



AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14TH STREET, NORTH VANCOUVER, BC, ON MONDAY, JUNE 27, 2022 AT 6:00 PM

“Live” Broadcast via City Website www.cnv.org/LiveStreaming
Complete Agenda Package available at www.cnv.org/CouncilMeetings

The City of North Vancouver acknowledges that this Council meeting is held on the traditional territories of the Squamish and Tsleil-Waututh Nations.

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, June 27, 2022

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, June 20, 2022

PUBLIC INPUT PERIOD

CONSENT AGENDA

Items *3, *4, *5, *6, *7, *8, *9, *10, *11, *12 and *13 are listed in the Consent Agenda and may be considered separately or in one motion.

BYLAWS – ADOPTION

- *3. “North Vancouver Cemetery Bylaw, 2011, No. 8109, Amendment Bylaw, 2022, No. 8920” (Fee Schedule and Memorial Regulations)
- *4. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2022, No. 8941” (2022 Capital Plan Funding)
- *5. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2022, No. 8942” (2022 Capital Plan Funding)
- *6. “General Local Election Bylaw, 2022, No. 8943”
- *7. “Election Sign Bylaw, 2018, No. 8643, Amendment Bylaw, 2022, No. 8944” (Schedule A)
- *8. “Automated Vote Counting System Authorization and Procedure Bylaw, 2022, No. 8946”

CONSENT AGENDA – Continued

REPORTS

- *9. 2021 Statement of Financial Information
- *10. Report Required Under the *Local Government (Green Communities) Statutes Amendment Act, 2008*
- *11. 2022 Appropriations #2 – Amendment
- *12. Regional Public Works Mutual Aid Agreement
- *13. Appointment to Federation of Canadian Municipalities Committees and Forums

PUBLIC HEARING – 124 West 20th Street

BYLAWS – THIRD READING

- 14. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8898” (124 20th Street Holdings Ltd. Inc. No. BC1081725 / RLA Architects, 124 West 20th Street, CD-746)
- 15. “Housing Agreement Bylaw, 2022, No. 8899” (124 20th Street Holdings Ltd. Inc. No. BC1081725 / RLA Architects, 124 West 20th Street, CD-746, Rental Housing Commitments)

BYLAWS – FIRST, SECOND AND THIRD READINGS

- 16. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8934” (Mehrdad Rahbar / Vernacular Design Corp., 646 East 4th Street, RS-2)

Application considered by Council on June 13, 2022; notice published on June 15 and June 22, 2022.

No Public Hearing held.
- 17. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8905” (Cascadia Green Development Company / WA Architects, 800 Marine Drive, CD-755)

Application considered by Council on June 13, 2022; notice published on June 15 and June 22, 2022.

No Public Hearing held.

Information Report, June 22, 2022 – “Zoning Bylaw Amendment for 800 Marine Drive (Cascadia Green Development)”

PRESENTATION

Living City Award Recipients 2022 – Planning Assistant

Information Report, June 22, 2022 – “2022 Living City Award Recipients”

Cool It! 2022 Recipients – Planning Assistant

Information Report, June 22, 2022 – “2022 Cool It! Challenge Winners”

PRESENTATION

North Shore Emergency Management – Council Update – Director, North Shore
Emergency Management

REPORTS

18. North Shore Emergency Management Annual Report and Extreme Heat Strategy
19. 2022 Living City Grants
20. 2023 Permissive Tax Exemptions

BYLAW – FIRST, SECOND AND THIRD READINGS

21. “Taxation Exemption Bylaw, 2022, No. 8938”

REPORTS

22. Development Variance Permit Applications: 253 East 28th Street (Bill Curtis / Bill Curtis & Associates Design Ltd.)
23. Rezoning Application and Heritage Designation – 245 East 10th Street (James Stobie / Synthesis Design Inc.)

