



AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER AND ELECTRONICALLY (HYBRID) FROM CITY HALL, 141 WEST 14TH STREET, NORTH VANCOUVER, BC, ON MONDAY, FEBRUARY 14, 2022 AT 6:00 PM

“Live” Broadcast via City Website www.cnv.org/LiveStreaming
Complete Agenda Package available at www.cnv.org/CouncilMeetings

The City of North Vancouver acknowledges that this Council meeting is held on the traditional territories of the Squamish and Tsleil-Waututh Nations.

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, February 14, 2022

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, February 7, 2022

PROCLAMATION

Heritage Week – February 21-27, 2022

PUBLIC INPUT PERIOD

CONSENT AGENDA

Items *3, *4, *5, *6, *7, *8 and *9 are listed in the Consent Agenda and may be considered separately or in one motion.

REPORTS

- *3. Rogers Wireless Communication Type 3 Tower Facility Adjacent to Cotton Road
- *4. Alternative Approval Process Regarding Derek Inman Parklands Adjustment – Petition Results

BYLAWS – ADOPTION

- *5. “Official Community Plan Bylaw, 2014, No. 8400, Amendment Bylaw, 2021, No. 8867” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, Land Use Designation and Permitted Height Change)
- *6. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8868” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, CD-737)
- *7. “Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869” (Derek Inman Parklands Adjustment)

BYLAWS – ADOPTION

- *8. “Indemnification Against Proceedings Bylaw, 2022, No. 8845”
- *9. “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study)

PRESENTATION

2022-2031 Draft Preliminary Capital Plan – Chief Financial Officer

REPORTS

- 10. 2022-2031 Draft Preliminary Capital Plan
- 11. Crickmay and Rodger Burnes Park Task Force Update

PRESENTATION

Update on Economic Development – Manager, Economic Development

Information Report, February 2, 2022 – “Update on Economic Development”

REPORTS

- 12. Council Appointments to the Civic Youth Awards and Centennial Scholarships Committee
- 13. UBCM Poverty Reduction Planning and Action Program Stream 2 – North Shore Grant Application

PUBLIC CLARIFICATION PERIOD

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

ADJOURN

CALL TO ORDER

APPROVAL OF AGENDA

1. Regular Council Meeting Agenda, February 14, 2022

ADOPTION OF MINUTES

2. Regular Council Meeting Minutes, February 7, 2022

PROCLAMATION

Heritage Week – February 21-27, 2022

PUBLIC INPUT PERIOD

The Public Input Period is addressed in sections 12.20 to 12.28 of “Council Procedure Bylaw, 2015, No. 8500.” The time allotted for each speaker addressing Council during the Public Input Period is 2 minutes, with the number of speakers set at 5 persons. Speakers’ comments will be audio recorded, as well as live-streamed on the City’s website, and will form part of the public record.

Speakers during the Public Input Period are permitted to join the meeting electronically via Webex or in person in the Council Chamber. Due to continuing changes with health restrictions, all in-person speakers will be required to wear a mask at all times within City Hall, except when speaking during the Public Input Period. Reduced room capacity will be implemented. Proof of vaccination is not required.

There are 2 ways to sign up to speak during the Public Input Period.

- 1) Speakers who choose to participate electronically must pre-register by 12:00 noon on the day of the Council meeting by completing the online form at cnv.org/PublicInputPeriod, or by phoning 604-990-4230. These pre-registrants will receive instructions via email or phone on the afternoon before the Council meeting, including a request to connect to the meeting 15-30 minutes before the meeting start time.
- 2) Speakers who choose to participate in person must sign the speaker list located outside the Council Chamber between 5:30 and 5:55 pm on the day of the Council meeting.

If a speaker has written material to accompany their comments, the material must be sent to the Corporate Officer at clerks@cnv.org no later than 12:00 noon on the day of the Council Meeting.

The Public Input Period provides an opportunity for comment only and places the speaker’s concern on record, without the expectation of a response from Council. Speakers must comply with the General Rules of Conduct set out in section 5.1 of “Council Procedure Bylaw, 2015, No. 8500” and may not speak with respect to items as listed in section 12.25(2).

Speakers are requested not to address matters that refer to items from a concluded Public Hearing/Public Meeting or to Public Hearings, Public Meetings and Committee meetings when those matters are scheduled on the same evening’s agenda, as an opportunity for public input is provided when the particular item comes forward for discussion.

Please address the Mayor as “Your Worship” or “Mayor, followed by his/her surname”.
Councillors should be addressed as “Councillor, followed by their surname”.

CONSENT AGENDA

Items *3, *4, *5, *6, *7, *8 and *9 are listed in the Consent Agenda and may be considered separately or in one motion.

RECOMMENDATION:

THAT the recommendations listed within the “Consent Agenda” be approved.

START OF CONSENT AGENDA

REPORTS

- *3. Rogers Wireless Communication Type 3 Tower Facility Adjacent to Cotton Road
– File: 08-3050-20-0001/1

Report: Planner 1, February 2, 2022

RECOMMENDATION:

PURSUANT to the report of the Planner 1, dated February 2, 2022, entitled “Rogers Wireless Communication Type 3 Tower Facility Adjacent to Cotton Road”:

THAT the Corporate Officer be authorized to sign the Letter of Approval to approve the proposed Tower Facility, as required by the City’s Wireless Communication Design and Consultation Policy.

- *4. Alternative Approval Process Regarding Derek Inman Parklands Adjustment
– Petition Results – File: 09-4250-20-0005/1

Report: Corporate Officer, February 7, 2022

RECOMMENDATION:

PURSUANT to the report of the Corporate Officer, dated February 7, 2022, entitled “Alternative Approval Process Regarding Derek Inman Parklands Adjustment – Petition Results”:

THAT the Corporate Officer’s Certification for the Alternative Approval Process Opportunity regarding Derek Inman Parklands Adjustment be received and filed;

AND THAT “Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869” (Derek Inman Parklands Adjustment) be considered for final adoption.

CONSENT AGENDA – Continued

BYLAWS – ADOPTION

- *5. “Official Community Plan Bylaw, 2014, No. 8400, Amendment Bylaw, 2021, No. 8867” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, Land Use Designation and Permitted Height Change)

RECOMMENDATION:

THAT “Official Community Plan Bylaw, 2014, No. 8400, Amendment Bylaw, 2021, No. 8867” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, Land Use Designation and Permitted Height Change) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *6. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8868” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, CD-737)

RECOMMENDATION:

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8868” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, CD-737) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *7. “Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869” (Derek Inman Parklands Adjustment)

RECOMMENDATION:

THAT “Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869” (Derek Inman Parklands Adjustment) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *8. “Indemnification Against Proceedings Bylaw, 2022, No. 8845”

RECOMMENDATION:

THAT “Indemnification Against Proceedings Bylaw, 2022, No. 8845” be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

- *9. “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study)

RECOMMENDATION:

THAT “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

END OF CONSENT AGENDA

PRESENTATION

2022-2031 Draft Preliminary Capital Plan – Chief Financial Officer

Item 10 refers.

REPORTS

10. 2022-2031 Draft Preliminary Capital Plan – File: 05-1705-30-0019/2022

Report: Chief Financial Officer, February 4, 2022

RECOMMENDATION:

PURSUANT to the report of the Chief Financial Officer, dated February 4, 2022, entitled “2022-2031 Draft Preliminary Capital Plan”:

THAT members of Council provide feedback on the 2022-2031 Draft Preliminary Capital Plan;

THAT \$200,000 of previously allocated COVID-19 Safe Restart Grant funds be returned and \$746,198 from the COVID-19 Safe Restart Grant be allocated to address 2020 COVID-19 related revenue shortfalls and be transferred to the General Capital Reserve to fund the 2022-2031 Capital Plan;

AND THAT the 2022-2031 Draft Preliminary Capital Plan be adjusted on the basis of feedback received and be brought back to a future meeting for consideration.

11. Crickmay and Rodger Burnes Park Task Force Update
– File: 01-0360-20-0115/2022

Report: Deputy Director, Engineering, Parks and Environment, February 2, 2022

RECOMMENDATION:

PURSUANT to the report of the Deputy Director, Engineering, Parks and Environment, dated February 2, 2022, entitled “Crickmay and Rodger Burnes Park Task Force Update”:

THAT the Crickmay and Rodger Burnes Park Task Force be disbanded;

AND THAT the members be thanked for their interest and participation in the park planning process.

PRESENTATION

Update on Economic Development – Manager, Economic Development

Information Report, February 2, 2022 – “Update on Economic Development”

REPORTS

12. Council Appointments to the Civic Youth Awards and Centennial Scholarships Committee – File: 01-0360-20-0010/2022

Report: Community Development Coordinator, February 2, 2022

RECOMMENDATION:

PURSUANT to the report of the Community Development Coordinator, dated February 2, 2022, entitled “Council Appointments to the Civic Youth Awards and Centennial Scholarships Committee”:

THAT Councillor _____ and Councillor _____ be appointed to the Civic Youth Awards and Grants Committee;

AND THAT the North Vancouver Board of Education (School District No. 44) be invited to appoint one City School Trustee to be a member of the Civic Youth Awards and Grants Committee to review the grant applications and youth award nominations submitted for the year 2022.

13. UBCM Poverty Reduction Planning and Action Program Stream 2 – North Shore Grant Application – File: 10-5080-01-0001/2021

Report: Manager, Long Range and Community Planning, February 2, 2022

RECOMMENDATION:

PURSUANT to the report of the Manager, Long Range and Community Planning, dated February 2, 2022, entitled “UBCM Poverty Reduction Planning and Action Program Stream 2 – North Shore Grant Application”:

THAT staff be directed to work with the District of North Vancouver and the District of West Vancouver to submit a joint regional application for the North Shore under Stream 2 of the UBCM Poverty Reduction Action for 2022;

THAT Council support the District of West Vancouver as the primary applicant for the North Shore application to apply for, receive and manage the 2022 UBCM Poverty Reduction Planning and Action Program grant funding on behalf of the City of North Vancouver;

AND THAT, subject to confirmation that full funding is made available, the project be authorized to proceed.

PUBLIC CLARIFICATION PERIOD

The Public Clarification Period is limited to 10 minutes in total and is an opportunity for the public to ask a question regarding process or clarification on an item on the Regular Council Agenda. The Public Clarification Period concludes after 10 minutes and the Regular Council Meeting reconvenes.

COUNCIL INQUIRIES / REPORTS

NEW ITEMS OF BUSINESS

NOTICES OF MOTION

ADJOURN



**MINUTES OF THE REGULAR MEETING OF COUNCIL, HELD
ELECTRONICALLY FROM CITY HALL, 141 WEST 14TH STREET, NORTH
VANCOUVER, BC, ON **MONDAY, FEBRUARY 7, 2022****

PRESENT

COUNCIL MEMBERS

Mayor L. Buchanan
Councillor H. Back
Councillor D. Bell
Councillor A. Girard
Councillor T. Hu
Councillor J. McIlroy
Councillor T. Valente

STAFF MEMBERS

L. McCarthy, CAO
K. Graham, Corporate Officer
B. Pearce, Deputy CAO / Director, Strategic and Corporate Services
C. Baird, Deputy Corporate Officer
J. Peters, Assistant City Clerk
H. Granger, City Solicitor
L. Sawrenko, Director, Finance
M. Epp, Director, Planning and Development
R. de St. Croix, Manager, Long Range and Community Planning
A. Devlin, Manager, Transportation Planning
Y. Zeng, Manager, Development Planning
E. Chow, Planner
M. Menzel, Planner
K. Magnusson, Deputy Director, Engineering, Parks and Environment
M. Hunter, Deputy Director, Engineering, Parks and Environment
L. Gillies, Section Manager, Utilities
R. Skene, Director, Community and Partner Engagement
K. Veng, CEO, LEC
I. Tang, Deputy Director, LEC
L. Au, Clerk Typist

The meeting was called to order at 5:30 pm.

APPROVAL OF AGENDA

Moved by Councillor Back, seconded by Councillor Bell

1. Regular Council Meeting Agenda, February 7, 2022

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Moved by Councillor Back, seconded by Councillor Girard

2. Regular Council Meeting Minutes, January 31, 2022

CARRIED UNANIMOUSLY

PUBLIC INPUT PERIOD

Nil.

CONSENT AGENDA

Moved by Councillor Bell, seconded by Councillor Back

THAT the recommendation listed within the “Consent Agenda” be approved.

CARRIED UNANIMOUSLY

START OF CONSENT AGENDA

CORRESPONDENCE

- *3. Board in Brief, Metro Vancouver Regional District, January 28, 2022
– File: 01-0400-60-0006/2020

Re: Metro Vancouver – Board in Brief

Moved by Councillor Bell, seconded by Councillor Back

THAT the correspondence from Metro Vancouver, dated January 28, 2022, regarding the “Metro Vancouver – Board in Brief”, be received and filed.

CARRIED UNANIMOUSLY

END OF CONSENT AGENDA

PUBLIC HEARING – 144 West 21st Street ***Continued from January 24 and January 31, 2022***

Moved by Councillor McIlroy, seconded by Councillor Bell

THAT the meeting recess to the Public Hearing regarding ““Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8896” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745) and “Housing Agreement Bylaw, 2021, No. 8897” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745, Rental Housing Commitments)”.

CARRIED UNANIMOUSLY

The meeting recessed to the Public Hearing at 5:31 pm and reconvened at 5:47 pm.

BYLAW – THIRD READING

Mayor Buchanan called for a recess at 5:52 pm and the meeting reconvened at 5:57 pm.

4. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8896” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745)

Third reading of “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8896” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745) failed due to lack of a mover and seconder.

BYLAW – THIRD READING – Continued

4. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8896” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745)
– Continued

Moved by Councillor Bell, seconded by Councillor Back

THAT Items 5, 6, 7 and 8 be removed from the Agenda.

CARRIED UNANIMOUSLY

Moved by Councillor Bell, seconded by Councillor Back

THAT the following bylaws be abandoned:

- “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8896” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745); and
- “Housing Agreement Bylaw, 2021, No. 8897” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745, Rental Housing Commitments).

CARRIED UNANIMOUSLY

REPORT

5. Housing Agreement Update – Rezoning Application: 144 West 21st Street
– File: 13-6700-20-1142/1

Report: Planner 2, January 11, 2022

Item 5 was removed from the agenda.

BYLAW – RESCIND SECOND READING

6. “Housing Agreement Bylaw, 2021, No. 8897” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745, Rental Housing Commitments)

Item 6 was removed from the agenda.

BYLAW – AMEND SECOND READING AND SECOND READING, AS AMENDED

7. “Housing Agreement Bylaw, 2021, No. 8897” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745, Rental Housing Commitments)

Item 7 was removed from the agenda.

BYLAW – THIRD READING

8. “Housing Agreement Bylaw, 2021, No. 8897” (Confide Enterprises Inc. / Ankenman Marchand Architects, 144 West 21st Street, CD-745, Rental Housing Commitments)

Item 8 was removed from the agenda.

PUBLIC HEARING – 1712 Lonsdale Avenue

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT the meeting recess to the Public Hearing regarding “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8903” (Polygon 229 Development Ltd. / Yamamoto Architecture, 1712 Lonsdale Avenue, CD-749), and Text Amendment to Centennial Theatre, 2300 Lonsdale Avenue, 116 East 23rd Street, and Norseman Park (Harry Jerome Neighbourhood Lands, CD-165).

CARRIED UNANIMOUSLY

The meeting recessed to the Public Hearing at 6:05 pm and reconvened at 7:23 pm.

BYLAW – THIRD READING

9. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8903” (Polygon 229 Development Ltd. / Yamamoto Architecture, 1712 Lonsdale Avenue, CD-749), and Text Amendment to Centennial Theatre, 2300 Lonsdale Avenue, 116 East 23rd Street, and Norseman Park (Harry Jerome Neighbourhood Lands, CD-165)

Moved by Councillor Valente, seconded by Councillor McIlroy

THAT second reading of “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8903” (Polygon 229 Development Ltd. / Yamamoto Architecture, 1712 Lonsdale Avenue, CD-749), and Text Amendment to Centennial Theatre, 2300 Lonsdale Avenue, 116 East 23rd Street, and Norseman Park (Harry Jerome Neighbourhood Lands, CD-165) be rescinded.

CARRIED UNANIMOUSLY

Moved by Councillor Valente, seconded by Councillor McIlroy

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8903” (Polygon 229 Development Ltd. / Yamamoto Architecture, 1712 Lonsdale Avenue, CD-749), and Text Amendment to Centennial Theatre, 2300 Lonsdale Avenue, 116 East 23rd Street, and Norseman Park (Harry Jerome Neighbourhood Lands, CD-165) be amended as follows:

- Under Part 3(B)(1)(b), remove “Retail Service Group 1 Use” and replace it with “Retail Service Group 1A Use”;
- Insert new wording “Part 3(B)(1)(c) – Retail Service Group 1 Use, except these uses are permitted only at the second storey or higher”; and
- Renumber the subsequent sections accordingly;

AND THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8903” (Polygon 229 Development Ltd. / Yamamoto Architecture, 1712 Lonsdale Avenue, CD-749), and Text Amendment to Centennial Theatre, 2300 Lonsdale Avenue, 116 East 23rd Street, and Norseman Park (Harry Jerome Neighbourhood Lands, CD-165) be given second reading, as amended.

CARRIED UNANIMOUSLY

BYLAW – THIRD READING – Continued

Moved by Councillor Valente, seconded by Councillor McIlroy

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2022, No. 8903” (Polygon 229 Development Ltd. / Yamamoto Architecture, 1712 Lonsdale Avenue, CD-749), and Text Amendment to Centennial Theatre, 2300 Lonsdale Avenue, 116 East 23rd Street, and Norseman Park (Harry Jerome Neighbourhood Lands, CD-165) be given third reading.

CARRIED UNANIMOUSLY

BYLAWS – ADOPTION

10. “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8837” (133 4th Street Limited Partnership / Integra Architecture Inc., 133 East 4th Street, CD-734)

Moved by Mayor Buchanan, seconded by Councillor Valente

THAT “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8837” (133 4th Street Limited Partnership / Integra Architecture Inc., 133 East 4th Street, CD-734) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

CARRIED

Councillor Back and Councillor Bell are recorded as voting contrary to the motion.

11. “Housing Agreement Bylaw, 2021, No. 8838” (133 4th Street Limited Partnership / Integra Architecture Inc., 133 East 4th Street, CD-734, Rental Housing Commitments)

Moved by Mayor Buchanan, seconded by Councillor Valente

THAT “Housing Agreement Bylaw, 2021, No. 8838” (133 4th Street Limited Partnership / Integra Architecture Inc., 133 East 4th Street, CD-734, Rental Housing Commitments) be adopted, signed by the Mayor and Corporate Officer and affixed with the corporate seal.

CARRIED

Councillor Back and Councillor Bell are recorded as voting contrary to the motion.

PRESENTATIONS

Community Wellbeing Strategy – What We Heard and Next Steps Update
– Manager, Long Range and Community Planning

The Manager, Long Range and Community Planning provided a PowerPoint presentation regarding the “Community Wellbeing Strategy – What We Heard and Next Steps Update” and responded to questions of Council.

PRESENTATIONS – Continued

Burrard Inlet Rapid Transit (BIRT) and Mayors' Council 10-Year Vision
– Manager, Transportation Planning

The Manager, Transportation Planning provided a PowerPoint presentation regarding the “Burrard Inlet Rapid Transit (BIRT) and Mayors' Council 10-Year Vision” and responded to questions of Council.

REPORTS

12. Burrard Inlet Rapid Transit and Mayors' Council 10-Year Vision
– File: 16-8330-10-0003/1

Report: Manager, Transportation Planning, January 26, 2022

Moved by Councillor Bell, seconded by Councillor Girard

PURSUANT to the report of the Manager, Transportation Planning, dated January 26, 2022, entitled “Burrard Inlet Rapid Transit and Mayors' Council 10-Year Vision”:

THAT Council formally request that the Mayors' Council prioritize the inclusion of Burrard Inlet Rapid Transit in the 10-Year Regional Transit and Transportation Vision given the far reaching regional benefits of the investments outlined in the Benefits Assessment;

AND THAT a copy of this resolution and report be forwarded to all member municipalities of the TransLink Mayors' Council.

CARRIED UNANIMOUSLY

13. Utilities Capital Projects End of Year Funding Reallocation
– File: 11-5210-01-0001/2021

Report: Section Manager, Utilities, January 26, 2022

Moved by Councillor Valente, seconded by Councillor McIlroy

PURSUANT to the report of the Section Manager, Utilities, dated January 26, 2022, entitled “Utilities Capital Projects End of Year Funding Reallocation”:

THAT the transfer of \$65,000 from Project 56083 – East 3rd Street and Lonsdale Avenue to St. Davids Avenue, \$71,000 from Project 56095 – New Water Main 2100 Block St. Georges Avenue and \$55,000 from Project 56096 – New Water Main 2200 Block St. Georges Avenue Project to Project 56098 – St. Andrews Avenue Water Main Replacement be approved;

THAT the transfer of \$127,000 from Project 56015 – Connection Replacement and \$50,000 from Project 56003 – Water Meters to Project 56004 – Connection Installation be approved;

Continued...

REPORTS – Continued

13. Utilities Capital Projects End of Year Funding Reallocation
– File: 11-5210-01-0001/2021 – Continued

THAT the transfer of \$45,000 from Project 54006 – Inspection Chamber and Connection Rehabilitation, \$42,000 from Project 54074 – Sanitary Sewer Private Side I&I and \$105,000 from Project 54073 – Sanitary Sewer Repair and Replacement to Project 54002 – Sanitary Sewer Connection be approved;

THAT the transfer of \$62,500 from Project 55057 – Storm Main Infill to Project 55002 – Storm Sewer Connection be approved;

AND THAT should any of the amounts remain unexpended as at December 31, 2024, the unexpended balances shall be returned to the credit of the respective fund.

CARRIED UNANIMOUSLY

14. Bylaw Amendment for Acute Healthcare Buildings and Pilot Study
– File: 11-5500-06-0001/1

Report: Chief Executive Officer, Lonsdale Energy Corp., January 26, 2022

Moved by Councillor Girard, seconded by Councillor McIlroy

PURSUANT to the report of the Chief Executive Officer, Lonsdale Energy Corp., dated January 26, 2022, entitled “Bylaw Amendment for Acute Healthcare Buildings and Pilot Study”:

THAT “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study) be considered.

CARRIED UNANIMOUSLY

BYLAW – FIRST, SECOND AND THIRD READINGS

15. “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study)

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study) be given first and second readings.

CARRIED UNANIMOUSLY

Moved by Councillor Girard, seconded by Councillor McIlroy

THAT “Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study) be given third reading.

