strategy;

WHEREAS the City of North Vancouver Climate and Environment Strategy includes the pathway “*Empowered Choices*”, which aims to foster a low-impact, circular economy and empower the community to move toward a zero-carbon and zero-waste future;

AND WHEREAS Repair Cafés are free, community-based events where skilled volunteers assist members of the public in repairing broken household items—such as electronics, clothing, machines, and small appliances—thereby reducing waste, building repair skills, and strengthening community connections;

THEREFORE BE IT RESOLVED THAT the City partner with the Society Promoting Environmental Conservation (SPEC) to host Repair Café events on the North Shore to support the community with practical solutions for urban sustainability;

THAT a grant of \$6,000 from the Council Contingency Fund be awarded to SPEC to support in the development and execution of the Repair Café events;

AND THAT staff, including North Vancouver Recreation and Culture staff, be directed to work with SPEC to address the logistical considerations and provide guidance in applying for other funding opportunities such as the City’s Community Grants or grants from Metro Vancouver.

*Background Information, January 20, 2026*

## **PUBLIC CLARIFICATION PERIOD**

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask a question regarding process or clarification on an item on the Regular Council Agenda. The Public Clarification Period concludes after 10 minutes and the Regular Council Meeting reconvenes.

## **COUNCIL INQUIRIES**

## **NEW ITEMS OF BUSINESS**

## **NOTICES OF MOTION**

## **RECESS TO CLOSED SESSION**

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Sections 90(1)(a) [personal information] and 90(1)(c) [labour relations].

## **REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

## **ADJOURN**

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**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14<sup>TH</sup> STREET, NORTH VANCOUVER, BC, ON  
MONDAY, JANUARY 26, 2026**

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**PRESENT**

**COUNCIL MEMBERS**

Mayor L. Buchanan  
Councillor H. Back  
Councillor D. Bell  
Councillor A. Girard  
Councillor J. McIlroy\*  
Councillor S. Shahriari  
Councillor T. Valente

*\*participated electronically*

**STAFF MEMBERS**

L. McCarthy, CAO  
A. Cifarelli, Director, Legislative Services & Corporate Officer  
J. Peters, Manager, Legislative & Election Services  
L. Sawrenko, Chief Financial Officer  
D. Van Heerden, Manager, Financial Planning  
A. Pogosjan, City Solicitor  
K. Magnusson, General Manager, Infrastructure, Transportation & Parks  
D. Hutch, Director, Parks & Public Spaces  
J. Draper, Director, Transportation  
M. Revesz, Director, Infrastructure Management  
M. Chan, General Manager, Planning, Development & Real Estate  
M. Friesen, Acting Director, Planning  
D. Fergusson, Manager, City Design and Planning  
E. Doran, General Manager, Corporate Services  
G. Schalk, General Manager, Public Safety & Fire Chief  
A. Gibbs, Director, Communications & Engagement  
S. Peters, Manager, Special Projects & Initiatives  
T. Huckell, Legislative Services Advisor

The meeting was called to order at 6:00 pm.

**APPROVAL OF AGENDA**

Moved by Councillor Back, seconded by Councillor Valente

1. Regular Council Meeting Agenda, January 26, 2026

**CARRIED UNANIMOUSLY**

R2026-01-26/1

**ADOPTION OF MINUTES**

Moved by Councillor Shahriari, seconded by Councillor Back

2. Regular Council Meeting Minutes, January 12, 2026

**CARRIED UNANIMOUSLY**

R2026-01-26/2

Councillor Shahriari expressed his support for the people of Iran during this difficult time.

## **PROCLAMATION**

Mayor Buchanan declared the following proclamation:

International Holocaust Remembrance Day – January 27, 2026 – read by Councillor Girard

## **PUBLIC INPUT PERIOD**

- Andrew Robertson, North Vancouver, spoke regarding the engagement of Item 3 – Provincial Legislation Alignment: Implementation of Bill 25.
- Lesley Henry, North Vancouver, spoke regarding density in the Moodyville area.
- Laurie Parkinson, North Vancouver, spoke regarding Item 3 – Provincial Legislation Alignment: Implementation of Bill 25.

## **PRESENTATIONS**

- A. Infrastructure, Transportation and Parks Department 2025 Year in Review  
– General Manager, Infrastructure, Transportation and Parks; Director, Transportation; and Director, Parks and Public Spaces

Infrastructure, Transportation and Parks staff provided a PowerPoint presentation regarding the “Infrastructure, Transportation and Parks Department 2025 Year in Review” and responded to questions from Council.

Councillor Back left the meeting at 7:15 pm and returned at 7:16 pm.

- B. Provincial Legislation Alignment Implementation of Bill 25 – Manager, City Design and Planning

Planning, Development and Real Estate staff provided a PowerPoint presentation regarding the “Provincial Legislation Alignment Implementation of Bill 25” and responded to questions from Council.

## **REPORTS**

3. Provincial Legislation Alignment: Implementation of Bill 25 – File: 09-3900-30-0017/1

Report: Manager, City Design and Planning, January 7, 2026

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Manager, City Design and Planning, dated January 7, 2026, entitled “Provincial Legislation Alignment: Implementation of Bill 25”:

THAT staff be directed to initiate bylaw amendments as described as “Option B: Consistent Block Approach”;

*Continued...*

## **REPORTS – Continued**

3. Provincial Legislation Alignment: Implementation of Bill 25 – File: 09-3900-30-0017/1 – Continued

THAT staff be directed to proceed with community engagement and schedule an ‘OCP Facilitated Town Hall’ to gather feedback on the proposed amendments to the Official Community Plan;

AND THAT staff be directed to bring back proposed changes to the Official Community Plan and Zoning Bylaw prior to June 30, 2026, for Council’s consideration.

**CARRIED**

Councillor Back opposed.  
R2026-01-26/3

4. 2025 Round Two Community Grant Recommendations – File: 05-1850-20-0005/2025

Report: Community Planner, January 7, 2026

Moved by Councillor Valente, seconded by Councillor Girard

PURSUANT to the report of the Community Planner, dated January 7, 2026, entitled “2025 Round Two Community Grant Recommendations”:

THAT the 2025 Round Two Community Grants be allocated to the following organizations, in the total amount of \$73,850, from the 2025 Community Grants budget:

Avalon Recovery Society - Operating	\$3,000
Blackout Art Society - Operating	\$1,000
Blackout Art Society - Program - Echoes of Tradition	\$2,000
Canadian Mental Health Association - North & West Vancouver Branch - Program - STEPS - Youth Program	\$2,000
Cinderella Project Society - Program - Boutique Day	\$500
Crisis Intervention and Suicide Prevention Centre of BC - Program - Suicide Awareness for Youth	\$2,500
Family Services of the North Shore - Program - Wonder Wheels	\$1,500
Habitat for Humanity Greater Vancouver - Program - Youth Skills Training Program	\$2,000
Hollyburn Community Services Society - Program - Morning Star Seniors Safe House (previously named the Seniors Safe House)	\$750
Hollyburn Community Services Society - Program - North Shore Youth Safe House	\$2,500
Hollyburn Community Services Society - Program - Youth Empowerment (previously ReWired, Youth Education Navigator & Life Success)	\$2,500
Hollyburn Community Services Society - Program - Family Homeless Case Worker	\$892

*Continued...*

## **REPORTS – Continued**

### 4. 2025 Round Two Community Grant Recommendations – File: 05-1850-20-0005/2025 – Continued

Intellectual Disabilities Society North & West Vancouver (formerly NS ConneXions Society) - Program - Explore CNV – Inclusive Community Outings	\$2,000
Iranian Music Society of BC - Program - Nowruz in Harmony: A Community Music Celebration	\$1000
Kids Life Foundation - Program - Festivibe 2025 (Retroactive)	\$500
Leave Out Violence (LOVE) BC - Program - Art 4 Youth in North Van	\$3,500
Lionsview Seniors' Planning Society, North and West Vancouver - Program - Tech Connect for Seniors: Digital Literacy Program	\$1,500
Living Systems: Family Systems Counselling, Education, Training & Research Society - Program - Access Counselling	\$3,000
North Shore Alliance Church - Program - North Shore Community Christmas Dinner 2025	\$3,000
North Shore Disability Resource Centre - Program - Wellness Sensory Room	\$1000
North Shore Neighbourhood House - Program - Food Bank Security	\$12,000
North Shore Polish Association Belweder - Program - Canadian Polish Active Club - Seniors Club	\$500
North Shore Stroke Recovery Centre - Program - Art Therapy	\$2,000
North Shore Stroke Recovery Centre - Program - Exercise Therapy	\$2,000
Parkgate Community Services Society - Program - Youth Outreach Program/Services	\$3,500
Pathways Serious Mental Illness Society - Operating	\$3,000
Presentation House Theatre - Program - Golden Firefly	\$3,000
St. Andrew's United Church - Program - St. Andrew's Emergency Weather Shelter	\$4,208
Shiraz Seniors Services Society - Program - Shiraz Seniors Services Society Health Support	\$1,000
Squamish Nation - Program - Sk̓wx̓wú7mesh Úxwumixw Constitution Project	\$2,500
Sutherland Secondary - Community Connections - Program - Impact Initiative	\$500
Vancouver Iranian Choir Society - Operating	\$500
Volunteer Cancer Drivers Society - Operating	\$1,500
Wonder Wonders Foundation - Program - North Shore Kids Festival	\$1,000
<b>Total</b>	<b>\$73,850</b>

AND THAT the following organizations be notified that their application for a 2025 Community Grant will not be funded:

*Continued...*



## **REPORTS – Continued**

### 4. 2025 Round Two Community Grant Recommendations – File: 05-1850-20-0005/2025 – Continued

Arts Hub Creative Society – Operating
Arts Hub Creative Society - Program - Expressive Arts Therapy Group for Children/Youth
Better Not Bitter Society – Operating
Better Not Bitter Society - Program - (The) Ally Buddy Program
Better Not Bitter Society - Program - BNBS Masterclass Series
FENS4LIFE Association - Program - Safe Community: A Path to Serenity
Habitat for Humanity Greater Vancouver - Program - Critical Repairs Program
Habitat for Humanity Greater Vancouver - Program - Kitchen Salvage Program
Iranian Music Society of BC – Operating
Junior Achievement of BC (JABC)- Program - Success Skills and Mental Wellbeing for North Vancouver Youth
Nisa Foundation - Program - Nisa Homes – Children's Program
North Shore Table Tennis Society - Operating
Presentation House Theatre – Operating
Reframe Voices Society - Program - The “Beyond Body Talk” Workshop
Royal Canadian Legion Branch #118 - Operating
Upper Lonsdale Preschool – Operating
Vancouver Iranian Choir Society - Program - CLUB Community Bridging (Connection for Leadership, Unity, and Business)
Vancouver Iranian Professionals Society - Operating
Vancouver Iranian Professionals Society - Program - Club Community Bridging (Connection for Leadership, Unity, and Business)
Vancouver Iranian Professionals Society - Program - Club Project - Expansion to the CLUB Community Bridging
Variety - The Children's Charity of BC - Program - Specialized Therapies for Low-Income North Vancouver Families
Wellwishers Professional Volunteer Society - Operating
Wonder Wonders Foundation – Operating

**CARRIED UNANIMOUSLY**

R2026-01-26/4

## **REPORTS – Continued**

5. 2025 Appropriation #4 – Specific Projects – File: 05-1705-30-0019/2026

Report: Chief Financial Officer, January 7, 2026

Moved by Councillor Bell, seconded by Councillor Girard

PURSUANT to the report of the Chief Financial Officer, dated January 7, 2026, entitled “2025 Appropriation #4 – Specific Projects”:

THAT (Funding Appropriation #2542) an amount of \$503,022 be appropriated from the Growing Community Reserve for the purpose of funding the 2025-2029 Capital Plan;

THAT (Funding Appropriation #2543) an amount of \$135,000 be appropriated from the NSNH and City Parks Reserve for the purpose of funding the 2025-2029 Capital Plan;

AND THAT should any of the amounts remain unexpended as at December 31, 2028, the unexpended balances shall be returned to the credit of the respective reserves.

**CARRIED UNANIMOUSLY**

R2026-01-26/5

6. 2026-2030 Financial Plan Bylaw – File: 05-1700-03-0001/2026

Report: Chief Financial Officer, January 7, 2026

The vote on the recommendation was taken separately as follows:

Moved by Councillor Girard, seconded by Councillor Bell

PURSUANT to the report of the Chief Financial Officer, dated January 7, 2026, entitled “2026-2030 Financial Plan Bylaw”:

THAT “Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149” be considered;

**CARRIED UNANIMOUSLY**

Moved by Councillor Valente, seconded by Councillor Girard

THAT 2026-2030 Financial Plan Reserve Fund General Appropriations, as set out in Attachment #1, be approved;

THAT 2026-2030 Financial Plan Reserve Fund Specific Appropriations, as set out in Attachment #2, be approved;

AND THAT should any of the amounts remain unexpended as at December 31, 2029, the unexpended balances shall be returned to the credit of the respective reserves.

**CARRIED UNANIMOUSLY**

R2026-01-26/6

## **BYLAW – FIRST, SECOND AND THIRD READINGS**

7. “Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149”

Moved by Councillor Shahriari, seconded by Councillor Valente

THAT “Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149” be given first, second and third readings.

**CARRIED UNANIMOUSLY**

R2026-01-26/7

## **PUBLIC CLARIFICATION PERIOD**

Nil.

## **COUNCIL INQUIRIES**

Nil.

## **COUNCIL REPORTS**

Nil.

## **NEW ITEMS OF BUSINESS**

Nil.

## **NOTICES OF MOTION**

Councillor Valente advised of his intention to bring forward a Notice of Motion at the next Regular Council meeting regarding Repair Café Events on the North Shore.

## **RECESS TO CLOSED SESSION**

Moved by Councillor Girard, seconded by Councillor Bell

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Sections 90(1)(a) [personal information], 90(1)(c) [labour relations], 90(1)(d) [security of City property] and 90(1)(e) [land matter].

**CARRIED UNANIMOUSLY**

The meeting recessed to the Committee of the Whole, Closed Session, at 8:45 pm and reconvened at 9:14 pm with all members of Council present.

## **REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)**

Moved by Councillor Shahriari, seconded by Councillor Back

THAT the actions directed regarding the following items from the Committee of the Whole (Closed Session) of January 26, 2026, be ratified:

8. Proposed Density Transfer Extension: 120-128 East 14<sup>th</sup> Street (Three Shores)  
– File: 08-3010-01-0001/2025

Report: Manager, Real Estate, and General Manager, Planning, Development and Real Estate, January 7, 2026

PURSUANT to the report of the Manager, Real Estate, and the General Manager, Planning, Development and Real Estate, dated January 7, 2026, entitled “Proposed Density Transfer Extension: 120-128 East 14<sup>th</sup> Street (Three Shores)”:

THAT the City enter into, and that the Manager, Real Estate be authorized to execute, a 12-month extension, expiring February 11, 2027, of the Density Transfer Agreement with 120-128 East 14<sup>th</sup> Street Holdings Ltd., doing business as Three Shores, to sell transferable density from the City-owned ‘donor’ site at 2300 Lonsdale Avenue and 116 East 23<sup>rd</sup> Street (the site of the new Harry Jerome Community Recreation Centre) to the ‘recipient’ site at 120-128 East 14<sup>th</sup> Street, at a rate of \$195.00 per buildable square foot, with the transfer being subject to the adoption of rezoning bylaws for both the donor and recipient sites, at Council’s sole discretion;

AND THAT the report of the Manager, Real Estate, and the General Manager, Planning, Development and Real Estate, dated January 7, 2026, entitled “Proposed Density Transfer Extension: 120-128 East 14<sup>th</sup> Street (Three Shores)”, remain in the Closed session.

R2026-01-26/8

9. Labour Relations Matter – File: 07-2700-20-0002/1

Report: Director, People and Culture, January 12, 2026

PURSUANT to the report of the Director, People and Culture, dated January 12, 2026, regarding a labour relations matter:

THAT the wording of the resolution and the report of the Director, People and Culture, dated January 12, 2026, remain in the Closed session.

R2026-01-26/9

## **REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION) – Continued**

10. Appointments to the Integrated Transportation Committee – File: 01-0360-20-0040/2026

Report: Director, Legislative Services and Corporate Officer, January 7, 2026

PURSUANT to the report of the Director, Legislative Services and Corporate Officer, dated January 7, 2026, entitled “Appointments to the Integrated Transportation Committee”:

THAT Amber Harder be appointed as the Business Representative to the Integrated Transportation Committee for the term commencing on February 1, 2026 and concluding on January 31, 2028;

THAT Matthew Cusanelli, Brady Faught and Richard Walton be re-appointed to the Integrated Transportation Committee for the term commencing on February 1, 2026 and concluding on January 31, 2028;

AND THAT the resolution be released and the report of the Director, Legislative Services and Corporate Officer, dated January 7, 2026, entitled “Appointments to the Integrated Transportation Committee”, remain in the Closed session.

R2026-01-26/10

**CARRIED UNANIMOUSLY**

## **ADJOURN**

Moved by Councillor Bell, seconded by Councillor Girard

THAT the meeting adjourn.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 9:15 pm.

*“Certified Correct by the Corporate Officer”*

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CORPORATE OFFICER

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## Office of the Mayor

CITY OF NORTH VANCOUVER  
BRITISH COLUMBIA

# Proclamation

## BLACK HISTORY MONTH

*Whereas*

the City of North Vancouver is a culturally diverse place where all people are welcomed, included and celebrated;

*Whereas*

the City of North Vancouver supports Black History Month with the intent of advancing equality for Black Canadians, by opposing systemic anti-Black racism and intolerance, and by listening to and learning from histories of Black communities in Canada;

*Whereas*

we reflect on the power of their self-determination, represented by individuals and communities who have actively shaped their futures while confronting systemic barriers;

*And Whereas*

for over 30 years, the BC Black History Awareness Society has hosted public events and programs during Black History Month to recognize and celebrate the achievements and contributions of historical and contemporary people of African descent;

*Now Therefore*

I, Linda Buchanan, Mayor of the City of North Vancouver, do hereby proclaim **February 2026** as **Black History Month** in the City of North Vancouver, the traditional territories of the Squamish and Tsleil-Waututh Nations.

So proclaimed on Monday, February 2, 2026

*Linda C. Buchanan*

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Mayor Linda Buchanan



## Office of the Mayor

CITY OF NORTH VANCOUVER  
BRITISH COLUMBIA

# Proclamation

## HEART MONTH

*Whereas*

the Heart & Stroke Canvassing Campaign takes place in February of each year to raise awareness and raise funds to support life-saving research on heart disease and stroke and share vital health information with the public;

*Whereas*

heart disease or stroke takes a Canadian life every seven minutes; and the Heart & Stroke's mission is to improve the health of Canadians by preventing and reducing disability and death from heart disease and promoting recovery of heart disease and stroke;

*Whereas*

heart disease is on the rise in women, some risk factors for and symptoms of heart disease are different for women than for men, and 'Wear Red Canada' Day on February 13 is an opportunity to raise awareness of women's cardiovascular health issues and to show support for women at risk of and suffering from heart disease;

*And Whereas*

we commend the thousands of volunteers, staff and researchers for their dedication and commitment and wish them continued success;

*Now Therefore*

I, Linda Buchanan, Mayor of the City of North Vancouver, do hereby proclaim **February 2026** as **Heart Month** in the City of North Vancouver, the traditional territories of the Squamish and Tsleil-Waututh Nations.

So proclaimed on Monday, February 2, 2026

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Mayor Linda Buchanan



**THE CORPORATION OF THE CITY OF NORTH VANCOUVER**

**BYLAW NO. 9149**

**Financial Plan for the Years 2026 to 2030**

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Financial Plan for the Years 2026 to 2030 Bylaw, 2026, No. 9149**”.
2. Schedule “A” attached hereto is the Financial Plan of The Corporation of the City of North Vancouver for the period commencing January 1, 2026, and ending December 31, 2030.

READ a first time on the 26<sup>th</sup> day of January, 2026.

READ a second time on the 26<sup>th</sup> day of January, 2026.

READ a third time on the 26<sup>th</sup> day of January, 2026.

ADOPTED on the <> day of <>, 2026.

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MAYOR

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CORPORATE OFFICER

**SCHEDULE "A" TO BYLAW NO. 9149  
CITY OF NORTH VANCOUVER FINANCIAL PLAN  
FOR THE YEARS 2026 – 2030**

(1) 2026 – 2030 Financial Plan (\$000's)

**2026 - 2030 Financial Plan (\$000's)**

<b>For the year ended December 31</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
<b>Revenue</b>					
Property Value Tax	90,466	93,330	95,914	98,574	101,305
Levies (Storm and Eco)	6,649	7,219	7,837	8,510	9,240
Revenue from Fees and Services	68,959	74,224	80,676	85,741	90,290
Revenue from Other Sources	4,732	4,829	4,929	5,030	5,133
	170,806	179,602	189,356	197,855	205,968
Transfers					
Collections for Other Governments	66,205	67,529	68,880	70,258	71,663
Transfer from Accumulated Surplus	3,543	0	0	0	0
Transfer from Reserves	67,920	48,804	51,778	47,103	42,394
External Contributions	17,773	1,897	3,513	3,229	2,691
Transfer from Capital Assets	18,550	163,921	19,299	19,685	20,079
	173,991	282,151	143,470	140,275	136,827
<b>Total Revenues</b>	<b>344,797</b>	<b>461,753</b>	<b>332,826</b>	<b>338,130</b>	<b>342,795</b>
<b>Expenditures</b>					
Operating Expenses					
General Government	31,519	30,707	30,508	31,408	32,063
Transportation and Transit	10,195	10,440	10,545	10,411	10,652
Health, Social Services, Housing	3,972	3,689	3,871	3,855	4,041
Development Services	11,324	12,522	11,738	11,719	11,898
Protective Services	39,900	40,882	41,889	42,937	44,012
Parks, Recreation and Culture	34,393	32,661	33,393	33,971	34,438
Water	15,227	15,848	16,410	16,901	17,642
Sewer	26,047	29,032	32,535	35,754	36,710
Solid Waste	4,669	4,732	4,795	4,861	4,926
	177,245	180,513	185,684	191,817	196,382
Capital Expenditures	67,901	38,061	47,229	44,376	41,364
Transfers					
Collections for Other Governments	66,205	67,529	68,880	70,258	71,663
Equity	11,045	14,880	15,178	15,482	15,792
Reserves	19,779	50,744	14,275	13,679	15,076
Debt Servicing	2,622	110,026	1,580	2,518	2,518
	99,651	243,179	99,913	101,937	105,049
<b>Total Expenditures</b>	<b>344,797</b>	<b>461,753</b>	<b>332,826</b>	<b>338,130</b>	<b>342,795</b>

**SCHEDULE “A” TO BYLAW NO. 9149  
CITY OF NORTH VANCOUVER FINANCIAL PLAN  
FOR THE YEARS 2026 – 2030**

**(2) Revenue Proportions by Funding Source**  
(Excluding Transfers)

	<b>2026</b>	<b>%</b>	<b>2027</b>	<b>%</b>	<b>2028</b>	<b>%</b>	<b>2029</b>	<b>%</b>	<b>2030</b>	<b>%</b>
Property Value Tax	90,466	53	93,330	52	95,914	51	98,574	50	101,305	49
Levies (Storm and Eco)	6,649	4	7,219	4	7,837	4	8,510	4	9,240	5
Revenue from Fees and Services	68,959	40	74,224	41	80,676	43	85,741	43	90,290	44
Revenue from Other Sources	4,732	3	4,829	3	4,929	3	5,030	3	5,133	2
Total Revenues	170,806	100	179,602	100	189,356	101	197,855	100	205,968	100

**Background:** Property Taxes are CNV’s primary source of revenue. CNV’s reliance on property tax as a source of revenue has been decreasing gradually over recent years. Where feasible, CNV charges user fees for services, however this is not possible for many services. The 2026 – 2030 Financial Plan forecasts the percentage of revenue coming from property taxes to decrease gradually, due to the assumptions in place surrounding growth of revenue from Fees and Services, particularly within Utilities where rate increases need to account for significant future costs from Metro Vancouver.

**Policy:** CNV will continue to look for ways to reduce the overall percentage of revenue that comes from property tax, by pursuing alternate revenue sources, and remains committed to charging user fees for services where feasible.

**(3) Distribution of Property Taxes among the Property Classes**

**Background:** Council adopted a Long-Term Property Tax Strategy in 2008, with the goal to move CNV’s tax rates and tax rate ratios to a competitive position within the Metro Vancouver Region, while maintaining principles of fairness and equity.

**Policy:** The policy objectives of CNV’s Long-Term Property Tax Strategy are to equalize the Light Industry tax rate with the Business tax rate and maintain the Business to Residential property tax ratio below the median multiple in the Metro Vancouver region.

CNV uses the four-step conventional method to calculate tax rates annually:

- 1) CNV calculates the base tax rate for each class. The base tax rate is the tax rate required to collect the same tax dollars from the same pool of properties as the prior year, accounting for changes in assessed values.
- 2) CNV then applies the base tax rate to the growth component of the roll to determine the taxes available from the assessed values new to the roll.
- 3) Council’s endorsed tax rate increase is then used to recalculate the tax rates by property class.
- 4) Council then considers tax shifting to achieve the objectives of the Long-Term Property Tax Strategy, while promoting neutrality and consistency/predictability for tax payors, as well as considering the overall competitiveness of CNV’s tax and utility charges in the region.

**SCHEDULE “A” TO BYLAW NO. 9149  
CITY OF NORTH VANCOUVER FINANCIAL PLAN  
FOR THE YEARS 2026 – 2030**

**(4) Use of Permissive Tax Exemptions**

**Background:** Council currently allows Permissive Tax Exemptions to organizations within the City, in accordance with authority provided under the *Community Charter*. The *Community Charter* shows various types of institutions as eligible, including religious institutions, providers of social housing, and not for profit societies and service organizations.

**Policy:** CNV has adopted a policy (Policy Number P27) that includes a set of criteria for approving Permissive Tax Exemptions. This criteria links taxation exemptions to desired community needs and outcomes. Applications are also assessed on whether or not use is available to a significant portion of community residents, if there is ongoing involvement of community volunteers, if benefiting organizations have competent management, and if funding comes from multiple sources. Council also carefully considers the total amount of Permissive Tax Exemptions granted each year when reviewing the annual Property Tax Exemption Bylaw, giving consideration to the equity of shifting the exempted tax burden to other property owners in the City.

All existing Permissive Tax Exemptions are reviewed each year and staff continue to work with all organizations who receive a Permissive Tax Exemption to ensure that their services align with Council’s Strategic Plan.

The background image shows a scenic waterfront park. In the foreground, there's a grassy area with several wooden benches. A paved path runs along the water's edge, where a few people are cycling. The water is calm, and in the distance, a city skyline with various skyscrapers is visible under a clear sky. A large tree with green leaves is on the left side of the frame.