BYLAWS – FIRST AND SECOND READINGS

24. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8936”
(James Stobie / Synthesis Design, 245 East 10th Street, CD-757)
25. “Heritage Designation Bylaw, 2022, No. 8937” (James Stobie / Synthesis Design
Inc., 245 East 10th Street)

REPORT

26. Development Procedures Bylaw Amendment – Streamlining of Development Variance Permit Requests

BYLAW – FIRST, SECOND AND THIRD READINGS

27. “Development Procedures Bylaw, 2001, No. 7343, Amendment Bylaw, 2022, No. 8916” (Bill 26 Update for Minor Development Variance Permits)

NOTICE OF MOTION

28. Homes that Meet Today’s Climate Context

PUBLIC CLARIFICATION PERIOD

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

RECESS TO CLOSED SESSION

REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)

ADJOURN

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, June 27, 2022

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, June 20, 2022

PUBLIC INPUT PERIOD

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.” The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

Speakers during the Public Input Period are permitted to join the meeting electronically via Webex or in person in the Council Chamber.

There are 2 ways to sign up to speak during the Public Input Period.

- 1) Speakers who choose to participate electronically must pre-register by 12:00 noon on the day of the Council meeting by completing the online form at cnv.org/PublicInputPeriod, or by phoning 604-990-4230 to provide contact information. Pre-registrants will receive instructions via email or phone on the afternoon of the Council meeting, including a request to connect to the meeting 15-30 minutes before the meeting start time.
- 2) Speakers who choose to participate in person must sign the speaker list located outside the Council Chamber between 5:30 and 5:55 pm on the day of the Council meeting.

If a speaker has written material to accompany their comments, the material must be sent to the Corporate Officer at clerks@cnv.org no later than 12:00 noon on the day of the Council Meeting.

The Public Input Period offers an opportunity to express comments only; Council is there to listen only and questions will not be responded to. Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items listed in section 12.25(2).

Speakers are not to address matters that refer to items from a concluded Public Hearing or Public Meeting. When a Public Hearing or Public Meeting is scheduled on the same evening’s agenda, speakers are asked to only provide input when that matter comes forward for discussion on the agenda in order for the comments to be considered as part of the particular Public Hearing or Public Meeting. Otherwise the input cannot be considered or form part of the official record.

Please address the Mayor as “Your Worship” or “Mayor, followed by his/her surname”.
Councillors should be addressed as “Councillor, followed by their surname”.

CONSENT AGENDA

Items *3, *4, *5, *6, *7, *8, *9, *10, *11, *12 and *13 are listed in the Consent Agenda and may be considered separately or in one motion.

RECOMMENDATION:

THAT the recommendations listed within the “Consent Agenda” be approved.

START OF CONSENT AGENDA

BYLAWS – ADOPTION

- *3. “North Vancouver Cemetery Bylaw, 2011, No. 8109, Amendment Bylaw, 2022, No. 8920” (Fee Schedule and Memorial Regulations)

RECOMMENDATION:

THAT “North Vancouver Cemetery Bylaw, 2011, No. 8109, Amendment Bylaw, 2022, No. 8920” (Fee Schedule and Memorial Regulations) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *4. “Development Cost Charge (Parks) Reserve Fund Bylaw, 2022, No. 8941” (2022 Capital Plan Funding)

RECOMMENDATION:

THAT “Development Cost Charge (Parks) Reserve Fund Bylaw, 2022, No. 8941” (2022 Capital Plan Funding) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *5. “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2022, No. 8942” (2022 Capital Plan Funding)

RECOMMENDATION:

THAT “Development Cost Charge (Transportation) Reserve Fund Bylaw, 2022, No. 8942” (2022 Capital Plan Funding) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *6. “General Local Election Bylaw, 2022, No. 8943”

RECOMMENDATION:

THAT “General Local Election Bylaw, 2022, No. 8943” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

CONSENT AGENDA – Continued

BYLAWS – ADOPTION – Continued

- *7. “Election Sign Bylaw, 2018, No. 8643, Amendment Bylaw, 2022, No. 8944”
(Schedule A)

RECOMMENDATION:

THAT “Election Sign Bylaw, 2018, No. 8643, Amendment Bylaw, 2022, No. 8944”
(Schedule A) be adopted, signed by the Mayor and Corporate Officer and affixed
with the corporate seal.

- *8. “Automated Vote Counting System Authorization and Procedure Bylaw, 2022,
No. 8946”

RECOMMENDATION:

THAT “Automated Vote Counting System Authorization and Procedure Bylaw,
2022, No. 8946” be adopted, signed by the Mayor and Corporate Officer and
affixed with the corporate seal.