CARRIED UNANIMOUSLY

REPORT

16. Indemnification Against Proceedings Bylaw, 2022, No. 8845
– File: 09-3900-02-0001/2022

Report: City Solicitor, January 26, 2022

Moved by Councillor Girard, seconded by Councillor Bell

PURSUANT to the report of the City Solicitor, dated January 26, 2022, entitled
“Indemnification Against Proceedings Bylaw, 2022, No. 8845”:

THAT “Indemnification Against Proceedings Bylaw, 2000, No. 7239” be repealed;

AND THAT “Indemnification Against Proceedings Bylaw, 2022, No. 8845” be
considered.

CARRIED UNANIMOUSLY

BYLAW – FIRST, SECOND AND THIRD READINGS

17. “Indemnification Against Proceedings Bylaw, 2022, No. 8845”

Moved by Councillor Girard, seconded by Councillor Bell

THAT “Indemnification Against Proceedings Bylaw, 2022, No. 8845” be given first and
second readings.

CARRIED UNANIMOUSLY

Moved by Councillor Girard, seconded by Councillor Bell

THAT “Indemnification Against Proceedings Bylaw, 2022, No. 8845” be given third
reading.

CARRIED UNANIMOUSLY

COUNCIL INQUIRIES / REPORTS

18. Street Signs – File: 01-0220-01-0001/2022

Inquiry by Councillor Back

Councillor Back inquired of Mayor Buchanan regarding legible signage in the City. Mayor Buchanan requested Councillor Back to provide details to the CAO for staff review of the signage.

NEW ITEMS OF BUSINESS

Nil.

NOTICES OF MOTION

Nil.

ADJOURN

Moved by Councillor Back, seconded by Councillor Bell

THAT the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:06 pm.

“Certified Correct by the Corporate Officer”

CORPORATE OFFICER

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Office of the Mayor

CITY OF NORTH VANCOUVER
BRITISH COLUMBIA

Proclamation

HERITAGE WEEK

Whereas

through the passage of time and memory, cultural heritage endures and is conveyed through ideas, language, structures and artistry;

Whereas

the City of North Vancouver encourages engagement and learning about the diverse cultural heritage of our community, including historical and ongoing contributions of the Coast Salish peoples and Squamish and Tsleil-Waututh Nations; and

Whereas

the theme for Heritage Week 2022 is Heritage: Altogether Inclusive, which explores the many ways that heritage engagement requires creativity, as well as unique solutions and actions to encourage broad participation;

Now Therefore

I, Linda Buchanan, Mayor of the City of North Vancouver, do hereby proclaim **February 21 to 27, 2022** as **Heritage Week** in the City of North Vancouver, the traditional territories of the Squamish and Tsleil-Waututh Nations.

So proclaimed on Monday, February 14, 2022

Linda C. Buchanan

Mayor Linda Buchanan

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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
PLANNING & DEVELOPMENT DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Leah Karlberg, Planner I

Subject: ROGERS WIRELESS COMMUNICATION TYPE 3 TOWER FACILITY
ADJACENT TO COTTON ROAD

Date: February 2, 2022 File No: 08-3050-20-0001/1

RECOMMENDATION

PURSUANT to the report of the Planner I, dated February 2, 2022, entitled "Rogers Wireless Communication Type 3 Tower Facility Adjacent to Cotton Road";

THAT the Corporate Officer be authorized to sign the Letter of Approval to approve the proposed Tower Facility, as required by the City's Wireless Communication Design and Consultation Policy.

ATTACHMENTS

1. Wireless Communication Design and Consultation Policy (CityDocs [1580665](#))
2. Public Consultation Summary (CityDocs [2138428](#))
3. Proposal Overview (CityDocs [2138436](#))
4. Letter of Approval (CityDocs [2138484](#))

PURPOSE

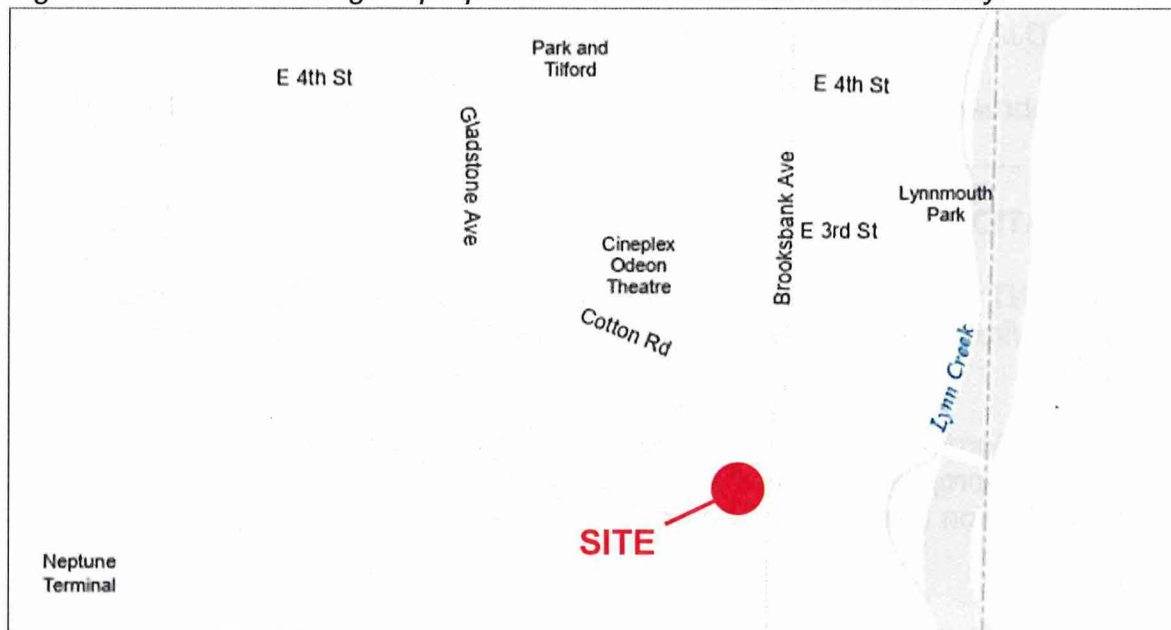
The purpose of this report is to advise Council of a wireless communication facility proposed on the Canadian National Railway (CNR) lands adjacent to Cotton Road. While wireless communication is regulated federally, approval is also required of Council in accordance with the City's *Wireless Communication Design and Consultation Policy*.

SUMMARY

Rogers Communications is proposing to replace an existing light pole (with a height of 31 metres) with a taller light pole (with a height of 38.7 metres) supporting antennas for a new wireless communication facility. The site was selected by Rogers as an ideal location for the tower facility, as well as to enhance service in the area.

The proposal is south of Cotton Road near the intersection of Brooksbank Avenue. The proposal is located on CNR property zoned General Industrial (M-2) and designated Industrial in the Official Community Plan. The proposal is surrounded by heavy industrial uses to the south and commercial uses to the north (including Park & Tilford Shopping Centre across Cotton Road). There are no residential properties within 600 metres of the proposal.

Figure 1. Location of Rogers proposed wireless communication facility.



The regulating authority for this proposal is Industry Canada through the *Radiocommunication Act*. However, the City's 2017 *Wireless Communication Design and Consultation Policy* (see Attachment 1) has several additional requirements. This proposal is categorized as a Type 3 tower facility: a wireless communication facility greater than 15 metres in height. Suitable on industrial land, the Type 3 tower facility requires a public notification process as well as a final *Letter of Approval* (Attachment 4) from Council.


To date, staff have worked with Rogers to ensure that public consultation requirements were completed (see Attachment 2), including:

1. A mail out notification delivered to all sites within 100 feet (which received no public comments or questions in response); and
2. A virtual Public Information Meeting led by the applicant with one staff member present (which was not attended by any member of the public).

As encouraged by the *Wireless Communication Design and Consultation Policy*, Rogers provided the opportunity for emergency services (including the RCMP and North Shore Emergency Management) to access and locate communication equipment at the tower facility free of charge. The RCMP and NSEM considered the opportunity; however, neither required access for infrastructure at this location. Both expressed gratitude to staff and to Rogers for the opportunity to consider shared access to the proposed tower facility.

Staff confirm that Rogers has complied with requirements of the *Wireless Communication Design and Consultation Policy* and have no concerns with the proposed tower facility. If Council authorizes signing of the *Letter of Approval* (Attachment 4), allowing Rogers to replace the existing light pole with the tower facility, then staff will work with the applicant to process a building permit application.

RESPECTFULLY SUBMITTED:



Leah Karlberg
Development Planner I

City of North Vancouver

COUNCIL POLICY



Policy Name: Wireless Communication Design and Consultation Policy

Policy Number: 6

REASON FOR POLICY

To facilitate the orderly, coordinated, and respectful design and development of Wireless Communication Facilities in the City of North Vancouver. This includes expectations for siting, design and public consultation.

This Policy outlines the City's application and review process for wireless communication facilities involving an antenna tower, utility pole, and applications on City-owned properties, streetscapes or other public areas. Third Party Rooftop Antenna Installations are processed through a separate process which requires a Development Permit. See the Rooftop Antenna Development Permit Area Guidelines.

AUTHORITY TO ACT

While the City of North Vancouver recognizes that Industry Canada (now called Innovation, Science, and Economic Development Canada (ISED) regulates the location and installation of antenna systems, including masts, towers, and other antenna-supporting structures under the *Radiocommunication Act*, the City also recognizes that Industry Canada (ISED) has mandated that where local governments have established policy and procedure this be adhered to by proponents of new installations.

The City hereby encourages all applicants to comply with the Wireless Communication Design and Consultation Policy in the siting, design and public consultation surrounding all future installations.

POLICY

A. Applicability

Wireless Communication Facilities refers to antennas and/or communications equipment cabinets and/or shelters used for the commercial operation of wireless communication services. This policy applies to wireless communication facilities other than Third Party Rooftop Antenna Installations. This includes:

- **Adaptive Re-use Facilities – Utility Poles (Type 2)** - Wireless Communication facilities added to existing structures, such as telephone or hydro poles;
- **Tower Facilities (Type 3)** - Wireless communication facilities involving new towers and existing towers to be constructed or lengthened to greater than 15 metres in height;
- **City-Owned Properties and Public Areas (Type 4)** - Wireless Communication Facilities located on City properties or infrastructure in public areas such as streetscapes, plazas and parks.

B. Site Selection

1. Co-location of wireless carriers at new and existing antenna sites is expected. Preference will be given to upgrading or replacing existing sites to accommodate additional carriers rather than creating additional unique antenna sites;
2. Wireless Communication Facilities should be directed to lots designated as Residential Level Five and Six, Mixed-Use, Commercial, Industrial and Mixed Employment designated lands identified on Schedule A in Appendix 1.0 of the 2014 Official Community Plan and the Highway corridor;
3. Wireless Communication Facilities (Type 3) should be located outside of established residential neighbourhoods and local roads, and avoid installations adjacent to schools, daycares, and similar facilities.
4. Where possible, applicants are encouraged to permit the opportunity for Emergency services communication (police, fire, emergency management) providers to, in consultation with the applicant, arrange access to and locate equipment free of charge on existing or new installations in support of public safety.
5. Installations to facilitate Emergency Service providers such as police, fire, ambulance and search and rescue services may be located in any designated land use area.

C. Design Considerations

1. The visual impact of Wireless Communication Facilities should be minimized to reduce visual impact and clutter. This includes orienting installations for minimum visibility and using shrouding, screening or painting where possible without adding visual bulk to the structure;
2. Antennas and cable raceways in all Wireless Communication Facilities should be internal to the Building or Structure, and where external installations cannot be avoided, should be screened or painted to match the structure;
3. Design equipment cabinets to be internal or otherwise unobtrusive with consideration given to ground level impacts and appropriate treatment applied in high visibility locations such as landscaping or vinyl wrapping.
4. Adaptive Re-Use Facilities – Utility Poles (Type 2) should:
 - a) Not be located adjacent to schools or daycare facilities;
 - b) Ensure antennae are located at or below 15 m in height;
 - c) Not lengthen existing utility poles (they may be removed and replaced for structural reasons);
 - d) Ensure associated equipment cabinets do not pose a safety risk or impede pedestrian or cyclist movement in the public realm and,
 - e) Consider road access.
5. Tower Facilities (Type 3) should:
 - a) For freestanding towers, be directed to the Upper Levels Highway corridor or industrial areas not immediately adjacent to residential properties to ensure the least impact to established residential neighbourhoods;

- b) Feature a design sensitive to the existing physical context it is to be located in;
 - c) Consider road access.
6. City-Owned Properties & Public Areas (Type 4) design will be subject to the City Engineer's approval and to a formalized agreement as outlined in the Consultation section.
7. Obsolete technology or equipment should be removed from the Building as soon as possible.

PROCEDURE

A. Application Process

1. All sites require proof of approval of the land owner, whether public or private. In the case of a strata corporation, a letter from the Strata Council agreeing to the installation is required. In the case of any City-owned property, a separate agreement will be required with the City's Facilities and Real Estate Division and, in the case of installations involving City infrastructure and public places, must be designed and installed to the satisfaction of the City Engineer.
2. Upon compliance with the process outlined below, the City will provide a letter of approval which will include any conditions of concurrence, if required, as well as comments suggesting improvements, in the case of non-concurrence.
3. Wireless Communication Facilities shall follow this process:
 - a) Adaptive Re-Use Facilities (Type 2) (utility poles) shall follow this process:
 - i. Pre-application meeting;
 - ii. Preliminary revisions;
 - iii. Application submission;
 - iv. Staff design review;
 - v. Notification of installation (see Section 4.0);
 - vi. Final revisions;
 - vii. Letter of Approval or Council and City Agreement (City poles);
 - viii. Building and Electrical Permit (as needed);
 - ix. Removal (or upgrade replacement) of any technology or equipment from the site when it becomes obsolete.
 - b) Tower Facilities (Type 3) shall follow this process:
 - i. Pre-application meeting;
 - ii. Preliminary revisions;
 - iii. Application submission;
 - iv. Staff design review;
 - v. Review readiness for public consultation (see Section 4.0);
 - vi. Notification of meeting (see Section 4.0);
 - vii. Public Information Meeting (see Section 4.0);
 - viii. Final revisions;
 - ix. Council;
 - x. Letter of Approval;
 - xi. Building and Electrical Permit (as needed);
 - xii. Removal (or upgrade replacement) of any technology or equipment from the site when it becomes obsolete.

c) City-Owned Lands and Streetscapes Facilities (Type 4) shall follow this process:

- i. Pre-application meeting;
- ii. Preliminary revisions;
- iii. Application submission;
- iv. Staff design review;
- v. Final revisions;
- vi. Notification of installation (see Section 4.0);
- vii. Council and City Agreement;
- viii. Building and Electrical Permit (as needed);
- ix. Removal (or upgrade replacement) of any technology or equipment from the site when it becomes obsolete.

4. Projects identified by staff as requiring particular attention can be referred to the Advisory Design Panel as needed. It is the expectation that most projects will not need to appear before the Panel, provided that reasonable design requests are considered and accommodated where possible by the applicant.

B. Consultation

1. Applicants shall conduct the public consultation aspects of their application in conjunction with the City of North Vancouver's standards.
2. Submission requirements will vary by circumstances and will be determined by staff during the pre-application meeting.

3. Adaptive Re-Use Facilities (Type 2) (utility poles)

- a) Notification of properties within a 40m radius of the installation. This involves sending a notice with a description of the installation and contact information for the applicant to properties within the radius.

4. Tower Facilities (Type 3)

Public Information Meetings are required for Tower Facilities (Type 3):

- a) Scheduling a public information meeting:

The date of the public information meeting is to be approved in advance by City staff. Tuesday through Thursday scheduling is preferred, as Friday through Sunday meetings interfere with residents' weekend plans and Monday night conflicts with Council meetings. In addition, seasonal timing considerations must be taken into account (holidays, school professional development days, spring break, etc.). It is important that scheduling issues not alienate or exclude those whom the applicant is trying to reach. City staff will work with the applicant to confirm progress is being made on the necessary materials for the public information meeting.

- b) Preparing notification for a public information meeting:

Notification of the public information meeting is required by newspaper advertisement and targeted owner/occupier notices, by postal mail or hand-delivery.

City staff will identify the notification radius (minimum 100 m) for owner/occupier notices, taking into account context, topography, views, adjacent land uses, right of way width, etc. Newspaper advertisements are generally expected to be a minimum one-quarter page in size and with forward placement (first half of the newspaper). The format and content of newspaper and owner/occupier notices must be reviewed for sufficiency by City staff prior to their use. Samples may be available; enquire with staff for details.

c) Public information meeting notification timing and delivery:

Owner/occupier notifications must be received by residents between 10 and 14 days in advance of the public information meeting, subject to adjustment by the City under special circumstances.

Newspaper advertisements should be published in two consecutive issues of the North Shore Outlook or North Shore News, generally 10 and 5 days before the public information meeting is to occur.

d) Public meeting content and conduct:

The applicant is responsible for making all arrangements for the meeting, conducting the meeting, and paying all costs related to the meeting. The meeting is to be held in a convenient, accessible location such as a local school, community centre, church, or meeting room. City staff may attend as observers and are available to answer questions from the public with respect to the City's policy and specific role in the process, but will not present on behalf of the applicant.

Presentation materials produced by the applicant for use during the public meeting should be reviewed by City staff to ensure accuracy, and should generally include:

- i. An explanation of why the installation is needed;
- ii. How the installation fits into the applicant's network;
- iii. Details of the proposed structures;
- iv. An analysis of view impacts;
- v. Photoshop or rendered visuals.

Public information meetings are generally run as open houses, allowing for residents to arrive at a time convenient to them, circulate, view display boards or other materials, and interact with the applicant's representatives and consultants. The applicant may choose to deliver a presentation, but this is not required.

Forms should be provided for residents to provide written feedback. These submissions will be collected by City staff, scanned to PDF, and returned to the applicant for production of a summary report.

5. City-Owned Properties and Public Areas

- a) A Wireless Communication Facility will only be considered appropriate for City-owned land or buildings or public areas if it can meet the necessary conditions for locating an installation in the City as outlined in this policy and supported by a Council endorsed City agreement.

- b) Prior to approving the rental agreement for City-owned land, the City will contact the properties that fall within 50 metres of any portion of the wireless communications facility. When the facility is located on a tower or roof-top, the 50 metres is measured horizontally from the structure to the lot line. The City reserves the right to notify additional properties, if the siting or size of the proposal is likely to impact properties outside the 50 metre notification area. All concerns raised by neighbours in the area will be passed on to the Applicant to provide the Applicant with an opportunity to address the concerns. Any concerns that continue to be outstanding will be passed along to Council for Council's consideration when reviewing the application to rent.
- c) If no public notification is required (because there are no private properties located within the notification zone) or, if public notification is required but no concerns have been expressed within the 3 week notification period, this information will be passed along to Council for Council's consideration when reviewing the application to rent.
- d) The City will retain the right to end the rental agreement at 180 days' notice for the following reasons:
 - i. should any valid safety concerns arise in the future;
 - ii. should the site be redeveloped; and,
 - iii. should new improved technology become available, that, in the opinion of the City, acting reasonably, is economically viable to use.
- e) The applicant must enter into a signed agreement with the City which will include payment of rent or, by agreement between the City and the wireless communication company, equivalent benefits in terms of provision of communications equipment or service to the City. As well, the agreement shall include clauses relating to indemnification and proof of comprehensive general public liability insurance coverage, termination and removal of equipment.
- f) There may be a separate contracting protocol for antenna installations on City-owned poles and other streetscape and park infrastructure.
- g) The applicant must pay all costs of documentation, improvements, occupancy and eventual termination and removal.

Approval date:	November 20, 2017	Approved by:	Council



July 27, 2021

Via Email: ADempster@cnv.org

Annie Dempster, MCIP, RPP | Planning Technician 2
 Planning & Development
 City of North Vancouver
 141 W 14th Street,
 North Vancouver, BC V7M 1H9
 cnv.org

Dear Ms. Dempster,

Subject: SUMMARY REPORT

ROGERS Site:	Rogers Site ID: W4603 – Harbourview
Location:	CN Rail property adjacent to the Port of Metro Vancouver, Cotton Road PID: 007-545-860 Coordinates: LATITUDE: 49.306528° N, LONGITUDE: 123.040944° W.
Description:	38.7 metre antenna/lighting system monopole

Please be advised that ROGERS has completed the public consultation process, following City of North Vancouver's Development Application Process for Tower Facilities (Type 3) to permit the development of a wireless communication facility. ROGERS is respectfully requesting, from the CITY OF NORTH VANCOUVER Council, concurrence for the proposal to build a 38.7 metre antenna/lighting system monopole structure telecommunication facility in an effort to provide improved ROGERS wireless communications mobile services to the immediate areas in North Vancouver, BC. Enclosed please find ROGERS' DIS SUMMARY REPORT:

- Applicants contact information:
 - Rogers Communication Inc. c/o Cypress Land Services Inc.
- Date & time of the Virtual Public Information Meeting:
 - Date: Thursday June 3rd, 2021 | Time: 6:00 PM – 7:00 PM
- Description of the Virtual Public Information Meeting:
 - Public Comment Opportunity - Application for Tower Facilities (Type 3)
- Number of attendees:
 - 0
- Issues discussed and how the issues are proposed to be resolved (if there were any):
 - N/A – No attendants

RESOURCES

(The following documents were prepared for public notification and meeting)

1. **Rogers Presentation**
2. **Development Information Open House Questionnaire Sample**
3. **Mail-Out (Affidavit of Notification Package)**
4. **Newspaper Ad Tear Sheets**

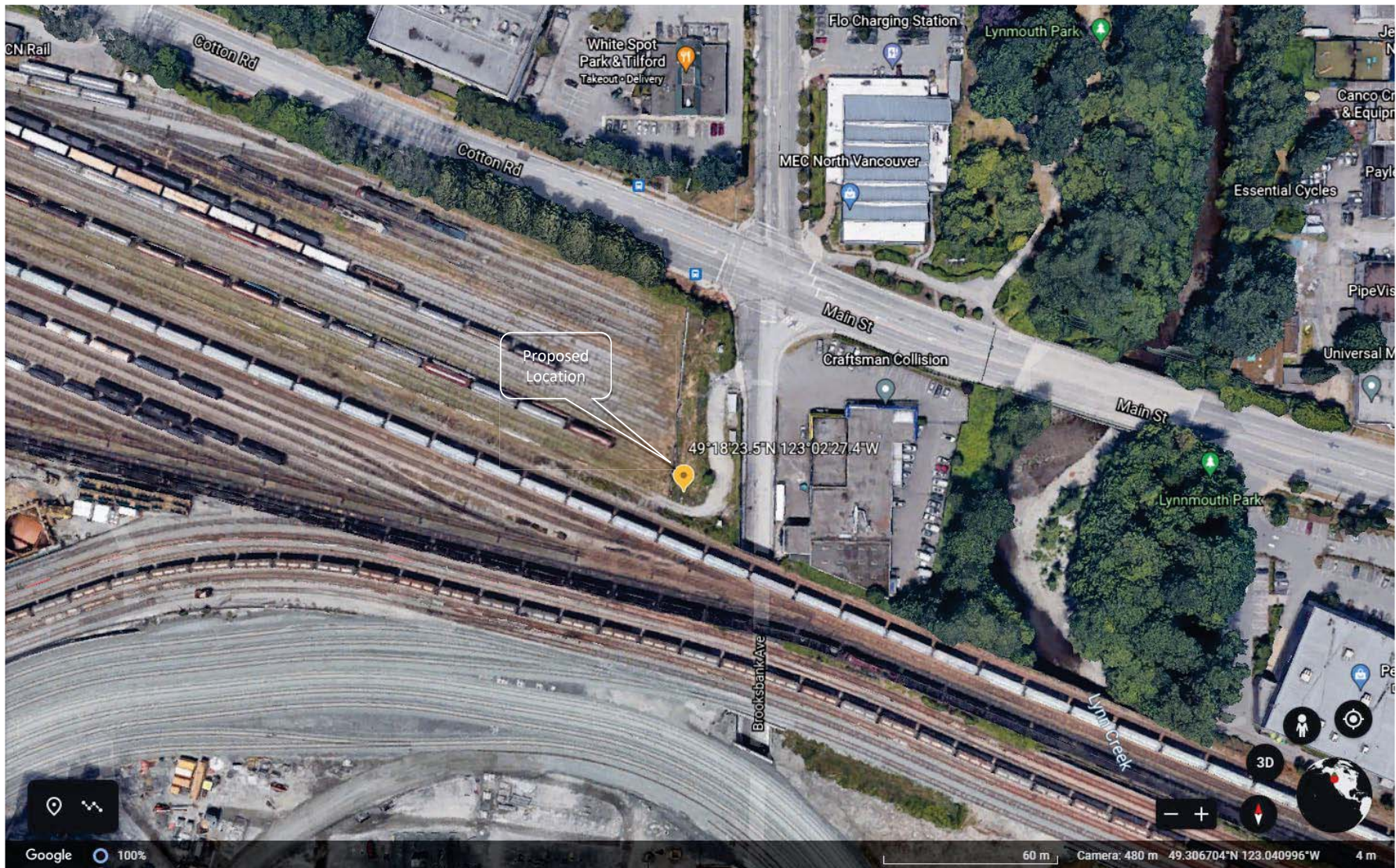
ROGERS is committed to providing reliable wireless service to CITY OF NORTH VANCOUVER. If the Regional District concurs with the proposed wireless communications facility project, please find in **Appendix 5: Sample Resolution**, a sample resolution which may be used. Should you require any additional information, please do not hesitate to contact us 604-620-0877 or by e-mail at tawny@cypresslandservices.com.