# Harbour Swim Deck Project

**Council Presentation**

February 2, 2026

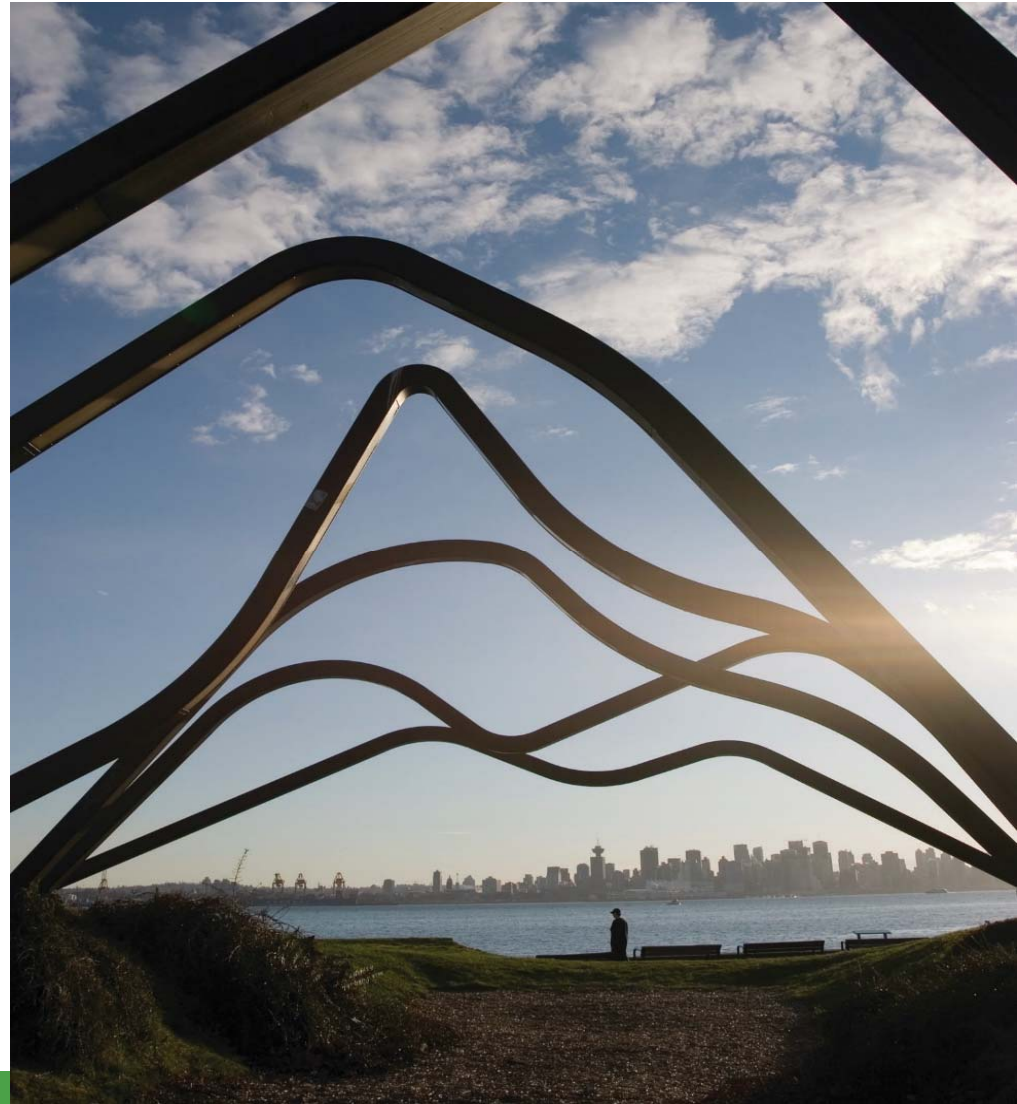
Infrastructure, Transportation & Parks



# Purpose

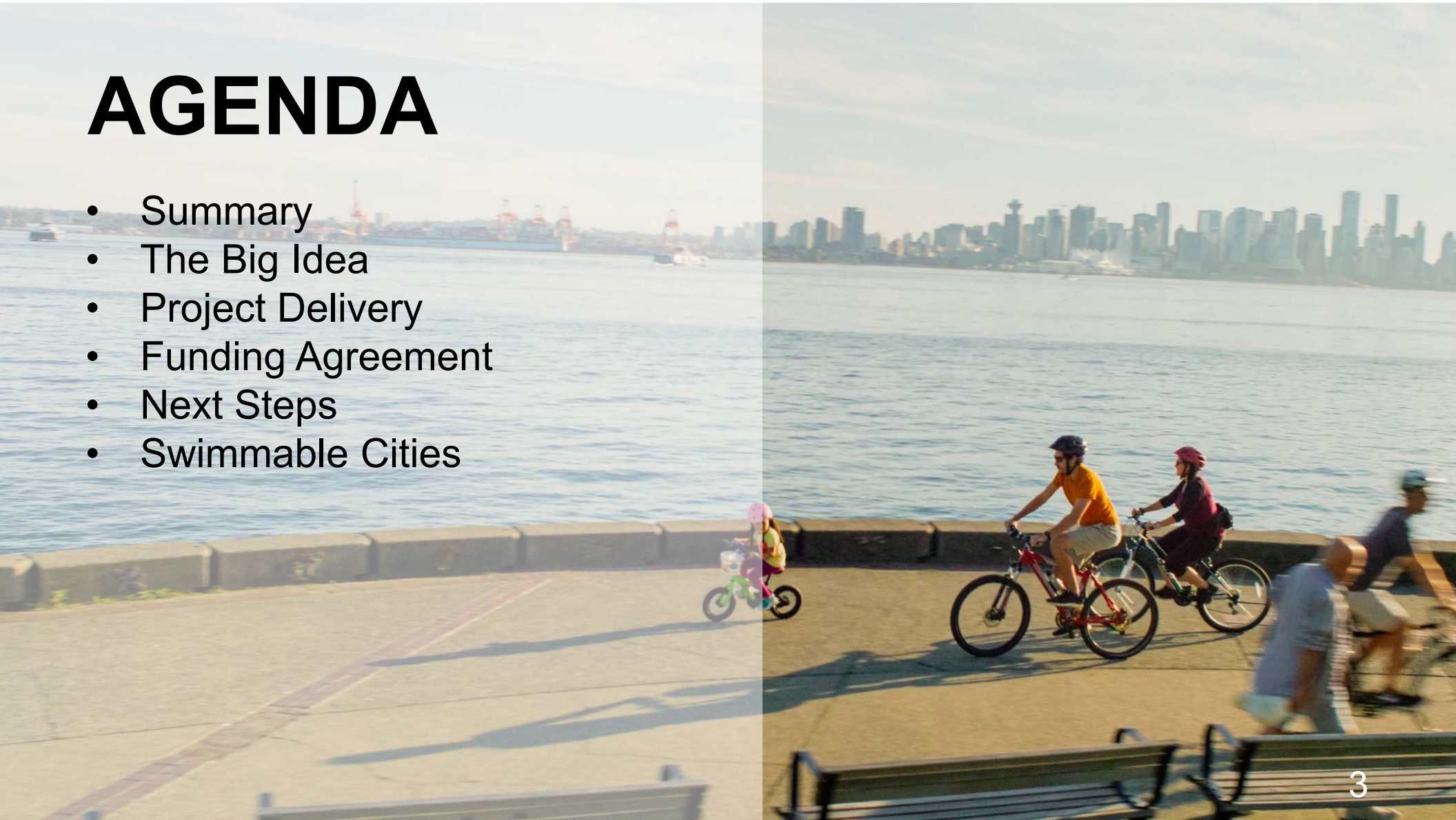
To provide an overview of the Harbour Swim Deck project, the partnership with Swim Drink Fish Canada, and the projected timeline and process.

To introduce the Swimmable Cities alliance, and the Swimmable Cities Charter an international movement for urban swimming.



# AGENDA

- Summary
- The Big Idea
- Project Delivery
- Funding Agreement
- Next Steps
- Swimmable Cities





# SUMMARY

- In late 2023 **Swim Drink Fish (SDF)**, national not-for-profit organization approached the City with the idea of harbour swimming deck in front of Waterfront Park
- The capital cost of the harbour deck is to be predominantly funded through the philanthropy of the **Weston family**
- A **feasibility study** for the project was undertaken to determine practicality and explore a preliminary concept design

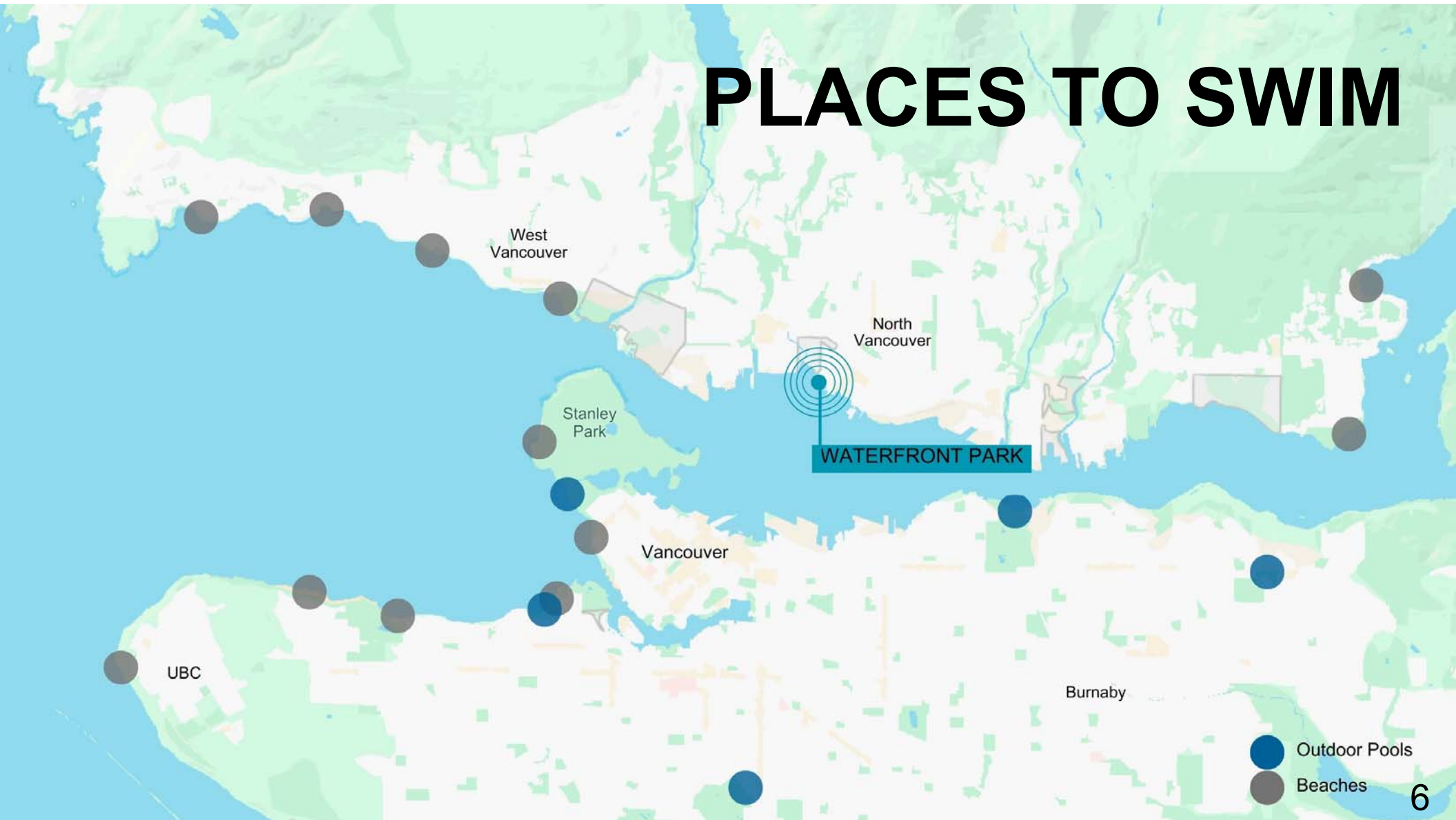




# THE BIG IDEA

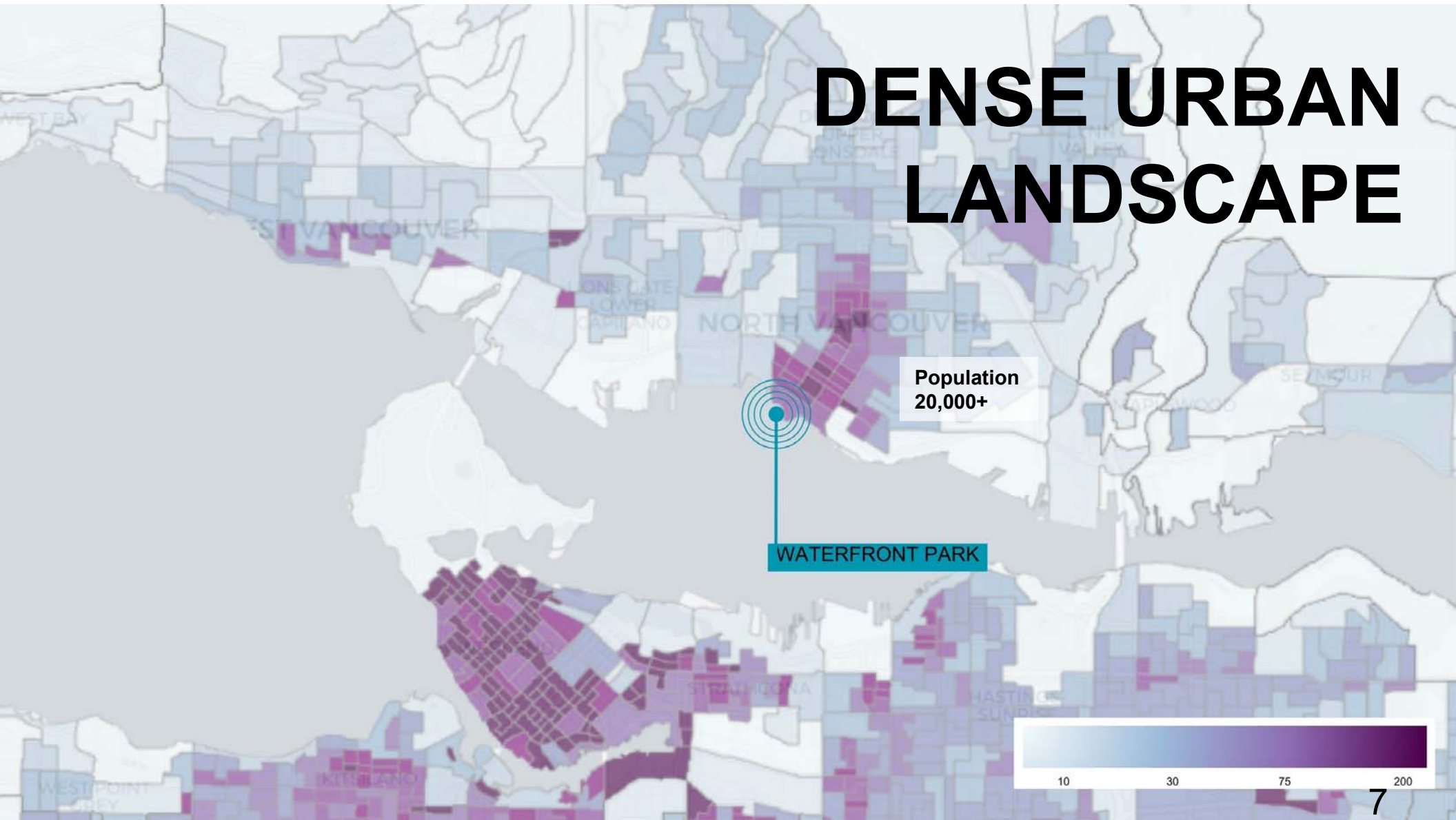


# PLACES TO SWIM





# DENSE URBAN LANDSCAPE



# EXPANDING THE CITY'S FOOTPRINT





# THE CITY'S WATERFRONT EXPERIENCE

KINGS MILL WALK  
PARK

HARBOUR DECK AT  
WATERFRONT PARK

THE  
SHIPYARDS



# THE CITY'S WATERFRONT EXPERIENCE

KINGS MILL WALK  
PARK

HARBOUR DECK AT  
WATERFRONT PARK

THE  
SHIPYARDS



# LEADING GLOBAL CITIES



**Islands Brygge**  
Copenhagen, Denmark - 2002



**Kastrup Harbour Bath**  
Kastrup, Denmark - 2005



**Helgoland Sobadeanstalt**  
Helgoland, Denmark - 2008



**Pirrama Park**  
Sydney, Australia - 2010



**Coral Park**  
Copenhagen, Denmark - 2011



**Sorenga Sjobad**  
Norway - 2015



**Vestre Fjord Park**  
Aalborg, Denmark - 2017



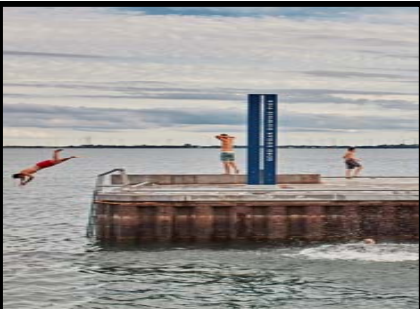
**Bassin de la Villette**  
Paris, France - 2017



**Arhus Harbor Bath**  
Aarhus, Denmark - 2018



**Sandkaj Harbour Bath**  
Copenhagen, Denmark - 2018



**Gord Edgar Downie Pier**  
Kingston, Canada - 2018



**BLÅ RUM**  
Herning, Denmark - 2021



**Skanderborg City Baths**  
Denmark - 2021

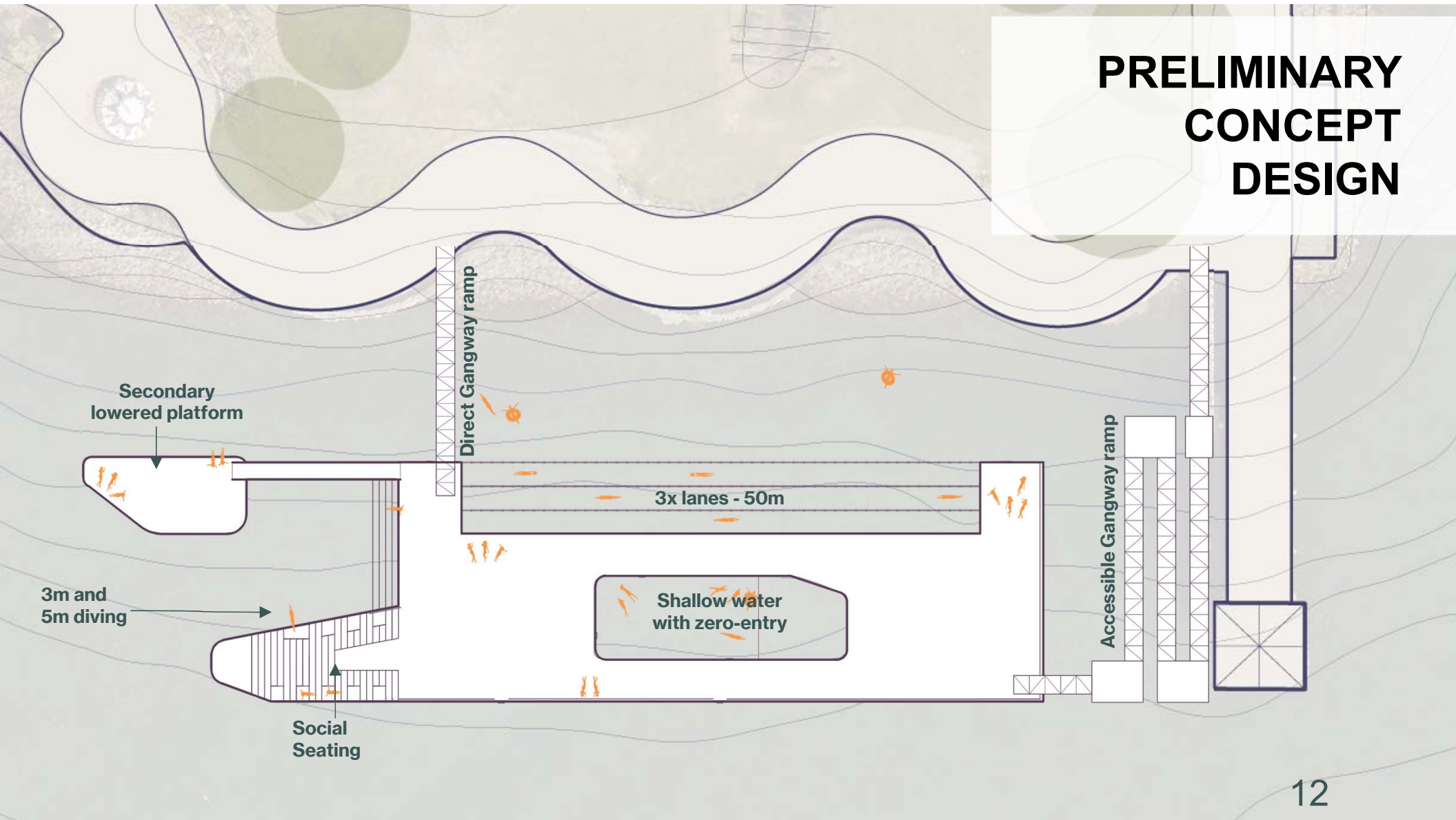


**L'Oasis**  
Quebec City, Quebec - 2022



**Waterfront Park Harbour Deck**  
North Vancouver, Canada - 2027

# PRELIMINARY CONCEPT DESIGN





*Indicative concept design for illustrative purposes only*



## RECREATION FEATURES

- ✓ Generous, safe, protected swimming areas
- ✓ Shallow sea water pool with zero entry (accessible)
- ✓ Lane swimming - >50m x3 lanes
- ✓ Diving - 3m & 5m
- ✓ Spacious lounging and seating



*Indicative concept design for illustrative purposes only*

## SAFETY FEATURES

- ✓ Life guarded in peak seasons
- ✓ First aid services
- ✓ Life rings
- ✓ Safety railings
- ✓ Two access ramps
- ✓ Ladders and stairs
- ✓ Surrounded by a buoy line to keep swimmers safe
- ✓ Security guarded overnight
- ✓ Water quality monitoring



*Indicative concept design for illustrative purposes only*

## AMENITIES



Changing stalls



Outdoor showers



Lounging/social areas



Improvements to existing washrooms

Site ambassadors and activation elements  
umbrellas, chairs,  
planters.

Potential pop up bar,  
concession in the future.

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# COMMUNITY BENEFITS

The Harbour Deck could accommodate **over half a million visitors per year**, to experience:

- ✓ Social cohesion
- ✓ Physical and mental health
- ✓ Community safety with positive social activity, vibrancy and activation
- ✓ Support to maintain optimal health with aging





# PHYSICAL ACTIVITY

- ✓ Helps meet the high demand for 50m lap swimming
- ✓ On the Spirit Trail - walking, running or cycling

*Swimming for just 30 minutes a week can even help to guard against heart disease, stroke and type 2 diabetes – Diabetes UK*



# YOUTH

- ✓ Social gathering
- ✓ Casual physical activity
- ✓ A sense of fun, adventure and challenge/risk
- ✓ Transit accessible

*Cold water immersion can boost dopamine levels of 530%*

European Journal of Applied Physiology





# CHILDREN

- ✓ Free, low barrier activity for young families
- ✓ Helps meet demand (and long waitlists) for swimming lessons

*Kids who swim reach cognitive milestones 10 months earlier compared to the kids who don't*

Griffith University of Australia

# OLDER ADULTS

- ✓ Social
- ✓ Low impact physical activity
- ✓ Fully accessible for those with mobility challenges

*Older adults who swim have better cognitive ability compared to non-swimmers thanks to the rhythmic movements and sensory feel of the water, especially in open water swimming*

Journal of Aging Research







# WELLNESS

- Growing outdoor swimming culture - wild swimming, open water swimming, year round “polar bear” swimming, cold plunge

*“Swimmers who maintained their regular group wild swim sessions for six months or more reported their life satisfaction improved by 25%, their happiness increased by 20%, whilst their feeling of worthiness went up by 23%. Significantly, their anxiety levels decreased by 18%.” The Wild Swim Project (Surrey, UK)*



*Indicative concept design for illustrative purposes only*



## INCLUSIVE FEATURES

- ✓ Access ramp to allow access by people using wheelchairs or prams, even at low tide
- ✓ Zero entry, roll or walk in pool in the center of the deck

# ENVIRONMENTAL BENEFITS

The project is anticipated to have minimal environmental impact

- ✓ Sense of **connection with the water** fosters environmental stewardship and responsibility for water quality
- ✓ The deck would create a **climate change resilient** waterfront recreation space, adaptive to sea level rise and offering a space for **cooling off in extreme hot weather**





# ECONOMIC BENEFITS

- ✓ New visitors to the City's waterfront and The Shipyards
- ✓ Increase localized spending (e.g. food and beverage)
- ✓ Enhanced overall positive sentiment
- ✓ Known as a vibrant destination
- ✓ Showing bold, innovative, leadership





# ECONOMIC BENEFITS

While accessing the Harbour deck is free,  
visitors are likely to visit nearby local  
business

Potentially spending  
**~\$10M**  
per year in Lower  
Lonsdale

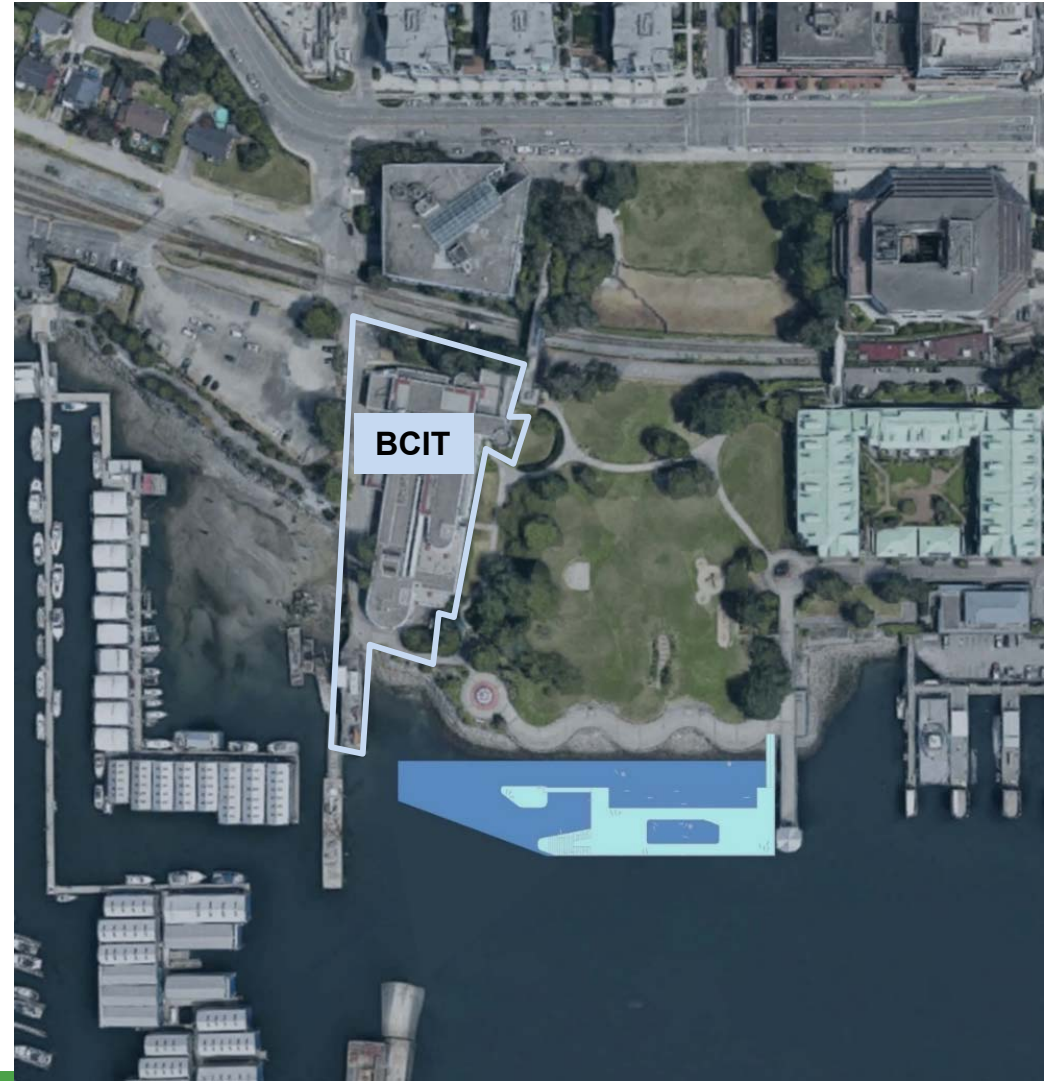


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# VALUE FOR MONEY

+ ~7000 sqm of public space to the City without purchase of additional land

Land value estimate - \$38.3M  
(*BCIT Land value - BC Assessment*)