REPORTS

- *9. 2021 Statement of Financial Information – File: 05-1880-20-0008/2021

Report: Chief Financial Officer, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated June 15, 2022,
entitled “2021 Statement of Financial Information”:

THAT the Statement of Financial Information for the year ended December 31,
2021 be approved and forwarded to the Ministry of Municipal Affairs.

- *10. Report Required Under the *Local Government (Green Communities) Statutes
Amendment Act, 2008* – File: 05-1610-01-0001/2022

Report: Chief Financial Officer, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated June 15, 2022,
entitled “Report Required Under the *Local Government (Green Communities)
Statutes Amendment Act, 2008*”:

THAT the report be received and filed.

CONSENT AGENDA – Continued

REPORTS – Continued

- *11. 2022 Appropriations #2 – Amendment – File: 16-8350-20-0039/1

Report: Chief Financial Officer, June 21, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated June 21, 2022, entitled “2022 Appropriations #2 – Amendment”:

THAT (Funding Appropriation #2215), an amount of \$2,396,000, from the Carbon Reserve for the purpose of funding the 2022 Capital Plan, be amended to be from the Affordable Housing Reserve.

- *12. Regional Public Works Mutual Aid Agreement – File: 11-5240-01-0001/2022

Report: Acting Director, Engineering, Parks and Environment, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Acting Director, Engineering, Parks and Environment, dated June 15, 2022, entitled “Regional Public Works Mutual Aid Agreement”:

THAT the City of North Vancouver enter into a new Regional Public Works Mutual Aid Agreement (2022) that supersedes similar previous agreements from 1988 and 2000;

THAT the role of “Authorized Representative” in the new agreement be delegated to the Director, Engineering, Parks and Environment;

THAT the Mayor and Corporate Officer be authorized to sign the new agreement;

AND THAT, once the new agreement is in place, the City terminate its participation in the Public Works – Mutual Aid Agreement for Emergencies (1988) and the GVRD Public Works Mutual Aid Agreement (2000).

CONSENT AGENDA – Continued

REPORTS – Continued

- *13. Appointment to Federation of Canadian Municipalities Committees and Forums
– File: 01-0530-01-0001/2022

Report: Corporate Officer, June 21, 2022

RECOMMENDATION:

PURSUANT to the report of the Corporate Officer, dated June 21, 2022, entitled “Appointment to Federation of Canadian Municipalities Committees and Forums”:

THAT Councillor McIlroy be appointed as the City of North Vancouver representative to the Federation of Canadian Municipalities Committees and Forums, for the term ending on May 31, 2023;

THAT, on approval of appointment, expenses be paid in accordance with “Council Expense Bylaw, 2003, No. 7487”;

AND THAT funds be allocated in the annual budget for future travel expenditures.

END OF CONSENT AGENDA

PUBLIC HEARING – 124 West 20th Street – 6:00 pm

“Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8898” (124 20th Street Holdings Ltd. Inc., No. BC1081725 / RLA Architects, 124 West 20th Street, CD-746) and “Housing Agreement Bylaw, 2022, No. 8899” (124 20th Street Holdings Ltd., Inc. No. BC1081725 / RLA Architects, 124 West 20th Street, CD-746, Rental Housing Commitments) would rezone the subject property from a Medium Density Apartment Residential (RM-1) Zone to a Comprehensive Development 746 (CD-746) Zone to permit the development of a 6-storey, 57-unit, market rental apartment building, over 1.5 levels of underground parking for 47 vehicles and 6 surface parking stalls, accessed from the lane, for visitors. The proposed density is 2.59 times the lot area.

Bylaw Nos. 8898 and 8899 to be considered under Items 14 and 15.

AGENDA

Staff presentation
Applicant presentation
Representations from the public
Questions of Council
Motion to conclude the Public Hearing

BYLAWS – THIRD READING

14. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8898”
(124 20th Street Holdings Ltd., Inc. No. BC1081725 / RLA Architects, 124 West
20th Street, CD-746)

RECOMMENDATION:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8898”
(124 20th Street Holdings Ltd., Inc. No. BC1081725 / RLA Architects, 124 West
20th Street, CD-746) be given third reading.