Tawny Verigin
Manager of Government Affairs

A handwritten signature in blue ink, appearing to read 'Tawny Verigin', with a stylized flourish at the end.






Cypress Land Services
Agents for ROGERS

Aerial Map



Service Area Objectives



LEGEND	
	Poor coverage
	Poor coverage
	Moderate coverage
	Good coverage
	Good coverage

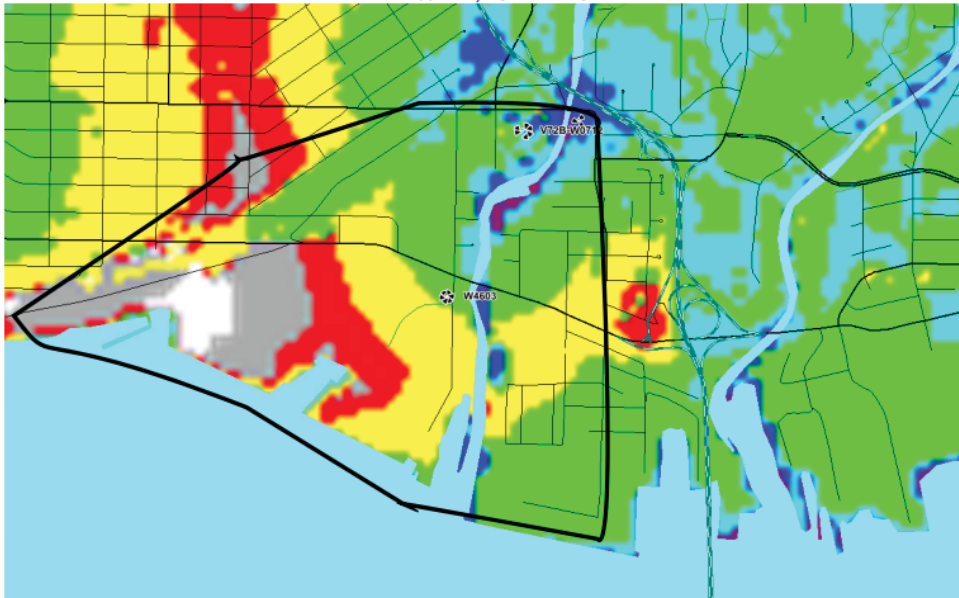
Service Without Tower

Service With Tower

ROGERS WIRELESS

RADIO ENGINEERING DEPARTMENT

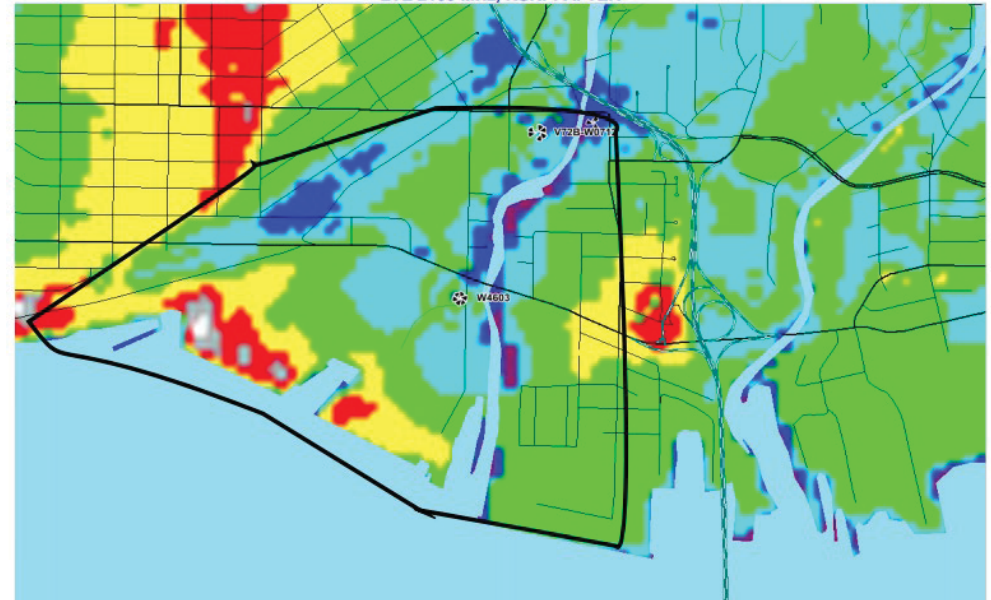
RADIO SITE QUALIFICATION
LTE 2100 MHz, RSRP: BEFORE



ROGERS WIRELESS

RADIO ENGINEERING DEPARTMENT

RADIO SITE QUALIFICATION
LTE 2100 MHz, RSRP: AFTER



Rogers intends to deliver continuous network coverage in North Vancouver by the end of 2021

Photo-simulation



BEFORE



AFTER

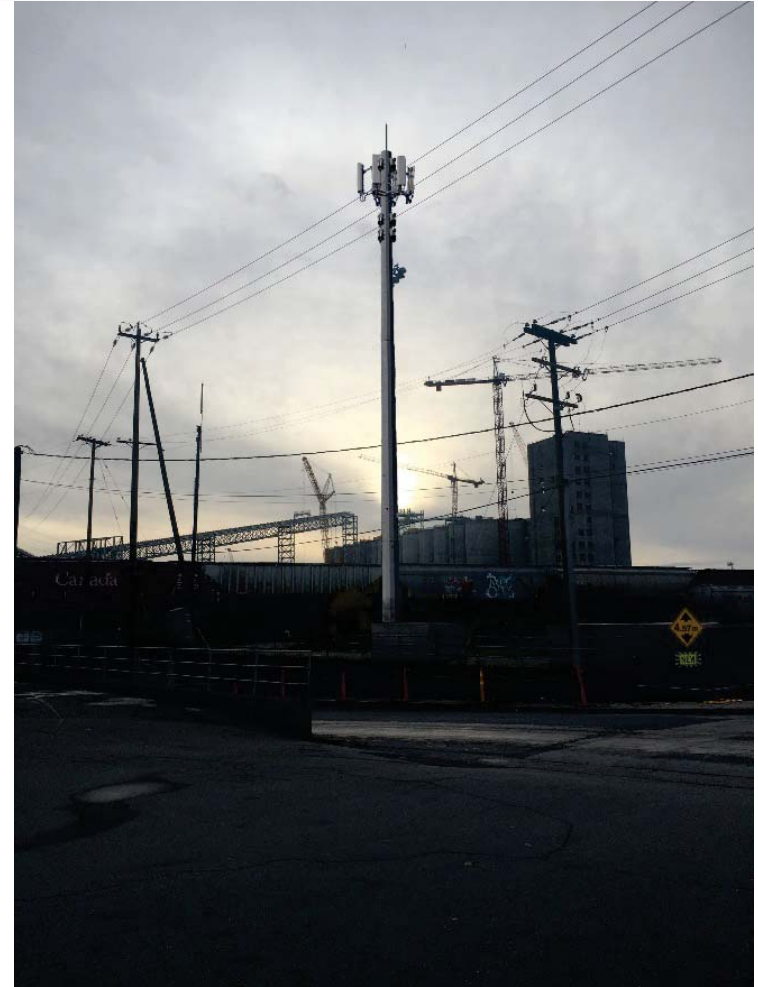
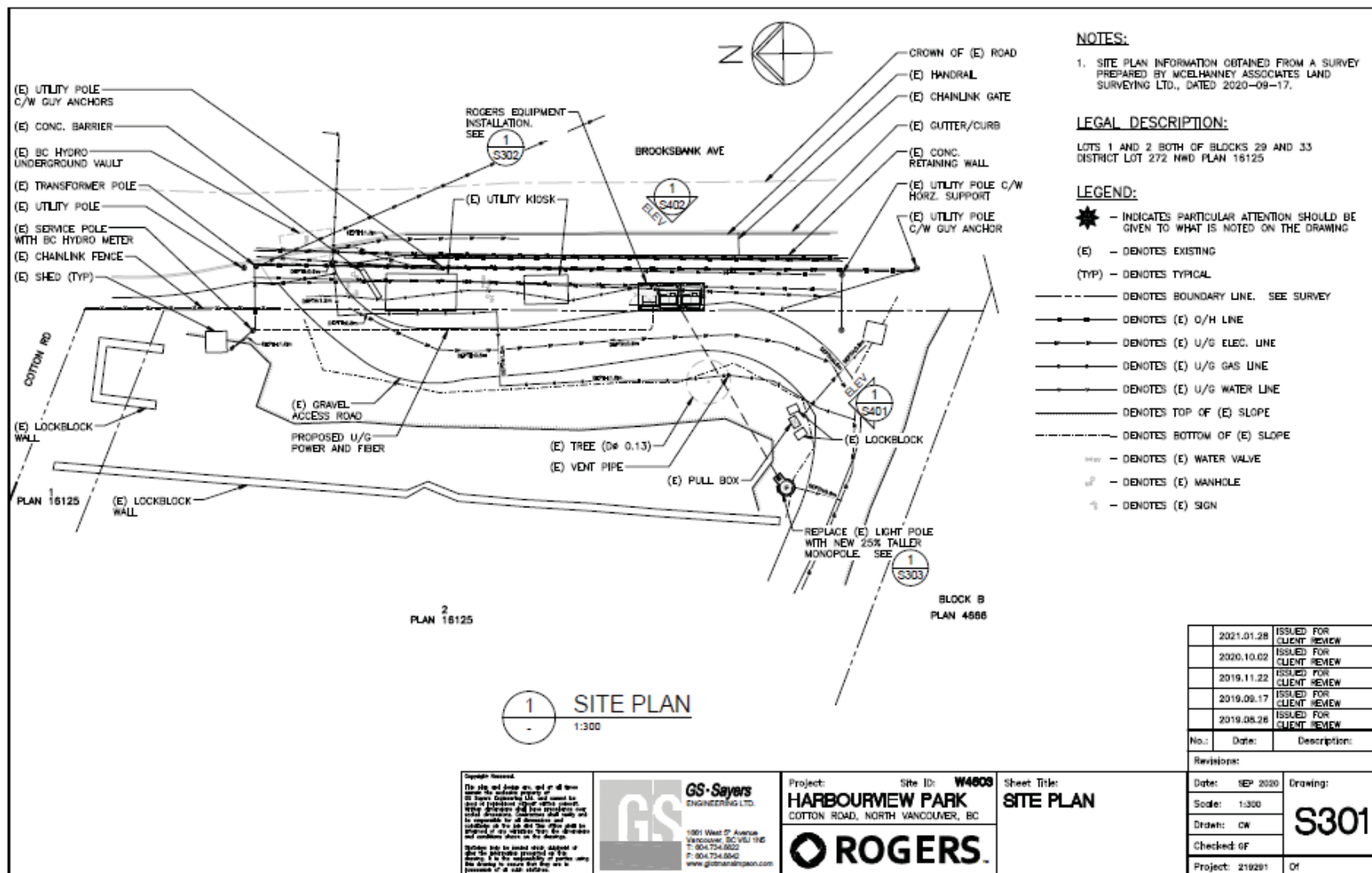
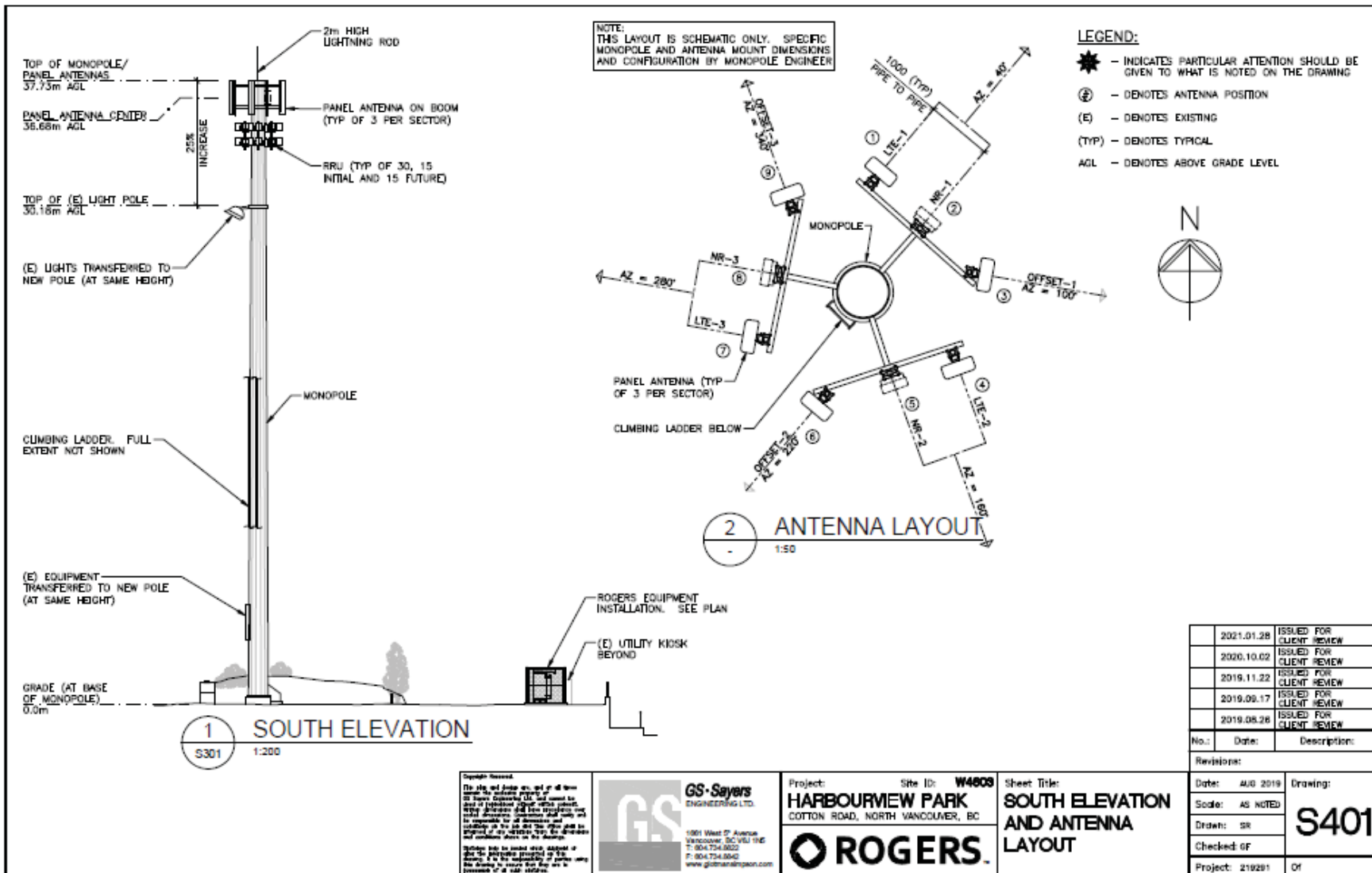


Photo Simulation is a close representation and is for conceptual purposes only. Transport Canada and NAV Canada have approved that no lighting or marking required.

Site Plan



Tower Profile



**CITY CLERK'S DEPARTMENT**

CITY OF NORTH VANCOUVER
141 WEST 14TH STREET
NORTH VANCOUVER
BC / CANADA / V7M 1H9

T 604 985 7761
F 604 990 4202
INFO@CNV.ORG
CNV.ORG

February 15, 2022

File: 08-3050-20-0001/1

Chad Marlatt
Director, Government Affairs
Cypress Land Services Inc.
1051-409 Granville Street
Vancouver, BC V6C 1T2

Dear Mr. Marlatt:

Re: Rogers Wireless Communication Type 3 Tower Facility Adjacent to Cotton Road

This will confirm that City Council, as its Regular meeting of Monday, February 14, 2022, endorsed the following resolution:

PURSUANT to the report of the Planner I, dated February 2, 2022, entitled "Rogers Wireless Communication Type 3 Tower Facility Adjacent to Cotton Road":

THAT the Corporate Officer be authorized to sign the Letter of Approval to approve the proposed Tower Facility, as required by the City's Wireless Communication Design and Consultation Policy.

Council approval is hereby granted for the application by Rogers Wireless Communication for a Type 3 Tower Facility (W4603) adjacent to Cotton Road on the Canadian National Railway lands.

A copy of the staff report is enclosed for your reference.

Yours truly,

DRAFT


Karla Graham, MMC
Corporate Officer

Encl.

cc Tawny Verigin, Manager of Government Affairs, Cypress Land Services Inc.

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_____ Department Manager	_____ Director	 _____ CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
CITY CLERK'S DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Karla Graham, Corporate Officer

Subject: ALTERNATIVE APPROVAL PROCESS REGARDING DEREK INMAN
PARKLANDS ADJUSTMENT – PETITION RESULTS

Date: February 7, 2022 File No: 09-4250-20-0005/1

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Corporate Officer, dated February 7, 2022, entitled "Alternative Approval Process Regarding Derek Inman Parklands Adjustment – Petition Results":

THAT the Corporate Officer's Certification for the Alternative Approval Process Opportunity regarding Derek Inman Parklands Adjustment be received and filed;

AND THAT "Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869" (Derek Inman Parklands Adjustment) be considered for final adoption.

ATTACHMENT

1. Corporate Officer's Certification (CityDocs [2101824](#))

BACKGROUND

At the Regular Council meeting of October 4, 2021, staff were directed to undertake an Alternative Approval Process regarding "Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869" (Derek Inman Parklands Adjustment).

DISCUSSION

The purpose of this report is to present the results of the opportunity to petition against “Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869”.

Eligible electors of the City of North Vancouver were provided an opportunity for an Alternative Approval Process, which was conducted in accordance with Sections 30 and 86 of the *Community Charter*. Advertisements for the Alternative Approval Process opportunity were posted on the City’s website and advertised in the North Shore News on Wednesday, October 27, 2021 and Wednesday, November 3, 2021. Completed Alternative Approval Process Elector Response Forms were accepted by the City Clerk’s Office until 4:00 pm on Monday, December 6, 2021.

A determination of the total number of electors for the City of North Vancouver to which this Alternative Approval Process opportunity applies is 38,163. No Elector Response Forms were received. Therefore, the percentage of estimated electors who validly submitted Elector Response Forms is 0%. The Corporate Officer’s Certification (Attachment 1) indicates that the approval of the electors was obtained.

Accordingly, Bylaw No. 8869 is now placed before Council for consideration of final adoption. This bylaw is presented to Council concurrently with “Official Community Plan Bylaw, 2014, No. 8400. Amendment Bylaw. 2021. No. 8867” (Land Use Designation and Permit Height Change) and “Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8868” regarding properties located at 200-236 East 1st Street and 207 and 225 East 2nd Street, as all legal agreements have now been finalized.

RESPECTFULLY SUBMITTED:



Karla Graham, MMC
Corporate Officer



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

CORPORATE OFFICER'S CERTIFICATION

I, THE UNDERSIGNED Corporate Officer, as the person assigned responsibility for corporate administration under section 148 of the *Community Charter* (or section 198 of the *Local Government Act*), certify the results of the Alternative Approval Process that was conducted to obtain the approval of the electors for the following bylaw:

"Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869"
(Derek Inman Parklands Adjustment).

Estimated number of eligible electors is **38,163**

Number of elector response forms submitted by the deadline is **0**

Number of elector response forms rejected is **0**

Number of elector response forms accepted is **0**

Percentage of estimated electors who validly submitted elector response forms is **0%**

In accordance with Section 86 of the *Community Charter*, the approval of the electors was obtained.

DATED this 7th day of February, 2022.