# VALUE FOR MONEY

An open water swimming experience is far cheaper to build and operate than an outdoor pool

Recent 25m outdoor pools in MetroVan

- Construction - \$20-32M
- Operation - \$77k-\$225k/month (4 month operating season)

**The proposed Harbour Deck:**

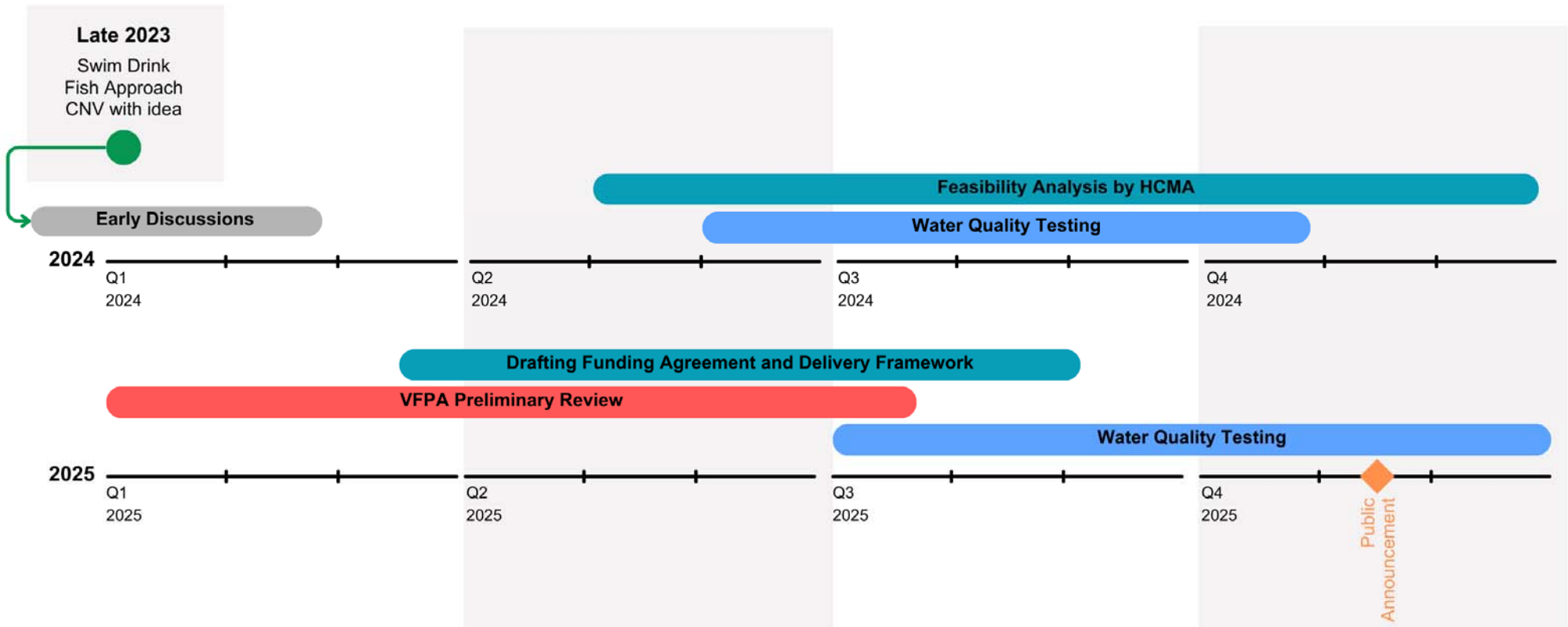
- **Construction - ~\$20M (double the size)**
  - **Operation - \$41k/month (open all year)**
- + longer operating life and more opportunity for external contributions



# PROJECT DELIVERY



# Process to Date

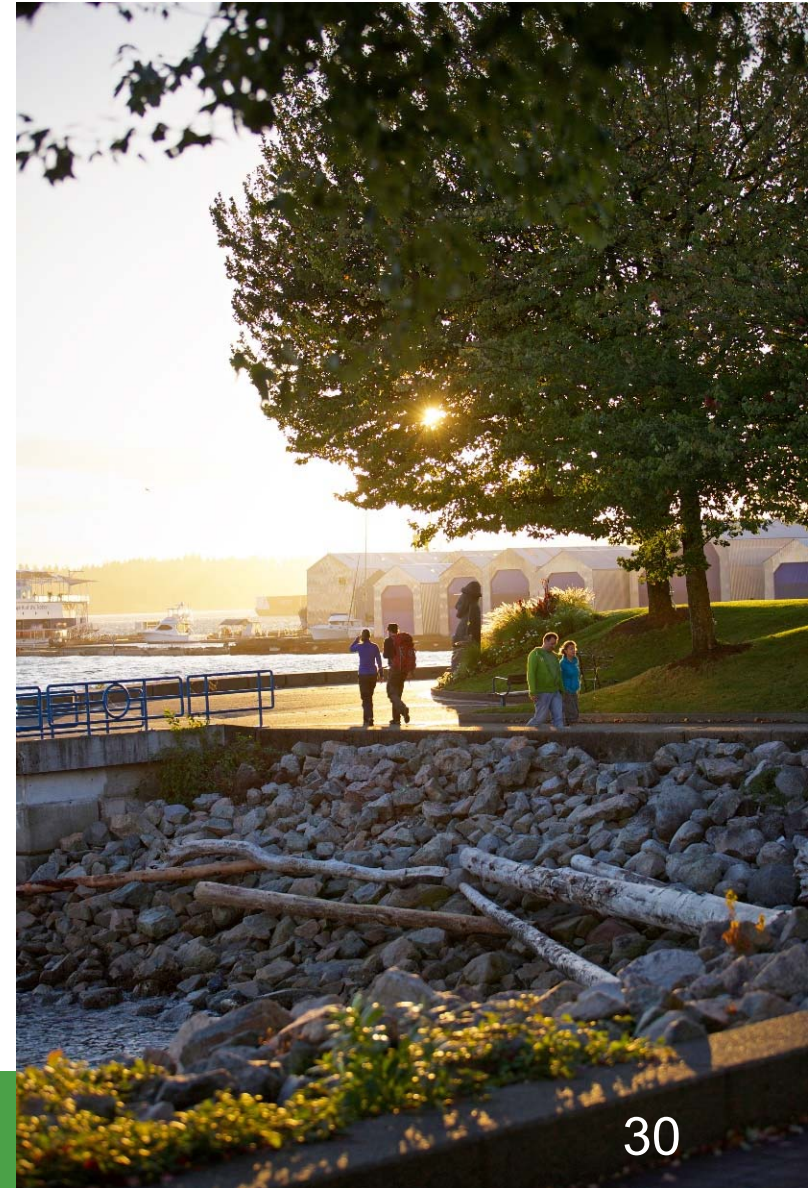




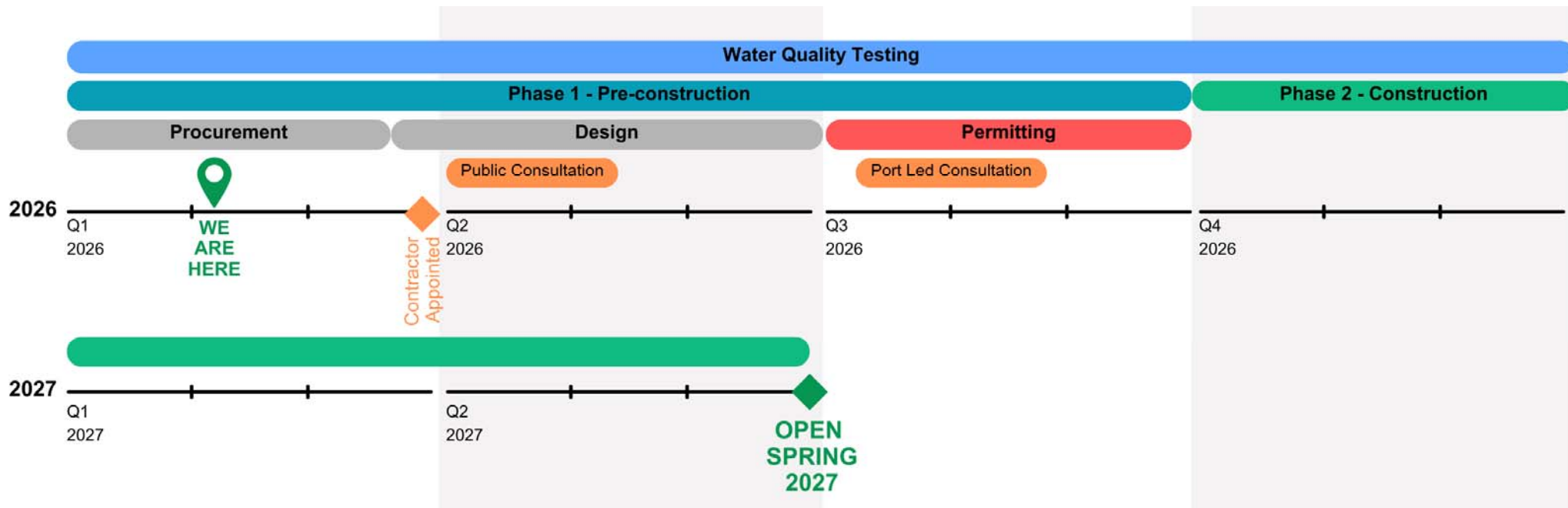
# Project Delivery

**Delivery of the project is being led by the City including a public procurement process.**

- Phase 1 – Pre-Construction
  - Including:
    - Detailed design development
    - Public consultation to inform final design
    - First Nations and stakeholder engagement
    - Application to the VFPA for development permit
    - Refined construction costing (class A)
- Phase 2 – Construction
  - Including:
    - Construction drawings and documentation
    - A fixed price contract for construction
    - Finalization of operations plan



# Project Delivery



*Timelines are subject to external and internal factors and are subject to change.*

# Cost Overview

The feasibility analysis cites the following rough order of magnitude (ROM) costs:

Capital Costs\* est. \$21M<sup>1</sup>

\*incl. soft + hard costs

Operating Costs est. \$7-800k/yr<sup>2</sup>

City of North Vancouver responsibility (City maintains ownership of asset)

<sup>1</sup> Capital costs developed by professional quantity surveyor based on schematic design and VFPA PPR received

<sup>2</sup> Operating costs developed by internal CNV consultation based on schematic design and identified assumptions including maintenance and renewal costs over the life of the deck - costs would not be incurred until Harbour Deck is operational (estimated from Spring 2027)



# Funding Contributions

Swim Drink Fish | Weston family foundations

**\$16M** funding the majority of the capital cost

The City of North Vancouver

City contribution of **\$5M from developer funds**, covering the remainder of the project capital cost



# Swimmable Cities

Launched in the lead up to the Paris Olympics in July 2024, the Swimmable Cities alliance is supporting a global, grassroots movement for swimmable urban waterways.

## *ABOUT*

The Swimmable Cities alliance is emerging and growing through the collective efforts of experts in urban swimming environment design, public mediation, community building, policy, safety, public health, waterway restoration and water quality.

# Swimmable Cities

Council may consider signing the Swimmable Cities Charter, joining major Cities around the world in the commitment to adhere to a set of principles all which further a vision for transforming urban waterways and creating better, more liveable futures for communities.

*SWIMMABLE  
CITIES*



# Swimmable Cities Charter

Signing the Swimmable Cities charter is voluntary and requires no financial obligations

The key requirements are:

- agree to work and make decisions in alignment with the Charter's 10 principles, and
- to become a positive role model for other cities and organisations in the movement

***SWIMMABLE CITIES**  
MAKING A SPLASH!*

# Swimmable Cities Charter

## Principles

1. The Right to Swim
2. One Health, Many Swimmers
3. Urban Swimming Culture
4. Water is Scared
5. Rewriting the Rules
6. Demographic Participation
7. Reconnection & Resilience
8. New Economic Opportunities
9. Sharing Wellbeing Benefits, Culture & Knowledge
10. Stewardship for Today, Tomorrow & Future Generations





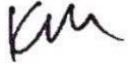



Thank you.

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 General Manager	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**  
**INFRASTRUCTURE, TRANSPORTATION & PARKS DEPARTMENT**

**REPORT**

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To: Mayor Linda Buchanan and Members of Council

From: Dave Hutch, Director, Parks and Public Spaces

Subject: HARBOUR SWIM DECK PROJECT AND PARTNERSHIP

Date: January 14, 2026 File No: 13-6740-20-0021/1

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**RECOMMENDATION**

PURSUANT to the report of the Director, Parks and Public Spaces, dated January 14, 2026, entitled “Harbour Swim Deck Project and Partnership”:

THAT the report and the information in regards to “Swimmable Cities”, an international alliance supporting a global, grassroots movement for swimmable urban waterways, and the “Swimmable Cities Charter”, a set of principles which further a vision for transforming urban waterways and creating better, more liveable futures for communities, be received for information.

**ATTACHMENTS**

1. Swimmable Cities Charter (CityDocs [2758281](#))

**SUMMARY**

The purpose of this report is to provide an overview of the Harbour Swim Deck project, the partnership with Swim Drink Fish Canada, and the projected timeline and process. And to introduce the Swimmable Cities alliance, and the Swimmable Cities Charter, an international movement for urban swimming.

Council has approved entering into an agreement with Swim Drink Fish Canada (“SDF”) and the Weston family’s philanthropic foundations (“Westons”) for the funding and delivery of the Waterfront Park Amenity Project which includes a Harbour Swimming Deck and improvements to the washrooms at Waterfront Park.

## BACKGROUND

Late in 2023, SDF approached the City with a proposal to explore a Harbour Swimming Deck in front of Waterfront Park. The Harbour Swimming Deck would provide an innovative new public space and place to swim throughout the year on North Vancouver's waterfront.

A comprehensive feasibility study and preliminary concept design have been developed to understand the practicality and estimated cost.

The capital cost of the Harbour Swimming Deck is primarily funded through philanthropy of the Weston family via their family foundations, facilitated by environmental not-for-profit SDF. The comparative costs of a land-based pool would be \$40M to \$80M, with considerably higher operating costs.

Throughout development of the feasibility study City staff have been a part of the international community of practice, convened by Swimmable Cities, a global, grassroots movement for swimmable urban waterways, to share knowledge and experiences.

The Swimmable Cities alliance has developed the Swimmable Cities Charter which outlines a set of guiding principles, and represents a commitment to contribute to the international network; sharing ideas, resources and expertise. Many leading cities have signed on to the charter in support of the international swimming movement.

## DISCUSSION

The following provides an overview of the feasibility study that was developed to explore the practicalities of building a swimming deck and supporting on-land infrastructure at Waterfront Park and provide Council with the key information necessary to make a decision on proceeding or not, with the project,

The scope of this work included:

- Preliminary design, and engineering constructability
- Preliminary capital cost estimate
- Preliminary operating model
- Water quality monitoring
- Potential philanthropic financial commitment
- Preliminary internal interest-holder engagement
- Permitting requirements
- Risk and liability
- Other potential supporting infrastructure

This work considered existing site conditions and constraints to help us answer the question: could we do it, should we do it.

Development of the design concepts sought to optimize:

- *Visitor experience*; to provide a comfortable, joyful experience to connect with the water and community
- *Safety*; to create a safe, protected environment for swimming
- *Inclusivity*; to provide a range of experiences to cater to a diverse population of potential users of all ages and abilities
- *Operational requirements*; to minimize costs, while providing a high-quality experience.

The deck and protected swimming areas add approximately 7000sqm of actively accessible space, for residents to enjoy. Anticipated benefits of the project include:

- Social connectivity by creating a space for gathering, sunning, socializing, and swimming;
- Community physical and mental health;
- Appreciation of the importance of water quality and marine habitat restoration and protection;
- Sense of connection with the water which fosters environmental stewardship and responsibility;
- Creation of additional waterfront recreation space which is resilient to sea level rise;
- Climate adaption by providing a space for cooling off in extreme hot weather;
- Provision of outdoor swimming opportunities that meets the community's aquatic recreation needs;
- Attraction of new visitors to the City's waterfront and The Shipyards with associated economic benefits; and
- Increased vibrancy and activation at Waterfront Park.

Once deemed feasible a preliminary concept design was created to inform costing and potential project delivery processes, further detailed below.

The process described above was undertaken in confidence to protect the interests of the parties involved should the project deemed not feasible to proceed.

## **Project Delivery**

Delivery of the project will be led by the City including a public procurement process(s).

The two project delivery phases are:

- Phase 1 – Pre-Construction  
Including:
  - Detailed design
  - Public consultation to inform final design
  - First Nations and stakeholder engagement
  - Application to the VFPA for development permit
  - Refined construction costing (class A)



- Phase 2 – Construction  
Including:
  - Construction drawings and documentation
  - A fixed price contract for construction
  - Finalization of operations plan

Commencement of Phase 2 (Construction) is dependent on receiving all necessary approvals such as permit from the Vancouver Port Authority, approval from Fisheries and Oceans Canada (DFO).

## **Swimmable Cities Alliance**

Launched in the lead up to the Paris Olympics in July 2024, the Swimmable Cities alliance is supporting a global, grassroots movement for swimmable urban waterways.

Throughout development of the feasibility study with Swim Drink Fish, City staff were connected to the Swimmable Cities Alliance. This provided staff with access to an international community of practice, convened by Swimmable Cities to share knowledge and experiences.

## **Swimmable Cities Charter**

In support of the Swimmable Cities movement, Council may consider signing the Swimmable Cities Charter, to signal our commitment to adhere to a set of high-level, non-binding principles matching other major cities commitments to collectively further a vision for transforming urban waterways and creating better, more liveable futures for communities.

The charter, provided in *Attachment 1*, sets out 10 principles which empower experts in design, policy development, public health and much more, to share ideas, resources and expertise. This approach reflects the multi-national momentum of the Swimmable Cities movement and the value of a flexible, goal-focused framework to guide future work by decision-makers, advocates and experts in their work with local natural waterways.

Becoming a signatory would acknowledge of the City's role in the global movement towards swimmable urban waterways, would recognize the valuable contributions of the international community of practice has made in shaping the City's Harbour Deck project so far, and will continue to offer into the future as design and operational planning commence. The alliance is a valuable forum to share knowledge, solve problems and learn from organizations who have undertaken similar projects.

Signatories represent more than 212 diverse organizations across 109 cities, and 36 countries. This includes 15 municipalities including City of Paris, Greater London Authority, City of Rotterdam, City of Melbourne, City of Portland, and City of Annapolis.

Signing the Swimmable Cities charter is voluntary and requires no financial obligations and is self/peer regulated. The key requirements are that each signatory agrees to work

and make decisions in alignment with the Charter's 10 principles and to become a positive role model for other cities and organisations in the movement.

## **FINANCIAL IMPLICATIONS**

The Harbour Swimming Deck feasibility analysis estimated the following rough order of magnitude costs (class D equivalent):

- Capital Costs (including hard and soft costs) – \$21M
- Operating Costs – \$700k to 800k per annum, from 2027

The project is predominantly funded by a \$16M philanthropic donation from Westons with City funds being utilized to fund the remaining \$5M portion.

Starting in 2027 the City will be responsible for operating costs associated with the Harbour Swimming Deck. This could be delivered in partnership (such as with NVRC), and/or offset by revenue generating programming or services.

The operating cost estimate is inclusive of staffing to deliver the operational model described above and assumes three modes of operation (summer, shoulder and winter). The estimate also includes annual inspections and renewal of elements to maintain the structure in good working order over its entire operating life. This total cost is an estimated \$700k-800k per year.

## **INTER-DEPARTMENTAL IMPLICATIONS**

Throughout development of the project staff have worked closely Public Safety, Risk, Legal Services, Finance, Planning and Development, Parks and Natural Area Operations, The Shipyards Operations, Communications, and Strategic Corporate Initiatives.

Future stages of the project would require ongoing collaboration with City staff and consulting with external regulators such as the Vancouver Fraser Port Authority and Vancouver Coastal Health.

## **STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS**

The project supports Council's Strategic Plan priorities:

- "A City for People" that is welcoming, inclusive, safe and accessible and supports the health and well-being of all
- "A Resilient City" that leads the way in climate action and acts as a steward of the environment for future generations
- "A Vibrant City" where dynamic public spaces and places provide opportunities for connection and enable residents to engage with their community, and celebrate their culture and history.

An Action of Council's Strategic Plan is to "Create a Waterfront Park Masterplan that celebrates the history and culture of Skwxwú7mesh (Squamish) and səilwətał (Tsleil-Waututh) Nations, emphasizes the park's regional importance and enhances and improves the connection to Burrard Inlet".

This project enhances the opportunity of the future Waterfront Park Masterplan to deliver on this action.

The Swimmable Cities charter aligns with the City's Integrated Stormwater Management Plan (2016), the City's framework for comprehensive, coordinated stormwater management.

RESPECTFULLY SUBMITTED:



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Dave Hutch  
Director, Parks and Public Spaces



# ***SWIMMABLE CITIES***

## **Swimmable Cities Charter**

The urban swimming movement is building momentum. This charter outlines 10 common principles to empower decision-makers, advocates, and community leaders in their work with local natural waterways.

### **FOUNDATIONAL VALUES**

1. **THE RIGHT TO SWIM:** Safe, healthy and swimmable waterways should be accessible to all people.
2. **ONE HEALTH, MANY SWIMMERS:** Swimmable urban waterways are vital to the liveability of cities and communities, as shared civic places that promote the health of people (physically, mentally, spiritually) and the health of Mother Earth.
3. **URBAN SWIMMING CULTURE:** Urban swimming culture is a unique expression of life in cities and communities, reflecting the distinct interplay of sports, recreation and tourism in each given place, as well as natural and cultural heritage.
4. **WATER IS SACRED:** Urban swimming should celebrate natural waterways as living, integrated entities that nurture communities, promoting universal accessibility and peaceful coexistence inclusive of religious, cultural and gender diversity.

### **ENABLING CONDITIONS**

5. **REWRITING THE RULES:** Urban waterway swimming should become part of a new status quo in public access standards, challenging accepted conventions such as industrial uses and stormwater pollution, with governing authorities swiftly amending legal and regulatory frameworks to enable citizens access to its benefits.
6. **DEMOCRATIC PARTICIPATION IN SWIMMING PLACES:** Urban swimming places and experiences should be planned, designed, made and operated through inclusive, integrated water management approaches; with managers ensuring universal access via community-led programs for learning how to swim in natural waterways and ecological literacy.
7. **RECONNECTION & RESILIENCE:** Urban swimming places and experiences should be invested in as an innovative way to enable resilient communities to adapt and thrive in a changing global climate, environment and economy.

### **SHARING BENEFITS**

8. **NEW ECONOMIC OPPORTUNITIES:** Urban swimming development models should balance social, cultural, ecological and economic values, creating new jobs, careers and livelihoods in regenerative professions and industries.
9. **SHARING WELLBEING BENEFITS, CULTURE & KNOWLEDGE:** Urban swimming should create wellbeing benefits to local citizens, ecosystems and economies; enhanced by the respectful sharing of Indigenous, traditional and Western water culture knowledge.
10. **STEWARDSHIP FOR TODAY, TOMORROW & FUTURE GENERATIONS:** Urban swimmers are stewards responsible for protecting the health of their local waterways, working alongside Mother Earth's closest carers, such as Indigenous peoples, rangers and waterkeepers as well as urbanists, architects, social changemakers, educators and policy-makers.

## Swimmable Cities

Launched in the lead up to the Paris Olympics in July 2024, the Swimmable Cities alliance is supporting a global, grassroots movement for swimmable urban waterways. With 153 diverse signatory organisations, our Swimmable Cities Charter champions the Right to Swim, celebrates urban swimming culture, and honours the sacredness of water.

For more information visit [www.swimmablecities.org](http://www.swimmablecities.org)

### Purpose of The Swimmable Cities Charter

#### MAKING PEACE WITH NATURE:

The Charter will promote harmony, unity and collaboration amongst a global community of cities and towns dedicated to the health of humanity and 'swimmability' of urban waterways.

#### PROMOTING THE RIGHTS TO LIFE:

The Charter will recognise the interdependence of the rights of Nature and human rights, with 'swimmability' positioned as a powerful catalyst for the regeneration of social, cultural, ecological and economic systems in urban communities.

#### EMPOWERING PEOPLE IN PRACTICE:

The Charter will empower actors in the growing urban swimming movement, serving as a practical reference for decision-making in planning, design, construction and operation.

#### SWIMMING TO SUSTAINABLE DEVELOPMENT:

The Charter will position the urban swimming movement (and its associated culture, activities and infrastructure) in alignment with other global strategies, such as the UN Sustainable Development Goals, The Paris Agreement and The Biodiversity Plan.

#### INVESTING IN A BETTER FUTURE FOR ALL:

The Charter will provide a tool and incentive for enabling mainstream engagement and catalysing sustainable investment in urban ecosystem restoration, including through public and private cooperation that fairly shares benefits and prevents privatisation of Nature.

#### CONNECTING SOUTH, NORTH, EAST & WEST:

The Charter is published with awareness that the urban swimming movement is currently dominated by Global North and Euro-centric worldviews, but its signatories hope to spark new conversations and meaningful action that creates greater diversity and representation.