15. “Housing Agreement Bylaw, 2022, No. 8899” (124 20th Street Holdings Ltd. Inc.
No. BC1081725 / RLA Architects, 124 West 20th Street, CD-746, Rental Housing
Commitments)

RECOMMENDATION:

THAT “Housing Agreement Bylaw, 2022, No. 8899” (124 20th Street Holdings
Ltd. Inc. No. BC1081725 / RLA Architects, 124 West 20th Street, CD-746, Rental
Housing Commitments) be given third reading.

BYLAWS – FIRST, SECOND AND THIRD READINGS

16. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8934”
(Mehrdad Rahbar / Vernacular Design Corp., 646 East 4th Street, RS-2)

RECOMMENDATION:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8934”
(Mehrdad Rahbar / Vernacular Design Corp., 646 East 4th Street, RS-2) be given
first, second and third readings.

*Application considered by Council on June 13, 2022; notice published on June
15 and June 22, 2022.*

No Public Hearing held.

BYLAWS – FIRST, SECOND AND THIRD READINGS – Continued

17. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8905” (Cascadia Green Development Company / WA Architects, 800 Marine Drive, CD-755)

RECOMMENDATION:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8905” (Cascadia Green Development Company / WA Architects, 800 Marine Drive, CD-755) be given first, second and third readings.

Application considered by Council on June 13, 2022; notice published on June 15 and June 22, 2022.

No Public Hearing held.

Information Report, June 22, 2022 – “Zoning Bylaw Amendment for 800 Marine Drive (Cascadia Green Development)”

PRESENTATION

Living City Award Recipients 2022 – Planning Assistant

Information Report, June 22, 2022 – “2022 Living City Award Recipients”

Cool It! 2022 Recipients – Planning Assistant

Information Report, June 22, 2022 – “2022 Cool It! Challenge Winners”

PRESENTATION

North Shore Emergency Management – Council Update – Director, North Shore Emergency Management

Item 18 refers.

REPORTS

18. North Shore Emergency Management Annual Report and Extreme Heat Strategy – File: 14-7130-01/0001/2022

Report: Director, North Shore Emergency Management, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Director, North Shore Emergency Management, dated June 15, 2022, entitled “North Shore Emergency Management Annual Report and Extreme Heat Strategy”:

THAT the report be received for information.

REPORTS – Continued

19. 2022 Living City Grants – File: 05-1850-20-0008/2022

Report: Planning Assistant, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Planning Assistant, dated June 15, 2022, entitled “2022 Living City Grants”:

THAT 2022 Living City grants totaling \$15,000 be awarded as follows:

Name of Applicant	Amount Recommended
North Shore Neighbourhood House and the Edible Garden Project	\$3,500.00
Jump Buddies Fellowship	\$2,500.00
North Shore Streamkeepers	\$1,000.00
Greater Vancouver Orienteering Club	\$1,250.00
Access2Innovate Foundation	\$2,000.00
Urban Repurpose	\$2,500.00
The Craft Pod	\$1,000.00
St. Andrew’s United Church	\$1,250.00
TOTAL	\$15,000.00

AND THAT the following organization be notified that their application for a 2022 Living City Grant will not be funded:

Name of Applicant

Force of Nature – North Shore Alliance

20. 2023 Permissive Tax Exemptions – File: 05-1970-07-0001/2022

Report: Chief Financial Officer, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated June 15, 2022, entitled “2023 Permissive Tax Exemptions”:

THAT “Taxation Exemption Bylaw, 2022, No. 8938” be considered.

Item 21 refers.

BYLAW – FIRST, SECOND AND THIRD READINGS

21. “Taxation Exemption Bylaw, 2022, No. 8938”

RECOMMENDATION:

THAT “Taxation Exemption Bylaw, 2022, No. 8938” be given first, second and third readings.

REPORTS

22. Development Variance Permit Applications: 253 East 28th Street (Bill Curtis / Bill Curtis & Associates Design Ltd.) – File: 08-3060-20-0247/1

Report: Planner 1, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Planner 1, dated June 15, 2022, entitled “Development Variance Permit Applications – 253 East 28th Street (Bill Curtis / Bill Curtis & Associates Design Ltd.)”:

THAT Development Variance Permit Nos. PLN2022-00011 and PLN2022-00017 be considered for issuance under Section 498 of the *Local Government Act* and referred to the same Public Meeting;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the Mayor and Corporate Officer be authorized to sign the necessary documentation to give effect to this motion.