Karla D. Graham, MMC
Corporate Officer

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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8867

A Bylaw to amend “Official Community Plan Bylaw, 2014, No. 8400”

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Official Community Plan Bylaw, 2014, No. 8400, Amendment Bylaw, 2021, No. 8867**” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, Land Use Designation and Permitted Height Change).
2. “Schedule A Land Use” of “Official Community Plan Bylaw, 2014, No. 8400” is amended, as indicated in Schedule A attached to this Bylaw, by reclassifying the following properties:

Land Description				Land Use Designation	
Lot	Block	D.L.	Plan	From	To
Westerly portion of Easterly portion of Westerly portion of	L	154	274	22039	School and Institutional Mixed-Use Level 4A
	M	154	274	22039	School and Institutional Mixed-Use Level 4A
	M	154	274	22039	School and Institutional Parks, Recreation and Open Space
	41	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A
	42	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A
	43	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A
	44	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A
	A	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A
	47	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A
	48	154	274	878	Parks, Recreation and Open Space Mixed-Use Level 4A

3. "Schedule A Land Use" of "Official Community Plan Bylaw, 2014, No. 8400" is amended, as indicated in Schedule B attached to this Bylaw, by revising the maximum building heights applicable for the following properties:

	Land Description				Maximum Height	
	Lot	Block	D.L.	Plan	From	To
<i>Westerly portion of</i>	41	154	274	878	No maximum specified	55 metres
	42	154	274	878	No maximum specified	55 metres
	43	154	274	878	No maximum specified	55 metres
	44	154	274	878	No maximum specified	55 metres
	A	154	274	878	No maximum specified	55 metres
	47	154	274	878	No maximum specified	55 metres
	48	154	274	878	No maximum specified	55 metres

READ a first time on the 4th day of October, 2021.

READ a second time on the 4th day of October, 2021.

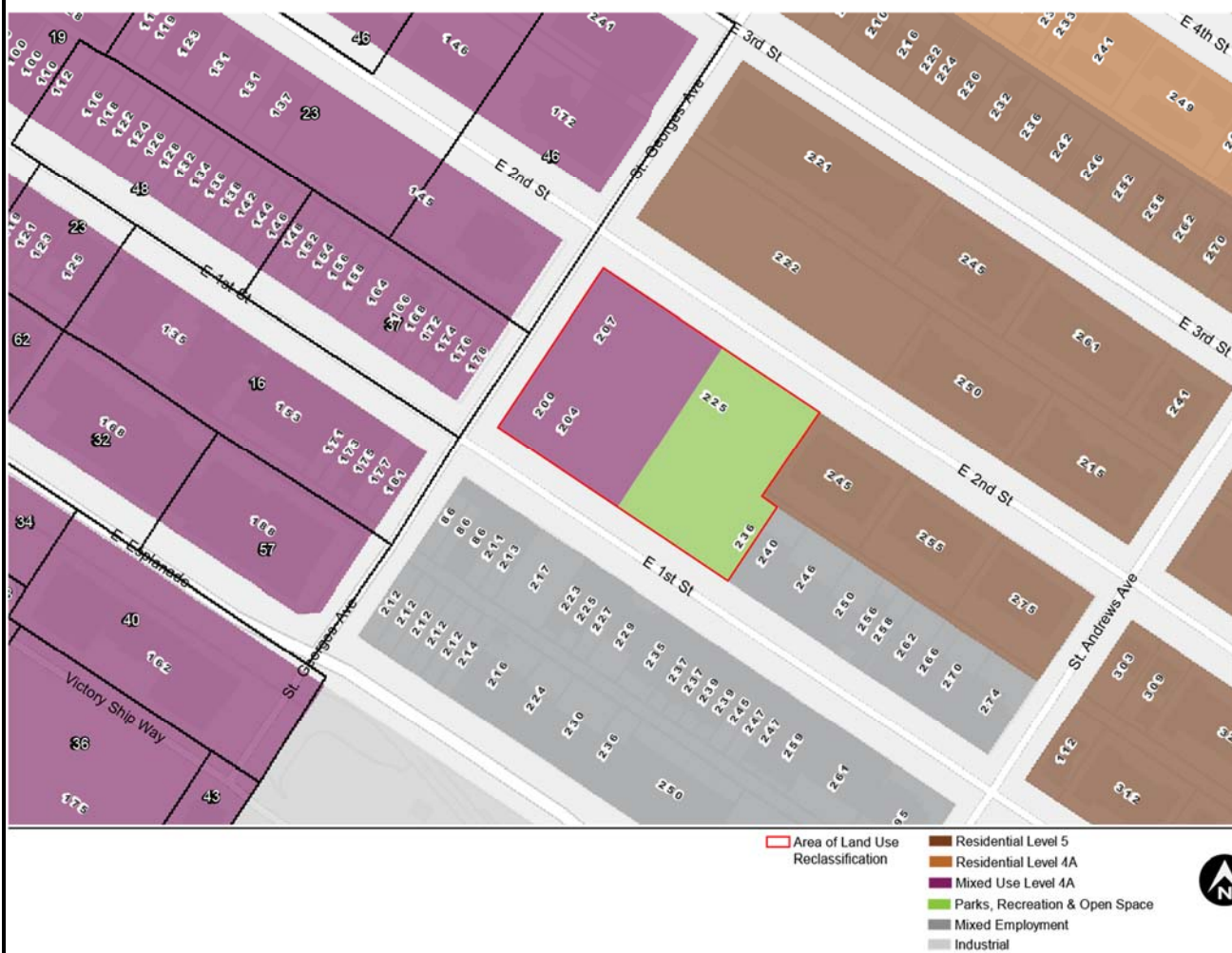
READ a third time on the 25th day of October, 2021.

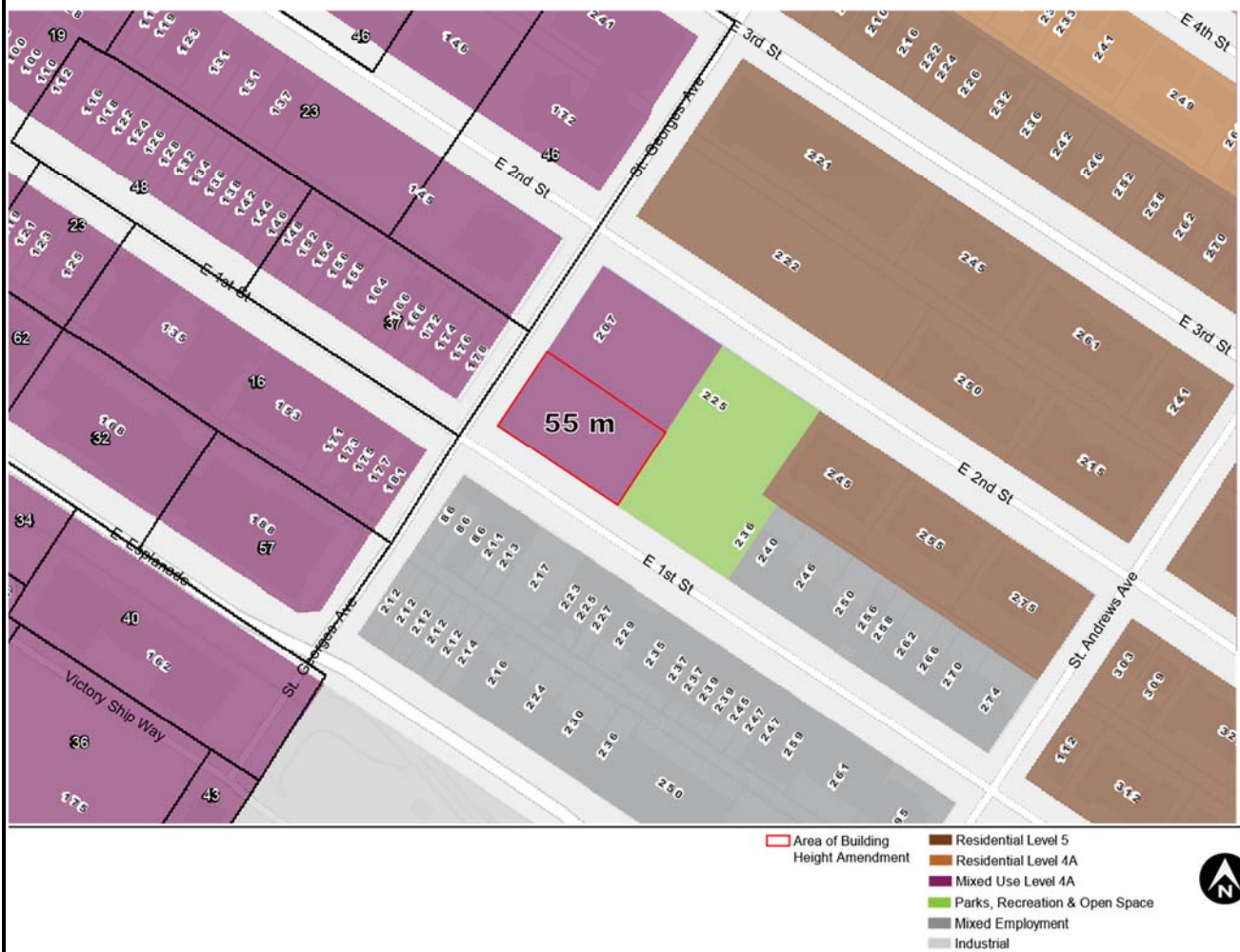
ADOPTED on the <> day of <>, 2022.

MAYOR

CORPORATE OFFICER

SCHEDULE 'A' LAND USE MAP – AMENDMENTS TO LAND USE DESIGNATIONS



SCHEDULE 'A' LAND USE MAP – AMENDMENT TO MAXIMUM BUILDING HEIGHT

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8868

A Bylaw to amend “Zoning Bylaw, 1995, No. 6700”

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Zoning Bylaw, 1995, No. 6700, Amendment Bylaw, 2021, No. 8868**” (City of North Vancouver, 200-236 East 1st Street and 207-225 East 2nd Street, CD-737).
2. Division VI: Zoning Map of Document “A” of “Zoning Bylaw, 1995, No. 6700” is hereby amended by reclassifying the following lots as henceforth being transferred, added to and forming part of CD-737 (Comprehensive Development 737 Zone):

	Lots	Block	D.L.	Plan
	M	154	274	22039 from P-2 Public Use and Assembly;
	L	154	274	22039
	34	154	274	878
	35	154	274	878
	36	154	274	878
	37	154	274	878
	38	154	274	878
	39	154	274	878
	40	154	274	878
	41	154	274	878
	42	154	274	878
	43	154	274	878
	44	154	274	878 from P-1 Public Use and Assembly;
AND	A	154	274	878
	47	154	274	878
	48	154	274	878 from M-4 Industrial-Commercial.

3. Part 11 of Division V: Comprehensive Development Regulations of Document “A” of “Zoning Bylaw, 1995, No. 6700” is hereby amended by:
 - A. Adding the following section to Section 1100, thereof, after the designation “CD-736 Comprehensive Development 736 Zone”:

“CD-737 Comprehensive Development 737 Zone”
 - B. Adding the following to Section 1101, thereof, after the “CD-736 Comprehensive Development 736 Zone”:

“CD-737 Comprehensive Development 737 Zone”

In the CD-737 Zone, permitted Uses, regulations for permitted Uses, regulations for the size, shape and siting of Buildings and Structures and required Off-Street Parking shall be as in the LL-4 Zone, except as provided in the CD-737 Zone.

The CD-737 Zone shall be comprised of Sites A, B and C as described in Schedule 146.

(1) The permitted Principal and Accessory Uses shall be limited to:

(a) On Sites A and B:

i. Residential Care Facility Use:

- a) Accessory Off-Street Parking Use;
- b) Accessory Off-Street Loading Use;

ii. Civic Use:

- a) Accessory Recreational Retail Sales and Service;
- b) Accessory Off-Street Parking Use;
- c) Accessory Off-Street Loading Use;

iii. Child Care Use, subject to Section 607(9) of this Bylaw:

- a) Accessory Off-Street Parking Use;

iv. Apartment Residential Use, subject to provisions set out in Section 6A02(1);

- a) Accessory Home Occupation Use, subject to Sections 507(6), (7) and (8) of this Bylaw;
- b) Accessory Home Office Use;
- c) Accessory Non-Commercial Social and Recreation Facilities;
- d) Accessory Off-Street Parking Use;

(b) On Site C, the permitted Uses, regulations for the size, shape, and siting of Buildings and Structures and required Off-Street Parking shall be as in the P-1 Zone;

(2) Section 6A02(1) shall be varied to permit Apartment Residential Use above the first Storey;

(3) Density:

(a) The combined Gross Floor Area (GFA) for Sites A, B and C shall not exceed 2.8 times the Lot Area;

(4) Section 6A04(3) "Lot Coverage" is waived;

(5) Siting:

- (a) On Site A, Principal Building shall be sited a minimum:
 - i. 0.5 metres (1.6 feet) from north Lot Line;
 - ii. 2.0 metres (6.5 feet) from west Lot Line;
 - iii. 0.0 metres (0.0 feet) from south Lot Line;
 - iv. 3.5 metres (11.4 feet) from east Lot Line;
- (b) On Site B, Principal Building shall be sited a minimum:
 - i. 0.0 metres (0.0 feet) from north Lot Line;
 - ii. 2.0 metres (6.5 feet) from west Lot Line;
 - iii. 1.325 metres (4.3 feet) from south Lot Line;
 - iv. 3.5 metres (11.4 feet) from east Lot Line;
- (6) Section 6A04(5)(b) is varied to apply only to all portions of Principal Buildings exceeding six Storeys;
- (7) Height:
 - (a) On Site A, Building Height shall not exceed 20.8 metres (68.3 feet) as measured from the average Building Grades at the north Lot Line;
 - (b) On Site B, Building Height shall not exceed 55.0 metres (180.5 feet) as measured from the average Building Grades at the north Lot Line;
 - (c) The following Height exceptions shall be permitted:
 - i. Mechanical rooms, ventilating machines, elevator over-runs, mechanical screening, architectural appurtenances, and access to communal outdoor rooftop areas may be up to 3.7 metres (12.1 feet) in additional Height;
- (8) Section 6A04(6) "Building Width and Length" is waived;
- (9) Off-Street Parking, Short-Term and Secure Bicycle Parking, and Accessory Off-Street Loading Spaces shall be provided in conformity with the requirements of Division IV, Parts 9, 10, and 10A, except that:
 - (a) Minimum number of accessory off-street Parking Spaces required for Apartment Residential Use is varied to 0.36 per unit;
 - (b) Minimum number of Short-Term Bicycle Parking stalls required for Residential Care Facility Use is waived;
 - (c) Minimum number of Secure Bicycle Parking stalls required for Residential Care Facility Use is varied to 1 per 250 square metres of Gross Floor Area;
 - (d) Section 10A05(1)(b) is varied to allow Secure Bicycle Parking Spaces to be located on any level of vehicle parking, subject to provision of direct bicycle access by elevator if beyond first level above or below grade;

- (e) Section 10A05(3)(b) is varied to allow up to 80 Bicycle Parking Spaces per Bicycle Compound or Room.

READ a first time on the 4th day of October, 2021.

READ a second time on the 25th day of October, 2021.

READ a third time on the 25th day of October, 2021.

ADOPTED on the <> day of <>, 2022.

MAYOR

CORPORATE OFFICER

CD-737

Amending Bylaw No. 8868

SCHEDULE 146

Page 1 of 1

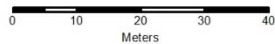
SITES



LEGEND

 PROPERTY LINE

SCALE



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THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8869

A Bylaw to amend “Parks Dedication Bylaw, 1972, No. 4392”

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as **“Parks Dedication Bylaw, 1972, No. 4392, Amendment Bylaw, 2021, No. 8869” (Derek Inman Parklands Adjustment)**.
2. “Parks Dedication Bylaw, 1972, No. 4392” is hereby amended by:
 - A. Deleting Part 1(a) and replacing it with “Lots 34-40, inclusive, Block 154, D.L 274, Group 1, Westminster District, Plan 878.”
 - B. Inserting, immediately following section 1(a), the following text and subsequently relabelling the sections accordingly:
 - “(b) Eastern portion of Lot 41, Block 154, D.L 274, Group 1, Westminster District, Plan 878, as shown on Schedule 147.
 - (c) Eastern portion of Lot M, Block 154, D.L. 274, Plan 22039, as shown on Schedule 147.”

READ a first time on the 4th day of October, 2021.

READ a second time on the 4th day of October, 2021.

READ a third time on the 25th day of October, 2021.

ADOPTED on the <> day of <>, 2022.

MAYOR

CORPORATE OFFICER

Schedule 147

SUBDIVISION PLAN OF

1) LOTS 34 TO 48, PLAN 878;

2) LOT 'A', PLAN 878;

3) LOT 'L' AND LOT 'M', PLAN 22039;

ALL OF BLOCK 154, DISTRICT LOT 274

GROUP ONE, NEW WESTMINSTER DISTRICT

BCGS 92G035

0 5 10 20 30 40 m
THE INTENDED PLOT SIZE OF THIS PLAN IS
432 mm IN HEIGHT BY 560 mm IN WIDTH (C SIZE)
WHEN PLOTTED AT A SCALE OF 1:500

PRELIMINARY

LEGEND

- DENOTES CONTROL MONUMENT FOUND
- DENOTES STANDARD IRON POST FOUND
- DENOTES STANDARD IRON POST PLACED
- DENOTES LEAD PLUG FOUND
- DENOTES LEAD PLUG PLACED
- NF DENOTES NOTHING FOUND
- W DENOTES WITNESS

NOTE:

THIS PLAN SHOWS ONE OR MORE WITNESS POSTS
WHICH ARE NOT SET ON THE TRUE CORNER(S).

THIS PLAN LIES WITHIN INTEGRATED SURVEY AREA No 44
CITY OF NORTH VANCOUVER, NAD83 (CSRS) 4.0.0 BC-1.MVRD

GRID BEARINGS ARE DERIVED FROM OBSERVATIONS BETWEEN
GEODETTIC CONTROL MONUMENTS XXXXX AND XXXXX AND
ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 10

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES
UNLESS OTHERWISE SPECIFIED

TO COMPUTE GRID DISTANCES, MULTIPLY GROUND LEVEL DISTANCES BY THE
AVERAGE COMBINED FACTOR OF 0.999XXXX. THE AVERAGE FACTOR HAS BEEN
DETERMINED BASED ON GEODETTIC CONTROL MONUMENTS XXXXX AND XXXXX

THE UTM COORDINATES AND ESTIMATED ABSOLUTE ACCURACY ACHIEVED
HAVE BEEN DERIVED FROM THE MASCOOT PUBLISHED COORDINATES AND
STANDARD DEVIATIONS FOR GEODETTIC CONTROL MONUMENTS XXXXX AND XXXXX

THIS PLAN LIES WITHIN THE
METRO VANCOUVER REGIONAL DISTRICT

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS
COMPLETED ON THE XXTH DAY OF JUNE, 2021
ALEXANDER ELLIOT HEATH, BCLS (B21)

PLAN

PRELIMINARY



HOBBS, WINTER & MacDonald
B.C. LAND SURVEYORS
113-828 HARBOURSIDE DRIVE,
NORTH VANCOUVER, B.C. V7P 3R9
TEL 604-986-1371 FAX 604-986-5204
EMAIL: admin@hwmnsurveyors.com

No 225 EAST 2ND STREET
M5391-21 NVC

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8845

A Bylaw to provide for protection, defence or indemnification of a Municipal Official

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Indemnification Against Proceedings Bylaw, 2022, No. 8845**”.
2. In this Bylaw unless the context otherwise requires:

“City” means The Corporation of the City of North Vancouver.

“Indemnification” means the payment of amounts required or incurred:

- (a) to defend an action or prosecution brought against a person in connection with the exercise or intended exercise of the person’s powers or the performance or intended performance of the person’s duties or functions;
- (b) to satisfy a judgment, award or penalty imposed in an action or prosecution referred to in paragraph (a); or
- (c) in relation to an inquiry under the *Public Inquiry Act*, S.B.C. 2007, c. 9, as amended, or to another Proceeding, that involves the administration of the City or the conduct of the City’s business,

including, without limitation any damages, awards, fines, penalties, Reasonable Legal Costs and reasonable out-of-pocket costs, but excluding any fine imposed as a result of a Municipal Official’s conviction for an offence that is not a strict or absolute liability offence.

“Municipal Official” means:

- (a) a current or former council member;
- (b) a current or former municipal officer or employee; and
- (c) any person who is or was a person referred to in Section 738(1) (e), (f), (h), (i), (m), (n), (o), (p), (q) and (r) of the *Local Government Act*, R.S.B.C. 2015, c. 1, as amended,

but only in relation to the exercise of powers or performance of duties or functions for or on behalf of the City.

“Proceeding” means a proceeding as defined in the *Supreme Court Civil Rules*, B.C. Reg. 168/2009, as amended, and includes a claim, hearing, application, investigation, or review before or by a court, tribunal or other investigating or regulatory agency or body.

“Reasonable Legal Costs” means the reasonable costs, including disbursements, incurred by a Municipal Official or by the City in seeking, retaining and engaging legal counsel in respect of a matter for which Indemnification is provided under this Bylaw, as determined by the City Solicitor.

3. Subject to the provisions of this Bylaw, the City will provide Indemnification for any Municipal Official against any claim, action, prosecution, inquiry, complaint, or other Proceeding of any nature brought against such Municipal Official as a result of or relating to the performance or intended performance of such Municipal Official's duties, whether arising during or after their term of office or employment with or service to the City, or secondment to Lonsdale Energy Corporation, including without limitation any damages, awards, fines, penalties, Reasonable Legal Costs and reasonable out-of-pocket costs that may be incurred by the Municipal Official.
4. The City will not seek indemnity against any Municipal Official where any action of that Municipal Official results in a claim for damages against the City, unless a court makes a finding in the action that the Municipal Official has been guilty of dishonesty, gross negligence or malicious or wilful misconduct.
5.
 - (a) Where Indemnification under this Bylaw is or may be claimed by any Municipal Official, such Municipal Official shall immediately, upon receipt thereof, forward to the City every Statement of Claim, letter, document, or advice relating to an actual or potential claim against such Municipal Official in respect of which Indemnification is or may be claimed under this Bylaw.
 - (b) Where Indemnification under this Bylaw is or may be claimed by a Municipal Official, such Municipal Official shall not:
 - (i) voluntarily assume any liability or settle any claim except at the Municipal Official's own cost and no indemnification will be paid in relation thereto; or
 - (ii) interfere with the City in any negotiation settlement or in any legal process with respect to such claim;and that whenever requested by the City such Municipal Official shall:
 - (iii) aid in securing of information and evidence and the attendance of witnesses and shall, where required by the City, give evidence or statements in writing or orally; and
 - (iv) co-operate with the City in the defence of any action or Proceeding or in the prosecution of any appeal taken by the City on behalf of the Municipal Official.
 - (c) Where Indemnification under this Bylaw is or may be claimed by a Municipal Official, such Municipal Official shall consent, in writing or otherwise, that the City shall have complete discretion to defend, manage, settle, compromise or otherwise resolve the action, prosecution or Proceeding, including by:
 - (i) appointment and instruction of legal counsel;
 - (ii) assumption of the defence or management of any action, prosecution or Proceeding;

- (iii) conduct of all necessary investigations and reviews;
 - (iv) compromise or settlement of any action, prosecution or Proceeding; and
 - (v) payment or satisfaction of any judgment, award or penalty imposed in connection with the action, prosecution or Proceeding.
- 6. Compliance by any Municipal Official with the provisions of Section 5 of this Bylaw is a condition precedent to the City's obligation to provide Indemnification for such Municipal Official as provided in this Bylaw.
- 7. Where Indemnification under this Bylaw has been claimed by a Municipal Official the City will keep the Municipal Official apprised of the status of any negotiation settlement or legal process with respect to the action against the Municipal Official.
- 8. The provisions of this Bylaw shall not apply to:
 - (a) any fine imposed as a result of a Municipal Official's conviction for an offence that is not a strict or absolute liability offence;
 - (b) the defence of a Municipal Official arising from a criminal proceeding;
 - (c) a matter, action or Proceeding where damages are claimed by the City against a Municipal Official;
 - (d) a matter, action or Proceeding where damages are claimed by a Municipal Official against the City;
 - (e) the provision or receipt of employment law or labour relations advice; or
 - (f) a motion of censure by City Council.
- 9. Where a court, tribunal or other investigating or regulatory agency or body, makes a finding in an action, prosecution or Proceeding that a Municipal Official who has been indemnified, or is seeking Indemnification under this Bylaw, has:
 - (a) been guilty of dishonesty, gross negligence, malicious or wilful misconduct;
 - (b) wilfully acted contrary to the terms of their employment;
 - (c) wilfully acted contrary to the lawful direction or order given by a person in authority over that Municipal Official;
 - (d) not acted in the honest performance of their duties;
 - (e) libeled or slandered a person or persons;
 - (f) not met the duty to respect confidentiality under section 117 of the *Community Charter*, S.B.C. 2003 c. 26, or any applicable enactment;
 - (g) has been disqualified from holding office; or

(h) been guilty of an offence that is not a strict or absolute liability offence,

then the City's obligation to provide Indemnification under Section 3 of this Bylaw shall cease and the Municipal Official shall reimburse the City for all amounts expended by the City in the conduct of his, her or their representation or defence, and the City shall not be obligated to pay any judgement, award or penalty imposed in such action, prosecution or Proceeding.