### Acknowledgment of Nature

*We acknowledge Mother Earth and her waterways that provide lifeblood for cities and communities around the world. We acknowledge her carers and custodians, especially Indigenous Elders and their wisdom that reminds us of the interdependency of the Planet's wellbeing and our own. We dedicate ourselves to the restoration and regeneration of urban waterways through the power of swimming!*

## Definitions:

### *'Urban Swimming'*

Urban swimming involves a range of recreational and aquatic activities in natural urban waterways, from splashing, paddling and plunging to extended immersion, and swimming with a directional goal in mind.

### *'Swimmable Cities'*

Swimmable Cities are built environments with urban waterways that have achieved and sustain 'bathing water' standards (such as those described in [European regulations](#)), supported by complementary policies, infrastructure, amenities, services and cultural practices.

### *'Urban waterways'*

Urban waterways are natural waterways (fresh or saline) that pass through an urban area or receive stormwater runoff from an urbanised catchment. They play a key role in liveable cities by sustaining plants and animals, providing social and cultural connection, and supporting economic development through tourism and agriculture. (Adapted from [CRC for Water Sensitive Cities](#)) These may include rivers, harbours, creeks, lakes, ponds, beaches, wetlands etc.

## Notes:

### *What's the commitment of becoming a Charter signatory?*

By expressing your organisation's interest in signing the first ever Swimmable Cities Charter, you're showing a commitment to working in accordance with its principles and embodied values. Your fellow peers, citizens and Nature will be your ultimate accountability.

### *Membership Requirements: What are the criteria for joining the SC alliance? Are there specific projects or improvements that we need to undertake in our city?*

Being a voluntary Charter, the key requirements are that your City/organisation agrees to work and make decisions in alignment with the Charter's 10 principles and to become a positive role model for other cities and organisations in the movement. As we describe in our Expression of Interest form, your fellow peers, citizens and Nature will be your ultimate accountability.

### *Obligations and Penalties: What are the responsibilities and standards we need to adhere to during the membership process? Additionally, what penalties might we face if we fail to meet these standards?*

Being a Charter signatory involves self-regulation, but no formal regulation currently takes place by our Steering Committee. When we progress further and begin exploring our 'Flagship' Swimmable Cities program (2025 >), there will be more guidelines and processes, but that will come in future stages in our development.

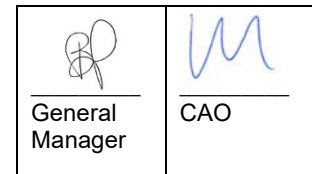
Note: if we did learn that harmful practices were occurring and impacting the health of a Signatory's local urban waterways and urban swimming culture, we may need to revoke their Signatory status.

### *Why 'Mother Earth'?*

Just as The Biodiversity Plan (by the United Nations) recognises the rights of Nature, and uses phrases like 'Mother Earth' according to traditions of Indigenous Peoples, we do too!



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The Corporation of **THE CITY OF NORTH VANCOUVER**  
**OFFICE OF THE DEPUTY CHIEF ADMINISTRATIVE OFFICER**

**REPORT**

To: Mayor Linda Buchanan and Members of Council

From: Amelia Cifarelli, Director, Legislative Services, Corporate Officer and Chief Election Officer

Subject: REVISED GENERAL LOCAL ELECTION BYLAWS

Date: January 14, 2026 File No: 09-4200-01-0001/2026

*The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.*

**RECOMMENDATION**

PURSUANT to the report of the Director, Legislative Services, Corporate Officer and Chief Election Officer, dated January 14, 2026, entitled "Revised General Local Election Bylaws":

THAT the following bylaws be considered for readings:

- "Local Election Bylaw, 2026, No. 9108";
- "Election Sign Bylaw, 2026, No. 9117"; and
- "Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146".

**ATTACHMENTS**

1. Tracked Changes version of "General Local Election Bylaw, 2022, No. 8943" (CityDocs [2767168](#))
2. Tracked Changes version of "Election Sign Bylaw, 2018, No. 8643" (CityDocs [2767171](#))
3. Deleted Schedules (A-4 and A-9) from the Previously Proposed Election Sign Bylaw (presented at the December 1, 2025 Council meeting) (CityDocs [2764188](#))
4. Tracked Changes version of "Automated Vote Counting System Authorization and Procedure Bylaw, 2022, No. 8946" (CityDocs [2767175](#))
5. Proposed "Local Election Bylaw, 2026 No. 9108" (CityDocs [2739485](#))
6. Proposed "Election Sign Bylaw, 2026, No. 9117" (CityDocs Pt. 1 [2738096](#); Pt. 2 [2673109](#); Pt. 3 [2678596](#))
7. Proposed "Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146" (CityDocs [2739268](#))

## SUMMARY

At the December 1, 2025 Council meeting, Council provided feedback and requested changes to the proposed General Local Election Bylaws. This report is intended to address the feedback and present a copy of the three revised Bylaws for Council's consideration.

## BACKGROUND

Following the December 1, 2025 Council meeting, Legislative Services staff re-reviewed the three bylaws in relation to Council's feedback.

The three proposed Bylaws would repeal and replace the three existing Election Bylaws. The existing bylaws have been attached for comparison purposes (Attachments 1, 2 and 4). Additionally, the proposed changes (Attachments 5, 6 and 7) have been summarized below:

### *Local Election Bylaw:*

- section numbers were renumbered for consistency;
- new and updated definitions were added; and
- the Mail Ballot Voting section was expanded and enhanced.

### *Election Sign Bylaw:*

- some section or subsection numbers were renumbered for consistency;
- the Definitions section was updated;
- the Election Sign Specifications section was updated and simplified;
- the Election Signs on Private Property section was added; and
- the Location of Election Signs section was updated, along with the new Schedule A and A-1 to A-19.

### *Automated Vote Counting Bylaw:*

- some section or subsection numbers were renumbered for consistency;
- the Definitions section was updated;
- a new Automated Voting Procedures section was added;
- the Sample Ballot image (Schedule A) was removed;
- the Advance and Special Voting Opportunity Procedures section was enhanced;
- the Mail Ballot Voting Opportunity Procedures for Automated Vote Counting Systems section was updated; and
- the Recount Procedure section was enhanced.

## DISCUSSION

As part of the fulsome review of the bylaws and attached schedules, Legislative Services staff re-assessed each site by conducting an in-person site visit and liaising with staff in Parks and Transportation to ensure there would be no impediments to placing election signs, which could include, but is not limited to, upcoming construction projects, environmental changes and sightline visibility.



Based on the re-assessment, the following changes were also made:

- Schedules A-4 and A-9 were removed from the Election Sign Bylaw and the maps were re-numbered (Attachment 3); and
- The placement in Schedules A-4 and A-19 was adjusted in the Election Sign Bylaw (Attachment 6).

## **FINANCIAL IMPLICATIONS**

Nil.

## **INTER-DEPARTMENTAL IMPLICATIONS**

Nil.

## **STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS**

The recommendations in this report support Council's Strategic priorities of being a City for People and a Vibrant City by providing clear, informative information on General Local Elections.

RESPECTFULLY SUBMITTED:



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Amelia Cifarelli  
Director, Legislative Services, Corporate Officer and  
Chief Election Officer

# THE CORPORATION OF THE CITY OF NORTH VANCOUVER

## BYLAW NO. ~~89439108~~

### A bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting

~~Under the *Local Government Act*, the Council may, by bylaw, determine various procedures and requirements to be applied in the conduct of local government elections and other voting.~~

~~Council wishes to establish various procedures and requirements under that authority.~~

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

#### CITATION

- 1.1 This bylaw shall be known and cited for all purposes as “~~General~~ **Local Election Bylaw, 20222026, No. 89439108**”.

#### DEFINITIONS

- 2.1 In this Bylaw:

“**Assent Voting**” means voting on a matter referred to under Section 170 of the *Local Government Act*, as amended, and includes voting on a matter under Section 85 of the *Community Charter*, as amended;

“**Applicant**” means an elector who wishes to vote by mail and makes a request for a mail ballot package;

“**Authorized Person**” means a person that a mail ballot Applicant has authorized, on the Applicant’s behalf, to pick up a mail ballot package;

“**Elector**” means a resident elector or non-resident property elector of the Jurisdiction as defined under the *Local Government Act*;

“**Election**” means an election or by-election for the number of persons required to fill a Local Government or School Board office~~for the number of persons required to fill a local government office;~~

~~“**Endorsement documents**” means documents required under Section 93 of the *Local Government Act*;~~

“**General Local Election**” means the elections held for the Mayor, all Councillors, and School Trustees, if applicable, of the Jurisdiction, which must be held every four years;

“**General voting day**” means:

- (a) for a General Local Election, the 3<sup>rd</sup> Saturday of October in the year of the election in accordance with Section 52 of the *Local Government Act*, as amended;

(b) for a by-election, the date set under Section 54 of the *Local Government Act*, as amended, or Section 36 of the *School Act*, as amended; and

(c) for Assent Voting, the date set under Section 174 of the *Local Government Act*, as amended;~~for other voting, the date set under Section 170 of the *Local Government Act*;~~

**“Jurisdiction”** means, in relation to an election or by-election, the boundaries of the City of North Vancouver;

**“Local Government”** means, in relation to an Election:

(a) The Corporation of the City of North Vancouver; or

(b) the municipal Council of the City of North Vancouver;

**“Nomination documents”** means the documents required under Section 87 of the *Local Government Act*, as amended;

**“School Board”** means, in relation to an Election, the offices of those School Trustees of School District No. 44 elected by the Electors of the City of North Vancouver.

~~**“Other voting”** means voting on a matter referred to under Section 170 of the *Local Government Act* and includes voting on a referendum under Sections 83 or 85 of the *Community Charter*.~~

## USE OF PROVINCIAL LIST OF VOTERS AS THE REGISTER OF RESIDENT ELECTORS

3.1 As authorized under Section 76 of the *Local Government Act*, as amended, the most current available Provincial list of voters prepared under the *Election Act* is deemed to be the register of resident electors for the Jurisdiction.

~~4.3.2~~ The Provincial list of voters becomes the register of resident electors ~~no later than~~ 52 days before General Voting Day for each Election or Other Assent Voting for the Jurisdiction.

## REQUIRED ADVANCE VOTING OPPORTUNITIES

~~54.1~~ As provided under Section 107 of the *Local Government Act*, as amended, required advance voting opportunities will be held for each Election, or Other Assent Voting, as follows:

(a) on the 10<sup>th</sup> day before General Voting Day; and

(b) on the 3<sup>rd</sup> day before General Voting Day.

~~64.2~~ Voting hours for these advance voting opportunities must be from 8:00 a.m. to 8:00 p.m.

## ADDITIONAL ADVANCE VOTING OPPORTUNITIES

~~75.1~~ As authorized under Section 108 of the *Local Government Act*, as amended, Council authorizes the Chief Election Officer to establish additional advance voting opportunities for each Election to be held in advance of General Voting Day and to designate the voting places, and establish the date and the voting hours for these voting opportunities.



## SPECIAL VOTING OPPORTUNITIES

~~86.1~~ As authorized under Section 109 of the *Local Government Act*, as amended, special voting opportunities are established for each Election or Assent Voting in any or all of the hospitals in the Jurisdiction and Council authorizes the Chief Election Officer to designate the location, the date, and the voting hours, within the limits set out in the *Local Government Act* for a special voting opportunity. ~~Council authorizes the Chief Election Officer to establish special voting opportunities for each Election in any or all of the hospitals in the Jurisdiction and to designate the location, the date and the voting hours, within the limits set out in the *Local Government Act* for a special voting opportunity.~~

~~96.2~~ The following restrictions apply to persons who may vote at the special voting opportunity:

- (a) the only Electors who may vote are Electors who have been admitted to and are patients of a hospital on the date and during the voting hours for which the special voting opportunity is held.

~~106.3~~ The following procedures for voting and for conducting the voting proceedings apply to the special voting opportunity:

- (a) where a special voting opportunity is established in a hospital, and a patient of the hospital who is a qualified Elector is bedridden or unable to walk, the Presiding Election Officer may, in the presence of another election official, attend with the ballot box to a patient for the purpose of providing a ballot for voting; and ~~where a special voting opportunity is established in a hospital, and a patient of the hospital who is a qualified voter is bedridden or unable to walk, the Presiding Election Officer may, in the presence of another election official, attend with the ballot box to a patient for the purpose of providing a ballot for voting. The voter will be instructed to mark the ballot at a far enough distance from the election officials so that privacy of the vote can be reasonably made.~~
- (b) additional procedures shall be in accordance with sections 6.1 and 6.2 of “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”.

~~116.4~~ Council authorizes the Chief Election Officer to limit the number of candidate representatives who may be present at the special voting opportunity.

## RESOLUTION OF TIE VOTES AFTER JUDICIAL RECOUNT

~~127.1~~ In the event of a tie vote after a judicial recount, the tie vote will be determined by lot in accordance with Section 151 of the *Local Government Act*. as amended.

## MAIL BALLOT VOTING

~~13.~~ ~~As authorized under Section 110 of the *Local Government Act*, voting may be done by mail ballot and registration of Election may be done by mail in conjunction with mail ballot voting.~~

~~14.~~ ~~The Chief Election Officer may establish the time limits in relation to voting by mail.~~

~~15.~~ ~~The Chief Election Officer will establish procedures for voting and registration, and must ensure that sufficient records are kept.~~

~~16. A mail ballot must be received by the Chief Election Officer before the close of voting on General Voting Day in order to be counted for an Election.~~

8.1 Voting by mail ballot and elector registration by mail in conjunction with mail ballot voting during an Election or Assent Voting opportunity are established as authorized under the Local Government Act.

8.2 The Chief Election Officer is authorized to do the following in relation to mail ballot voting:

- (a) establish the application form for mail ballots;
- (b) establish time limits in relation to mail ballot voting;
- (c) request identification from Electors, as applicable; and
- (d) designate the return address and any locations for the receipt of completed mail ballot packages from electors.

8.3 An Elector who wishes to vote by mail ballot must submit a request to the Chief Election Officer using the application form and within the time limits established by the Chief Election Officer.

8.4 Upon receipt of a completed application form and commencing as soon as practicable after the final printed ballots are available, the Chief Election Officer must make available to qualified Applicants a mail ballot package that complies with sections 110(7) and (8) of the Local Government Act, as amended.

8.5 The Chief Election Officer must immediately record, and upon request in person by a candidate, representative or Elector, make available for inspection by any such person, the name and address of the persons to whom the Chief Election Officer issued a mail ballot package.

8.6 In accordance with the Applicant's direction, the Chief Election Officer may distribute the mail ballot package in any of the following ways:

- (a) sending the mail ballot package by Canada Post;
- (b) having the mail ballot package picked up by courier, at the expense of the Applicant, at a time and location designated by the Chief Election Officer;
- (c) having the mail ballot package picked up by the Applicant at a time and location designated by the Chief Election Officer;
- (d) having the mail ballot package picked up by an Authorized Person at a time and location designated by the Chief Election Officer;

and the Chief Election Officer may require that the Applicant, the Authorized Person or the courier show identification and sign a form before providing the mail ballot package.

8.7 In order to vote using a mail ballot, the Elector must mark the ballot in accordance with this Bylaw and all instructions contained in the mail ballot package provided by the Chief Election Officer.

- 8.8 It is the Elector's responsibility to ensure that the completed mail ballot package is received at the address of the Chief Election Officer at the local government offices printed on the outer envelope included with the mail ballot package, or at an authorized drop-off location, if any, designated by the Chief Election Officer, before the close of voting on General Voting Day.
- 8.9 If an Elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer, the Elector may request a replacement mail ballot package in accordance with section 8 of this Bylaw, and return the spoiled mail Ballot package in its entirety to the Chief Election Officer; the Chief Election Officer must make available a replacement mail Ballot package as soon as practicable in accordance with section 8 of this Bylaw.
- 8.10 Upon receipt of a returned mail ballot envelope, the Chief Election Officer, or designate, must immediately record the date of such receipt, open the return envelope and remove and examine the certification envelope and completed Elector registration application, if applicable, and if satisfied as to the identity and entitlement to vote of the Elector named in the certification, the completeness of the certification, and, if the person is registering as a new Elector, fulfilment of the requirements of section 65 or 66 of the *Local Government Act*, as amended, mark the certification envelope as "accepted" and place it with other securely stored certification envelopes.
- 8.11 If the Chief Election Officer, or designate, is not satisfied as to the identity and entitlement to vote of the Elector named in the certification, or the completeness of the certification, or is not satisfied that a person registering as a new Elector has fulfilled the requirements of section 65 or 66 of the *Local Government Act*, as amended, or receives the return mail ballot envelope after the close of voting on General Voting Day, the Chief Election Officer, or designate, must not open the certification envelope and must mark the certification envelope as "rejected", note the reason for rejection, and not count the mail ballot contained in the certification envelope in the Election.
- 8.12 The Chief Election Officer shall securely store each certification envelope returned with a mail ballot package and shall keep sufficient records in the event of any challenge made in accordance with section 126 of the *Local Government Act*, as amended.
- 8.13 In Elections where an Automated Vote Counting System is being used, voting and counting procedures related to mail ballots shall be in accordance with Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146, as amended.

## **ACCESS TO NOMINATION DOCUMENTS**

- 179.1 In accordance with the requirements of Section 89 of the *Local Government Act*, as amended, public access to all or part of the Nomination Documents will be provided by making copies available to any person at City Hall during regular business hours, on request, and by posting on the City's website from the time of the delivery of documents to the Chief Election Officer until 30 days after the declaration of the Election results. As authorized under Sections 89 and 93 of the *Local Government Act*, public access to nomination and endorsement documents will be provided by making copies available to any person at City Hall during regular business hours, on request, and by posting on the City's website from the time of the delivery of documents to the Chief Election Officer until 30 days after the declaration of the Election results.



## REPEAL

~~10.1~~ "General Local Election Bylaw, ~~2022, No. 8943~~~~1993, No. 6442~~" and all amendments are repealed on adoption of this bylaw.

READ a first time on the <> day of <>, 2026.

READ a second time on the <> day of <>, 2026.

READ a third time on the <> day of <>, 2026.

ADOPTED on the <> day of <>, 2026.

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MAYOR

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CORPORATE OFFICER

~~READ a first time on the 20<sup>th</sup> day of June, 2022.~~

~~READ a second time on the 20<sup>th</sup> day of June, 2022.~~

~~READ a third time on the 20<sup>th</sup> day of June, 2022.~~

~~ADOPTED on the 27<sup>th</sup> day of June, 2022.~~

~~"Linda C. Buchanan"~~

~~MAYOR~~

~~"Karla D. Graham"~~

~~CORPORATE OFFICER~~

## THE CORPORATION OF THE CITY OF NORTH VANCOUVER

### BYLAW NO. ~~86439~~117

#### A bylaw to regulate and impose requirements in relation to election signs

The Council of the Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

#### ~~SECTION 1~~—CITATION

0.1 This Bylaw shall be known and cited for all purposes as “**Election Sign Bylaw, ~~2018~~2026, No. ~~86439~~117**”.

#### ~~SECTION 2~~—INTERPRETATION

0.1 In this Bylaw:

- ~~(a) words importing the singular number include the plural and vice versa and words importing the neuter gender include the masculine and the feminine genders;~~
- ~~(ab)~~ headings given to sections are for convenience of reference only and do not form part of this Bylaw;
- ~~(be)~~ an expression “include” or “including” means including without limitation and refers to a non-exhaustive list;
- ~~(cd)~~ unless expressly stated otherwise, a reference to a “section” is a reference to a section in this Bylaw; and
- ~~(de)~~ unless expressly stated otherwise, a reference to an enactment is a reference to an enactment of British Columbia and regulations promulgated thereto, as amended, revised, consolidated or replaced from time to time, and a reference to a bylaw is a reference to a City bylaw, as amended, revised, consolidated or replaced from time to time.

#### ~~SECTION 3~~—DEFINITIONS

0.1 In this Bylaw:

- ~~(a)~~ “**Assent Voting**” means any political process, other than an Election, placing a matter, policy or issue for polling or voting by the electorate;
- ~~(b)~~ “**Banner**” has the meaning ascribed to “Sign, Banner” under the Sign Bylaw;
- ~~(c)~~ “**Boulevard**” has the meaning ascribed to it in the Street and Traffic Bylaw;
- ~~(d)~~ “**Bylaw Enforcement Officer**” means an individual who has been designated as a ~~b~~Bylaw ~~e~~Enforcement ~~e~~Officer pursuant to the Bylaw Notice Enforcement Bylaw;
- ~~(e)~~ “**Bylaw Notice Enforcement Bylaw**” means the City of North Vancouver “Bylaw Notice Enforcement Bylaw, 2018, No. 8675, as amended~~2005, No. 7675~~”;

- (f) — “**Chattel**” means any item, thing or equipment that is not affixed to the land;
- (g) — “**Chief Election Officer**” means a ~~e~~C~~h~~ief ~~e~~E~~l~~ection ~~e~~O~~ff~~icer appointed by the City;
- (h) — “**City**” means the Corporation of the City of North Vancouver;
- (i) — “**City Property**” means a parcel, lot, block, strata lot, public park, or other area of land that is located in the City of North Vancouver and which is either owned or occupied by the City, or in which the City has vested interest pursuant to a statute, and includes a Highway;
- (j) — “**Curb**” has the meaning ascribed to it in the Street and Traffic Bylaw;
- (k) — “**Election**” means any federal, provincial, municipal or school board ~~local or administrative~~ election or by-election;
- (l) — “**Election Sign**” means a Sign on any matter regarding an Election, or an Assent Voting opportunity, ~~a political figure, a political party, a candidate, a candidate representative, an elector organization, a government or political policy or issue~~;
- (m) — “**Electric Sign**” has the meaning ascribed to “Sign, Electric” in the Sign Bylaw;
- “Height” means the vertical distance from grade to top of the sign or its supporting structure, whichever is greater;
- (n) — “**Highway**” has the meaning ascribed to it in the Street and Traffic Bylaw and, for greater certainty, includes Lanes, Boulevards, Sidewalks, ~~and~~ Roadways, and pathways or any other way used by or intended for use by the public;
- (o) — “**Lane**” has the meaning ascribed to it in the Street and Traffic Bylaw;
- (p) — “**Mobility Device**” ~~means a bicycle, scooter, vehicle, trailer or any other mobility device~~;
- (q) — “**Person**” includes an individual, a corporation, a partnership, a society, an association, an elector organization, an administrative entity, a governmental authority, a government, or any other legal person, but does not include the City;
- (r) — “**Place**”, “**Placement**” or other iterations thereof, means place, insert, erect, affix or attach; or permit to be placed, inserted, erected, affixed or attached;
- (s) — “**Private Property**” means a parcel, lot, block, strata lot or other area of land that is located in the City of North Vancouver and owned or occupied by a Person or a company and includes areas subject to a public statutory right of way or a utility statutory right of way;
- (t) — “**Roadway**” has the meaning ascribed to it in the Street and Traffic Bylaw;
- (u) — “**Sidewalk**” has the meaning ascribed to it in the Street and Traffic Bylaw;
- (v) — “**Sign**” has the meaning ascribed to it in the Sign Bylaw;

~~(w)~~ “**Sign Bylaw**” means the “Sign Bylaw, 1992, No. 6363” , as amended;

~~(x)~~ “**Street and Traffic Bylaw**” means the “Street and Traffic Bylaw, 1991, No. 6234” , as amended;

~~(y)~~ “**Traffic Control Device**” has the meaning ascribed to it in the Street and Traffic Bylaw.

#### **SECTION 4 — ELECTION SIGN SPECIFICATIONS**

4.1 No Person shall Place an Election Sign on City Property or Private Property within the City~~in the City~~, unless the Election Sign:

(a) is permitted under this Bylaw; and

(b) complies with the following specifications:

(i) has an area not exceeding 0.4 square metres;

(ii) if placed in or on the ground, has a height not exceeding 1.8 metres;

(iii) if inserted into the ground, is mounted on no thicker than a 9-gauge wire frame inserted no deeper than twenty (20) centimetres into the ground;

(iv) is not an Electric Sign;

(v) is not a Banner;

(vi) is not in any way illuminated, electrified, animated, moving or flashing;

(vii) is placed in a manner and in a location that does not obscure the line of vision from a Highway to vehicular or pedestrian traffic;

(viii) is placed in a manner and in a location that does not hinder the safe movement of vehicular or pedestrian traffic on a Highway.

~~(1) has an area not exceeding 0.4 square metres;~~

~~(2) has a height not exceeding 1.8 metres;~~

~~(3) is not an Electric Sign;~~

~~(4) is not a Banner;~~

~~(5) is not in any way illuminated, electrified, animated, moving or flashing;~~

~~(6) is Placed in a manner and in a location that does not obscure the line of vision from a Highway to vehicular or pedestrian traffic;~~

~~(7) is Placed in a manner and in a location that does not hinder the safe movement of vehicular or pedestrian traffic on a Highway;~~



~~(8) in respect to City Property, Highways and Traffic Control Devices: is not Placed on a tree, a utility pole or a flagpole; and~~

~~(9) in respect to City Property, Highways and Traffic Control Devices: is not Placed on a Chattel or a Mobility Device, parked or stationed for the principal purpose of supporting the Election Sign.~~

## **~~SECTION 5~~—TIME PERIOD FOR DISPLAY OF ELECTION SIGNS**

5.1 No Person shall Place an Election Sign earlier than:

- (a) in case of an Election for which a writ of election is issued – the date of the writ;
- (b) in case of an Election for which a writ of election is not issued – the day after the date on which the nomination period is closed; and
- (c) in case of an Election to which neither 5.1(a) nor 5.1(b) applies, and in case of an Assent Voting opportunity – 30 days before the designated general voting day for the Assent Voting opportunity, not including advance voting or mail ballot voting dates~~30 days before the voting opportunity.~~

5.2 A Person that Placed an Election Sign shall remove the Election Sign within 7 days after the last voting opportunity for the Election or ~~the an~~ Assent Voting opportunity.

## **ELECTION SIGNS ON PRIVATE PROPERTY**

6.1 A Person may place an Election Sign on Private Property, subject to sections 4.1, 5.1 and 5.2, provided that the Person is or has the permission of the owner or occupier of the Private Property.

## **~~SECTION 6~~—LOCATION OF ELECTION SIGNS ON CITY PROPERTY**

~~6.1 A Person may Place an Election Sign on Private Property, subject only to section 4.1(b), section 5.1 and section 5.2.~~

7.12 No Person shall Place an Election Sign on City Property, on a Highway, or on a Traffic Control Device, unless the Election Sign is expressly permitted pursuant to section 7.26-3 ~~or section 6.4~~, and complies with section 7.36-5.

7.23 A Person may Place an Election Sign on a Boulevard in areas of the City outlined in red on the maps attached as Schedules A and A-1 to A-19 of this Bylaw.~~abutting the Private Property owned or occupied by the Person Placing the Election Sign, if:~~

- ~~(a) the fence or hedge on or adjacent to the Private Property exceeds 1.2 metres in height; and~~
- ~~(b) the Election Sign is Placed within 0.6 metres of the property line adjacent to the fence or hedge.~~

7.3 Elections Signs placed pursuant to section 7.2 must be located more than 1.5 metres from the Curb, or the edge of Roadway, unless the Election Sign is fully contained within a structure that is approved by the City for containing Signs.