23. Rezoning Application and Heritage Designation – 245 East 10th Street (James Stobie / Synthesis Design Inc.) – File: 08-3400-20-0068/1

Report: Planner 1, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Planner 1, dated June 15, 2022, entitled “Rezoning Application and Heritage Designation – 245 East 10th Street (James Stobie / Synthesis Design Inc.)”:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8936” (James Stobie / Synthesis Design Inc., 245 East 10th Street, CD-757) be considered and referred to a Public Hearing;

Continued...

REPORTS – Continued

23. Rezoning Application and Heritage Designation – 245 East 10th Street (James Stobie / Synthesis Design Inc.) – File: 08-3400-20-0068/1 – Continued

THAT “Heritage Designation Bylaw, 2022, No. 8937” (James Stobie / Synthesis Design Inc., 245 East 10th Street) be considered and referred to the same Public Hearing;

THAT notification be circulated in accordance with the *Local Government Act*;

AND THAT the community benefits listed in the report section “Density Bonus and Community Benefits” be secured, through agreements at the applicant's expense and to the satisfaction of staff.

Items 24 and 25 refer.

BYLAWS – FIRST AND SECOND READINGS

24. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8936” (James Stobie / Synthesis Design, 245 East 10th Street, CD-757)

RECOMMENDATION:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8936” (James Stobie / Synthesis Design, 245 East 10th Street, CD-757) be given first and second readings.

25. “Heritage Designation Bylaw, 2022, No. 8937” (James Stobie / Synthesis Design Inc., 245 East 10th Street)

RECOMMENDATION:

THAT “Heritage Designation Bylaw, 2022, No. 8937” (James Stobie / Synthesis Design Inc., 245 East 10th Street) be given first and second readings.

REPORT

26. Development Procedures Bylaw Amendment – Streamlining of Development Variance Permit Requests – File: 01-0125-01-0001/2022

Report: Director, Planning and Development, June 15, 2022

RECOMMENDATION:

PURSUANT to the report of the Director, Planning and Development, dated June 15, 2022, entitled “Development Procedures Bylaw Amendment – Streamlining of Development Variance Permit Requests”:

THAT “Development Procedures Bylaw, 2001, No. 7343, Amendment Bylaw, 2022, No. 8916” (Bill 26 Update for Minor Development Variance Permits) be considered.

Item 27 refers.

BYLAW – FIRST, SECOND AND THIRD READINGS

27. “Development Procedures Bylaw, 2001, No. 7343, Amendment Bylaw, 2022, No. 8916” (Bill 26 Update for Minor Development Variance Permits)

RECOMMENDATION:

THAT “Development Procedures Bylaw, 2001, No. 7343, Amendment Bylaw, 2022, No. 8916” (Bill 26 Update for Minor Development Variance Permits) be given first, second and third readings.

NOTICE OF MOTION

28. Homes that Meet Today’s Climate Context – File: 08-3400-01-0001/2022

Submitted by Mayor Buchanan

RECOMMENDATION:

WHEREAS the City of North Vancouver Council vision is to be the healthiest small city with five key priorities, including a City for People;

WHEREAS a Liveable City leads the way in climate action and acts as a steward of the environment for future generations;

WHEREAS we all have the right to be safe and healthy in our own home, and extreme heat threatens that right;

Continued...

NOTICE OF MOTION – Continued

28. Homes that Meet Today’s Climate Context – File: 08-3400-01-0001/2022 – Continued

WHEREAS climate change is a reality we cannot ignore and more extreme weather events are predicted to impact communities everywhere;

WHEREAS approximately 80% of City residents live in multi-family buildings, many built long before today’s climate context;

AND WHEREAS in June 2022, the BC Coroners Service’s Review of Heat-Related Deaths in BC in Summer 2021 report found that 619 lives were lost during the 2021 heat dome and that greater support for at-risk populations is needed during extreme heat emergencies;

THEREFORE BE IT RESOLVED THAT staff be directed to report to Council on the tools available to work with applicants early in the redevelopment process to ensure the homes being delivered will meet today’s climate context, including enhanced cooling systems that respond to extreme heat;

BE IT FURTHER RESOLVED THAT staff be directed to report back on paths of advocacy and action to ensure multi-family homes are properly retrofitted to keep cool;

AND BE IT FINALLY RESOLVED THAT Mayor Buchanan, on behalf of Council, write to the federal and provincial Ministers responsible for housing, public safety, and the environment, stressing the threat extreme heat is to our individual health and the need for further investments in retrofitting BC.