10. "Indemnification Against Proceedings Bylaw, 2000, No. 7239" and all amendments thereto are hereby repealed.
11. If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

READ a first time on the 7th day of February,
2022.

READ a second time on the 7th day of February,
2022.

READ a third time on the 7th day of February,
2022.

ADOPTED on the <> day of <>, 2022.

MAYOR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8910

A Bylaw to amend “Hydronic Energy Service Bylaw, 2004, No. 7575”

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as **“Hydronic Energy Service Bylaw, 2004, No. 7575, Amendment Bylaw, 2022, No. 8910” (Acute Healthcare Buildings and Pilot Study)**.
2. “City of North Vancouver Hydronic Energy Service Bylaw, 2004, No. 7575” is amended as follows:
 - A. Section 5(b) is deleted and replaced, as follows:

“(b) subject to section 5.1, on Class 2 properties, are required to apply for, be connected to and use the Heating Service and may apply for, be connected to and use the Cooling Service unless the City’s Director of Finance considers that the cost of providing the Heating Service or the Cooling Service as the case may be to the property and buildings would be excessive to the City; and”
 - B. Section 5.1 is added after section 5, as follows:

“5.1. Notwithstanding section 5(b), on Class 2 properties, acute healthcare buildings containing hospital spaces are not required to use the Heating Service, provided that:

 - (a) the buildings are required to apply for, and be connected to, the Heating Service, may use the Heating Service, and may apply for, be connected to and use the Cooling Service, unless the City’s Director of Finance considers that the cost of providing the Heating Service or the Cooling Service as the case may be to the property and buildings would be excessive to the City;
 - (b) the buildings are designed to meet or exceed the latest published CSA Z317.2 standard (Special Requirements for Heating, Ventilation, and Air-Conditioning (HVAC) Systems in Health Care Facilities); and
 - (c) the buildings are designed to use active heat recovery, recovering most of the waste heat from exhaust air.”

C. Section 5.2 is added after section 5.1, as follows:

“5.2. The City authorizes its officers and employees and the officers and employees of the Service Provider to conduct a study evaluating the performance and lifecycle costs of an active heat recovery system used pursuant to section 5.1, and to generate, collect, exchange and analyze information in support of such study.”

READ a first time on the 7th day of February,
2022.

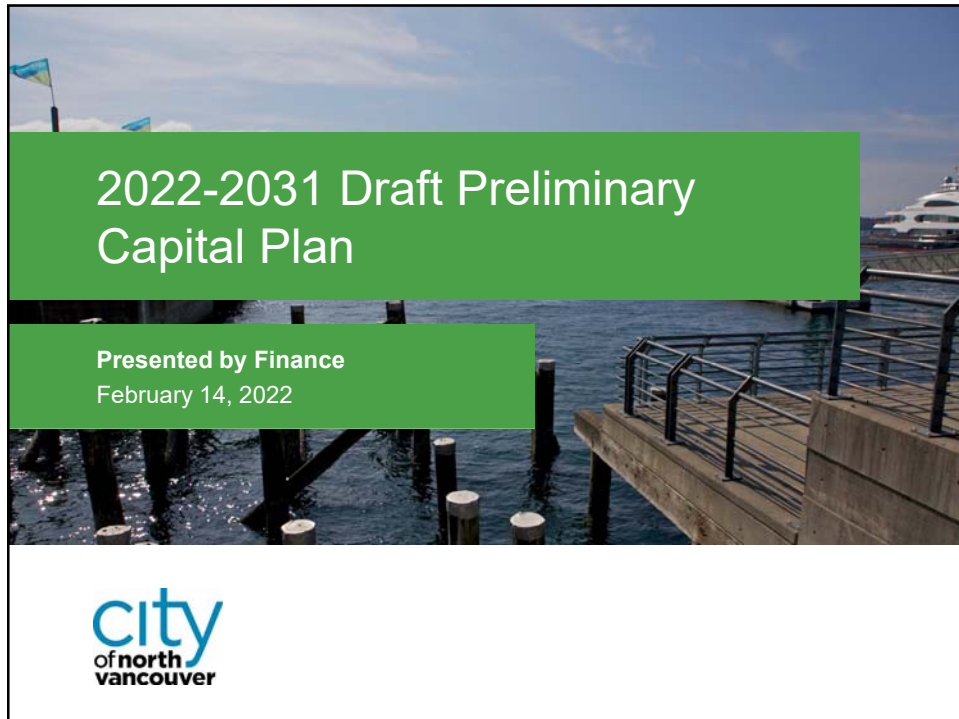
READ a second time on the 7th day of February,
2022.

READ a third time on the 7th day of February,
2022.

ADOPTED on the <> day of <>, 2022.

MAYOR

CORPORATE OFFICER



Summary

- This presentation describes a 2022-2031 Draft Preliminary Capital Plan (the “Plan”) that:
 - Advances Council’s 2018-2022 Strategic Plan
 - Integrates with the Harry Jerome Community Recreation Centre (“HJCRC”) Financial Strategy
 - Is affordable, and
 - Is fully funded
- The Plan presented is recommended for now
 - Should new funding become available, revised Capital and Financial Plans can be brought to Council for further consideration

Background

- In 2018, Council adopted its 2018-2022 Strategic Plan
- In January 2022, Council endorsed the HJCRC Financial Strategy
 - Includes a 3.75% overall tax increase, 2% allocated to Capital
 - 3.75% is less than CNV's 2021 overall tax increase of 3.98%
 - 3.75% is within the range of overall tax increases being considered by other municipalities for 2022

BBY	Surrey	DNV	Coq	MV	CNV	DWV	Van
2.95%	2.90%	3.00%	3.43%	3.50%	3.75%	3.79%	6.35%

***As directed by Council, the HJCRC Financial Strategy
limits impacts on tax payers***

Background

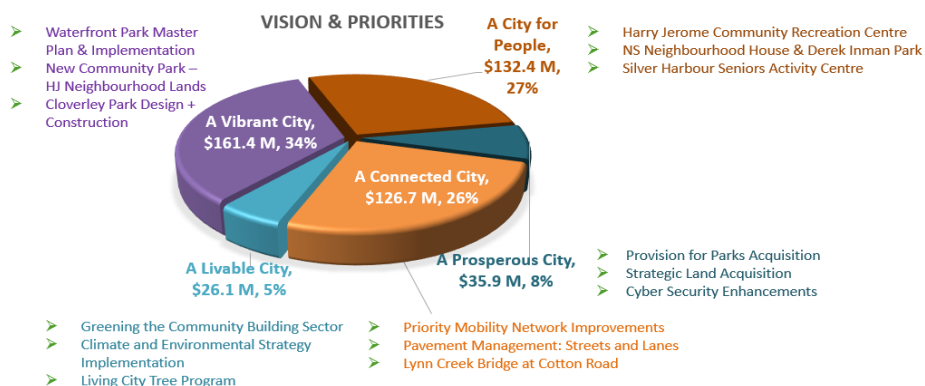
Harry Jerome Community Recreation Centre

- The Plan includes the HJCRC capital program
 - Total program spending of \$226.3M
 - 40% (\$92 M) of required funding secured
 - HJCRC is underway



***HJCRC is the largest Capital Project the City has undertaken,
and will benefit many future generations***

Capital Project Highlights (2022-2031)



The draft plan supports all of Council's Strategic Priorities

2022 - The Year Ahead

- Previous Capital Appropriations
 - The Plan is exclusive of projects that were appropriated in previous years
 - Future project spending relating to these previously appropriated projects is estimate to be \$16.6 million
- New Capital Appropriations
 - 2022 Appropriations expected to be 45% of those planned over the next 10 years

\$ millions	2022	2022-2031
Land/Major Investments	28	30
Buildings	174	254
Structures	6	142
Equipment/Block	7	57
Total	215	483

The year ahead will be a banner year!

2022 - Project Highlights

Category	2022 Capital Appropriations	\$millions
Land/Major Inv	Provisions	28.4
Buildings	HJCRC	148.9
	Silver Harbour Seniors Centre	18.7
	NSNH* Site Dev & Preparation	3.0
	Other	3.5
Structures	Pavement Management	1.0
	Traffic Signals	0.9
	Priority Mobility Networks	0.7
	Upper Levels Greenway	0.3
	Other	4.3
Equip/Block Funding	Open St., Parklets & Placemaking	0.3
	Climate & Environment Strategy	0.2
	Other	5.8
Total		215.0

The largest projects coming forward in 2022 will be major milestones for the HJCRC Capital Program

* North Shore Neighborhood House

Funding Sources

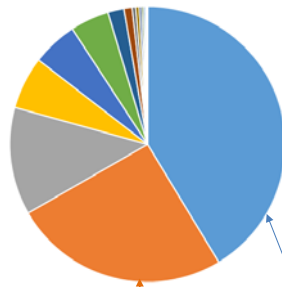
- The Plan includes various funding sources
 - Reserves
 - Tax transfer
 - Civic Amenity Contributions
 - Interest income
 - Debt
 - External contributions
 - Land sales
 - COVID Restart Grant
 - Internal borrowing

- Key funding sources are highlighted in the following slides

Capital Reserves January 2022

■ HJCRC (\$51.4M)
■ Tax Sale Land Principle (\$31.4M)
■ Parks DCC (\$15.6M)
■ General Capital Reserve (\$7.3M)
■ Affordable Housing (\$6.6)
■ Civic Amenity (\$5.6M)
■ Engineering Equipment (\$2.3M)
■ Cemetery Development (\$1.2M)
■ Parking (\$0.5M)
■ Local Area Service (\$0.5M)
■ Tax Sale Land Interest (\$0.4M)
■ Public Art (\$0.3M)
■ Transportation DCC (\$0.3M)
■ Heritage (\$0.1M)
■ Computer Equipment (\$0.1M)
■ Sustainable Transportation (<\$0.1M)
■ General Building (<\$0.1M)
■ Child Care Capital Improvement (<\$0.1M)
■ Lower Lonsdale Amenity (<\$1.0M)
■ Justice Administration Building (<\$0.1M)
■ Fire Equipment (<\$0.1M)
■ Carbon Fund (\$0.0M)
■ General Equipment (\$0.0M)
■ Infrastructure (\$0.0M)

CNV Capital Reserves (Jan 2022)



Tax Sale Land Principle Reserve provides a financial "safety net"

➤ Reserves are a useful tool to fund investments of significant value

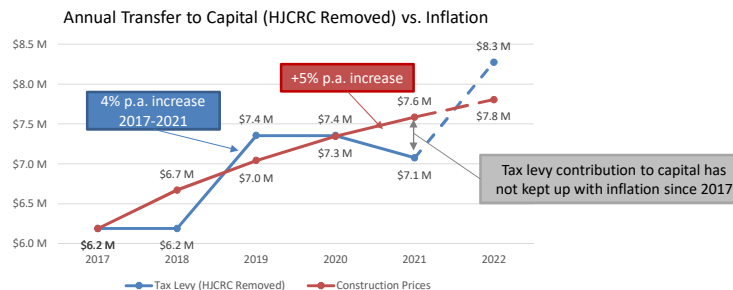
➤ CNV has Capital Reserves of \$124M as at Jan 2022

40% of the HJCRC Capital Program is already funded

Funding Sources Tax Transfer

➤ The tax levy contribution to the Capital Plan in 2022 is budgeted at \$10.9 million.

➤ Assumes that 2% of a 3.75% tax rate increase endorsed in the HJCRC Financial Strategy is allocated to Capital

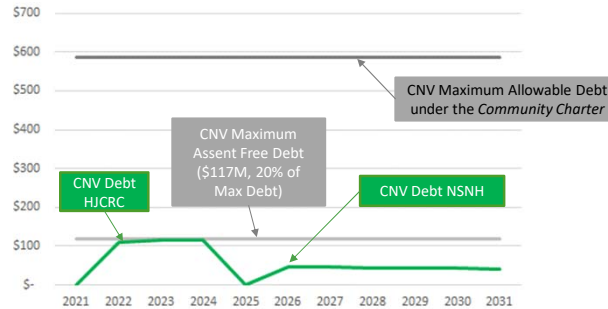


Allocating 2% of a 3.75% tax rate increase to capital closes the funding gap and catches up for prior years

Funding Sources

Debt

- The Plan includes borrowing from the Municipal Finance Authority for
 - HJCRC - assumes short term debt at 0.99%
 - NSNH - assumes 30 year amortizing fixed rate debt at 2.58%



Planned debt levels are very affordable for CNV

Funding Sources

Land Disposition

- Land dispositions remain part of the Plan
- The largest is the Harry Jerome Neighborhood Lands ("HJNL"), as in the HJCRC Financial Strategy
 - Disposition is planned for 2025
 - Proceeds of \$167M are assumed in the Plan
 - \$167M is an estimated 2022 value
 - Final value will depend on market changes from 2022 until 2025



Estimated proceeds on disposition are conservative

Funding Sources

COVID-19 Safe Restart Grant

- The City was awarded a COVID-19 Safe Restart Grant in 2020 of \$5.4M
- \$200k of funds previously allocated to projects are now available to fund the Plan

\$000s	2022 Status	Now Available*	2022
Allocated	4,888	(200)	4,688
Unallocated	546	200	746
Total	5,434	-	5,434

➔ Available for Plan funding

* Childcare Initiative – targeted after school care has been delivered for \$100k less than expected
 * Food Security & Urban Agriculture – Internal resource availability has been a challenge

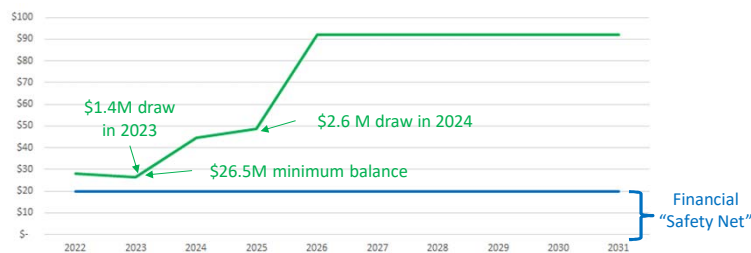
- Replacement of CNV's 2020 pandemic revenue losses are an eligible Grant use
- Revenues impacted by the pandemic include:
 - Parking revenues less than budget by \$433,000
 - Shipyards' rental income less than budget by \$596,000

It is recommended that \$746,198 of the Grant be used to fund the Plan

Funding Sources

Internal Borrowing

- CNV's Tax Sale Land Reserve holds proceeds of land sales where land became City property through tax default (mostly in the 1930s)
- The Reserve can be used as a source of funds for "Internal Borrowing"



- However, minimum balances should be retained for financial flexibility

Draws in 2023 and 2024 will close the remaining funding gap, and leave balances to protect CNV from adverse scenarios

Summary

- 2022-2031 spending of \$483M over 160 projects
- Advances Council's Strategic Plan
 - Including the HJCRC
- Provides a plan for full funding
- Is affordable, and provides financial flexibility
- Is appropriate for this "point in time"
 - Can be revised as new funding sources become available

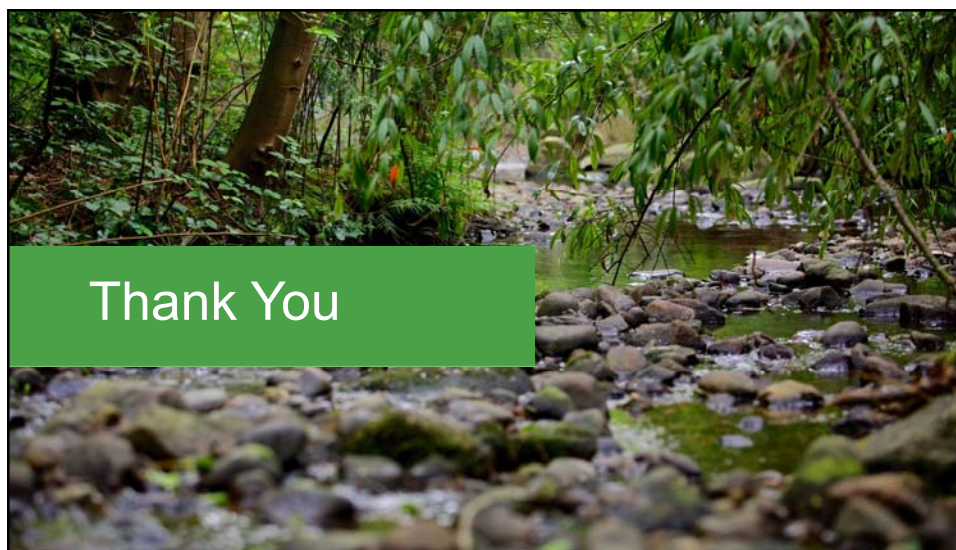


Recommendation

- Council provide feedback on the 2022-2031 Draft Preliminary Capital Plan
- \$200,000 of previously allocated COVID-19 Safe Restart Grant funds be returned
- \$746,198 from the COVID-19 Safe Restart Grant be used to fund the Plan
- That Council's feedback be incorporated into the 2022-2031 Capital Plan and that Plan be brought back at a subsequent meeting

Next Steps



Date	Items for Discussion
February 14, 2022	2022-2031 Draft Preliminary Capital Plan
February 28, 2022	Finance Committee: <ul style="list-style-type: none"> • Draft 2021 Operating Budget • 2022-2031 Capital Plan
March 7, 2022	Early Appropriations
March 28, 2022	Final 2022-2031 Financial Plan (Capital and Operating)
April 4, 2022	2022-2031 Financial Plan Bylaw Readings



Thank You

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-		
Department Manager	Director	CAO

The Corporation of **THE CITY OF NORTH VANCOUVER**
FINANCE DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Larry Sawrenko, Chief Financial Officer

Subject: 2022-2031 DRAFT PRELIMINARY CAPITAL PLAN

Date: February 4, 2022 File No: 05-1705-30-0019/2022

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Chief Financial Officer dated February 4, 2022, entitled "2022-2031 Draft Preliminary Capital Plan":

THAT the members of council provide feedback on the 2022-2031 Draft Preliminary Capital Plan;

THAT \$200,000 of previously allocated COVID-19 Safe Restart Grant funds be returned and \$746,198 from the COVID-19 Safe Restart Grant be allocated to address 2020 COVID-19 related revenue shortfalls and be transferred to the General Capital Reserve to fund the 2022-2031 Capital Plan;

AND THAT the 2022-2031 Draft Preliminary Capital Plan be adjusted on the basis of feedback received and brought back at a subsequent meeting for consideration.

ATTACHMENTS

1. 2022-2031 Draft Preliminary Capital Plan (CityDocs [2141022](#))
2. 2022-2031 Project Descriptions (CityDocs [2143655](#))
3. Projects Reduced and Removed from the 2022-2031 Capital Plan (CityDocs [2143352](#))

BACKGROUND

In late 2018, Mayor and Council created a 2018-2022 Council Strategic Plan, which was adopted on July 22, 2019. The 2022-2031 Draft Preliminary Capital Plan (**Attachment 1**) has been developed to advance Council's Strategic Plan.

On January 31, 2022, Council endorsed a Financial Strategy for the Harry Jerome Community Recreation Centre ("HJCRC") capital program. The 2022-2031 Draft Preliminary Capital Plan was developed in parallel with the HJCRC Financial Strategy. That Financial Plan was guided by Council's direction to ensure proposed 2022 tax increases limited impacts on tax payers, and therefore assumed a 2022 property tax increase of only 3.75%, which is less than the City's 2021 tax increase and within the average range brought in by other Metro Vancouver municipalities in 2022. That Financial Plan was also developed to ensure the City retained financial flexibility during the delivery of the HJCRC. Together, the HJCRC Financial Plan and this 2022-2031 Draft Preliminary Capital Plan enables the HJCRC project to remain on budget and on schedule and responsibly enables the City to retain financial flexibility.

The City's Capital Plan represents the project portion of the City's required Financial Plan. Projects are those expenditures having a specific deliverable, and definite beginning and endpoints, as opposed to operational expenditures, such as maintenance, on-going programs, and energy costs that are relatively continuous. As part of the year-end financial close process, Finance may end up not capitalizing certain project costs, instead expensing them in a single fiscal year according to Public Sector Accounting Standards. Many of the reserves, particularly the General Capital Reserve, are however sufficiently flexible to provide funding for such projects.

The 2022-2031 Draft Preliminary Capital Plan is exclusive of projects that were appropriated in previous years. Many of these projects continue to be delivered in 2022 and will help advance Council's Strategic Plan. Future project spending relating to these previously appropriated projects is estimated to be \$16.6 million.

While the Community Charter requires each municipality to have a 5-year Financial Plan, the City's capital planning is done on a 10-year basis in order to provide a more realistic timeframe for planning and to meet the requirements imposed by the legislation relating to Development Cost Charges.