7.4 Notwithstanding section 7.3, no Person shall place an Election Sign:

(a) on a wall, tree, utility pole, flagpole or

(b) on a Chattel parked or stationed for the principal purpose of displaying an Election Sign.

~~6.4 A Person may Place an Election Sign on a Boulevard in areas of the City coloured in dark red on the map attached as Schedule A to this Bylaw, provided that there is no Private Property abutting the portion of the Boulevard on which the Election Sign is Placed.~~

~~6.5 Elections Signs Placed pursuant to section 6.3 and section 6.4 must be located more than 1.5 metres from the Curb, unless the Election Sign is fully contained within a structure that is approved by the City for containing Signs.~~

## **~~SECTION 7 — ENFORCEMENT~~**

~~78.1~~ The Chief Election Officer and the Bylaw Enforcement Officer may enter upon and inspect Private Property at all reasonable hours and with reasonable notice to the owner or occupier, as necessary, to determine whether the provisions of this Bylaw are being complied with.

~~78.2~~ The Chief Election Officer and the Bylaw Enforcement Officer may:

(a) verbally or in writing, order a Person who has contravened this Bylaw to correct their contravention within a specified time-period;

(b) with or without a prior order, remove and impound the following if Placed or used in contravention of this Bylaw:

(i) an Election Sign; and

(ii) an Election Sign, together with a Chattel to which the Election Sign is attached, and cannot be removed without damaging the Chattel.

~~(1) an Election Sign;~~

~~(2) a Chattel or a Mobility Device; and~~

~~(3) an Election Sign, together with a Chattel or a Mobility Device to which the Election Sign is attached, and cannot be removed without damaging the Chattel or the Mobility Device.~~

~~78.3~~ An Election Sign impounded pursuant to section ~~78.2~~ will be:

(a) impounded by the City for 7 days; and

(b) be disposed of if not claimed within those 7 days, ~~destroyed~~.

~~78.4~~ A Chattel ~~or a Mobility Device~~ impounded pursuant to section ~~87.2~~ will be dealt with in accordance with section 813 of the Street and Traffic Bylaw.

~~78.5 Neither the City nor its officers, employees or contractors will be liable for any damage, loss or expense of any nature or kind whatsoever arising out of or related to the exercise of its or their powers under section 8 of this Bylaw. Neither the City nor its employees will be liable for any damage, loss or expense of any nature or kind whatsoever arising out of or related to the exercise of its or their powers under section 7.~~

## **~~SECTION 8—OFFENCES AND PENALTIES~~**

~~89.1~~ Every person who:~~A Person who:~~

(a) violates a provision of this bylaw; ~~contravenes any provision of this Bylaw or does any act or thing which contravenes any provision of this Bylaw, or suffers or allows any other Person to do any act or thing which contravenes any provision of this Bylaw;~~

(b) permits, suffers or allows any act to be done in violation of any provision of this bylaw; ~~neglects to do or refrains from doing anything required to be done by any provision of this Bylaw; or~~

(c) ~~(e)~~ neglects to do anything required to be done under any provision of this bylaw; or, fails to comply with an order issued under this Bylaw, or suffers or allows any other Person to fail to comply with an order under this Bylaw;

(d) allows a violation of this bylaw to continue;

commits an offence and on summary conviction is liable to a fine of not more than \$50,000.00 ~~is guilty of an offence against this Bylaw and liable to the penalties imposed under this Bylaw.~~

~~8.2~~ Every Person who commits an offence against this Bylaw is punishable on summary conviction by a fine of not less than \$5,000.00 and not more than up to \$10,000.00.

~~89.32~~ Each day during which a violation, contravention or breach of this Bylaw continues is deemed to be a separate offence. Where a contravention of this Bylaw is a continuing one, each day that the contravention occurs, or is allowed to continue, constitutes a separate offence subject to the penalties set out in section 89.2.

~~89.43~~ Designated contraventions of this Bylaw may be enforced pursuant to the "Bylaw Notice Enforcement Bylaw, 2018, No. 8675", as amended.

## **APPLICATION**

10.1 Nothing herein operates to restrict the City from producing, posting, distributing or otherwise using Election Signs for the purposes of civic awareness, education and engagement in any location, medium or manner chosen.

## **~~SECTION 9—SEVERABILITY~~**

911.1 If any part, section, subsection, clause or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, it will be severed and the validity of the remaining provisions of this Bylaw will not be affected.

## REPEAL

12.1 "Election Sign Bylaw, 2018, No. 8643" and all amendments are repealed on adoption of this bylaw.

READ a first time on the <> day of <>, 2026.

READ a second time on the <> day of <>, 2026.

READ a third time on the <> day of <>, 2026.

ADOPTED on the <> day of <>, 2026.

---

MAYOR

---

CORPORATE OFFICER

~~READ a first time on the 7<sup>th</sup> day of May, 2018.~~

~~READ a second time on the 7<sup>th</sup> day of May, 2018.~~

~~READ a third time on the 7<sup>th</sup> day of May, 2018.~~

~~ADOPTED on the 14<sup>th</sup> day of May, 2018.~~

~~"Darrell R. Mussatto"~~


~~MAYOR~~

~~"Karla D. Graham"~~


~~CITY CLERK~~





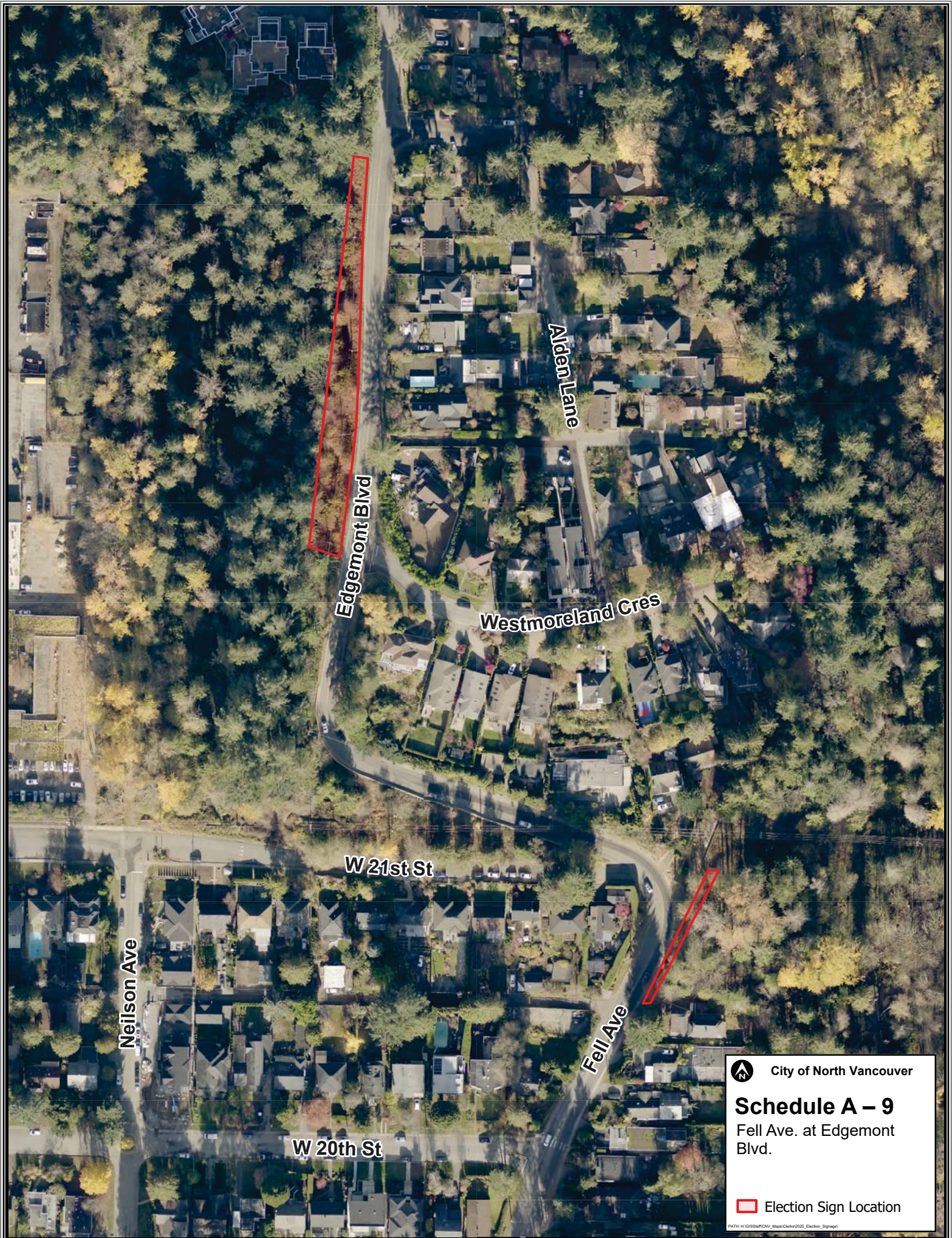
 City of North Vancouver

**Schedule A – 4**  
 E.3rd St. from  
 Queensbury to Heywood  
 St. & Low Level Rd.

 Election Sign Location

PATH: H:\GIS\BURN\City\_Maps\CityMap2020\_Election\_Signage





 City of North Vancouver

**Schedule A – 9**  
Fell Ave. at Edgemont Blvd.

 Election Sign Location

PATH: H:\GIS\BURNING Map\Clarks2020\_Election\_Signage



# THE CORPORATION OF THE CITY OF NORTH VANCOUVER

## BYLAW NO. ~~89469146~~

### A Bylaw to establish an automated vote counting system and voting procedures Automated Vote Counting System Authorization and Procedure Bylaw

~~Under the Local Government Act, the Council may, by bylaw, provide for the use of automated voting machines, voting recorders or other devices for voting in an election;~~

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

### CITATION

- 1.1 This bylaw ~~shall be known and cited for all purposes may be cited~~ as “Automated Vote Counting System Authorization and Procedure Bylaw, ~~20222026~~, No. ~~89469146~~”.

### DEFINITIONS

- 2.1 In this bylaw, all definitions shall be in accordance with Part 3 of the *Local Government Act*, ~~as amended~~, except for the following:

“**Acceptable Mark**” means a filled oval or oval marked with an “x” that the ~~v~~Vote ~~e~~Counting ~~u~~Unit is able to identify, and that has been made by an elector in the space provided on the ballot opposite the name of any candidate or opposite either “yes” or “no” on any ~~question on which the opinion or assent of the electors is sought~~referendum question, if applicable.

“Assent Voting” has the meaning ascribed under “Local Election Bylaw, 2026, No. 9108”.

“**Automated Vote Counting System**” means a system that counts and records votes and processes and stores election results which comprises:

- (a) a number of ~~b~~Ballot scan ~~v~~Vote ~~e~~Counting ~~u~~Units, each of which rests on a two-compartment ballot box, one compartment of which is for:
- (i) voted ~~b~~Ballots; and
  - (ii) Returned Ballots which have been reinserted using the Ballot Return Over-ride Procedure;

~~and the other being the Emergency Ballot Compartment; and~~  
~~and the other for the temporary storing of voted ballots during such time as the vote counting unit is not functioning; and~~

- (b) ~~a number of Portable Ballot Boxes, which may be used in accordance with this Bylaw. a Portable Ballot Box into which voted mail ballots are deposited, to be counted after the close of voting on general voting day.~~

“**Ballot**” means a single composite ballot card designed for use in an ~~a~~Automated ~~v~~Vote ~~e~~Counting ~~s~~System, which shows:

- (a) the names of all of the candidates for each of the offices of Mayor, Councillor, and School Trustee; and
- (b) all of the choices on all of the ~~referendum~~ questions on which the opinion or assent~~of, or consent from, of~~ the electors is sought.

**“Ballot Return Override Procedure”** means the use, by an election official, of a device on a ~~v~~Vote ~~e~~Counting ~~u~~Unit, which causes the ~~u~~Unit to accept a Returned Ballot.

**“Election”** means an election or by-election for the number of persons required to fill a local government or school board office in the City of North Vancouver.

**“Election Headquarters”** means North Vancouver City Hall, 141 West 14<sup>th</sup> Street, North Vancouver, B.C.

**“Election Materials Transfer Box”** means a Portable Ballot Box designed for the transfer of election materials from a polling place to Election Headquarters.

**“Emergency Ballot Compartment”** means a designated compartment in the ballot box under each ~~v~~Vote ~~e~~Counting ~~u~~Unit into which voted ballots are temporarily deposited in the event that the ~~u~~Unit ceases to function.

**“Memory Card”** means a flash memory card that inserts into the ~~v~~Vote ~~e~~Counting ~~u~~Unit and into which is programmed:

- (a) the names of all the candidates for each of the offices of Mayor, Councillor, and School Trustee, as applicable, and with written consent of the candidate, an elector organization endorsement for the candidate; and
- (b) the alternatives of “yes” and “no” for all of the choices on all of the ~~referendum~~ questions on which the opinion or assent ~~of, or consent from, of~~ the electors is sought,

and a mechanism to record and retain information on the number of Acceptable Marks made for each.

**“Portable Ballot Box”** means a ballot box which is used in the election where a ~~v~~Vote ~~e~~Counting ~~u~~Unit is not being used at the time of voting.

**“Results Tape”** means the printed record generated from a ~~v~~Vote ~~e~~Counting ~~u~~Unit at the close of voting on general voting day, which shows the number of votes for each candidate for each of the offices of Mayor, Councillor, and School Trustee, and the number of votes for and against each question on which the opinion or assent of the electors is sought~~.referendum question, if applicable.~~

**“Returned Ballot”** means a voted ballot which was inserted into the ~~v~~Vote ~~e~~Counting ~~u~~Unit but which was not accepted, and which was returned with an explanation of the ballot marking error which caused the ballot not to be accepted.

**“Vote Counting Unit” or “Unit”** means the device into which voted ballots are inserted and which scans each ballot and counts and records the number of votes for each candidate and for and against each ~~referendum~~ question on which the opinion or assent of the electors is sought.



## AUTHORIZATION

- 3.1 Authorization is given for conducting Elections, School Board Elections, and Assent Voting opportunities using an Automated Vote Counting System. ~~Authorization is hereby given for the conducting of the General Local and School Board Election, using an Automated Vote Counting System.~~

## USE OF AUTOMATED VOTE COUNTING SYSTEM

- 4.1 The Chief Election Officer may elect not to use an Automated Vote Counting System for a local government or school board by-election or Assent Voting opportunity if the Chief Election Officer determines that the use of an Automated Vote Counting System is not necessary or feasible. In making this determination, the Chief Election Officer shall consider:
- (a) whether the by-election is for the local government or the school board, or both;
  - (b) the number of elected positions to be filled through the by-election;
  - (c) whether the Assent Voting opportunity is in respect of a matter which failed to receive the assent of the electors under an Alternate Approval Process;
  - (d) the Chief Election Officer's estimate of the number of electors likely to vote based on empirical data regarding voter turnout for past local government and school board by-elections and Assent Voting opportunities;
  - (e) the estimated cost of obtaining an Automated Vote Counting System for the by-election or Assent Voting opportunity;
  - (f) the availability or lack thereof of an Automated Vote Counting System for the period required;
  - (g) the availability or lack thereof of election officials trained to use an Automated Vote Counting System or the amount of time available for such training; and
  - (h) any requests from the local government or the school board to dispense with the use of an Automated Vote Counting System for the by-election.
- 4.2 Where an Automated Vote Counting System is not used in a by-election, voting and counting procedures shall be in accordance with the *Local Government Act*.

## AUTOMATED VOTING PROCEDURES

- 45.1 The ~~p~~Presiding ~~e~~Election ~~e~~Official for each voting place and at each advance and special voting opportunity, may offer, or if requested, must ensure that a demonstration of how to vote using an Automated Vote Counting System is provided to an elector, as soon as such elector enters the voting place and before a Ballot is issued.
- 45.2 Upon completion of any voting demonstration, the elector shall proceed as instructed to the election official responsible for issuing ballots, who:
- (a) shall ensure that the elector:

- (i) is qualified to vote in the election;
  - (ii) completes the voting book as required by the *Local Government Act*; and
- (b) upon fulfillment of the requirements of subsection (a), shall then provide ~~a Ballot~~ to the elector a Ballot, the Ballot marking pen, and any further instructions the elector requests.

**45.3** Upon being provided a Ballot, the elector shall immediately proceed to a voting compartment to vote.

**45.4** The elector may vote only by making an Acceptable Mark on the Ballot:

- (a) beside the name of each candidate of choice, up to the maximum number of candidates to be elected for each of the offices of Mayor, Councillor, and School Trustee, ~~if applicable~~; and
- (b) beside either “yes” or “no” in the case of each question on which the opinion or assent of the electors is sought, ~~referendum question, if applicable.~~

**45.5** Once the elector has finished marking the Ballot, the elector must either:

- (a) place the Ballot into the secrecy sleeve~~closure~~, in the case of a two-sided Ballot or if one is otherwise provided; or
- (b) turn the Ballot upside down in the case of a single-sided Ballot, ~~and~~ proceed to the ~~v~~Vote ~~e~~Counting ~~u~~Unit, and under the supervision of the election official in attendance, the elector must then insert the Ballot directly into the ~~v~~Vote ~~e~~Counting ~~u~~Unit without the Acceptable Marks on the Ballot being exposed.

**45.6** ~~If, before inserting the Ballot into the Vote Counting Unit, an elector determines that a mistake has been made when marking the Ballot, the elector may return to the voting compartment to correct the Ballot or request a replacement Ballot by informing the election official in attendance. If the elector declines the opportunity to obtain a replacement Ballot and has not damaged the Ballot to the extent that it cannot be reinserted into the vote counting unit, the election official shall, using the Ballot Return Over ride Procedure, reinsert the Returned Ballot into the vote counting unit to count any Acceptable Marks.~~

**45.7** If a Ballot is returned by the ~~v~~Vote ~~e~~Counting ~~u~~Unit, the election official shall state the reason for the rejection ~~as shown on the vote counting unit~~ and give the elector the option of:

- (a) completing a replacement Ballot, in which case the presiding election official shall issue a replacement Ballot to the elector and mark the original Ballot “spoiled” and shall retain all such spoiled Ballots separately from all other Ballots, and they shall not be counted; or ~~completing a replacement Ballot; or~~
- (b) reinserting the Returned Ballot into the ~~v~~Vote ~~e~~Counting ~~u~~Unit using the Ballot ~~r~~Return ~~e~~Override ~~p~~Procedure to record any Acceptable Marks; ~~count any marks that have been made correctly;~~

and the election official shall proceed in accordance with the elector’s choice, subject to the Ballot not being damaged to the extent that it cannot be reinserted into the Vote Counting Unit.

45.8 Any Ballot accepted by the ~~v~~Vote ~~e~~Counting ~~u~~Unit is valid and any Acceptable Marks contained on such Ballots will be counted in the election, subject to any determination made under a judicial recount.

45.9 Once the Ballot has been inserted into the ~~v~~Vote ~~e~~Counting ~~u~~Unit and the unit indicates that the Ballot has been accepted, the elector must immediately leave the voting place.

45.10 During any period that a ~~v~~Vote ~~e~~Counting ~~u~~Unit is not functioning, the election official supervising the unit shall direct electors to insert their Ballots into the Emergency Ballot Compartment, on the understanding that whenif the ~~v~~Vote ~~e~~Counting ~~u~~Unit:

(a) becomes operational; or

(b) is replaced with another ~~v~~Vote ~~e~~Counting ~~u~~Unit,

the Ballots in the Emergency Ballot Compartment shall, as soon as reasonably possible, be removed by an election official and, under the supervision of the presiding election official, shall be inserted into the ~~v~~Vote ~~e~~Counting ~~u~~Unit ~~to be counted~~.

45.11 Any Ballots that were temporarily stored in the Emergency Ballot Compartment during a period when the ~~v~~Vote ~~e~~Counting ~~u~~Unit was not functioning, which are returned by the ~~v~~Vote ~~e~~Counting ~~u~~Unit when being counted, shall, through the use of the Ballot Return Override Procedure, and under the supervision of the presiding election official, be reinserted into the ~~v~~Vote ~~e~~Counting ~~u~~Unit to ensure that any Acceptable Marks are counted.

~~4.12 A sample Ballot that may be used in an election conducted under an Automated Vote Counting System is attached as Schedule "A" to this bylaw.~~

## ADVANCE AND SPECIAL VOTING OPPORTUNITY PROCEDURES

6.1 During the general local election, at:

(a) advance voting opportunities, Vote Counting Units shall be used and voting procedures at the advance voting opportunities shall follow as closely as possible those described in section 5.3 through 5.5;

(b) special voting opportunities:

(i) Vote Counting Units may be used and if so, voting procedures at the special voting opportunities shall follow as closely as possible those described in sections 5.3 through 5.5; or

(ii) a Portable Ballot Box may be used and if so, voting procedures shall be in accordance with section 5.10 and 5.11, to the extent applicable, and upon completion of the special voting opportunity, the presiding election official shall secure the Portable Ballot Box so that no more Ballots can be inserted or withdrawn and deliver it to the Chief Election Officer at Election Headquarters for processing of the special voting opportunity Ballots by 4:00 pm on General Voting Day and, to the extent applicable, for processing and counting in accordance with section 6.5.



- 6.2 During local government or school board by-elections or Assent Voting opportunities where the Chief Election Officer has determined, in accordance with section 4.1, not to use an Automated Vote Counting System, voting and counting procedures for advance and special voting opportunities shall be in accordance with the *Local Government Act*.
- 6.3 At the close of voting at each advance and special voting opportunity, the presiding election official in each case shall ensure:
- (a) that any remaining Ballots in the Emergency Ballot Compartment are inserted into the Vote Counting Unit;
  - (b) that no additional Ballots are inserted into or withdrawn from either the Vote Counting Unit or into or from the Emergency Ballot Compartment;
  - (c) that the Results Tapes in the Vote Counting Units are not generated; and
  - (d) that the Memory Cards in the Vote Counting Unit are secured and remain sealed in such a manner that they cannot be accessed without breaking the seal.
- 6.4 During any period that a Vote Counting Unit being used at an advance or special voting opportunity is not functioning, the provisions of sub-sections 5.10 and 5.11, so far as applicable, shall apply.
- 6.5 At the close of voting at both the final advance voting opportunity and the special voting opportunity, the presiding election official shall:
- (a) ensure that any remaining Ballots in the Emergency Ballot Compartment are inserted into the Vote Counting Unit;
  - (b) secure the Vote Counting Unit so that no more Ballots can be inserted or withdrawn; and
  - (c) deliver the Vote Counting Unit, together with the memory cards and all other election materials, to the Chief Election Officer at Election Headquarters.
- ~~5.1 Vote counting units shall be used at all advance and special voting opportunities, and voting procedures at the advance and special voting opportunities shall follow as closely as possible, those described in section 4.~~
- ~~5.2 At the close of voting at each advance and special voting opportunity, the presiding election official in each case shall ensure:~~
- ~~(a) that any remaining Ballots in the Emergency Ballot Compartment are inserted into the vote counting unit;~~
  - ~~(b) that no additional Ballots are inserted into or withdrawn from either the vote counting unit or into or from the Emergency Ballot Compartment;~~
  - ~~(c) that the Results Tapes in the vote counting units are not generated; and~~
  - ~~(d) that the Memory Cards in the vote counting unit are secured and remain sealed in such a manner that they cannot be accessed without breaking the seal.~~

~~5.3 During any period that a vote counting unit being used at an advance or special voting opportunity is not functioning, the provisions of sub-sections 4.12 and 4.13, so far as applicable, shall apply.~~

~~5.4 The presiding election official shall, at the close of voting at both the final advance voting opportunity and the special voting opportunity:~~

~~(a) ensure that any remaining Ballots in the Emergency Ballot Compartment are inserted into the vote counting unit;~~

~~(b) secure the vote counting unit so that no more Ballots can be inserted or withdrawn; and~~

~~(c) deliver the vote counting unit, together with the memory cards and all other election materials, to the Chief Election Officer at Election Headquarters.~~

### **MAIL BALLOT VOTING OPPORTUNITY PROCEDURES FOR AUTOMATED VOTE COUNTING SYSTEMS**

7.1 Mail Ballot voting opportunity procedures not related to processing mail Ballots through a Vote Counting Unit shall be in accordance with "Local Election Bylaw, 2026, No. 9108", as amended.

7.2 Vote Counting Units shall be used for the mail Ballot voting opportunity during general local elections, and for by-elections and Assent Voting opportunities where the Chief Election Officer determines that an Automated Vote Counting System will be used, and voting procedures shall follow as closely as possible, those described in section 5.8 and 5.9.

7.3 During any period that a Vote Counting Unit being used at a mail Ballot voting opportunity is not functioning, the provisions of subsections 5.10 and 5.11, so far as applicable, shall apply.

7.4 Mail Ballots shall be processed, in accordance with section 6.5, at Election Headquarters, on the following days and times:

(a) on the day before general voting day at 9:00 am; and

(b) on general voting day at 4:00 pm and 8:00 pm.