PUBLIC CLARIFICATION PERIOD

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask a question regarding process or clarification on an item on the Regular Council Agenda. The Public Clarification Period concludes after 10 minutes and the Regular Council Meeting reconvenes.

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

RECESS TO CLOSED SESSION

THAT Council recess to the Committee of the Whole, Closed Session, pursuant to the *Community Charter*, Sections 90(1)(g) [legal matter] and 90(1)(i) [legal advice].

REPORT OF THE COMMITTEE OF THE WHOLE (CLOSED SESSION)

ADJOURN



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

PUBLIC HEARING / PUBLIC MEETING GUIDELINES

The purpose of **Public Hearings** is to provide members of the public an opportunity to make representations to Council regarding proposed changes to zoning bylaws, heritage designations or the Official Community Plan. Public Hearings are included as part of a Regular Council agenda and governed by the provisions of the *Local Government Act*.

The purpose of **Public Meetings** is to provide members of the public an opportunity to make representations to Council regarding various issues and/or proposed changes that do not require a Public Hearing, such as a Development Variance Permit or Temporary Use Permit. North Vancouver residents can participate in the civic process of a Public Meeting that may affect their community, property and interests.

All persons who believe their interest in property is affected by a proposed bylaw or permit are afforded a reasonable opportunity to be heard, voice concerns or present written submissions regarding matters contained within the bylaw/permit.

All written submissions and representations made at a Public Hearing or Public Meeting will form part of the official public record. Minutes of the Public Hearing/Public Meeting and a video recording of the proceedings will be posted on the City's website at cnv.org.

To provide written input: All written submissions must include your name and address. If this information is not provided, it cannot be included as part of the public record. Email submissions sent to the Corporate Officer at input@cnv.org are preferred, and hand-delivered or mailed submissions will also be accepted. **The deadline to submit written submissions is 12:00 noon on the day of the Public Hearing/Public Meeting.**

To speak at a Public Hearing or Public Meeting:

In person at City Hall: On the day of the meeting, a sign-up sheet will be available in the lobby, outside the Council Chamber, from 5:30pm. Enter City Hall through the doors at the southwest corner of the building (off 13th Street) after 5:30pm.

Via Webex/phone: Pre-register by completing the online form at cnv.org/PublicHearings, or by phoning 604-990-4230 to provide contact details, so call-in instructions can be forwarded to you. **All Webex/phone pre-registration must be submitted no later than 12:00 noon on the day of the Public Hearing/Public Meeting.**

Non-registered speakers: Speakers who have not pre-registered will also have an opportunity to provide input. Once all registered speakers have spoken, the Mayor will call for a recess to allow time for additional speakers to phone in or speak in person. Call-in details will be displayed on-screen during the livestream at cnv.org/LiveStreaming.

Continued...



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

PUBLIC HEARING / PUBLIC MEETING GUIDELINES – Continued

Comments from the public must specifically relate to the proposed bylaw/permit or subject of the Public Hearing/Public Meeting. Speakers are asked to avoid repetitive comments and not to divert to other matters.

Speakers will be asked to confirm their name and address for the record and will be provided one 5-minute opportunity to present their comments. Everyone will be given a reasonable opportunity to be heard and no one should feel discouraged or prevented from making their views known.

Procedural rules for the conduct of a Public Hearing/Public Meeting are set at the call of the Chair. Council's main function is to listen to the views of the public regarding the change of land use in the proposed bylaw/permit. It is not the function of Council to debate the merits of an application with speakers. Questions from members of the public and Council must be addressed through the Chair.

Once the Public Hearing/Public Meeting concludes, no further information or submissions can be considered by Council.

Following adjournment of the Public Hearing/Public Meeting, the Regular meeting reconvenes and the bylaw/permit is discussed and debated by members of Council, followed by consideration of third reading of the bylaw or approval of the permit.