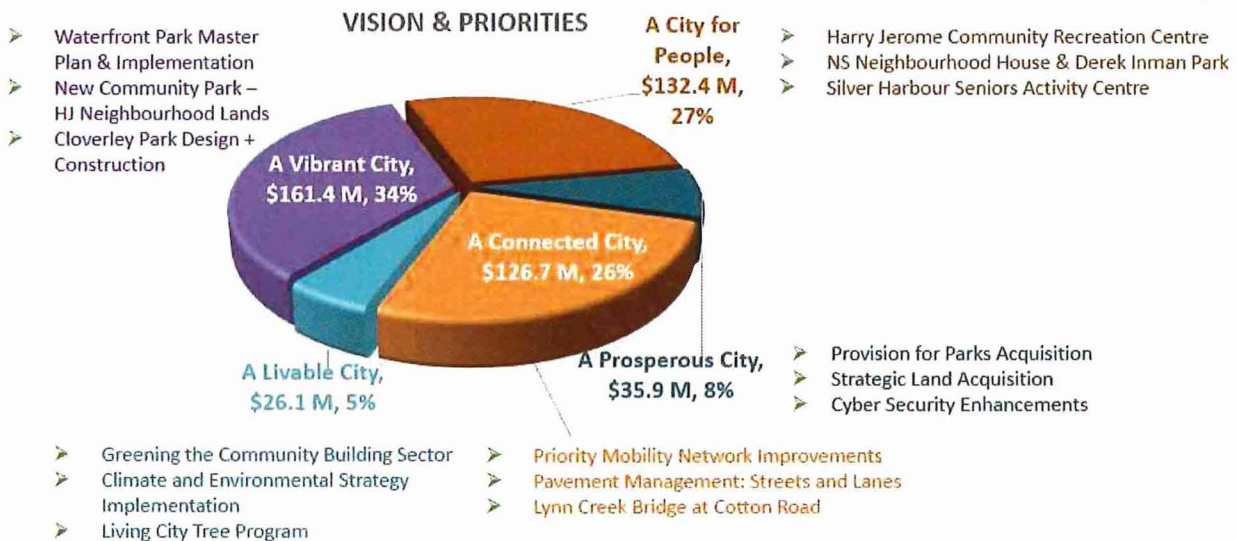
The City typically prepares two versions of the 10-year Capital Plan each year. The first, a draft preliminary version of the plan, is presented to Council for feedback. The draft preliminary version covers the 10-year period starting with the new fiscal year. Next, Council is presented with the preliminary plan for endorsement and to allow for early funding appropriations. The final version of the plan is incorporated into the City's overall Financial Plan Bylaw in the spring.

DISCUSSION

The 2022-2031 Draft Preliminary Capital Plan lists the projects proposed by staff for inclusion in the 2022-2031 Capital Plan, proposes various sources of funding for the projects, and represents the collective priorities as recommended by the City's Leadership Team.

2022-2031 Projects

The 2022-2031 Draft Preliminary Capital Plan includes projects that, over the next 10 years, advance all of the Strategic Priorities in Council's Strategic Plan, as illustrated below:



As per past practice, the maintenance/renewal of existing assets, systems, and infrastructure has also been prioritized in the 2022-2031 Draft Preliminary Capital Plan.

The Draft Preliminary 10 year Capital Plan includes projects totaling \$483 million, and the 2022 proposed projects total \$215 million. The proposed projects are summarized by type as follows:

\$ millions	2022	2022-2031
Land/Major Investments	28	30
Buildings	174	254
Structures	6	142
Equipment/Block	7	57
Total	215	483

Capital appropriations in 2022 is expected to be the most ever undertaken by the City. Highlights are shown below:

Land/Major Investments (\$28.4M)

This section of the Plan includes provisions for strategic land (\$3.5M) and park (\$9.0M) acquisitions from dedicated reserves. It also allows for receipt of external funding to support major investments (\$15.0M) if made available.

Buildings (\$174.1M)

Buildings project highlights in 2022 include:

- **Harry Jerome Community Recreation Centre (\$148.9 M)**
 - Tendering and Construction of the main building, and on and off-site works. This is the largest capital project that the City has ever delivered and will benefit many future generations.
- **Silver Harbour Seniors Activity Centre (\$18.7M)**
 - The Centre will be a stand-alone facility located on the north side of 23rd Street, east of Lonsdale, and integrated with the overall infrastructure and services of the new HJCRC facility.
- **North Shore Neighbourhood House Site Development and Preparation (\$3.0M)**
 - This work is needed to prepare for the broader North Shore Neighborhood House (“NSNH”) & Derek Inman Park program and the broader redevelopment of the “Hub” site between East 1st Street and East 2nd Street on the west side of St. Georges Avenue.

Other Buildings project highlights in the 10-year plan include:

- **Mickey McDougall Feasibility Study & Building Upgrades (\$4.4 M in 2024-27)**
 - This project is for owner improvements to the Mickey McDougall building. Upgrades are focused on life-safety systems, replacement of critical building equipment and general building maintenance in support of tenant improvements. Work has been delayed to 2024 as Flika Gymnastics, the future tenant, is remaining in the existing HJCRC prior moving to the improved Mickey McDougall facility in 2025.

Structures (\$6.2M)

The 2022 requests for the Structures section consists of the following:

1. Streets and Transportation - \$ 5.6 million
2. Parks - \$0.5 million
3. Public Art - \$0.1 million

Structures project highlights in 2022 include:

- **Pavement Management: Streets and Lanes (\$1.0M)**
 - This work, although scaled back in 2022 to free funds to support the HJCRC Financial Strategy, is still required to ensure the City's streets continue to meet needs of all users, including motorists, cyclists, and other mobility users.
- **New Traffic Signals (\$0.9M)**
 - Existing pedestrian and vehicular traffic volume warrants installation of a full traffic signal at four intersections in 2022. Funds requested in the plan are needed for design and construction.
- **Priority Mobility Networks Improvements (\$0.7M)**
 - This program continues investment in the Priority Mobility Networks Strategy by advancing the City's existing Bicycle Master Plan, All Ages and Abilities Bike Network, while also considering users with a broad range of electrified mobility devices.

Other Structures project highlights in the 10-year plan include:

- **Upper Levels Greenway (\$0.3 M in 2022, \$6.7 M in 2022-2031)**
 - With this project, the Upper Levels will gain an important east/west pedestrian and bicycle connection north of Highway 1 from Lynn Valley Road to Westview Drive. The total length of the corridor will be approximately 3.0 kilometres.
- **Carson Graham School Area Active Transportation Improvements (\$3.6 M in 2023-25)**
 - This project will deliver a pedestrian and All Ages & Abilities mobility network, intersection enhancements, and lighting improvements in the areas surrounding Carson Graham Secondary School and the Jones Overpass.
- **Waterfront Park Master Plan & Implementation (\$10.0 M in 2024/25)**
 - This project begins with public consultation, issue identification and study, and preparation of redevelopment objectives. Upon completion, a phasing and implementation budget will be prepared and, pending approval, construction could begin in 2024 after detail design and tender periods.
- **Cloverley Park Design & Construction (\$3.9 M in 2023/24)**
 - Work includes design, public engagement, and construction of a redeveloped park at the old Cloverley School site.
- **1600 Eastern Avenue Park (\$1.3 M in 2024)**
 - Construction in 2024 is planned on a new neighbourhood park in the 1600 Block of Eastern Avenue. The park plan includes a circular trellis and central lawn with a playful water feature, in-ground trampoline, porch swings and hammocks.
- **Victoria Park Washroom (\$0.4 M in 2024)**
 - The design and installation of a small permanent public washroom for Victoria Park. The washroom location will integrate into the existing park space and the structure will be designed to accommodate a currently underground Pressure Release Valve for the City's drinking water system.

Equipment and Block Funding (\$6.3M)

The 2022 requests for the equipment section consists of the following:

1. General Equipment - \$ 1.0 million
2. Information Technology - \$1.2 million
3. Engineering Equipment - \$ 0.9 million
4. Fire Equipment - \$0.3 million
5. Block Funding, On-Going Programs & One-Time Studies/Projects - \$2.9 million

Highlights in 2022 include:

- **Open Streets, Parklets and Placemaking (\$0.3M)**
 - This work provides long term improvements to the accessibility, functionality, durability, and aesthetic appeal of Open Streets Central Lonsdale infrastructure. It will also provide enhancements to the experience of that public realm and other pockets in the City through placemaking initiatives that include parklets, street seats, cultural interventions and year round programming.
- **Climate and Environmental Strategy Implementation (\$0.2M)**
 - This project will fund actions to reduce carbon pollution from corporate buildings and fleet, accelerate the transition to electric vehicles in the City, address consumption-based emissions and embodied carbon, and increase the health and biodiversity of our natural areas.

For a full listing of Projects in the plan and brief descriptions, please refer to **Attachment 2**.

A number of capital projects were included in the 2021-2030 Financial Plan that are no longer proposed in the 2022-2031 Draft Preliminary Capital Plan. These projects were removed for a number of different reasons, such as other parties taking on responsibility for funding and delivery, and to enable the HJCRC Financial Strategy. A list of those projects together with further background can be found in **Attachment 3**.

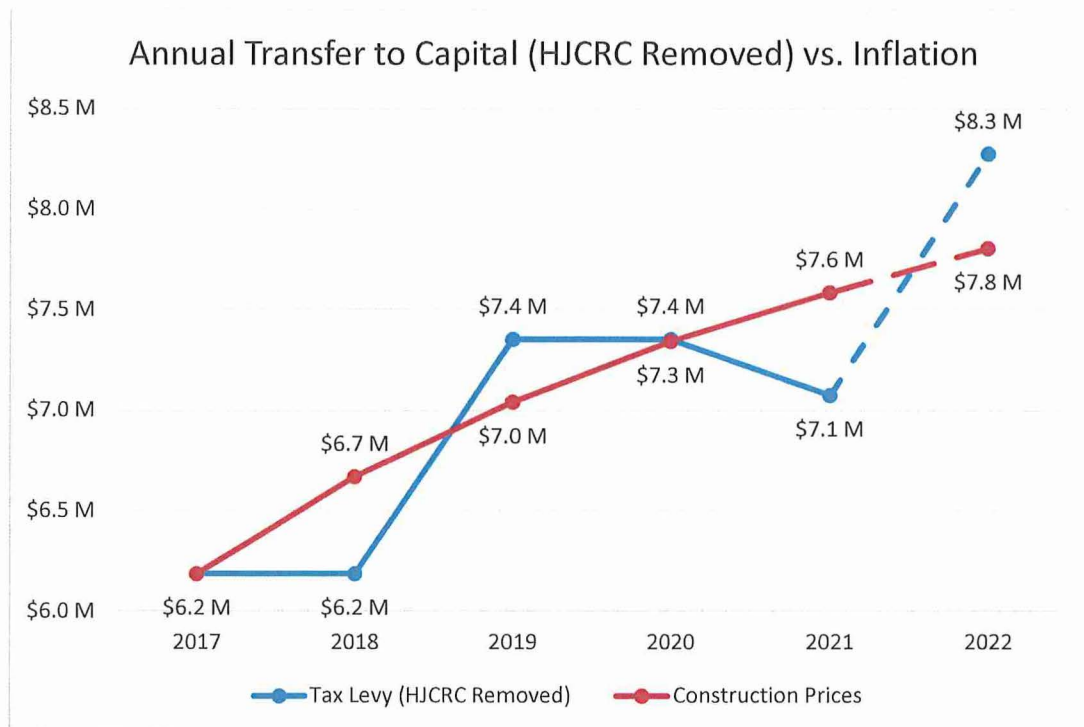
Funding Sources

The 2022-2031 Draft Preliminary Capital Plan is funded from various sources, including reserves, the annual tax transfer, Civic Amenity Contributions, interest income, short term low cost debt from the Municipal Finance Authority ("MFA"), external contributions, land sales, and internal borrowing.

Primarily, the Plan funds projects from various reserves. Reserves are useful financial tools to set aside funding therefore guaranteeing funding availability for specific purposes, such as for items of a significant value like fire trucks, bridge replacements, and community centres. Smaller items are often funded on a pay-as-you-go basis. When funds are set aside in reserves, they are locked-in for the purpose for which the reserve was established. Consequently, funding should be set aside in reserves only if a use and timeline for appropriation is clearly identified. The funding of the HJCRC

project is a good example. Here, the City has been setting aside funding in the Civic Amenity Reserve Fund for the project for several years and currently has 40% of the cost of the HJCRC capital program funded before construction. This strategy, implemented at Council's previous direction, has kept the need for borrowing and the City's financial risk profile low (borrowing under the HJCRC Financial Strategy is only 20% of the amount that the City could qualify for under current legislation).

The tax levy contribution to the Capital Plan in 2022 is budgeted at approximately \$10.9 million. This 2022 contribution assumes that 2% of the 3.75% tax rate increase that was endorsed in the HJCRC Financial Strategy is allocated to Capital. The City's tax levy contribution to capital has not kept up with inflation since 2017. The City's tax levy contribution to Capital increased less than 4% p.a. from 2017 to 2021, with an increasing proportion of it being allocated to the HJCRC. Construction price indices increased more than 5% p.a. over that same period. Allocating 2% of an assumed 3.75% tax rate increase to capital closes the funding gap and catches up for prior years.



The 2022 contribution amount is allocated to the General Capital Reserve (\$7.8 million), the Civic Amenity Reserve Fund for Harry Jerome Community Recreation Centre (\$2.6 million), Fire Equipment reserve (\$268,200), the Sustainable Transportation Reserve (\$87,500), the Public Art Reserve (\$85,000), and the Carbon Fund Reserve (\$65,000).

The Civic Amenity Reserve Fund, which includes the Civic Amenity Contributions received from developments, is used for many of the new initiatives included in the plan. Annual Civic Amenity Contributions of \$4.8 million, based on prior year actuals, are budgeted annually in this plan.

The projected 2022 Tax Sale Land interest is estimated to be \$0.7 million. This estimate is based off of an average forecasted balance in the Tax Sale Land Principal Reserve of \$27.2 million, and a forecasted interest rate of 2.4%.

The Plan includes funding from a \$117 million loan from the MFA to fund the HJCRC. This loan is planned to be paid back in 2025 with the proceeds of disposition from the Harry Jerome Neighbourhood Lands ("HJNL"). A further \$47 million MFA loan to fund the NSNH & Derek Inman Park project in 2026 is also included in the Plan. This later loan would be repaid from the Civic Amenity Reserve.

In November 2020, the Provincial Government provided the City with a COVID-19 Safe Restart Grant in the amount of \$5,434,000. Council previously approved using \$4,887,802 of this grant for various projects, leaving \$546,198 currently unallocated. Of the \$4,887,802 in previously allocated funds, \$200,000 are no longer required, as follows:

➤ **Childcare Initiatives (\$0.1M)**

- The targeted after school care has been delivered for under the initial assumed cost of \$250,000.

➤ **Food Security and Urban Agriculture (\$0.1M)**

- The City is currently challenged to find internal resources to deliver this project.

This report recommends that \$200,000 of previously allocated grant funding be returned.

Assuming the above return of funds, unallocated COVID-19 Safe Restart Grant funds of \$746,198 remain. Eligible future uses of the remaining Restart Grant include addressing City revenue shortfalls where budgeted revenues has not been collected in full. During the pandemic due to Provincial Health Office restrictions, the City's 2020 parking revenues were less than budget by \$433,000. The City's 2020 rental income at the Shipyards was also under budget by \$596,000, predominately due to lack of use of community venues and lack of participation rent for the City from restaurants. This report recommends that Council approve the use of the remaining balance of the Safe Restart Grant (\$746,198) to offset 2020 revenue shortfalls, and that these funds be transferred to the General Capital Reserve from which they will be used as a funding source for the 2022-2031 Capital Plan.

The Plan also uses the Tax Sale Land Principle reserve for internal borrowing to bridge cash-flow timing gaps between HJCRC project spending and forecasted revenue. A total of \$4 million is forecasted to be borrowed from the reserve through 2023-24, being repaid in full in 2025 with 2.7% interest. Even with this borrowing, balances in the reserve are always maintained at levels that enable the City to retain financial flexibility.

The 2022-2031 Draft Preliminary Capital Plan is fully funded in all years.

Funding Appropriations

Support for the current Capital Plan is part of an ongoing process. Council still pass resolutions that approve funding appropriations (or bylaws in the case of DCC funding) before spending can take place. In 2020, COVID-19 cash flow control measures included the appropriation of projects on a monthly basis (instead of the traditional annual spring appropriation) ensuring that funding was appropriated only when needed. This practice was continued through 2021. In 2022, Canada's economy is recovering, but Provincial Health Orders currently remain in place. Finance recommends appropriation of projects in 2022 on a quarterly basis, after approval of the Capital Plan. The first 2022 Early Appropriations are expected to come to Council for consideration on March 7, 2022.

Plan Modifications

This Plan was developed with current information. As new information and/or funding sources come available, the Community Charter provides the City with the opportunity to develop revised Capital and Financial Plans, and present them to Council for consideration.

FINANCIAL IMPLICATIONS

Financial implications are addressed throughout the report and on additional materials provided.

INTER-DEPARTMENTAL IMPLICATIONS

The 2022-2031 Draft Preliminary Capital Plan is a reflection of the City's policies and the work plans of all City departments. Finance staff relied on their close working relationships with staff in other departments and the City's shared-cost agencies when developing this Plan. The draft of the Plan presented here has been reviewed by the Leadership Team.

STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

The preparation and approval of this Capital Plan is consistent with the requirements of the Community Charter, with several of the objectives of the City's 2014 Official Community Plan, and was prepared with consideration of the 2018-2022 Council Strategic Plan.

RESPECTFULLY SUBMITTED:



Larry Sawrenko
Chief Financial Officer

2022 – 2031 Draft Preliminary Capital Plan

February 4, 2022 | FINANCE DEPARTMENT



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Table of Contents

2022-2031 Capital Plan

Basic Assumptions.....	2
Structure of the Plan	3
Project Types	4-5
Capital Plan Summary	6
Land and Major Investments.....	7
Buildings	8-10
Structures Summary	11
Transportation and Streets	12-13
Parks and Environment.....	14-15
Public Art.....	16
Equipment Summary	17
General Equipment	18
Information Technology	19-20
Engineering Equipment.....	21
Fire Equipment.....	22
Block Funding, On-Going Programs, One-Time Studies	23-24

Basic assumptions underlying the Plan include:

1. When provided, costs are based upon the best currently available information, and this means that some of the costs are more accurate than others. Factors affecting accuracy include the level of detailed planning which has been completed for the individual projects and plans, and the timing of the projects. In general, 2022 costs are more accurate than costs for future years. This plan is sensitive to the cost of constructing the new Harry Jerome Community Recreation Centre ("HJCRC"), as it is the largest capital project that the City has ever undertaken. Currently, the cost estimates included in this plan are based on a Class B estimate from November 2021. A revised Class A estimate is currently under development.

Forecast Assumptions

2. The Plan reflects the current budget for 2022, and provides a forecast estimate of subsequent year-to-year funding. Only the current year budgets will be used to appropriate funds. It's also possible that these 2022 budgets are revised in mid 2022 if a Revised Financial Plan is considered and approved by Council. Subsequent years' forecasts will likely also be revised in the following years' Plans.

3. The Plan reflects the City's longstanding practice of using internal reserves as the basis for financing. The Plan is sensitive to reserve contribution fluctuations from Community Amenity Contributions, Density Sales, and land dispositions, and from interest rate fluctuations.

4. The City currently has no material amounts of debt. There is forecasted short term, low cost debt of \$117,000,000 in 2022 from the Municipal Finance Authority of BC ("MFA"). This debt is for the replacement of the Harry Jerome Community Recreation Centre ("HJCRC") and is planned to be repaid from the disposition of the Harry Jerome Neighborhood Lands ("HJNL"). Then, in 2026, addition debt to fund the North Shore Neighbourhood House is planned and expected to be repaid through transfers from the Civic Amenity Reserve Fund.

Contribution Assumptions

5. Contributions include amounts anticipated through fundraising and other private contributions, including those provided by developers, as well as contributions from senior levels of government, where these may be available.

6. Anticipated contributions from outside sources are shown as a source of funds for projects in the Plan where it is reasonable to anticipate receipt of the funds. However, it should be noted that, for projects funded by contributions, the project scope as envisioned cannot be guaranteed if the contributions are not forthcoming.

Structure of the Plan

The materials included provide summary information, followed by complete detailed listings of all projects included in the Plan.

Projects are grouped into ten categories as follows:

1. Land and Major Investments;
2. Buildings;
3. Structures – Streets and Transportation;
4. Structures – Parks and Environment;
5. Structures – Public Art;
6. Equipment – General;
7. Equipment – Information Technology;
8. Equipment – Engineering;
9. Equipment – Fire; and
10. Block Funding, On-Going Programs and Other Projects.

It should also be noted that the 10 sections are further summarized into four additional categories. The Plan information is summarized into those four categories on page 5 of the Plan:

1. Land/Major Investments - Section 1
2. Buildings - Section 2
3. Structures - Sections 3 to 5
4. Equipment - Sections 6 to 10

Capital Project Types

It is the City's long-standing policy to place the maintenance of existing infrastructure as a first priority, and to only take on new facilities and programs when both an operating and capital source of funds sufficient to ensure successful completion and maintenance of facilities and ongoing program delivery can be identified. Based on this premise, and given the fact that there is generally little discretion about funding basic maintenance projects, the projects identified as "Maintenance & Replacement" are considered as being part of the Base Program. Also included in the Base Program are ongoing programs such as the annual allocation of \$85,000 to public art. Base programs are colour coded green in the left-hand column of the detailed project listings.

Projects in the Dedicated Funds and New Initiatives category would provide new facilities and/or new levels of service to the community. These projects have been color coded in Blue and Red respectively. Blue projects are those that have a dedicated source of funding in conformity with the terms of reference of the reserve bylaws. Red projects are projects that do not have a dedicated source of funding. Funding of Blue projects is from reserves that provide little flexibility to fund other projects. On the other hand, Red projects funding usually is more flexible to swap between projects in case of plan shortfall. That is, the deletion of Blue projects to reduce a shortfall will likely not have an impact as the funding will remain frozen in the reserve and unavailable for other projects. On the other hand, the deletion of Red projects would free funds to fund other projects.

Provisions are included in the plan to provide Council with some flexibility to fund projects from various designated sources, as such they are color coded in Blue. Such provisions can only be appropriated after a project has been identified and approved by Council. The deletion of this type of project will usually not provide funding for other projects or reduce a shortfall.