7.5 For the processing of mail Ballots in accordance with section 6.4, the Chief Election Officer, or their designate, shall provide notice to the official agent or scrutineer of each candidate, who may be present for the proceedings set out in this section, and the Chief Election Officer, or their designate, in the presence of another election official, shall:

(a) open certification envelopes accepted and maintained to date by the Chief Election Officer;

(b) insert the mail Ballot from each certification envelope into a Vote Counting Unit designated for counting mail Ballots;

- ~~(c) after the insertion of all mail Ballots, ensure that no additional Ballots are inserted into or withdrawn from either the Vote Counting Unit or the Emergency Ballot Compartment;~~
- ~~(d) ensure the Results Tapes in the Vote Counting Unit are not generated; and~~
- ~~(e) ensure the Memory Cards in the Vote Counting Unit are secured and remains sealed in such a manner that they cannot be accessed without breaking the seal.~~

~~7.6 At the close of voting on general voting day, and upon completing the processing of all remaining mail Ballots, the designated election official shall:~~

- ~~(a) generate two copies of the Results Tape from the Vote Counting Unit designated for counting of mail Ballots; and~~
- ~~(b) deliver one copy of the Results Tape along with the Memory Card from the Vote Counting Unit used for counting mail Ballots to the Chief Election Officer at Election Headquarters.~~

~~6.1 Voting by mail Ballot and elector registration by mail in conjunction with mail Ballot voting are authorized under the *Local Government Act*.~~

- ~~(a) The Chief Election Officer is authorized to establish the application form, time limits in relation to mail Ballot voting, determine options for distributing the mail Ballot packages, request identification from electors as applicable, and designate the locations for the receipt of completed mail Ballot packages from electors.~~
- ~~(b) An elector who wishes to vote by mail Ballot must submit a request to the Chief Election Officer using the application form and within the time limits established by the Chief Election Officer.~~
- ~~(c) Upon receipt of a completed application form and commencing as soon as practical after the final printed Ballots are available, the Chief Election Officer must make available to the elector a mail Ballot package that complies with sections 110(7) and (8) of the *Local Government Act*, immediately record, and upon request in person by a candidate, representative or elector, make available for inspection by any such person, the name and address of the person to whom the Chief Election Officer issued the mail Ballot package.~~
- ~~(d) In order to vote using a mail Ballot, the elector must mark the Ballot in accordance with this bylaw and all instructions contained in the mail Ballot package provided by the Chief Election Officer.~~
- ~~(e) It is the elector's responsibility to mail or deliver the completed mail Ballot package to a location designated by the Chief Election Officer such that the Chief Election Officer receives it no later than the close of voting on general voting day.~~
- ~~(f) If an elector unintentionally spoils a mail Ballot before returning it to the Chief Election Officer, the elector may request a replacement mail Ballot package in accordance with section 6.1(b) of the bylaw, and the election official must make available replacement mail Ballot package as soon as practical in accordance with section 6.1 (c) of the bylaw. The first mail Ballot received by the Chief Election Officer will be counted, and~~



~~any other mail Ballots issued to the same elector will be marked as "rejected", the reason for rejection will be noted, and those Ballots will not be counted.~~

- ~~(g) The Chief Election Officer, or designate, must process all mail Ballot packages returned by the close of voting on general voting day.~~
- ~~(h) Upon receipt of a returned mail Ballot envelope, the Chief Election Officer, or designate, must immediately record the date of such receipt, open the return envelope and remove and examine the certification envelope and completed elector registration application, if applicable, and if satisfied as to the identity and entitlement to vote of the elector named in the certification, the completeness of the certification, and if the person is registering as a new elector, fulfilment of the requirements of section 65 or 66 of the *Local Government Act*, mark the certification envelope as "accepted" and place it with other certification envelopes.~~
- ~~(i) If the Chief Election Officer, or designate, is not satisfied as to the identity and entitlement to vote of the elector named in the certification, or the completeness of the certification; or is not satisfied that a person registering as a new elector has fulfilled the requirements of section 65 or 66 of the *Local Government Act*; or receives the return mail Ballot envelope after the close of voting on general voting day, the Chief Election Officer, or designate, must not open the certification envelope and must mark the certification envelope as "rejected", note the reason for rejection, and not count the mail Ballot contained in the certification envelope in the election.~~
- ~~(j) Each certification envelope returned with a mail Ballot package must be securely stored by the Chief Election Officer in the event of any challenge made in accordance with section 126 of the *Local Government Act*.~~

~~6.2 Vote counting units shall be used at the mail Ballot voting opportunity and voting procedures shall follow as closely as possible, those described in section 4.~~

~~6.3 During any period that a vote counting unit being used at a mail Ballot voting opportunity is not functioning, the provisions of sub-sections 4.12 and 4.13, so far as applicable, shall apply.~~

~~6.4 The Chief Election Officer is authorized to designate one or more locations, days and times for the counting of mail Ballots before general voting day.~~

~~6.5 For the counting of mail Ballots at locations, days and times designated by the Chief Election Officer, the Chief Election Officer, or designate, in the presence of another election official, shall:~~

- ~~(a) open certification envelopes accepted and maintained to date by the Chief Election Officer;~~
- ~~(b) insert the secrecy Ballot from each certification envelope into a vote counting unit designated for counting mail Ballots;~~
- ~~(c) after the insertion of all mail Ballots, ensure that no additional Ballots are inserted into or withdrawn from either the vote counting unit or the Emergency Ballot Compartment;~~
- ~~(d) ensure the Results Tapes in the vote counting unit are not generated; and~~

~~(e) ensure the Memory Cards in the vote counting unit are secured and remain sealed in such a manner that they cannot be accessed without breaking the seal.~~

~~6.6 The Chief Election Officer shall designate a location and an election official for the counting of mail Ballots on general voting day and the procedures in section 6.5 of this bylaw shall apply to the counting of such mail Ballots. After the close of voting on general voting day, the designated election official shall:~~

~~(a) generate two copies of the Results Tape from the vote counting unit designated for counting of mail Ballots; and~~

~~(b) deliver one copy of the Results Tape, along with the Memory Card from vote counting unit used for counting mail Ballots, to the Chief Election Officer.~~

## PROCEDURES AFTER THE CLOSE OF VOTING ON GENERAL VOTING DAY

~~78.1~~ After the close of voting on general voting day, each presiding election official, except those responsible for advance, special, and mail Ballot voting opportunities, shall undertake all of the following, generally in the order stipulated:

(a) ensure that any remaining Ballots in the Emergency Ballot Compartment are inserted into the ~~v~~Vote ~~e~~Counting ~~u~~Unit;

(b) seal and secure the ~~v~~Vote ~~e~~Counting ~~u~~Unit Ballot box and Vote Counting Unit so that no more Ballots can be inserted or withdrawn;

(c) generate two copies of the Results Tape from the ~~v~~Vote ~~e~~Counting ~~u~~Unit;

(d) remove the ~~m~~Memory ~~e~~Card from the ~~v~~Vote ~~e~~Counting ~~u~~Unit and deliver it, along with one copy of the Results Tape, to the Chief Election Officer at Election Headquarters;

(e) account for the unused, spoiled, and voted Ballots, and place them, packaged and sealed separately, into the ~~e~~Election ~~m~~Materials ~~t~~Transfer ~~b~~Box;

(f) complete the Ballot account and place the duplicate copy in the ~~e~~Election ~~m~~Materials ~~t~~Transfer ~~b~~Box;

(g) seal the ~~e~~Election ~~m~~Materials ~~t~~Transfer ~~b~~Box;

(h) place the voting books/list of electors, the original copy of the Ballot account, one copy of the Results Tape, completed registration cards, keys and all completed administrative forms into the Chief Election Officer portfolio; and

(i) deliver the sealed ~~e~~Election ~~m~~Materials ~~t~~Transfer ~~b~~Box, ~~v~~Vote ~~e~~Counting ~~u~~Unit and the Chief Election Officer portfolio to the Chief Election Officer at Election Headquarters.

8.2 Upon the fulfillment of the provisions of section 6.3 and 6.5 of this bylaw, the Chief Election Officer shall, to obtain the preliminary election results, direct an election official to place the results from the Results Tapes in a spreadsheet indicating the total preliminary election results, which may be used for display in the City Council Chamber and uploaded to the City website.

- ~~7.2 After the close of voting on general voting day, the Chief Election Officer shall direct an election official to proceed in accordance with clauses (c) to (i) inclusive of sub-section 5.1, for the advance and special Ballot voting opportunities, so far as applicable.~~
- ~~7.3 Upon the fulfillment of the provisions of sub-sections 5.1 and 5.2 inclusive, the Chief Election Officer shall, to obtain the election results, direct an election official to place the results in a spreadsheet, which may be used for display in the City Council Chamber, indicating the total election results.~~

## RECOUNT PROCEDURE

- ~~9.1 If a recount is required for an Election or Assent Voting opportunity where an Automated Vote Counting System was used, the recount must be conducted under the direction of the Chief Election Officer using the Automated Vote Counting System and generally in accordance with the following procedure:~~
- ~~(a) the Memory Cards of all Vote Counting Units must be reinserted into the designated Vote Counting Unit from which they came, to be cleared of all votes recorded;~~
  - ~~(b) a Results Tape must be generated to ensure that no votes are recorded for any candidate in the election, or beside either "yes" or "no" in the case of any question;~~
  - ~~(c) all voted Ballots must be removed from the sealed Ballot boxes and reinserted in the appropriate Vote Counting Units under the supervision of the Chief Election Officer;~~
  - ~~(d) any Ballots returned by the Vote Counting Unit during the recount process must, through the use of the Ballot Return Override Procedure, be reinserted into the Vote Counting Unit to ensure that any Acceptable Marks are counted; and~~
  - ~~(e) to obtain the election results, the Results Tapes must be generated from each Vote Counting Unit and the aggregate number of votes determined for each candidate.~~
- ~~9.2 If a judicial recount is required for an Election or Assent Voting opportunity where an Automated Vote Counting System was used, the recount shall be conducted using the Automated Vote Counting System in accordance with subsections (a) through (e) of section 9.1.~~
- ~~8. If a recount is required, it shall be conducted using the Automated Vote Counting System, and generally in accordance with the provisions of Sections 148, 149 and 150 of the Local Government Act:~~

## REPEAL

- ~~910.1 "Automated Vote Counting System Authorization and Procedure Bylaw, 49962022, No. 68458946" and all amendments are repealed on adoption of this bylaw.~~

READ a first time on the <> day of <>, 2026.

READ a second time on the <> day of <>, 2026.

READ a third time on the <> day of <>, 2026.

ADOPTED on the <> day of <>, 2026.

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MAYOR

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CORPORATE OFFICER

~~READ a first time on the 20<sup>th</sup> day of June, 2022.~~

~~READ a second time on the 20<sup>th</sup> day of June,  
2022.~~

~~READ a third time on the 20<sup>th</sup> day of June,  
2022.~~

~~ADOPTED on the 27<sup>th</sup> day of June, 2022.~~

~~"Linda C. Buchanan"~~

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~~MAYOR~~

~~"Karla D. Graham"~~

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~~CORPORATE OFFICER~~



**Schedule "A"**  
**Sample Ballot**

Sample Ballot



**City of North Vancouver**  
**2022 General Local Election**  
**Saturday, October 15, 2022**

To vote, fill in the oval next to your choice(s), like this: Use only the marking pen provided.

Candidates for <b>Mayor</b> Vote for ONE (1) only	Candidates for <b>Councillor</b> Vote for not more than SIX (6)	Candidates for <b>School Trustee</b> Vote for not more than THREE (3)
<input type="radio"/> AMADOPOLIS, Aristotle	<input type="radio"/> BORTON, Wendell	<input type="radio"/> BEARDLY, Jasper BFC - Banana First Coalition
<input type="radio"/> BAILEY, Mary ACA - Apple Citizens Association	<input type="radio"/> BOUVIER, Patty ACA - Apple Citizens Association	<input type="radio"/> BOUVIER, Selma ACA - Apple Citizens Association
<input type="radio"/> BROCKMAN, Kent	<input type="radio"/> CARLSON, Carl PFC - Pear First Coalition	<input type="radio"/> FLANDERS, Ned ACA - Apple Citizens Association
<input type="radio"/> POWERS, Ruth	<input type="radio"/> CHALMERS, Gary BFC - Banana First Coalition	<input type="radio"/> HIBBERT, Julius ACA - Apple Citizens Association
	<input type="radio"/> FLANDERS, Todd ACA - Apple Citizens Association	<input type="radio"/> LOVEJOY, Helen
	<input type="radio"/> FRINK, John PFC - Pear First Coalition	<input type="radio"/> SIMPSON, Mona PFC - Pear First Coalition
	<input type="radio"/> GUMBLE, Barney BFC - Banana First Coalition	<input type="radio"/> SNYDER, Roy ACA - Apple Citizens Association
	<input type="radio"/> GUNDERSON, Gil ACA - Apple Citizens Association	<input type="radio"/> VAN HOUTEN, Luann ACA - Apple Citizens Association
	<input type="radio"/> HIBBERT, Bernice ACA - Apple Citizens Association	<input type="radio"/> WIGGUM, Ralph
	<input type="radio"/> HOOVER, Elizabeth PFC - Pear First Coalition	
	<input type="radio"/> HUTZ, Lionel BFC - Banana First Coalition	
	<input type="radio"/> JONES, Jimbo BFC - Banana First Coalition	
	<input type="radio"/> KRABAPPEL, Edna ACA - Apple Citizens Association	
	<input type="radio"/> LEONARD, Lenny PFC - Pear First Coalition	
	<input type="radio"/> LOVEJOY, Timothy PFC - Pear First Coalition	
	<input type="radio"/> MCCLURE, Troy ACA - Apple Citizens Association	
	<input type="radio"/> MUNTZ, Nelson	
	<input type="radio"/> PRINCE, Martin	
	<input type="radio"/> RIVERIA, Nick PFC - Pear First Coalition	
	<input type="radio"/> SIMPSON, Abraham BFC - Banana First Coalition	
	<input type="radio"/> SKINNER, Agnes ACA - Apple Citizens Association	
	<input type="radio"/> SMITHERS, Waylon ACA - Apple Citizens Association	

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# THE CORPORATION OF THE CITY OF NORTH VANCOUVER

## BYLAW NO. 9108

### **A Bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting**

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

#### **CITATION**

- 1.1 This bylaw shall be known and cited for all purposes as “**Local Election Bylaw, 2026, No. 9108**”.

#### **DEFINITIONS**

- 2.1 In this Bylaw:

“**Assent Voting**” means voting on a matter referred to under Section 170 of the *Local Government Act*, as amended, and includes voting on a matter under Section 85 of the *Community Charter*, as amended;

“**Applicant**” means an elector who wishes to vote by mail and makes a request for a mail ballot package;

“**Authorized Person**” means a person that a mail ballot Applicant has authorized, on the Applicant’s behalf, to pick up a mail ballot package;

“**Elector**” means a resident elector or non-resident property elector of the Jurisdiction as defined under the *Local Government Act*;

“**Election**” means an election or by-election for the number of persons required to fill a Local Government or School Board office;

“**General Local Election**” means the elections held for the Mayor, all Councillors, and School Trustees, if applicable, of the Jurisdiction, which must be held every four years;

“**General Voting Day**” means:

- (a) for a General Local Election, the 3<sup>rd</sup> Saturday of October in the year of the election in accordance with Section 52 of the *Local Government Act*, as amended;
- (b) for a by-election, the date set under Section 54 of the *Local Government Act*, as amended, or Section 36 of the *School Act*, as amended; and
- (c) for Assent Voting, the date set under Section 174 of the *Local Government Act*, as amended;

“**Jurisdiction**” means, in relation to an election or by-election, the boundaries of the City of North Vancouver;

**“Local Government”** means, in relation to an Election:

- (a) The Corporation of the City of North Vancouver; or
- (b) the municipal Council of the City of North Vancouver;

**“Nomination Documents”** means the documents required under Section 87 of the *Local Government Act*, as amended;

**“School Board”** means, in relation to an Election, the offices of those School Trustees of School District No. 44 elected by the Electors of the City of North Vancouver.

## **USE OF PROVINCIAL LIST OF VOTERS AS THE REGISTER OF RESIDENT ELECTORS**

- 3.1 As authorized under Section 76 of the *Local Government Act*, as amended, the most current available Provincial list of voters prepared under the *Election Act* is deemed to be the register of resident electors for the Jurisdiction.
- 3.2 The Provincial list of voters becomes the register of resident electors 52 days before General Voting Day for each Election or Assent Voting for the Jurisdiction.

## **REQUIRED ADVANCE VOTING OPPORTUNITIES**

- 4.1 As provided under Section 107 of the *Local Government Act*, as amended, required advance voting opportunities will be held for each Election, or Assent Voting, as follows:
  - (a) on the 10<sup>th</sup> day before General Voting Day; and
  - (b) on the 3<sup>rd</sup> day before General Voting Day.
- 4.2 Voting hours for these advance voting opportunities must be from 8:00 a.m. to 8:00 p.m.

## **ADDITIONAL ADVANCE VOTING OPPORTUNITIES**

- 5.1 As authorized under Section 108 of the *Local Government Act*, as amended, Council authorizes the Chief Election Officer to establish additional advance voting opportunities for each Election to be held in advance of General Voting Day and to designate the voting places and establish the date and the voting hours for these voting opportunities.

## **SPECIAL VOTING OPPORTUNITIES**

- 6.1 As authorized under Section 109 of the *Local Government Act*, as amended, special voting opportunities are established for each Election or Assent Voting in any or all of the hospitals in the Jurisdiction and Council authorizes the Chief Election Officer to designate the location, the date, and the voting hours, within the limits set out in the *Local Government Act* for a special voting opportunity.



- 6.2 The following restrictions apply to persons who may vote at the special voting opportunity:
- (a) the only Electors who may vote are Electors who have been admitted to and are patients of a hospital on the date and during the voting hours for which the special voting opportunity is held.
- 6.3 The following procedures for voting and for conducting the voting proceedings apply to the special voting opportunity:
- (a) where a special voting opportunity is established in a hospital, and a patient of the hospital who is a qualified Elector is bedridden or unable to walk, the Presiding Election Officer may, in the presence of another election official, attend with the ballot box to a patient for the purpose of providing a ballot for voting; and
  - (b) additional procedures shall be in accordance with sections 6.1 and 6.2 of “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”.
- 6.4 Council authorizes the Chief Election Officer to limit the number of candidate representatives who may be present at the special voting opportunity.

## **RESOLUTION OF TIE VOTES AFTER JUDICIAL RECOUNT**

- 7.1 In the event of a tie vote after a judicial recount, the tie vote will be determined by lot in accordance with Section 151 of the *Local Government Act*, as amended.

## **MAIL BALLOT VOTING**

- 8.1 Voting by mail ballot and elector registration by mail in conjunction with mail ballot voting during an Election or Assent Voting opportunity are established as authorized under the *Local Government Act*.
- 8.2 The Chief Election Officer is authorized to do the following in relation to mail ballot voting:
- (a) establish the application form for mail ballots;
  - (b) establish time limits in relation to mail ballot voting;
  - (c) request identification from Electors, as applicable; and
  - (d) designate the return address and any locations for the receipt of completed mail ballot packages from electors.
- 8.3 An Elector who wishes to vote by mail ballot must submit a request to the Chief Election Officer using the application form and within the time limits established by the Chief Election Officer.
- 8.4 Upon receipt of a completed application form and commencing as soon as practicable after the final printed ballots are available, the Chief Election Officer must make available to qualified Applicants a mail ballot package that complies with sections 110(7) and (8) of the *Local Government Act*, as amended.

- 8.5 The Chief Election Officer must immediately record, and upon request in person by a candidate, representative or Elector, make available for inspection by any such person, the name and address of the persons to whom the Chief Election Officer issued a mail ballot package.
- 8.6 In accordance with the Applicant's direction, the Chief Election Officer may distribute the mail ballot package in any of the following ways:
- (a) sending the mail ballot package by Canada Post;
  - (b) having the mail ballot package picked up by courier, at the expense of the Applicant, at a time and location designated by the Chief Election Officer;
  - (c) having the mail ballot package picked up by the Applicant at a time and location designated by the Chief Election Officer;
  - (d) having the mail ballot package picked up by an Authorized Person at a time and location designated by the Chief Election Officer;
- and the Chief Election Officer may require that the Applicant, the Authorized Person or the courier show identification and sign a form before providing the mail ballot package.
- 8.7 In order to vote using a mail ballot, the Elector must mark the ballot in accordance with this Bylaw and all instructions contained in the mail ballot package provided by the Chief Election Officer.
- 8.8 It is the Elector's responsibility to ensure that the completed mail ballot package is received at the address of the Chief Election Officer at the local government offices printed on the outer envelope included with the mail ballot package, or at an authorized drop-off location, if any, designated by the Chief Election Officer, before the close of voting on General Voting Day.
- 8.9 If an Elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer, the Elector may request a replacement mail ballot package in accordance with section 8 of this Bylaw, and return the spoiled mail Ballot package in its entirety to the Chief Election Officer; the Chief Election Officer must make available a replacement mail Ballot package as soon as practicable in accordance with section 8 of this Bylaw.
- 8.10 Upon receipt of a returned mail ballot envelope, the Chief Election Officer, or designate, must immediately record the date of such receipt, open the return envelope and remove and examine the certification envelope and completed Elector registration application, if applicable, and if satisfied as to the identity and entitlement to vote of the Elector named in the certification, the completeness of the certification, and, if the person is registering as a new Elector, fulfilment of the requirements of section 65 or 66 of the *Local Government Act*, as amended, mark the certification envelope as "accepted" and place it with other securely stored certification envelopes.
- 8.11 If the Chief Election Officer, or designate, is not satisfied as to the identity and entitlement to vote of the Elector named in the certification, or the completeness of the certification, or is not satisfied that a person registering as a new Elector has fulfilled the requirements of section 65 or 66 of the *Local Government Act*, as amended, or receives the return mail

ballot envelope after the close of voting on General Voting Day, the Chief Election Officer, or designate, must not open the certification envelope and must mark the certification envelope as "rejected", note the reason for rejection, and not count the mail ballot contained in the certification envelope in the Election.

- 8.12 The Chief Election Officer shall securely store each certification envelope returned with a mail ballot package and shall keep sufficient records in the event of any challenge made in accordance with section 126 of the *Local Government Act*, as amended.
- 8.13 In Elections where an Automated Vote Counting System is being used, voting and counting procedures related to mail ballots shall be in accordance with Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146, as amended.

## **ACCESS TO NOMINATION DOCUMENTS**

- 9.1 In accordance with the requirements of Section 89 of the *Local Government Act*, as amended, public access to all or part of the Nomination Documents will be provided by making copies available to any person at City Hall during regular business hours, on request, and by posting on the City's website from the time of the delivery of documents to the Chief Election Officer until 30 days after the declaration of the Election results.

## **REPEAL**

- 10.1 "General Local Election Bylaw, 2022, No. 8943" and all amendments are repealed on adoption of this bylaw.

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ADOPTED on the <> day of <>, 2026.

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MAYOR

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CORPORATE OFFICER

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# THE CORPORATION OF THE CITY OF NORTH VANCOUVER

## BYLAW NO. 9117

### A Bylaw to regulate and impose requirements in relation to election signs

The Council of the Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

#### CITATION

- 1.1 This Bylaw shall be known and cited for all purposes as “**Election Sign Bylaw, 2026, No. 9117**”.

#### INTERPRETATION

- 2.1 In this Bylaw:

- (a) headings given to sections are for convenience of reference only and do not form part of this Bylaw;
- (b) an expression “include” or “including” means including without limitation and refers to a non-exhaustive list;
- (c) unless expressly stated otherwise, a reference to a “section” is a reference to a section in this Bylaw; and
- (d) unless expressly stated otherwise, a reference to an enactment is a reference to an enactment of British Columbia and regulations promulgated thereto, as amended, revised, consolidated or replaced from time to time, and a reference to a bylaw is a reference to a City bylaw, as amended, revised, consolidated or replaced from time to time.

#### DEFINITIONS

- 3.1 In this Bylaw:

“**Assent Voting**” means any political process, other than an Election, placing a matter, policy or issue for polling or voting by the electorate;

“**Boulevard**” has the meaning ascribed to it in the Street and Traffic Bylaw;

“**Bylaw Enforcement Officer**” means an individual who has been designated as a Bylaw Enforcement Officer pursuant to the Bylaw Notice Enforcement Bylaw;

“**Bylaw Notice Enforcement Bylaw**” means the City of North Vancouver “Bylaw Notice Enforcement Bylaw, 2018, No. 8675”, as amended;

“**Chattel**” means any item, thing or equipment that is not affixed to the land;

“**Chief Election Officer**” means a Chief Election Officer appointed by the City;

**“City”** means the Corporation of the City of North Vancouver;

**“City Property”** means a parcel, lot, block, strata lot, public park, or other area of land that is located in the City of North Vancouver and which is either owned or occupied by the City, or in which the City has vested interest pursuant to a statute, and includes a Highway;

**“Curb”** has the meaning ascribed to it in the Street and Traffic Bylaw;

**“Election”** means any federal, provincial, municipal or school board election or by-election;

**“Election Sign”** means a Sign on any matter regarding an Election or an Assent Voting opportunity;

**“Electric Sign”** has the meaning ascribed to “Sign, Electric” in the Sign Bylaw;

**“Height”** means the vertical distance from grade to top of the sign or its supporting structure, whichever is greater;

**“Highway”** has the meaning ascribed to it in the Street and Traffic Bylaw and, for greater certainty, includes Lanes, Boulevards, Sidewalks, Roadways, and pathways or any other way used by or intended for use by the public;

**“Lane”** has the meaning ascribed to it in the Street and Traffic Bylaw;

**“Person”** includes an individual, a corporation, a partnership, a society, an association, an elector organization, an administrative entity, a governmental authority, a government, or any other legal person, but does not include the City;

**“Place”**, **“Placement”** or other iterations thereof, means place, insert, erect, affix or attach; or permit to be placed, inserted, erected, affixed or attached;

**“Private Property”** means a parcel, lot, block, strata lot or other area of land that is located in the City of North Vancouver and owned or occupied by a Person or a company and includes areas subject to a public statutory right of way or a utility statutory right of way;

**“Roadway”** has the meaning ascribed to it in the Street and Traffic Bylaw;

**“Sidewalk”** has the meaning ascribed to it in the Street and Traffic Bylaw;

**“Sign”** has the meaning ascribed to it in the Sign Bylaw;

**“Sign Bylaw”** means the “Sign Bylaw, 1992, No. 6363”, as amended;

**“Street and Traffic Bylaw”** means the “Street and Traffic Bylaw, 1991, No. 6234”, as amended;

**“Traffic Control Device”** has the meaning ascribed to it in the Street and Traffic Bylaw.

## **ELECTION SIGN SPECIFICATIONS**

- 4.1 No Person shall place an Election Sign on City Property or Private Property within the City, unless the Election Sign:
- (a) is permitted under this Bylaw; and
  - (b) complies with the following specifications:
    - (i) has an area not exceeding 0.4 square metres;
    - (ii) if placed in or on the ground, has a height not exceeding 1.8 metres;
    - (iii) if inserted into the ground, is mounted on no thicker than a 9-gauge wire frame inserted no deeper than twenty (20) centimetres into the ground;
    - (iv) is not an Electric Sign;
    - (v) is not a Banner;
    - (vi) is not in any way illuminated, electrified, animated, moving or flashing;
    - (vii) is placed in a manner and in a location that does not obscure the line of vision from a Highway to vehicular or pedestrian traffic;
    - (viii) is placed in a manner and in a location that does not hinder the safe movement of vehicular or pedestrian traffic on a Highway.

## **TIME PERIOD FOR DISPLAY OF ELECTION SIGNS**

- 5.1 No Person shall place an Election Sign earlier than:
- (a) in case of an Election for which a writ of election is issued – the date of the writ;
  - (b) in case of an Election for which a writ of election is not issued – the day after the date on which the nomination period is closed; and
  - (c) in case of an Election to which neither 5.1(a) nor 5.1(b) applies, and in case of an Assent Voting opportunity – 30 days before the designated general voting day for the Assent Voting opportunity, not including advance voting or mail ballot voting dates.
- 5.2 A Person that placed an Election Sign shall remove the Election Sign within 7 days after the last voting opportunity for the Election or an Assent Voting opportunity.

## **ELECTION SIGNS ON PRIVATE PROPERTY**

- 6.1 A Person may place an Election Sign on Private Property, subject to sections 4.1, 5.1 and 5.2, provided that the Person is or has the permission of the owner or occupier of the Private Property.

## **ELECTION SIGNS ON CITY PROPERTY**

- 7.1 No Person shall place an Election Sign on City Property, on a Highway, or on a Traffic Control Device, unless the Election Sign is expressly permitted pursuant to section 7.2, and complies with section 7.3.
- 7.2 A Person may place an Election Sign on a Boulevard in areas of the City outlined in red on the maps attached as Schedules A and A-1 to A-19 of this Bylaw.
- 7.3 Elections Signs placed pursuant to section 7.2 must be located more than 1.5 metres from the Curb, or the edge of Roadway, unless the Election Sign is fully contained within a structure that is approved by the City for containing Signs.
- 7.4 Notwithstanding section 7.3, no Person shall place an Election Sign:
- (a) on a wall, tree, utility pole, flagpole or
  - (b) on a Chattel parked or stationed for the principal purpose of displaying an Election Sign.