A summary of the total value, including external funding, of Base Program, Dedicated Funds, and New Initiative projects is as follows:

10 Year Summary (Excluding Utilities)

Section	Base Program	Dedicated Funds	New Initiatives	Total
1 - Land & Major Investments	-	\$ 15,160,000	\$ 15,000,000	\$ 30,160,000
2 - Buildings	10,638,996	192,999,778	50,070,160	253,708,935
3 - Streets & Transportation	24,652,500	29,520,900	54,706,600	108,880,000
4 - Parks & Environment	6,747,500	12,217,250	13,102,750	32,067,500
5 - Public Art	-	850,000	-	850,000
6 - General Equipment	4,892,522	901,078	940,200	6,733,800
7 - IT Equipment	12,757,300	528,400	77,000	13,362,700
8 - Engineering Equipment	35,000	7,933,000	-	7,968,000
9 - Fire Equipment	-	5,405,000	-	5,405,000
10 - Block Funding, Ongoing Progr, Other Projects	7,748,629	1,584,681	14,162,000	23,495,310
TOTAL	\$ 67,472,447	\$ 267,100,088	\$ 148,058,710	\$ 482,631,245

Capital Project Types

Year 2022 Summary (Excluding Utilities)

Section	Base Program	Dedicated Funds	New Initiatives	Total
1 - Land & Major Investments	-	\$ 28,360,000	\$ -	\$ 28,360,000
2 - Buildings	1,279,508	172,335,591	508,160	174,123,259
3 - Streets & Transportation	1,170,000	1,591,900	2,833,100	5,595,000
4 - Parks & Environment	505,000	-	50,000	555,000
5 - Public Art	-	85,000	-	85,000
6 - General Equipment	621,451	340,349	40,000	1,001,800
7 - IT Equipment	923,600	217,200	70,000	1,210,800
8 - Engineering Equipment	35,000	845,000	-	880,000
9 - Fire Equipment	-	270,000	-	270,000
10 - Block Funding, Ongoing Progr, Other Projects	835,963	501,577	1,618,000	2,955,540
TOTAL	\$ 5,370,522	\$ 204,546,617	\$ 5,119,260	\$ 215,036,399

2022 - 2031 CAPITAL PLAN SUMMARY

	2022	2023	2024	2025	2026	2027-2031	Total
<u>GENERAL CAPITAL TOTALS</u>							
FUNDING REQUESTED	\$ 215,036,399	\$ 34,834,992	\$ 42,543,695	\$ 32,647,157	\$ 24,921,577	\$ 132,647,425	482,631,245
CITY FUNDING	197,022,604	30,504,121	37,441,025	31,633,848	18,016,526	119,378,321	433,996,444
CONTRIBUTIONS	18,013,795	4,330,871	5,102,670	1,013,309	6,905,051	13,269,104	48,634,800
FUNDING EXCESS (SHORTFALL)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2022 - 2031 CAPITAL PLAN LAND AND MAJOR IMPROVEMENTS

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
Various Land Acquisitions									
1 - 2	TSL Princ	Strategic Land Acquisition	3,500,000	-	-	-	-	-	3,500,000
			\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000
Parks Acquisition - DCC Bylaw Commitment									
1 - 3	Parks DCC / General Capital Res	Provision for Park Acquisition	9,000,000	-	-	-	-	-	9,000,000
			\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000,000
Major Investments									
1 - 4	Aff Hsing	Affordable Housing Reserve	560,000	200,000	200,000	200,000	200,000	1,000,000	2,360,000
	External	Provision for External Funding and Contributions	15,000,000	-	-	-	-	-	15,000,000
			\$ 15,560,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 17,360,000
Cemetery									
1 - 5	Cemetery	City Cemetery Program	300,000	-	-	-	-	-	300,000
			\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 28,360,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 30,160,000
TOTAL CONTRIBUTIONS			\$ 15,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000
NET FUNDING REQUESTED			\$ 13,360,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 15,160,000

2022-2031 CAPITAL PLAN BUILDINGS

	2022	2023	2024	2025	2026	2027-2031	Total
Summary of Building Projects							
FUNDING REQUESTED IN PROJECT SHEETS							
Capital Maintenance	1,803,500	2,703,000	3,090,500	1,728,840	1,626,960	3,150,240	14,103,040
Harry Jerome CRC	167,871,040	11,438,934	4,986,585	377,000	377,000	377,000	185,427,559
Proposed New Projects	4,448,719	167,617	652,000	1,920,400	173,400	46,816,200	54,178,336
TOTAL FUNDING REQUESTED	\$ 174,123,259	\$ 14,309,551	\$ 8,729,085	\$ 4,026,240	\$ 2,177,360	\$ 50,343,440	\$ 253,708,935
CONTRIBUTIONS							
Capital Maintenance	223,992	465,003	678,015	259,567	498,053	339,414	2,464,044
Harry Jerome CRC	-	-	2,341,737	-	-	-	2,341,737
Proposed New Projects	1,030,000	-	-	-	-	-	1,030,000
TOTAL CONTRIBUTIONS	\$ 1,253,992	\$ 465,003	\$ 3,019,752	\$ 259,567	\$ 498,053	\$ 339,414	\$ 5,835,781
NET FUNDING REQUESTED							
Capital Maintenance	1,579,508	2,237,997	2,412,485	1,469,273	1,128,907	2,810,826	11,638,996
Harry Jerome CRC	167,871,040	11,438,934	2,644,847	377,000	377,000	377,000	183,085,821
Proposed New Projects	3,418,719	167,617	652,000	1,920,400	173,400	46,816,200	53,148,336
TOTAL CITY FUNDING REQUESTED	\$ 172,869,267	\$ 13,844,548	\$ 5,709,332	\$ 3,766,673	\$ 1,679,307	\$ 50,004,026	\$ 247,873,154

2022-2031 CAPITAL PLAN BUILDINGS

			2022	2023	2024	2025	2026	2027-2031	Total
Page	Funding Source	Capital Maintenance							
2 - 4	General Capital Res	Maintenance, Repair & Replacement - City Hall	150,000	582,000	110,000	60,480	105,280	370,720	1,378,480
2 - 5	General Capital Res	Maintenance, Repair & Replacement - Gerry Brewer Building	184,008	381,997	556,985	213,233	409,147	278,826	2,024,196
2 - 5	External	Maintenance, Repair & Replacement - Gerry Brewer Building - ROF	223,992	465,003	678,015	259,567	498,053	339,414	2,464,044
2 - 6	General Capital Res	Maintenance, Repair & Replacement - Fire Hall	173,000	124,000	111,000	33,600	234,080	221,760	897,440
2 - 7	General Capital Res	Maintenance, Repair & Replacement - City Owned / Non-City Used Buildings	228,500	115,000	762,500	89,600	104,720	478,240	1,778,560
2 - 8	General Capital Res	Maintenance, Repair & Replacement - Parks Buildings	92,000	178,000	63,000	62,720	62,720	313,600	772,040
2 - 9	General Capital Res	Maintenance, Repair & Replacement - Operations Centre	75,000	97,000	103,000	61,040	24,640	257,600	618,280
2 - 10	General Capital Res	Maintenance, Repair & Replacement - Civic Library	107,000	75,000	16,000	593,600	68,320	290,080	1,150,000
North Vancouver Recreation & Culture Commission			-	-	-	-	-		
2 - 11	General Capital Res	Centennial Theatre	200,000	170,000	360,000	135,000	70,000	350,000	1,285,000
2 - 13	General Capital Res	John Braithwaite Community Centre	55,000	185,000	50,000	50,000	50,000	250,000	640,000
2 - 15	General Capital Res	Harry Jerome - Major Repairs	300,000	300,000	250,000	150,000	-	-	1,000,000
2 - 16	General Capital Res	Memorial Community Recreation Centre	15,000	15,000	15,000	15,000	-	-	60,000
2 - 17	General Capital Res	Mickey McDougall Community Recreation Centre	-	15,000	15,000	5,000	-	-	35,000
TOTAL REQUESTED IN PROJECT SHEETS			\$ 1,803,500	\$ 2,703,000	\$ 3,090,500	\$ 1,728,840	\$ 1,626,960	\$ 3,150,240	\$ 14,103,040
CONTRIBUTIONS			\$ 223,992	\$ 465,003	\$ 678,015	\$ 259,567	\$ 498,053	\$ 339,414	\$ 2,464,044
NET FUNDING REQUESTED			\$ 1,579,508	\$ 2,237,997	\$ 2,412,485	\$ 1,469,273	\$ 1,128,907	\$ 2,810,826	\$ 11,638,996
Major Projects									
Harry Jerome CRC									
2 - 18	Civic Amenity - HJ	Harry Jerome Community Recreation Centre	148,947,149	10,059,881	1,489,022	-	-	-	160,496,052
2 - 19	General Capital Res	Provision - HJCRC Outside Consulting	200,000	-	-	-	-	-	200,000
2 - 20	Civic Amenity - HJ	Mickey McDougall Feasibility Study & Building Upgrades	-	-	901,410	377,000	377,000	377,000	2,032,410
2 - 20	External	Mickey McDougall Feasibility Study & Building Upgrades - ROF	-	-	2,341,737	-	-	-	2,341,737
2 - 21	Civic Amenity - HJ	Silver Harbour Seniors Activity Centre	18,723,891	1,379,053	254,415	-	-	-	20,357,359
TOTAL REQUESTED IN PROJECT SHEETS			\$ 167,871,040	\$ 11,438,934	\$ 4,986,585	\$ 377,000	\$ 377,000	\$ 377,000	\$ 185,427,559
CONTRIBUTIONS			\$ -	\$ -	\$ 2,341,737	\$ -	\$ -	\$ -	\$ 2,341,737
NET FUNDING REQUESTED			\$ 167,871,040	\$ 11,438,934	\$ 2,644,847	\$ 377,000	\$ 377,000	\$ 377,000	\$ 183,085,821

**2022-2031 CAPITAL PLAN
BUILDINGS**

			2022	2023	2024	2025	2026	2027-2031	Total
Page	Funding Source	Proposed New Projects							
<i>Library</i>									
2 - 22	General Capital Res	City Library Middle Years Space	108,160	-	-	-	-	-	108,160
2 - 22	External	City Library Middle Years Space - ROF	30,000	-	-	-	-	-	30,000
<i>Shipyards Commons Site</i>									
2 - 23	General Capital Res	The Shipyards Pier and Wharf Upgrades	-	-	40,000	-	-	-	40,000
2 - 24	General Capital Res	The Shipyards Electrical & Water Site Improvements	-	-	80,000	-	-	-	80,000
2 - 25	General Capital Res	Optimization of the Shipyards Pedestrian Realm and Access Network	-	-	50,000	-	-	-	50,000
2 - 26	General Capital Res	Shipyards Destination Infrastructure Upgrades Project	200,000	-	-	-	-	-	200,000
2 - 26	External	Shipyards Destination Infrastructure Upgrades Project - ROF	1,000,000	-	-	-	-	-	1,000,000
<i>City</i>			-	-	-	-	-	-	-
2 - 27	General Capital Res	City Hall Facility Projects	-	-	79,000	50,400	22,400	168,000	319,800
2 - 29	General Capital Res	City Hall Envelope & Glazing Upgrades	-	-	-	1,870,000	-	-	1,870,000
2 - 30	General Capital Res	PGE Station Provision	-	-	403,000	-	-	-	403,000
<i>General</i>			-	-	-	-	-	-	-
2 - 31	Civic Amenity	North Shore Neighborhood House & Derek Inman Park	-	-	-	-	151,000	46,648,200	46,799,200
2 - 32	Affordable Housing	North Shore Neighbourhood House Site Development Preparation	3,021,000	167,617	-	-	-	-	3,188,617
2 - 33	Heritage	Heritage Reserve Fund	89,559	-	-	-	-	-	89,559
TOTAL REQUESTED IN PROJECT SHEETS			\$ 4,448,719	\$ 167,617	\$ 652,000	\$ 1,920,400	\$ 173,400	\$ 46,816,200	\$ 54,178,336
CONTRIBUTIONS			\$ 1,030,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,030,000
NET FUNDING REQUESTED			\$ 3,418,719	\$ 167,617	\$ 652,000	\$ 1,920,400	\$ 173,400	\$ 46,816,200	\$ 53,148,336

2022-2031 CAPITAL PLAN STRUCTURES SUMMARY

	2022	2023	2024	2025	2026	2027-2031	Total
Summary of Structure Projects							
FUNDING REQUESTED IN PROJECT SHEETS							
Streets and Transportation	5,595,000	12,530,000	13,820,000	8,705,000	16,720,000	51,510,000	108,880,000
Parks	555,000	1,392,500	13,240,000	13,190,000	645,000	3,045,000	32,067,500
Public Art	85,000	85,000	85,000	85,000	85,000	425,000	850,000
TOTAL FUNDING REQUESTED	\$ 6,235,000	\$ 14,007,500	\$ 27,145,000	\$ 21,980,000	\$ 17,450,000	\$ 54,980,000	\$ 141,797,500
CONTRIBUTIONS							
Streets and Transportation	785,000	3,595,000	1,710,000	610,000	6,225,000	12,225,000	25,150,000
Parks	-	-	-	-	-	-	-
Public Art	-	-	-	-	-	-	-
TOTAL CONTRIBUTIONS	\$ 785,000	\$ 3,595,000	\$ 1,710,000	\$ 610,000	\$ 6,225,000	\$ 12,225,000	\$ 25,150,000
DCC FUNDING							
Streets and Transportation	306,900	965,250	1,361,250	-	1,237,500	-	3,870,900
Parks	-	148,500	3,440,250	5,346,000	-	-	8,934,750
Public Art	-	-	-	-	-	425,000	850,000
TOTAL DCC FUNDING	\$ 306,900	\$ 1,113,750	\$ 4,801,500	\$ 5,346,000	\$ 1,237,500	\$ 425,000	\$ 13,655,650
NET FUNDING REQUESTED							
Streets and Transportation	4,503,100	7,969,750	10,748,750	8,095,000	9,257,500	39,285,000	79,859,100
Parks	555,000	1,244,000	9,799,750	7,844,000	645,000	3,045,000	23,132,750
Public Art	85,000	85,000	85,000	85,000	85,000	425,000	850,000
TOTAL CITY FUNDING REQUESTED	\$ 5,143,100	\$ 9,298,750	\$ 20,633,500	\$ 16,024,000	\$ 9,987,500	\$ 42,755,000	\$ 103,841,850

2022-2031 CAPITAL PLAN TRANSPORTATION AND STREETS

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
Active Transportation & Safe Mobility									
3 - 3	Civic Amenity	New Traffic Signals	865,000	950,000	1,010,000	1,000,000	1,000,000	5,000,000	9,825,000
3 - 5	General Capital Res	Traffic Signal System Upgrades	370,000	320,000	300,000	500,000	500,000	2,500,000	4,490,000
3 - 7	General Capital Res	City-Wide LED Streetlight Upgrade	250,000	-	-	-	-	-	250,000
3 - 8	General Capital Res	Traffic Signal LED Replacement	-	300,000	-	-	-	-	300,000
3 - 9	General Capital Res	Street Light and Traffic Signal Aging Pole Replacement	50,000	50,000	50,000	50,000	50,000	250,000	500,000
3 - 11	General Capital Res	Traffic Signal Pre-Emption for Fire Emergency Vehicles	80,000	80,000	80,000	80,000	80,000	400,000	800,000
3 - 13	Civic Amenity	Neighbourhood Traffic Safety and Infrastructure Improvements Program	350,000	615,000	865,000	515,000	515,000	1,950,000	4,810,000
3 - 13	External	Neighbourhood Traffic Safety and Infrastructure Improvements Program - ROF	50,000	50,000	50,000	50,000	50,000	250,000	500,000
3 - 15	Civic Amenity	Installation of Accessible Pedestrian Units	35,000	35,000	35,000	35,000	35,000	175,000	350,000
3 - 17	Civic Amenity	Pedestrian and Roadway Lighting Implementation	300,000	300,000	450,000	450,000	450,000	2,250,000	4,200,000
3 - 19	General Capital Res	Street Lighting Central Management System	-	-	-	100,000	-	-	100,000
3 - 20	Civic Amenity	Upper Levels Greenway	126,250	984,750	1,388,750	-	-	-	2,499,750
3 - 20	External	Upper Levels Greenways - ROF	-	970,000	745,000	-	-	-	1,715,000
3 - 20	DCC	Upper Levels Greenways - DCC	123,750	965,250	1,361,250	-	-	-	2,450,250
3 - 21	General Capital Res	Carson Graham School Area Active Transportation Improvements	-	500,000	1,725,000	900,000	-	-	3,125,000
3 - 21	External	Carson Graham School Area Active Transportation Improvements - ROF	-	500,000	-	-	-	-	500,000
3 - 22	General Capital Res	Active and Safe Routes to School	-	150,000	150,000	150,000	150,000	250,000	850,000
3 - 23	General Capital Res	Public Realm Improvements	50,000	135,000	50,000	50,000	50,000	335,000	670,000
3 - 25	General Capital Res	Living City Tree Program	120,000	280,000	200,000	120,000	120,000	600,000	1,440,000
3 - 25	External	Living City Tree Program - ROF	55,000	5,000	5,000	5,000	5,000	25,000	100,000
3 - 27	Civic Amenity	New Sidewalk To Complete the Pedestrian Network	151,500	500,000	500,000	500,000	500,000	2,500,000	4,651,500
3 - 27	External	New Sidewalk To Complete the Pedestrian Network - ROF	-	90,000	10,000	10,000	-	-	110,000
3 - 27	DCC	New Sidewalk To Complete the Pedestrian Network - DCC	148,500	-	-	-	-	-	148,500
3 - 28	General Capital Res	Public Realm Accessibility Improvements	20,000	20,000	20,000	20,000	20,000	100,000	200,000
3 - 28	External	Public Realm Accessibility Improvements - ROF	10,000	10,000	-	-	-	-	20,000
3 - 29	General Capital Res/ Sust	Transit Improvement Program	200,000	155,000	155,000	155,000	155,000	775,000	1,595,000
3 - 29	External	Transit Improvement Program - ROF	70,000	70,000	70,000	70,000	70,000	350,000	700,000

2022-2031 CAPITAL PLAN TRANSPORTATION AND STREETS

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
3 - 30	Civic Amenity	Priority Mobility Network Improvements	35,350	1,845,000	1,570,000	1,270,000	2,120,000	9,450,000	16,290,350
3 - 30	External	Priority Mobility Network Improvements - ROF	600,000	1,900,000	830,000	475,000	1,100,000	4,100,000	9,005,000
3 - 30	DCC	Priority Mobility Network Improvements - DCC	34,650	-	-	-	-	-	34,650
3 - 32	TSL Int /Infra / Gen Cap Res	Pavement Management: Streets & Lanes	1,000,000	500,000	2,000,000	2,000,000	2,000,000	10,000,000	17,500,000
3 - 34	LAS	Provision for Local Area Services - City Share	500,000	-	-	-	-	-	500,000
3 - 35	General Capital Res	Marine Drive Bridge Replacement over Mackay Creek	-	-	-	-	1,262,500	-	1,262,500
3 - 35	External	Marine Drive Bridge Replacement over Mackay Creek - ROF	-	-	-	-	5,000,000	-	5,000,000
3 - 35	DCC	Marine Drive Bridge Replacement over Mackay Creek - DCC	-	-	-	-	1,237,500	-	1,237,500
3 - 36	General Capital Res	Lynn Creek Bridge at Cotton Road - Widening and Replacement	-	-	-	-	-	1,500,000	1,500,000
3 - 36	External	Lynn Creek Bridge at Cotton Road - Widening and Replacement - ROF	-	-	-	-	-	7,500,000	7,500,000
3 - 37	General Capital Res	Sidewalks - Infill and Reconstruction	-	250,000	200,000	200,000	250,000	1,250,000	2,150,000
TOTAL FUNDING REQUESTED			\$ 5,595,000	\$ 12,530,000	\$ 13,820,000	\$ 8,705,000	\$ 16,720,000	\$ 51,510,000	\$ 108,880,000
TOTAL CONTRIBUTIONS			\$ 785,000	\$ 3,595,000	\$ 1,710,000	\$ 610,000	\$ 6,225,000	\$ 12,225,000	\$ 25,150,000
TOTAL DCC STREETS AND TRANSPORTATION			\$ 306,900	\$ 965,250	\$ 1,361,250	\$ -	\$ 1,237,500	\$ -	\$ 3,870,900
NET FUNDING REQUESTED			\$ 4,503,100	\$ 7,969,750	\$ 10,748,750	\$ 8,095,000	\$ 9,257,500	\$ 39,285,000	\$ 79,859,100

**2022-2031 CAPITAL PLAN
PARKS AND ENVIRONMENT**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
Park Specific									
4 - 3	Civic Amenity	1600 Eastern Avenue Park	-	-	656,500	-	-	-	656,500
4 - 3	DCC	1600 Eastern Avenue Park - DCC	-	-	643,500	-	-	-	643,500
4 - 4	Civic Amenity	Beach and Grass Volleyball	-	-	70,000	-	-	-	70,000
4 - 5	Civic Amenity	Construction of New Community Gardens	50,000	50,000	250,000	-	-	-	350,000
4 - 6	Civic Amenity	Waterfront Park Master Plan & Implementation	-	-	2,525,000	2,525,000	-	-	5,050,000
4 - 6	DCC	Waterfront Park Master Plan & Implementation - DCC	-	-	2,475,000	2,475,000	-	-	4,950,000
4 - 7	Civic Amenity	Sunrise Park Trail System Expansion	-	-	126,250	-	-	-	126,250
4 - 7	DCC	Sunrise Park Trail System Expansion - DCC	-	-	123,750	-	-	-	123,750
4 - 8	Civic Amenity	Casano - Loutet Trail & Habitat Improvements	-	-	400,000	-	-	-	400,000
4 - 9	Civic Amenity	Spirit Trail - Lynnmouth Park	-	150,000	700,000	-	-	-	850,000
4 - 10	General Capital Res	Public School Playground Funding	150,000	37,500	-	-	-	-	187,500
4 - 11	Civic Amenity	Green Necklace Outdoor Fitness Equipment Stations	-	-	400,000	-	-	-	400,000
4 - 12	Civic Amenity	Cloverley Park Design + Construction	-	250,000	3,650,000	-	-	-	3,900,000
4 - 13	General Capital Res	Mahon Park Playground and Spray Park Replacement	-	-	-	1,200,000	-	-	1,200,000
4 - 14	General Capital Res	Semisch Park / 1st Street Accessibility Improvements	-	250,000	-	-	-	-	250,000
4 - 15	General Capital Res	Confederation Field Turf Replacement	-	-	-	1,000,000	-	-	1,000,000
4 - 16	General Capital Res	Tempe Heights Park Playground Replacement	-	-	-	70,000	600,000	-	670,000
4 - 17	General Capital Res	Wagg Park Playground Replacement	-	-	-	-	-	650,000	650,000
4 - 18	General Capital Res	Loutet Park Playground Replacement	-	-	-	-	-	670,000	670,000
4 - 19	General Capital Res	Fen Burdett Turf Replacement	-	-	-	-	-	1,000,000	1,000,000
4 - 20	Civic Amenity	High Place Park Development	-	-	-	-	-	250,000	250,000
4 - 21	General Capital Res	Victoria Park Master Plan	-	-	-	-	-	250,000	250,000
4 - 22	Civic Amenity HJ	New Community Park - Harry Jerome Neighbourhood Lands	-	151,500	202,000	2,929,000	-	-	3,282,500
4 - 22	DCC	New Community Park - Harry Jerome Neighbourhood Lands - DCC	-	148,500	198,000	2,871,000	-	-	3,217,500
4 - 23	General Capital Res	Hemlock Looper Moth Tree Removal and Restoration	150,000	150,000	150,000	-	-	-	450,000
4 - 31	General Capital Res	Victoria Park Washroom	-	-	350,000	-	-	-	350,000
Total - Park Specific			\$ 350,000	\$ 1,187,500	\$ 12,920,000	\$ 13,070,000	\$ 600,000	\$ 2,820,000	\$ 30,947,500