## **ENFORCEMENT**

- 8.1 The Chief Election Officer and the Bylaw Enforcement Officer may enter upon and inspect Private Property at all reasonable hours and with reasonable notice to the owner or occupier, as necessary, to determine whether the provisions of this Bylaw are being complied with.
- 8.2 The Chief Election Officer and the Bylaw Enforcement Officer may:
- (a) verbally or in writing, order a Person who has contravened this Bylaw to correct their contravention within a specified time-period;
  - (b) with or without a prior order, remove and impound the following if placed or used in contravention of this Bylaw:
    - (i) an Election Sign; and
    - (ii) an Election Sign, together with a Chattel to which the Election Sign is attached, and cannot be removed without damaging the Chattel.
- 8.3 An Election Sign impounded pursuant to section 8.2 will be:
- (a) impounded by the City for 7 days; and
  - (b) be disposed of if not claimed within those 7 days.
- 8.4 A Chattel impounded pursuant to section 8.2 will be dealt with in accordance with section 813 of the Street and Traffic Bylaw.
- 8.5 Neither the City nor its officers, employees or contractors will be liable for any damage, loss or expense of any nature or kind whatsoever arising out of or related to the exercise of its or their powers under section 8 of this Bylaw.



## **OFFENCES AND PENALTIES**

9.1 Every person who:

- (a) violates a provision of this bylaw;
- (b) permits, suffers or allows any act to be done in violation of any provision of this bylaw;
- (c) neglects to do anything required to be done under any provision of this bylaw; or,
- (d) allows a violation of this bylaw to continue;

commits an offence and on summary conviction is liable to a fine of not more than \$50,000.00

9.2 Each day during which a violation, contravention or breach of this Bylaw continues is deemed to be a separate offence.

9.3 Designated contraventions of this Bylaw may be enforced pursuant to the “Bylaw Notice Enforcement Bylaw, 2018, No. 8675”, as amended.

## **APPLICATION**

10.1 Nothing herein operates to restrict the City from producing, posting, distributing or otherwise using Election Signs for the purposes of civic awareness, education and engagement in any location, medium or manner chosen.

## **SEVERABILITY**

11.1 If any part, section, subsection, clause or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, it will be severed and the validity of the remaining provisions of this Bylaw will not be affected.

## REPEAL

12.1 "Election Sign Bylaw, 2018, No. 8643" and all amendments are repealed on adoption of this bylaw.

READ a first time on the <> day of <>, 2026.

READ a second time on the <> day of <>, 2026.

READ a third time on the <> day of <>, 2026.

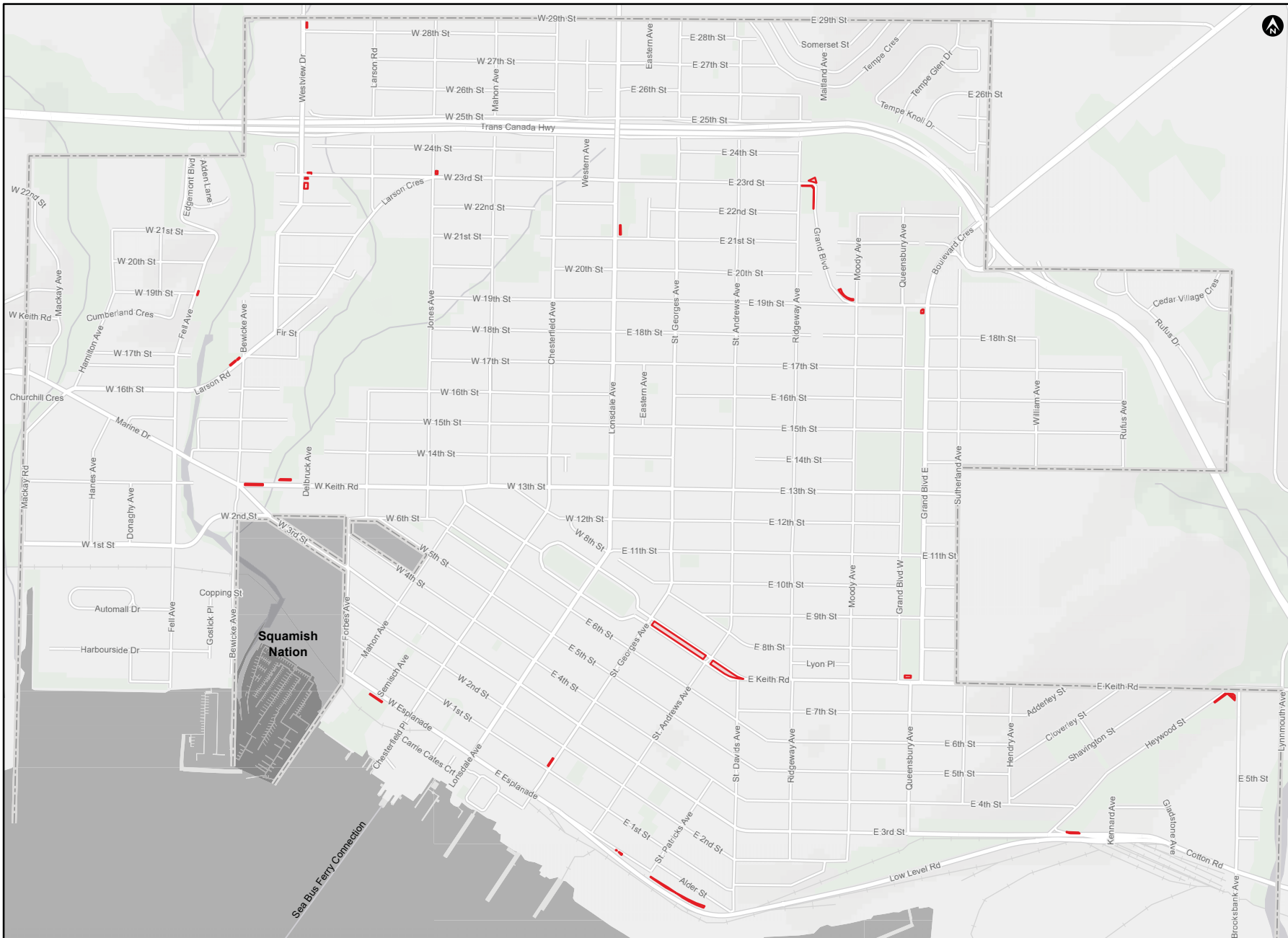
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MAYOR

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CORPORATE OFFICER



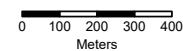
City of North Vancouver

## Election Sign Bylaw, 2026, No. 9117

### Schedule A

#### Legend

- Election Sign Location
- City Border
- Squamish Nation



#### DISCLAIMER

This map was produced on the City of North Vancouver's Geographic Information System. Data provided herein is derived from sources with varying levels of accuracy and detail. The City of North Vancouver disclaims all responsibility for the accuracy or completeness of information contained herein.

GIS Division, Information Technology,  
City of North Vancouver

PUBLISHED: January 14, 2026  
MAP: Election\_Signage\_11x17  
Web: [nvcity.ca/signage](#)  
COORDINATE SYSTEM: NAD 1983 UTM Zone 10N

**city**  
of north  
vancouver





 City of North Vancouver


**Schedule A – 1**  
Fell Ave. at Edgemont  
Blvd.

 Election Sign Location


PATH: H:\CIV\MapData\2025\_Election\_Signage\





 City of North Vancouver

**Schedule A – 2**  
Larson Rd. at Bewicke Ave.

 Election Sign Location

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Grand Blvd W

Grand Blvd E

E Keith Rd

E Keith Rd

Queensbury Ave



City of North Vancouver

### Schedule A – 3

Grand Blvd. Park (South End)



Election Sign Location

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City of North Vancouver

## Schedule A – 4

Heywood St. at E. Keith  
Rd. and Brooksbank Ave



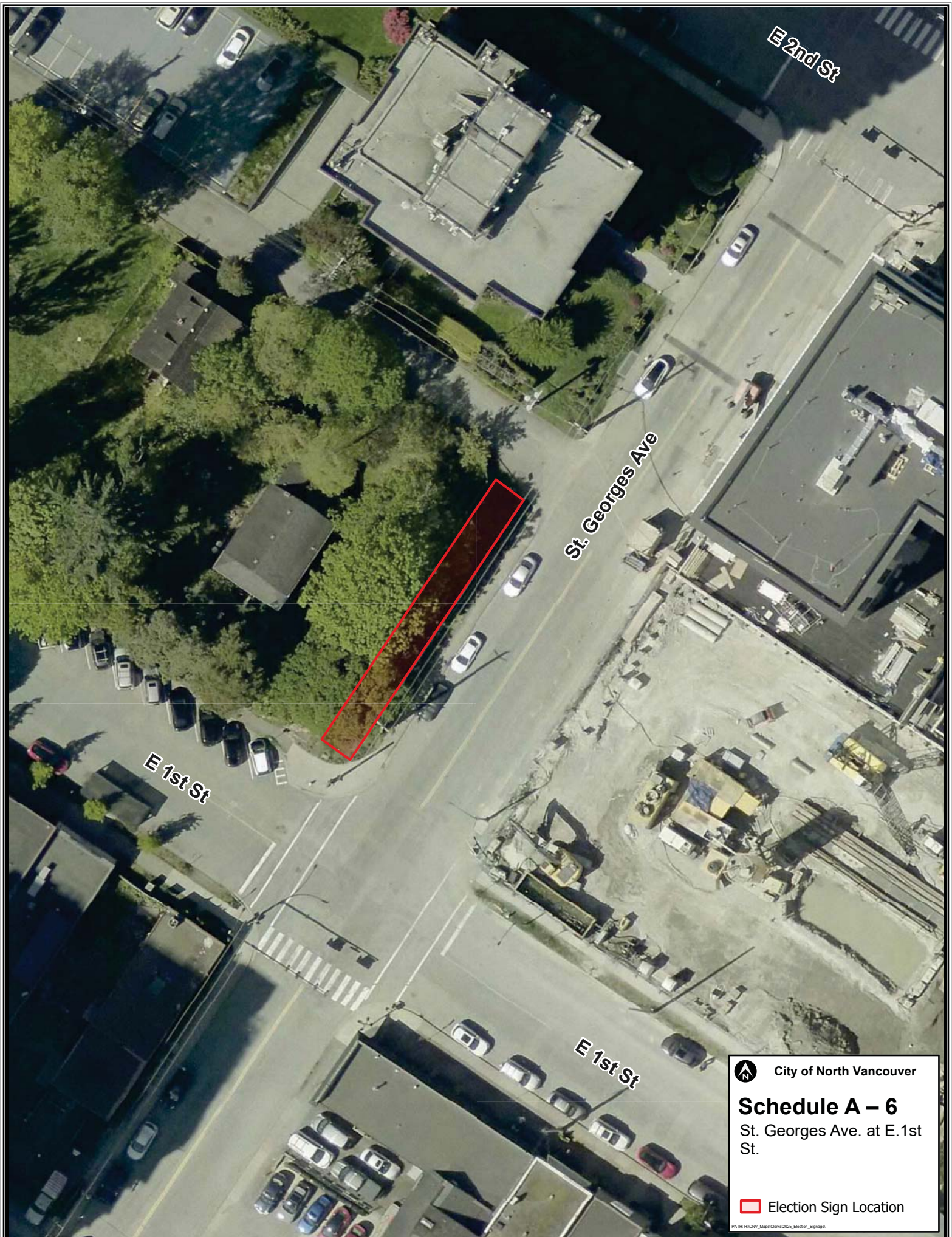
Election Sign Location


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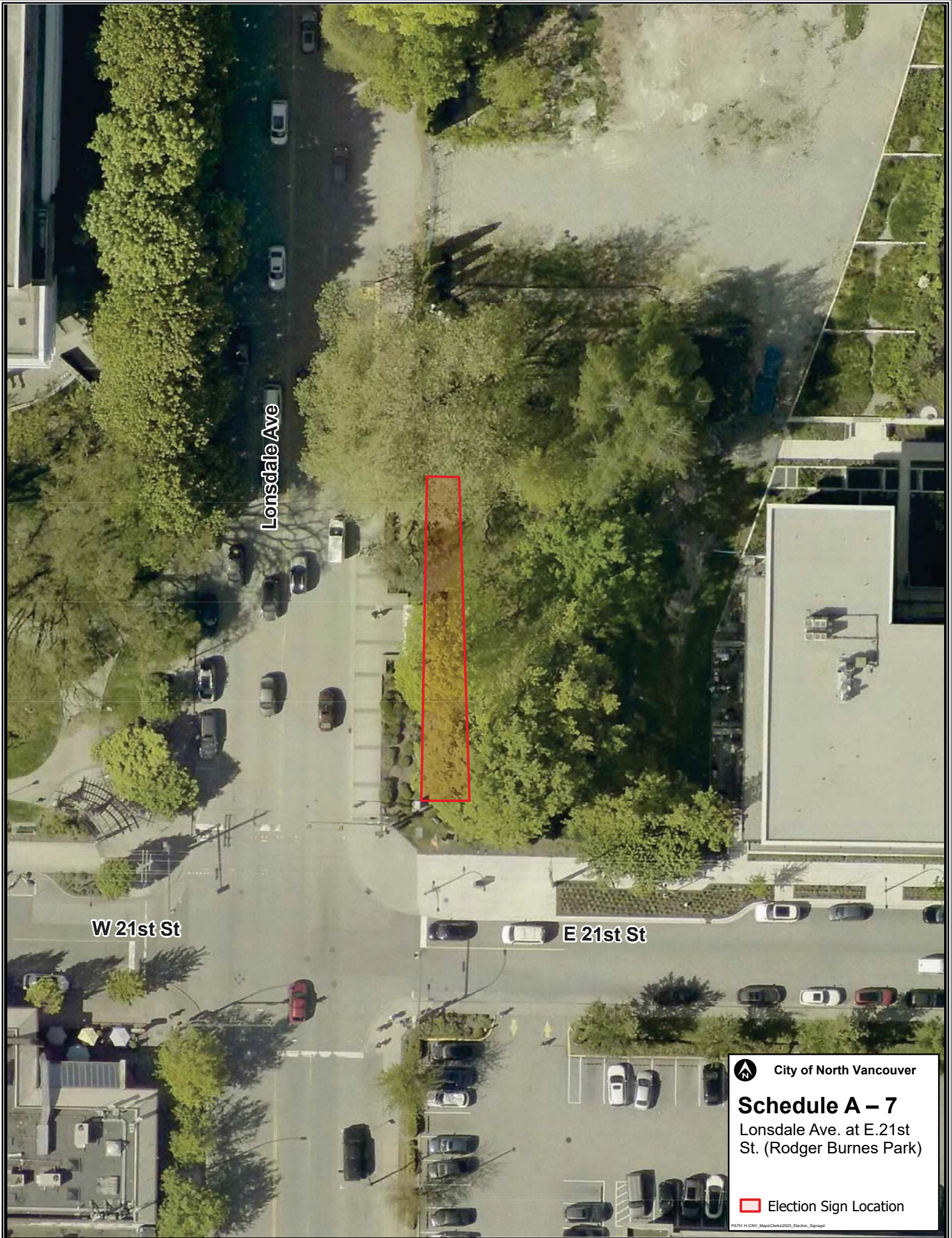
 City of North Vancouver

**Schedule A – 6**  
St. Georges Ave. at E.1st St.

 Election Sign Location

PATN H/CNV, Maps/Cities/2025\_Election\_Signage





Lonsdale Ave

W 21st St

E 21st St



City of North Vancouver

**Schedule A – 7**

Lonsdale Ave. at E.21st St. (Rodger Burnes Park)




Election Sign Location


PATH: H:\CIV, Maps\Charts\2025\_Election\_Signage\





 City of North Vancouver

**Schedule A – 8**  
Westview Dr. at W.23rd St.

 Election Sign Location

PATN H/CNV, MapInfo2020, Election, Signage





W 29th St

Westview Dr

W 28th St



City of North Vancouver

## Schedule A – 9

Westview Dr. at W.28th St.



Election Sign Location

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Larson Cres

Jones Ave

W 23rd St



City of North Vancouver

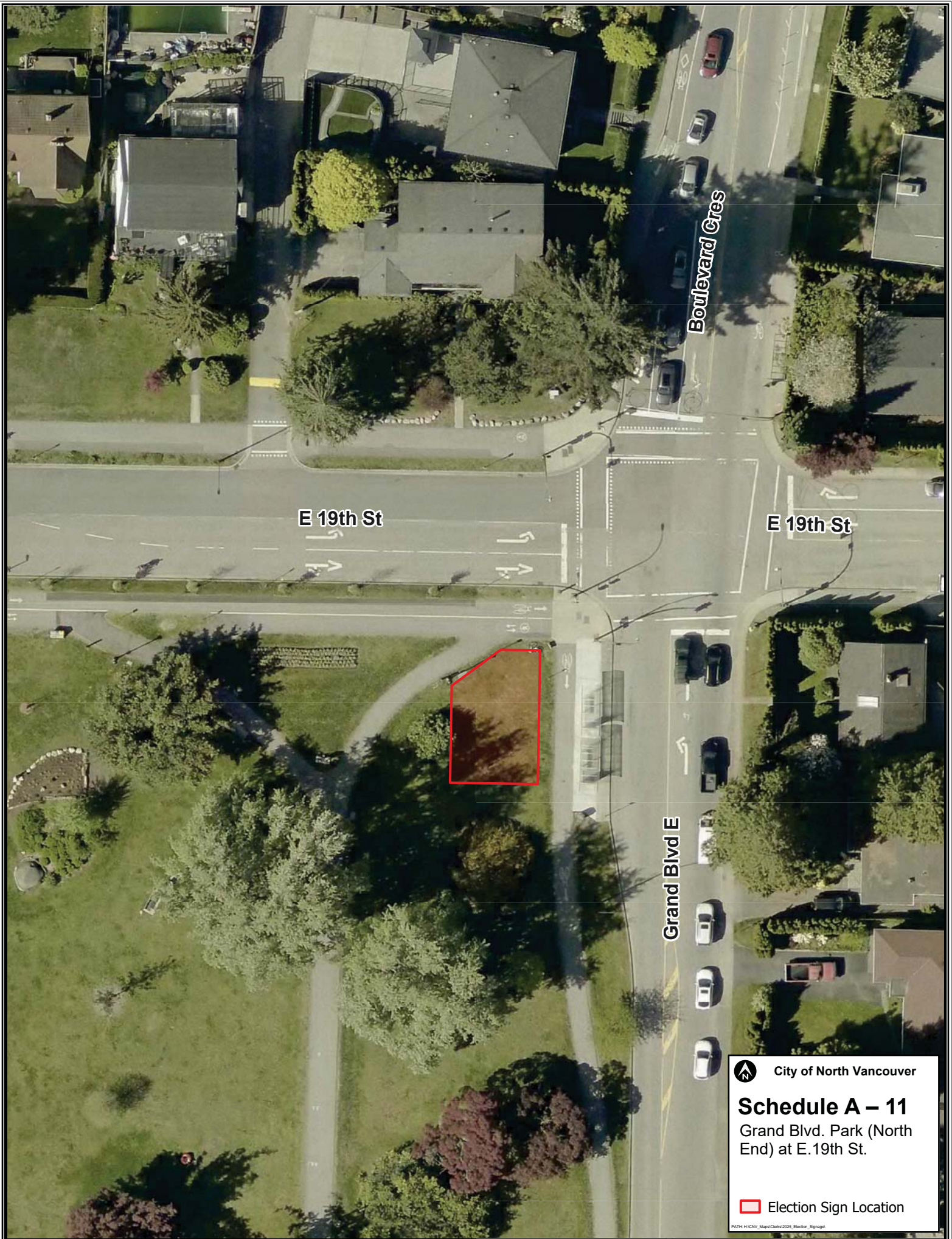
**Schedule A – 10**  
W.23rd St. at Jones Ave.




Election Sign Location


PATM H/C/W, MapInfo/2025\_Election\_Signage





 City of North Vancouver

**Schedule A – 11**  
Grand Blvd. Park (North End) at E.19th St.

 Election Sign Location

PATM H/C/W, Maps/Cities/2025\_Election\_Signage/





 City of North Vancouver

**Schedule A – 12**  
N. Grand Blvd. at E. 19th St.

 Election Sign Location

PATM H/CNW, MapInfo/2025\_Election\_Signage










 City of North Vancouver

**Schedule A – 14**  
E. Keith Median St.  
Georges to St. Davids

 Election Sign Location

PATN H/CNV, Maps/Cities/2015\_Election\_Signage





W Keith Rd



City of North Vancouver

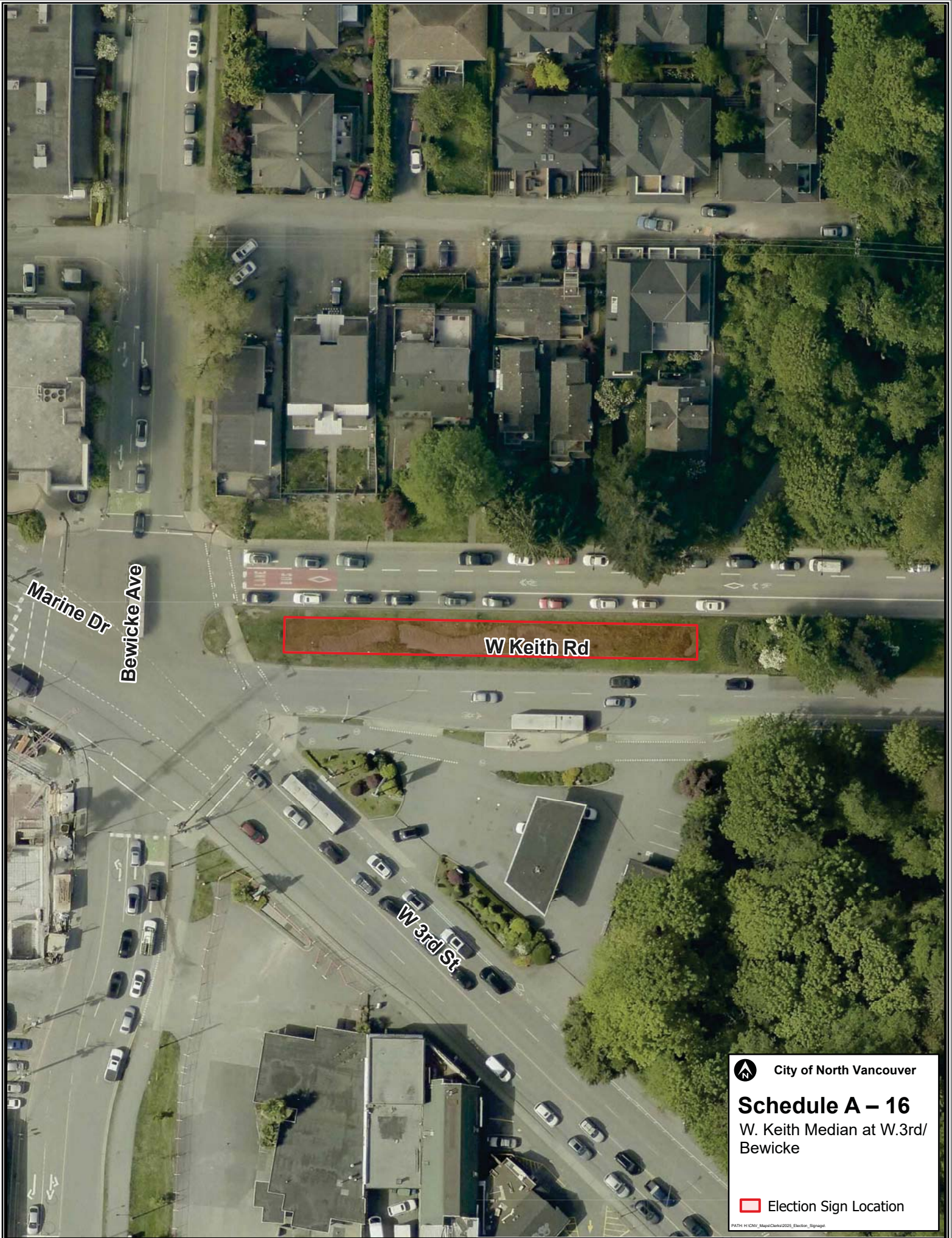
**Schedule A – 15**  
W. Keith Blvd. North Side  
at Wagg Creek



Election Sign Location

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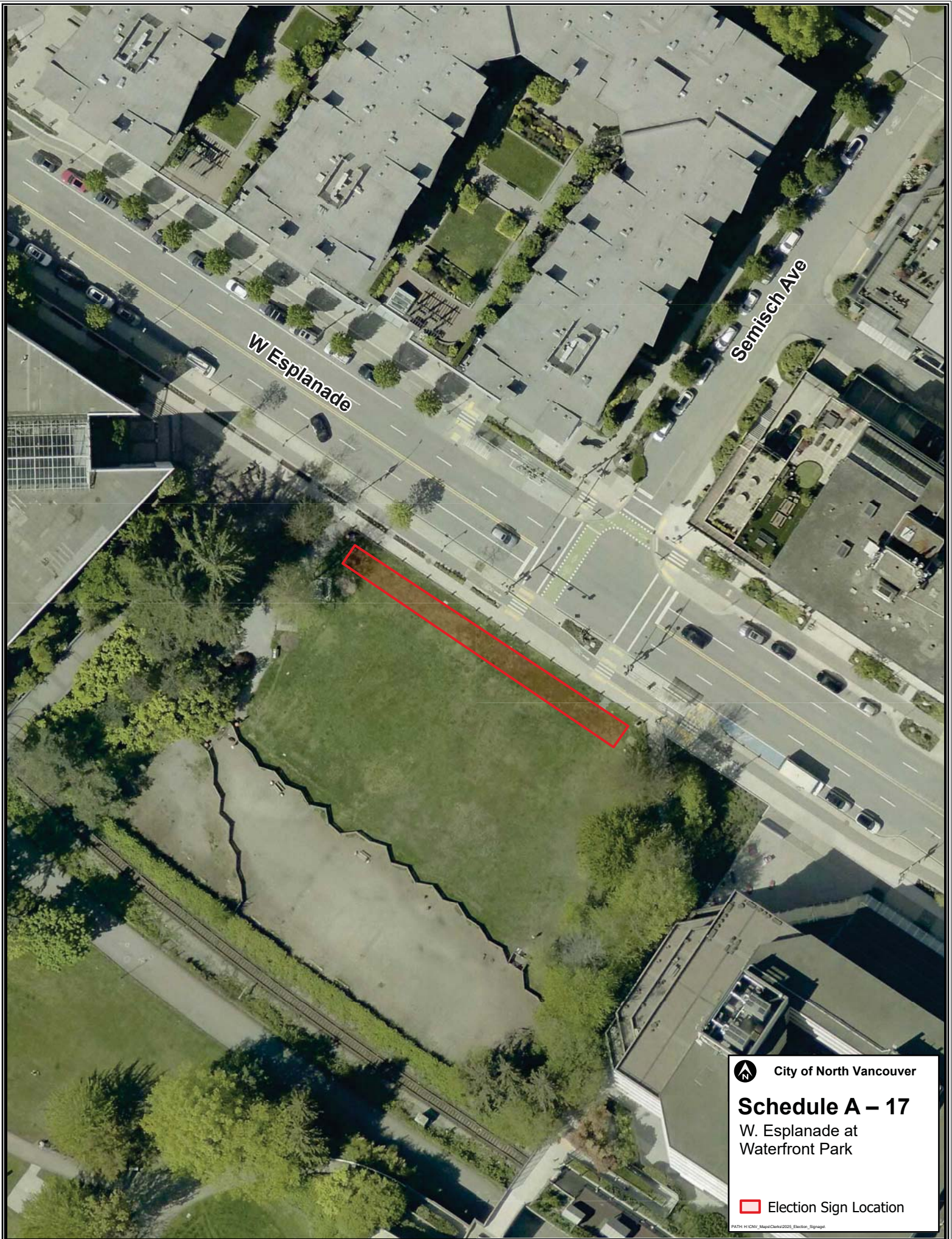
 City of North Vancouver


**Schedule A – 16**  
W. Keith Median at W.3rd/  
Bewicke

 Election Sign Location


PATM: H:\CIV\MapChecker\2025\_Election\_Signage\





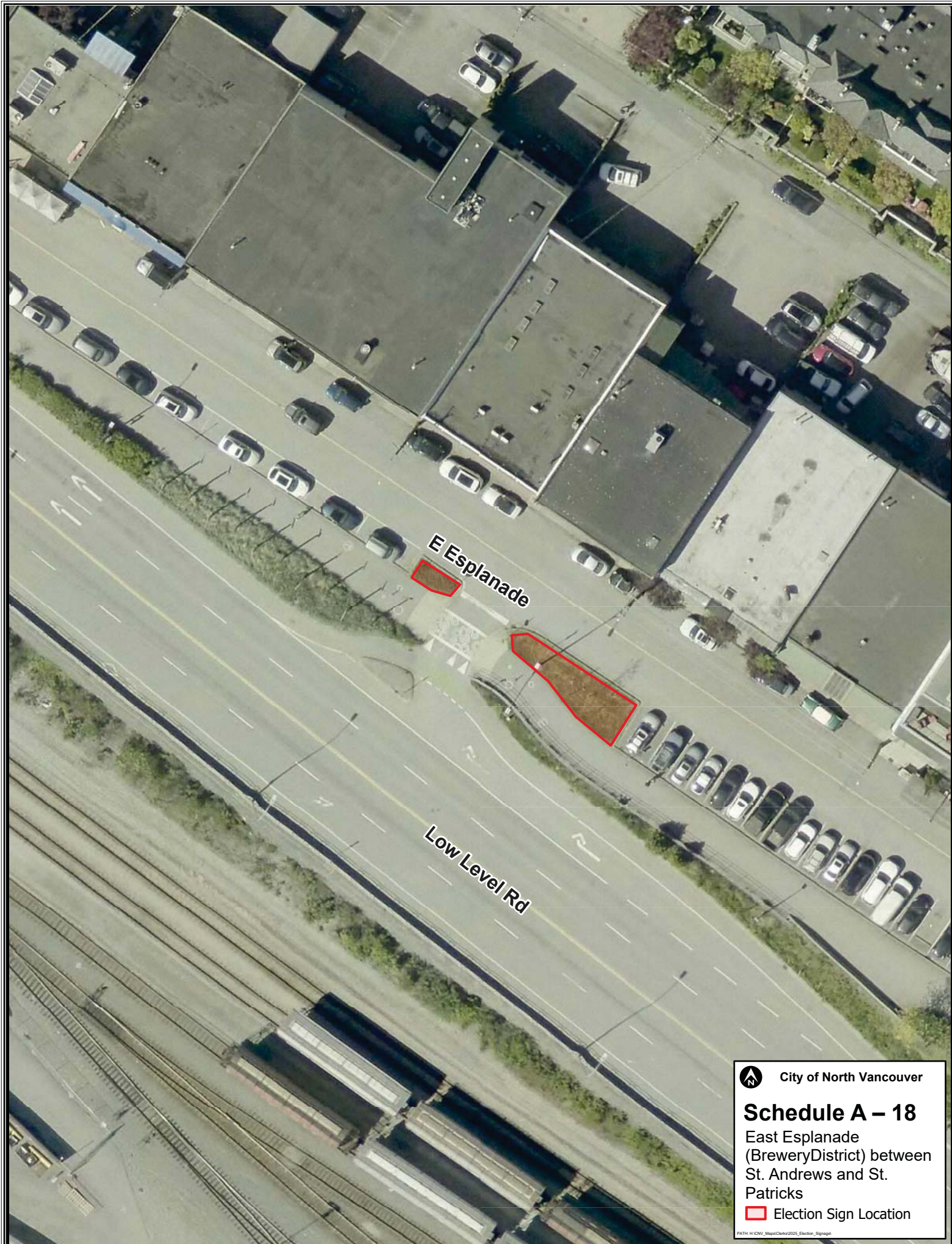
 City of North Vancouver


**Schedule A – 17**  
W. Esplanade at  
Waterfront Park

 Election Sign Location


PATM H/CNW, Map/Clear/2025\_Election\_Signage/





 City of North Vancouver

**Schedule A – 18**  
East Esplanade  
(Brewery District) between  
St. Andrews and St.  
Patricks

 Election Sign Location

PATN H/CNW, Maps/Clear/2025\_Election\_Signage/





 City of North Vancouver

**Schedule A – 19**  
Spirit Trail from St.  
Patricks to St. Davids

 Election Sign Location

PATH: H:\COW\_Maps\Clear\2025\_Election\_Signage\



# THE CORPORATION OF THE CITY OF NORTH VANCOUVER

## BYLAW NO. 9146

### A Bylaw to establish an automated vote counting system and voting procedures

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

#### CITATION

- 1.1 This bylaw shall be known and cited for all purposes as **“Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”**.

#### DEFINITIONS

- 2.1 In this bylaw, all definitions shall be in accordance with Part 3 of the *Local Government Act*, as amended, except for the following:

**“Acceptable Mark”** means a filled oval or oval marked with an “x” that the Vote Counting Unit is able to identify, and that has been made by an elector in the space provided on the ballot opposite the name of any candidate or opposite either “yes” or “no” on any question on which the opinion or assent of the electors is sought;

**“Assent Voting”** has the meaning ascribed under “Local Election Bylaw, 2026, No. 9108”;

**“Automated Vote Counting System”** means a system that counts and records votes and processes and stores election results which comprises:

- (a) a number of Ballot scan Vote Counting Units, each of which rests on a two-compartment ballot box, one compartment of which is for:
  - (i) voted Ballots; and
  - (ii) Returned Ballots which have been reinserted using the Ballot Return Override Procedure;

and the other being the Emergency Ballot Compartment; and

- (b) a number of Portable Ballot Boxes, which may be used in accordance with this Bylaw;

**“Ballot”** means a single composite ballot card designed for use in an Automated Vote Counting System, which shows:

- (a) the names of all of the candidates for each of the offices of Mayor, Councillor, and School Trustee; and
- (b) all of the choices on all of the questions on which the opinion or assent of the electors is sought;

**“Ballot Return Override Procedure”** means the use, by an election official, of a device on a Vote Counting Unit, which causes the Unit to accept a Returned Ballot;



**“Election”** means an election or by-election for the number of persons required to fill a local government or school board office in the City of North Vancouver;

**“Election Headquarters”** means North Vancouver City Hall, 141 West 14<sup>th</sup> Street, North Vancouver, B.C.;

**“Election Materials Transfer Box”** means a Portable Ballot Box designed for the transfer of election materials from a polling place to Election Headquarters;

**“Emergency Ballot Compartment”** means a designated compartment in the ballot box under each Vote Counting Unit into which voted ballots are temporarily deposited in the event that the Unit ceases to function;

**“Memory Card”** means a flash memory card that inserts into the Vote Counting Unit and into which is programmed:

- (a) the names of all the candidates for each of the offices of Mayor, Councillor, and School Trustee, as applicable, and with written consent of the candidate, an elector organization endorsement for the candidate; and
- (b) the alternatives of “yes” and “no” for all of the choices on all of the questions on which the opinion or assent of the electors is sought;

and a mechanism to record and retain information on the number of Acceptable Marks made for each;

**“Portable Ballot Box”** means a ballot box which is used in the election where a Vote Counting Unit is not being used at the time of voting;

**“Results Tape”** means the printed record generated from a Vote Counting Unit at the close of voting on general voting day, which shows the number of votes for each candidate for each of the offices of Mayor, Councillor, and School Trustee, and the number of votes for and against each question on which the opinion or assent of the electors is sought;

**“Returned Ballot”** means a voted ballot which was inserted into the Vote Counting Unit but which was not accepted, and which was returned with an explanation of the ballot marking error which caused the ballot not to be accepted;

**“Vote Counting Unit”** or **“Unit”** means the device into which voted ballots are inserted and which scans each ballot and counts and records the number of votes for each candidate and for and against each question on which the opinion or assent of the electors is sought.

## AUTHORIZATION

- 3.1 Authorization is given for conducting Elections, School Board Elections, and Assent Voting opportunities using an Automated Vote Counting System.

## USE OF AUTOMATED VOTE COUNTING SYSTEM

- 4.1 The Chief Election Officer may elect not to use an Automated Vote Counting System for a local government or school board by-election or Assent Voting opportunity if the Chief Election Officer determines that the use of an Automated Vote Counting System is not necessary or feasible. In making this determination, the Chief Election Officer shall consider:
- (a) whether the by-election is for the local government or the school board, or both;
  - (b) the number of elected positions to be filled through the by-election;
  - (c) whether the Assent Voting opportunity is in respect of a matter which failed to receive the assent of the electors under an Alternate Approval Process;
  - (d) the Chief Election Officer's estimate of the number of electors likely to vote based on empirical data regarding voter turnout for past local government and school board by-elections and Assent Voting opportunities;
  - (e) the estimated cost of obtaining an Automated Vote Counting System for the by-election or Assent Voting opportunity;
  - (f) the availability or lack thereof of an Automated Vote Counting System for the period required;
  - (g) the availability or lack thereof of election officials trained to use an Automated Vote Counting System or the amount of time available for such training; and
  - (h) any requests from the local government or the school board to dispense with the use of an Automated Vote Counting System for the by-election.
- 4.2 Where an Automated Vote Counting System is not used in a by-election, voting and counting procedures shall be in accordance with the *Local Government Act*.

## AUTOMATED VOTING PROCEDURES

- 5.1 The Presiding Election Official for each voting place and at each advance and special voting opportunity, may offer, or if requested, must ensure that a demonstration of how to vote using an Automated Vote Counting System is provided to an elector, as soon as such elector enters the voting place and before a Ballot is issued.
- 5.2 Upon completion of any voting demonstration, the elector shall proceed as instructed to the election official responsible for issuing ballots, who:
- (a) shall ensure that the elector:
    - (i) is qualified to vote in the election;
    - (ii) completes the voting book as required by the *Local Government Act*; and
  - (b) upon fulfillment of the requirements of subsection (a), shall then provide to the elector a Ballot, the Ballot marking pen, and any further instructions the elector requests.

- 5.3 Upon being provided a Ballot, the elector shall immediately proceed to a voting compartment to vote.
- 5.4 The elector may vote only by making an Acceptable Mark on the Ballot:
- (a) beside the name of each candidate of choice, up to the maximum number of candidates to be elected for each of the offices of Mayor, Councillor, and School Trustee; and
  - (b) beside either “yes” or “no” in the case of each question on which the opinion or assent of the electors is sought.
- 5.5 Once the elector has finished marking the Ballot, the elector must either:
- (a) place the Ballot into the secrecy closure, in the case of a two-sided Ballot or if one is otherwise provided; or
  - (b) turn the Ballot upside down in the case of a single-sided Ballot, proceed to the Vote Counting Unit, and under the supervision of the election official in attendance, the elector must then insert the Ballot directly into the Vote Counting Unit without the Acceptable Marks on the Ballot being exposed.
- 5.6 If, before inserting the Ballot into the Vote Counting Unit, an elector determines that a mistake has been made when marking the Ballot, the elector may return to the voting compartment to correct the Ballot or request a replacement Ballot by informing the election official in attendance.
- 5.7 If a Ballot is returned by the Vote Counting Unit, the election official shall state the reason for the rejection and give the elector the option of:
- (a) completing a replacement Ballot, in which case the presiding election official shall issue a replacement Ballot to the elector and mark the original Ballot “spoiled” and shall retain all such spoiled Ballots separately from all other Ballots, and they shall not be counted; or
  - (b) reinserting the Returned Ballot into the Vote Counting Unit using the Ballot Return Override Procedure to record any Acceptable Marks;
- and the election official shall proceed in accordance with the elector’s choice, subject to the Ballot not being damaged to the extent that it cannot be reinserted into the Vote Counting Unit.
- 5.8 Any Ballot accepted by the Vote Counting Unit is valid and any Acceptable Marks contained on such Ballots will be counted in the election, subject to any determination made under a judicial recount.
- 5.9 Once the Ballot has been inserted into the Vote Counting Unit and the unit indicates that the Ballot has been accepted, the elector must immediately leave the voting place.
- 5.10 During any period that a Vote Counting Unit is not functioning, the election official supervising the unit shall direct electors to insert their Ballots into the Emergency Ballot Compartment, on the understanding that when the Vote Counting Unit:



- (a) becomes operational; or
- (b) is replaced with another Vote Counting Unit,

the Ballots in the Emergency Ballot Compartment shall, as soon as reasonably possible, be removed by an election official and, under the supervision of the presiding election official, shall be inserted into the Vote Counting Unit.

5.11 Any Ballots that were temporarily stored in the Emergency Ballot Compartment during a period when the Vote Counting Unit was not functioning, which are returned by the Vote Counting Unit when being counted, shall, through the use of the Ballot Return Override Procedure, and under the supervision of the presiding election official, be reinserted into the Vote Counting Unit to ensure that any Acceptable Marks are counted.

## **ADVANCE AND SPECIAL VOTING OPPORTUNITY PROCEDURES**

6.1 During the general local election, at:

- (a) advance voting opportunities, Vote Counting Units shall be used and voting procedures at the advance voting opportunities shall follow as closely as possible those described in section 5.3 through 5.5;
- (b) special voting opportunities:
  - (i) Vote Counting Units may be used and if so, voting procedures at the special voting opportunities shall follow as closely as possible those described in sections 5.3 through 5.5; or
  - (ii) a Portable Ballot Box may be used and if so, voting procedures shall be in accordance with section 5.10 and 5.11, to the extent applicable, and upon completion of the special voting opportunity, the presiding election official shall secure the Portable Ballot Box so that no more Ballots can be inserted or withdrawn and deliver it to the Chief Election Officer at Election Headquarters for processing of the special voting opportunity Ballots by 4:00 pm on General Voting Day and, to the extent applicable, for processing and counting in accordance with section 6.5.

6.2 During local government or school board by-elections or Assent Voting opportunities where the Chief Election Officer has determined, in accordance with section 4.1, not to use an Automated Vote Counting System, voting and counting procedures for advance and special voting opportunities shall be in accordance with the *Local Government Act*.

6.3 At the close of voting at each advance and special voting opportunity, the presiding election official in each case shall ensure:

- (a) that any remaining Ballots in the Emergency Ballot Compartment are inserted into the Vote Counting Unit;
- (b) that no additional Ballots are inserted into or withdrawn from either the Vote Counting Unit or into or from the Emergency Ballot Compartment;
- (c) that the Results Tapes in the Vote Counting Units are not generated; and

- (d) that the Memory Cards in the Vote Counting Unit are secured and remain sealed in such a manner that they cannot be accessed without breaking the seal.
- 6.4 During any period that a Vote Counting Unit being used at an advance or special voting opportunity is not functioning, the provisions of sub-sections 5.10 and 5.11, so far as applicable, shall apply.
- 6.5 At the close of voting at both the final advance voting opportunity and the special voting opportunity, the presiding election official shall:
- (a) ensure that any remaining Ballots in the Emergency Ballot Compartment are inserted into the Vote Counting Unit;
  - (b) secure the Vote Counting Unit so that no more Ballots can be inserted or withdrawn; and
  - (c) deliver the Vote Counting Unit, together with the memory cards and all other election materials, to the Chief Election Officer at Election Headquarters.

#### **MAIL BALLOT VOTING OPPORTUNITY PROCEDURES FOR AUTOMATED VOTE COUNTING SYSTEMS**

- 7.1 Mail Ballot voting opportunity procedures not related to processing mail Ballots through a Vote Counting Unit shall be in accordance with “Local Election Bylaw, 2026, No. 9108”, as amended.
- 7.2 Vote Counting Units shall be used for the mail Ballot voting opportunity during general local elections, and for by-elections and Assent Voting opportunities where the Chief Election Officer determines that an Automated Vote Counting System will be used, and voting procedures shall follow as closely as possible, those described in section 5.8 and 5.9.
- 7.3 During any period that a Vote Counting Unit being used at a mail Ballot voting opportunity is not functioning, the provisions of subsections 5.10 and 5.11, so far as applicable, shall apply.
- 7.4 Mail Ballots shall be processed, in accordance with section 6.5, at Election Headquarters, on the following days and times:
- (a) on the day before general voting day at 9:00 am; and
  - (b) on general voting day at 4:00 pm and 8:00 pm.
- 7.5 For the processing of mail Ballots in accordance with section 6.4, the Chief Election Officer, or their designate, shall provide notice to the official agent or scrutineer of each candidate, who may be present for the proceedings set out in this section, and the Chief Election Officer, or their designate, in the presence of another election official, shall:
- (a) open certification envelopes accepted and maintained to date by the Chief Election Officer;
  - (b) insert the mail Ballot from each certification envelope into a Vote Counting Unit designated for counting mail Ballots;

- (c) after the insertion of all mail Ballots, ensure that no additional Ballots are inserted into or withdrawn from either the Vote Counting Unit or the Emergency Ballot Compartment;
  - (d) ensure the Results Tapes in the Vote Counting Unit are not generated; and
  - (e) ensure the Memory Cards in the Vote Counting Unit are secured and remains sealed in such a manner that they cannot be accessed without breaking the seal.
- 7.6 At the close of voting on general voting day, and upon completing the processing of all remaining mail Ballots, the designated election official shall:
- (a) generate two copies of the Results Tape from the Vote Counting Unit designated for counting of mail Ballots; and
  - (b) deliver one copy of the Results Tape along with the Memory Card from the Vote Counting Unit used for counting mail Ballots to the Chief Election Officer at Election Headquarters.

#### **PROCEDURES AFTER THE CLOSE OF VOTING ON GENERAL VOTING DAY**

- 8.1 After the close of voting on general voting day, each presiding election official, except those responsible for advance, special, and mail Ballot voting opportunities, shall undertake all of the following, generally in the order stipulated:
- (a) ensure that any remaining Ballots in the Emergency Ballot Compartment are inserted into the Vote Counting Unit;
  - (b) seal and secure the Vote Counting Unit Ballot box and Vote Counting Unit so that no more Ballots can be inserted or withdrawn;
  - (c) generate two copies of the Results Tape from the Vote Counting Unit;
  - (d) remove the Memory Card from the Vote Counting Unit and deliver it, along with one copy of the Results Tape, to the Chief Election Officer at Election Headquarters;
  - (e) account for the unused, spoiled, and voted Ballots, and place them, packaged and sealed separately, into the Election Materials Transfer Box;
  - (f) complete the Ballot account and place the duplicate copy in the Election Materials Transfer Box;
  - (g) seal the Election Materials Transfer Box;
  - (h) place the voting books/list of electors, the original copy of the Ballot account, one copy of the Results Tape, completed registration cards, keys and all completed administrative forms into the Chief Election Officer portfolio; and
  - (i) deliver the sealed Election Materials Transfer Box, Vote Counting Unit and the Chief Election Officer portfolio to the Chief Election Officer at Election Headquarters.



- 8.2 Upon the fulfillment of the provisions of section 6.3 and 6.5 of this bylaw, the Chief Election Officer shall, to obtain the preliminary election results, direct an election official to place the results from the Results Tapes in a spreadsheet indicating the total preliminary election results, which may be used for display in the City Council Chamber and uploaded to the City website.

## **RECOUNT PROCEDURE**

- 9.1 If a recount is required for an Election or Assent Voting opportunity where an Automated Vote Counting System was used, the recount must be conducted under the direction of the Chief Election Officer using the Automated Vote Counting System and generally in accordance with the following procedure:
- (a) the Memory Cards of all Vote Counting Units must be reinserted into the designated Vote Counting Unit from which they came, to be cleared of all votes recorded;
  - (b) a Results Tape must be generated to ensure that no votes are recorded for any candidate in the election, or beside either “yes” or “no” in the case of any question;
  - (c) all voted Ballots must be removed from the sealed Ballot boxes and reinserted in the appropriate Vote Counting Units under the supervision of the Chief Election Officer;
  - (d) any Ballots returned by the Vote Counting Unit during the recount process must, through the use of the Ballot Return Override Procedure, be reinserted into the Vote Counting Unit to ensure that any Acceptable Marks are counted; and
  - (e) to obtain the election results, the Results Tapes must be generated from each Vote Counting Unit and the aggregate number of votes determined for each candidate.
- 9.2 If a judicial recount is required for an Election or Assent Voting opportunity where an Automated Vote Counting System was used, the recount shall be conducted using the Automated Vote Counting System in accordance with subsections (a) through (e) of section 9.1.

## REPEAL

10.1 “Automated Vote Counting System Authorization and Procedure Bylaw, 2022, No. 8946” and all amendments are repealed on adoption of this bylaw.

READ a first time on the <> day of <>, 2026.

READ a second time on the <> day of <>, 2026.

READ a third time on the <> day of <>, 2026.

ADOPTED on the <> day of <>, 2026.

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MAYOR

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CORPORATE OFFICER

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## **NOTICE OF MOTION**

### 9. Repair Café Events on the North Shore – File: 01-0530-12-0001/2026

Submitted by Councillor Valente

#### **RECOMMENDATION:**

WHEREAS the City of North Vancouver Council Strategic Plan 2022-2026 includes a priority of “*A Resilient City*” that seeks to “lead the way in climate action and act as a steward of the environment for future generations”, including the adoption and implementation of the Climate and Environment Strategy;

WHEREAS the City of North Vancouver Climate and Environment Strategy includes the pathway “*Empowered Choices*”, which aims to foster a low-impact, circular economy and empower the community to move toward a zero-carbon and zero-waste future;

AND WHEREAS Repair Cafés are free, community-based events where skilled volunteers assist members of the public in repairing broken household items—such as electronics, clothing, machines, and small appliances—thereby reducing waste, building repair skills, and strengthening community connections;

THEREFORE BE IT RESOLVED THAT the City partner with the Society Promoting Environmental Conservation (SPEC) to host Repair Café events on the North Shore to support the community with practical solutions for urban sustainability;

THAT a grant of \$6,000 from the Council Contingency Fund be awarded to SPEC to support in the development and execution of the Repair Café events;

AND THAT staff, including North Vancouver Recreation and Culture staff, be directed to work with SPEC to address the logistical considerations and provide guidance in applying for other funding opportunities such as the City’s Community Grants or grants from Metro Vancouver.

*Background Information, January 20, 2026*



# Repair Café Partnership Deck

Society Promoting Environmental Conservation





# Society Promoting Environmental Conservation

*Empowering Communities Since 1969*

We're a grassroots charitable organization that promotes practical solutions in the areas of sustainable food systems, zero waste, renewable energy, and green transportation. Since 1969, we have empowered communities to act toward a greener future.





# Repair Cafés

---

Repair Cafe is a global initiative, first initiated by Martine Postma, who organized the very first Repair Café in Amsterdam, on October 18, 2009.

## **The Problem**

Skills that once allowed people to mend and maintain everyday objects are fading, leaving communities dependent on endless cycles of buying new. We now live in a throw-away culture where broken items are discarded, fueling waste, overconsumption, and unnecessary carbon emissions. Many barriers prevent people from choosing repair, even when they want to.

## **Our vision**

A future where everyday items no longer end up in landfill because repairing, resuing, and sharing have become the norm.

## **Our solution**

Making repair more accessible to people by removing the cost barrier, conducting repairs at events, and empowering people to learn repair skills themselves.

## Benefits of hosting Repair Cafes

1. **Environmental Impact & Waste Diversion:** Advances local zero-waste and circular economy goals. Repair Cafés support the top priority of Metro Vancouver’s waste hierarchy: “make less, reuse, recycle everything possible.”
2. **Community Building & Engagement:** Builds community connections through collaborative repair and reuse. These events can also amplify municipal outreach efforts by offering a venue for local environmental education, skill-sharing, and civic engagement.
3. **Skill Development & Empowerment:** Creates opportunities for hands-on learning, mentorship, and volunteerism. Participants and apprentice fixers gain tangible repair skills, while everyone involved is taking part in climate action.

With SPEC, the events are:

- Turnkey - we take care of everything!
- Cost effective
- Run by experienced staff, with over 30 Repair Café events under our belts since 2023
- In collaboration with a trusted, long-time organization supporting green communities since 1969

“The repair café team at SPEC have been great to work with over the last three years. The repair events are very well coordinated, communication has been consistent and timely, and SPEC is always receptive to feedback from our staff and the public. We look forward to SPEC offering many more repair cafes in Vancouver in the future.”

- City of Vancouver

3 years of impact in Vancouver:

**2,180**

Attendees

**1,507**

Successful Repairs

**1,017**

Volunteers

**30**

Events





## Attendee Motivations

---

Being green	58%
Repair / replace too expensive	27%
Sentimental value	10%
Can't be replaced	5%

“The team was nice and knowledgeable. They involved me in the repair. I even saw kids get involved! I am extremely happy to have this unit repaired and not in the landfill. Thank you very much!”

-Repair Cafe Attendee



## Repair Items Stats

---

Computers / Laptops	9%
Electronics	13%
Small Appliances	35%
Clothing / Textiles	32%
Bicycles	9%
Other	2%

## City Provides:

- City liaison
- Event site point of contact
- Event space, tables and chairs
- Event promotion on city website and event site
- Funding\*
  - Cost per event \$3,200

\*To encourage more events, Metro Vancouver offers a contribution agreement to co-fund member jurisdiction Repair Cafés. Member jurisdictions can receive up to 50 percent reimbursement for repair events they host.

## SPEC Provides:

- Event coordination
- Event promotion
- Managing registration/appointment scheduling
- Volunteer recruitment, management & appreciation
- Event day room setup (tables & chairs, etc)
- Repair kits & supplies
- Food & Refreshments
- Post-event report and statistics to support waste diversion goals



# Let's Connect

Together we can build a culture of reuse and repair!

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