**2022-2031 CAPITAL PLAN
PARKS AND ENVIRONMENT**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
City Wide Programs									
4 - 24	General Capital Res	Parks Master Plan Update	-	-	200,000	-	-	-	200,000
4 - 25	General Capital Res	Play Equipment Replacement	35,000	35,000	-	-	-	-	70,000
4 - 26	General Capital Res	Streetscape Renovations	25,000	25,000	-	-	-	-	50,000
4 - 27	General Capital Res	Wooden Bridge and Stair Replacement	25,000	25,000	-	-	-	-	50,000
4 - 28	General Capital Res	Grass Sports Field Renovations	75,000	75,000	75,000	75,000	-	-	300,000
4 - 29	General Capital Res	Park & Greenways Trail Resurfacing	10,000	10,000	10,000	10,000	10,000	50,000	100,000
4 - 30	General Capital Res	Parks Furnishings and Signage	35,000	35,000	35,000	35,000	35,000	175,000	350,000
Total - City Wide Programs			\$ 205,000	\$ 205,000	\$ 320,000	\$ 120,000	\$ 45,000	\$ 225,000	\$ 1,120,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 555,000	\$ 1,392,500	\$ 13,240,000	\$ 13,190,000	\$ 645,000	\$ 3,045,000	\$ 32,067,500
TOTAL CONTRIBUTIONS - DCC FUNDING			\$ -	\$ 148,500	\$ 3,440,250	\$ 5,346,000	\$ -	\$ -	\$ 8,934,750
NET FUNDING REQUESTED			\$ 555,000	\$ 1,244,000	\$ 9,799,750	\$ 7,844,000	\$ 645,000	\$ 3,045,000	\$ 23,132,750

2022-2031 CAPITAL PLAN
PUBLIC ART

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
5 - 2	Public Art	Public Art Civic Program	85,000	85,000	85,000	85,000	85,000	425,000	850,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000	\$ 850,000
NET FUNDING REQUESTED			\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000	\$ 850,000

2022-2031 CAPITAL PLAN EQUIPMENT SUMMARY

	2022	2023	2024	2025	2026	2027-2031	Total
Summary of Equipment Projects							
FUNDING REQUESTED IN PROJECT SHEETS							
General Equipment	1,001,800	1,046,200	687,000	1,166,000	445,000	2,387,800	6,733,800
Information Technology Equipment	1,210,800	1,356,500	2,007,600	1,188,700	1,689,000	5,910,100	13,362,700
Engineering Equipment	880,000	910,000	560,000	705,000	205,000	4,708,000	7,968,000
Fire Equipment	270,000	615,000	90,000	805,000	155,000	3,470,000	5,405,000
Block Funding & Other Projects	2,955,540	2,390,241	3,125,010	2,576,217	2,600,217	9,848,085	23,495,310
TOTAL FUNDING REQUESTED	\$ 6,318,140	\$ 6,317,941	\$ 6,469,610	\$ 6,440,917	\$ 5,094,217	\$ 26,323,985	\$ 56,964,810
CONTRIBUTIONS							
General Equipment	340,349	112,114	102,663	61,488	30,744	253,720	901,078
Information Technology Equipment	217,200	42,500	147,000	9,000	28,000	84,700	528,400
Engineering Equipment	-	-	-	-	-	-	-
Fire Equipment	-	-	-	-	-	-	-
Block Funding & Other Projects	417,254	116,254	123,254	73,254	123,254	366,271	1,219,541
TOTAL CONTRIBUTIONS	\$ 974,803	\$ 270,868	\$ 372,917	\$ 143,742	\$ 181,998	\$ 704,691	\$ 2,649,019
NET FUNDING REQUESTED							
General Equipment	661,451	934,086	584,337	1,104,512	414,256	2,134,080	5,832,722
Information Technology Equipment	993,600	1,314,000	1,860,600	1,179,700	1,661,000	5,825,400	12,834,300
Engineering Equipment	880,000	910,000	560,000	705,000	205,000	4,708,000	7,968,000
Fire Equipment	270,000	615,000	90,000	805,000	155,000	3,470,000	5,405,000
Block Funding & Other Projects	2,538,286	2,273,987	3,001,756	2,502,963	2,476,963	9,481,814	22,275,769
TOTAL CITY FUNDING REQUESTED	\$ 5,343,337	\$ 6,047,073	\$ 6,096,693	\$ 6,297,175	\$ 4,912,219	\$ 25,619,294	\$ 54,315,791

**2022-2031 CAPITAL PLAN
GENERAL EQUIPMENT**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
6 - 2	General Capital Res	Civic Buildings - Furniture and Equipment	139,000	111,000	118,000	112,000	112,000	576,800	1,168,800
6 - 3	General Capital Res	Gerry Brewer Furniture & Equipment	54,571	50,061	50,512	50,512	25,256	126,280	357,192
6 - 3	External	Gerry Brewer Furniture & Equipment - ROF	66,429	60,939	61,488	61,488	30,744	153,720	434,808
6 - 4	General Capital Res	Bylaw Services Vehicle Replacement	45,000	45,000	-	45,000	-	-	135,000
6 - 6	General Capital Res	Police Pool Vehicle Replacement	36,080	33,825	33,825	-	-	-	103,730
6 - 6	External	Police Pool Vehicles Repl - Required outside Funding	43,920	41,175	41,175	-	-	-	126,270
6 - 8	General Capital Res	NVRC Maintenance Vehicles	115,000	5,000	-	-	-	50,000	170,000
6 - 8	External	NVRC Maintenance Vehicles - Required Outside Funding	230,000	10,000	-	-	-	100,000	340,000
6 - 10	General Capital Res	NVRC Recreation Program Equipment	130,000	235,000	130,000	720,000	130,000	575,000	1,920,000
6 - 12	General Capital Res	Mobility Data Collection and Monitoring	40,000	90,000	135,000	65,000	65,000	325,000	720,000
6 - 14	External	Pool Car Replacement	50,000	65,000	50,000	65,000	60,000	230,000	520,000
6 - 16	General Capital Res	Automated Materials Handling & RFID System Replacements	11,000	92,000	22,000	22,000	22,000	226,000	395,000
6 - 17	General Capital Res	Library shelving replacement	40,800	32,000	-	-	-	-	72,800
6 - 18	General Capital Res	City Library Self-Service Book Locker	-	145,200	-	-	-	-	145,200
6 - 19	General Capital Res	City Library Wayfinding	-	30,000	45,000	-	-	-	75,000
6 - 20	General Capital Res	Self-Service Payment Systems Replacement	-	-	-	25,000	-	25,000	50,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 1,001,800	\$ 1,046,200	\$ 687,000	\$ 1,166,000	\$ 445,000	\$ 2,387,800	\$ 6,733,800
TOTAL CONTRIBUTIONS			\$ 340,349	\$ 112,114	\$ 102,663	\$ 61,488	\$ 30,744	\$ 253,720	\$ 901,078
NET FUNDING REQUESTED			\$ 661,451	\$ 934,086	\$ 584,337	\$ 1,104,512	\$ 414,256	\$ 2,134,080	\$ 5,832,722

**2022-2031 CAPITAL PLAN
INFORMATION TECHNOLOGY**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
I.T. Department									
7 - 3	General Capital Res / Comp Equip	User Device Replacements	150,000	150,000	150,000	150,000	150,000	750,000	1,500,000
7 - 4	General Capital Res	Data Centre Infrastructure	170,000	370,000	475,000	265,000	430,000	1,090,000	2,800,000
7 - 6	General Capital Res	Fibre Infrastructure Improvement	50,000	50,000	50,000	50,000	50,000	250,000	500,000
7 - 7	General Capital Res	Cyber Security Enhancements	240,000	-	-	-	-	-	240,000
7 - 8	General Capital Res	Enterprise Applications	225,000	575,000	1,025,000	650,000	950,000	3,250,000	6,675,000
Total - I.T. Department			\$ 835,000	\$ 1,145,000	\$ 1,700,000	\$ 1,115,000	\$ 1,580,000	\$ 5,340,000	\$ 11,715,000
Library									
7 - 10	General Capital Res	Website Renewal	5,000	5,000	25,000	5,000	5,000	72,500	117,500
7 - 11	General Capital Res	Integrated library Systems (ILS) Renewal	-	15,000	16,000	8,000	-	52,000	91,000
7 - 12	General Capital Res	A/V, Multimedia & Instructional Systems Renewal	19,400	32,500	21,600	21,700	37,000	111,200	243,400
Total - Library			\$ 24,400	\$ 52,500	\$ 62,600	\$ 34,700	\$ 42,000	\$ 235,700	\$ 451,900
North Vancouver Museum & Archives									
7 - 14	General Capital Res	NVMA IT Refresh	9,200	8,500	7,000	9,000	8,000	44,700	86,400
7 - 14	External	NVMA IT Refresh - ROF	9,200	8,500	7,000	9,000	8,000	44,700	86,400
Total - North Vancouver Museum & Archives			\$ 18,400	\$ 17,000	\$ 14,000	\$ 18,000	\$ 16,000	\$ 89,400	\$ 172,800
North Vancouver Recreation & Culture Commission									
7 - 15	General Capital Res	Recreation Centre WIFI Replacement	-	35,000	-	-	-	45,000	80,000
7 - 16	General Capital Res	NVRC Digital Tools Development Plan	-	7,000	-	-	-	-	7,000
7 - 16	External	NVRC Digital Tools Development Plan - ROF	-	14,000	-	-	-	-	14,000
7 - 17	General Capital Res	NVRC Mobile Device Applications - Phase 2	50,000	-	-	-	-	-	50,000
7 - 17	External	NVRC Mobile Device Applications - Phase 2 - ROF	100,000	-	-	-	-	-	100,000
7 - 18	General Capital Res	NVRC Website Content Management System Upgrade	13,000	-	-	-	-	-	13,000
7 - 18	External	NVRC Website Content Management System Upgrade - ROF	26,000	-	-	-	-	-	26,000
7 - 19	General Capital Res	Network Hardware Replacement	-	35,000	-	-	-	35,000	70,000
7 - 20	General Capital Res	Facility desktop hardware refresh	21,000	21,000	21,000	21,000	21,000	105,000	210,000

**2022-2031 CAPITAL PLAN
INFORMATION TECHNOLOGY**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
7 - 21	General Capital Res	Document Management System Replacement	20,000	-	-	-	-	-	20,000
7 - 21	External	Document Management System Replacement - ROF	40,000	-	-	-	-	-	40,000
7 - 22	General Capital Res	Perfect Mind Development and Integration	10,000	10,000	10,000	-	10,000	20,000	60,000
7 - 22	External	Perfect Mind Implementation: Integration - ROF	20,000	20,000	20,000	-	20,000	40,000	120,000
7 - 23	General Capital Res	Phone System Replacement	11,000	-	60,000	-	-	-	71,000
7 - 23	External	Phone System Replacement - ROF	22,000	-	120,000	-	-	-	142,000
Total - North Vancouver Recreation Commission			\$ 333,000	\$ 142,000	\$ 231,000	\$ 21,000	\$ 51,000	\$ 245,000	\$ 1,023,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 1,210,800	\$ 1,356,500	\$ 2,007,600	\$ 1,188,700	\$ 1,689,000	\$ 5,910,100	\$ 13,362,700
TOTAL CONTRIBUTIONS			\$ 217,200	\$ 42,500	\$ 147,000	\$ 9,000	\$ 28,000	\$ 84,700	\$ 528,400
NET FUNDING REQUESTED			\$ 993,600	\$ 1,314,000	\$ 1,860,600	\$ 1,179,700	\$ 1,661,000	\$ 5,825,400	\$ 12,834,300

**2022-2031 CAPITAL PLAN
ENGINEERING EQUIPMENT**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
8 - 2	Eng Equip	Engineering: Equipment	845,000	910,000	560,000	705,000	205,000	4,708,000	7,933,000
8 - 6	General Capital Res	Replacement Towing Trailers - Operations	35,000	-	-	-	-	-	35,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 880,000	\$ 910,000	\$ 560,000	\$ 705,000	\$ 205,000	\$ 4,708,000	\$ 7,968,000
TOTAL CONTRIBUTIONS									
NET FUNDING REQUESTED			\$ 880,000	\$ 910,000	\$ 560,000	\$ 705,000	\$ 205,000	\$ 4,708,000	\$ 7,968,000

**2022-2031 CAPITAL PLAN
FIRE EQUIPMENT**

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
9 - 2	Fire Equip	Fire Equipment Replacement Program	235,000	615,000	90,000	770,000	155,000	3,400,000	5,265,000
9 - 3	Fire Equip	Health and Wellness Initiative	35,000	-	-	35,000	-	70,000	140,000
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 270,000	\$ 615,000	\$ 90,000	\$ 805,000	\$ 155,000	\$ 3,470,000	\$ 5,405,000
TOTAL CONTRIBUTIONS									
NET FUNDING REQUESTED			\$ 270,000	\$ 615,000	\$ 90,000	\$ 805,000	\$ 155,000	\$ 3,470,000	\$ 5,405,000

2022-2031 CAPITAL PLAN
BLOCK FUNDS, ONGOING PROGRAMS AND OTHER PROJECTS

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
Block Funds									
10 - 3	General Capital Res	Block Funding - City Used Buildings	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
10 - 4	General Capital Res	Block Funding - Non-City Used Buildings	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
10 - 5	General Capital Res	Block Funding - Gerry Brewer Building	29,413	29,413	29,413	29,413	29,413	147,064	294,129
10 - 5	External	Gerry Brewer Building - ROF	35,804	35,804	35,804	35,804	35,804	179,021	358,041
10 - 6	General Capital Res	Block Funding - Parks Infrastructure	75,000	75,000	75,000	75,000	75,000	375,000	750,000
10 - 7	General Capital Res	Block Funding - Engineering Equipment	50,000	50,000	50,000	50,000	50,000	250,000	500,000
10 - 8	General Capital Res	Block Funding - Transportation	30,000	30,000	30,000	30,000	30,000	150,000	300,000
10 - 9	General Capital Res	Block Funding - Information Technology	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
10 - 10	General Capital Res	Block Funding Fire Equipment	50,000	50,000	50,000	50,000	50,000	250,000	500,000
10 - 11	General Capital Res	Block Funding Police Equipment	22,550	22,550	22,550	22,550	22,550	112,750	225,500
10 - 11	External	Block Funding - Police Equipment - ROF	27,450	27,450	27,450	27,450	27,450	137,250	274,500
10 - 12	General Capital Res	Block Funding - Library Equipment	20,000	20,000	20,000	20,000	20,000	100,000	200,000
10 - 13	General Capital Res	Block Funding - Museum & Archives	10,000	10,000	10,000	10,000	10,000	50,000	100,000
10 - 13	External	Museum & Archives - ROF	10,000	10,000	10,000	10,000	10,000	50,000	100,000
10 - 14	General Capital Res	Block Funding - Clerks	20,000	20,000	20,000	20,000	20,000	100,000	200,000
10 - 15	General Capital Res	Block Funding - Planning and Development	10,000	10,000	10,000	10,000	10,000	50,000	100,000
10 - 16	General Capital Res	Block Funding - NVRC	50,000	60,000	60,000	60,000	80,000	420,000	730,000
10 - 17	General Capital Res	NVRC Emergency Capital Replacement Fund	25,000	30,000	30,000	30,000	35,000	190,000	340,000
10 - 18	General Capital Res	Block Funding - Shipyards	35,000	35,000	35,000	35,000	35,000	175,000	350,000
TOTAL - BLOCK FUNDS			\$ 800,217	\$ 815,217	\$ 815,217	\$ 815,217	\$ 840,217	\$ 4,236,085	\$ 8,322,170
On-Going Programs									
10 - 19	CCCIF	Child Care Capital Improvement Fund	9,323	-	-	-	-	-	9,323
TOTAL - ON-GOING PROGRAMS			\$ 9,323	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,323
Other Projects									
10 - 20	General Capital Res	CNVL - Summer Book Bike Staffing	27,000	27,000	27,000	-	-	-	81,000
10 - 21	General Capital Res	NVRC - Recreation and sport facility/venue plan update	51,000	-	-	-	-	-	51,000
10 - 21	External	NVRC - Recreation and sport facility/venue plan update - ROF	99,000	-	-	-	-	-	99,000
10 - 22	General Capital Res	Open Streets, Parklets and Placemaking	275,000	396,000	306,000	321,000	245,000	387,000	1,930,000
10 - 22	External	Open Streets, Parklets and Placemaking - ROF	20,000	-	50,000	-	50,000	-	120,000
10 - 23	General Capital Res	City Studio CapU Parntership	48,000	50,000	-	-	-	-	98,000

2022-2031 CAPITAL PLAN
BLOCK FUNDS, ONGOING PROGRAMS AND OTHER PROJECTS

Page	Funding Source		2022	2023	2024	2025	2026	2027-2031	Total
10 - 24	General Capital Res	Community Engagement Strategy	60,000	-	-	-	-	-	60,000
10 - 25	General Capital Res	Community Recreation Strategy	61,000	-	-	-	-	-	61,000
10 - 26	General Capital Res	OCP 10-Year Review	-	100,000	400,000	400,000	400,000	100,000	1,400,000
10 - 27	General Capital Res	Amenity and Public Benefit Strategy Review	125,000	-	-	-	-	-	125,000
10 - 28	General Capital Res	Child Care and Social Amenity Design Guidelines	25,000	-	-	-	-	-	25,000
10 - 29	General Capital Res	Electronic Grants Process and Software	-	25,000	-	-	-	-	25,000
10 - 30	Affordable Housing	Supporting Affordable Housing Supply and Delivery	75,000	139,024	141,793	-	-	-	355,817
10 - 31	General Capital Res	Land Use and Long Range Studies	40,000	-	-	-	-	-	40,000
10 - 32	General Capital Res	Zoning Bylaw Update	375,000	-	-	-	-	-	375,000
10 - 32	External	Zoning Bylaw Update - ROF	65,000	-	-	-	-	-	65,000
10 - 33	General Capital Res	Climate and Environment Strategy Implementation	200,000	250,000	250,000	250,000	250,000	1,250,000	2,450,000
10 - 33	External	Climate and Environment Strategy Implementation - ROF	40,000	40,000	-	-	-	-	80,000
10 - 34	General Capital Res / Carbon Res	Greening the Community Building Sector	-	-	175,000	300,000	400,000	3,300,000	4,175,000
10 - 34	External	Greening the Building Sector - ROF	120,000	-	-	-	-	-	120,000
10 - 35	General Capital Res	Planning & Development Program, Education and Outreach	-	50,000	100,000	100,000	100,000	500,000	850,000
10 - 35	External	Planning & Development Program, Education and Outreach - ROF	-	3,000	-	-	-	-	3,000
10 - 36	General Capital Res	Urban Forest Management Plan	100,000	-	-	-	-	-	100,000
10 - 37	General Capital Res	INSTPP Implementation	100,000	75,000	75,000	75,000	75,000	75,000	475,000
10 - 38	General Capital Res	Parking and Curbside Management Planning and Implementation	40,000	140,000	290,000	315,000	240,000	-	1,025,000
10 - 40	General Capital Res	Neighbourhood Speed Limits Review and Implementation	-	175,000	300,000	-	-	-	475,000
10 - 42	General Capital Res	Micro-Mobility Services Planning and Coordination	25,000	45,000	45,000	-	-	-	115,000
10 - 44	General Capital Res	Transportation Requirements for New Development	175,000	-	-	-	-	-	175,000
10 - 46	General Capital Res	Feasibility and ROI Study of Land Bridge of Highway No.1 at Lonsdale	-	60,000	150,000	-	-	-	210,000
TOTAL - OTHER PROJECTS			\$ 2,146,000	\$ 1,575,024	\$ 2,309,793	\$ 1,761,000	\$ 1,760,000	\$ 5,612,000	\$ 15,163,817
TOTAL FUNDING REQUESTED IN PROJECT SHEETS			\$ 2,955,540	\$ 2,390,241	\$ 3,125,010	\$ 2,576,217	\$ 2,600,217	\$ 9,848,085	\$ 23,495,310
TOTAL CONTRIBUTIONS			\$ 417,254	\$ 116,254	\$ 123,254	\$ 73,254	\$ 123,254	\$ 366,271	\$ 1,219,541
NET FUNDING REQUESTED			\$ 2,538,286	\$ 2,273,987	\$ 3,001,756	\$ 2,502,963	\$ 2,476,963	\$ 9,481,814	\$ 22,275,769

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

TAX LEVY CONTRIBUTION TO CAPITAL

Each year an amount is transferred from the annual budget to fund various capital projects. These funds are unrestricted and can be used for any capital project. Approximately 15% of the City's annual tax levy is transferred to capital projects or to fund capital reserves. The \$600K increase seen in the Tax Levy each year results in an annual 1% tax rate increase.

	2022	2023	2024	2025	2026	2027-2031	Total
Transfer from Operating to Capital	\$10,874,800	11,474,800	12,074,800	12,674,800	13,274,800	\$ 75,374,000	\$ 135,748,000
Available Balance	\$ 10,874,800	\$ 11,474,800	\$ 12,074,800	\$ 12,674,800	\$ 13,274,800	\$ 75,374,000	\$ 135,748,000
Allocated to :							
Tax Sale Land						-	-
Civic Amenity HJCRC	2,600,000	2,600,000	2,600,000	2,600,000	2,600,000	13,000,000	26,000,000
Fire Equipment	268,213	615,000	90,000	805,000	155,000	3,470,000	5,403,213
Public Art	85,000	85,000	85,000	85,000	85,000	425,000	850,000
Sustainable Transportation	87,500	87,500	87,500	87,500	87,500	437,500	875,000
Carbon Fund	65,000	65,000	65,000	65,000	65,000	325,001	650,001
Total to Reserves	3,105,713	3,452,500	2,927,500	3,642,500	2,992,500	17,657,501	33,778,214
Transfer to General Capital Reserve	\$ 7,769,087	\$ 8,022,300	\$ 9,147,300	\$ 9,032,300	\$ 10,282,300	\$ 67,998,799	\$ 101,969,786

LAND SALE REVENUE

The City owns numerous parcels of land, and the method by which the City acquired the land determines how the proceeds of sale may be set aside. By long-standing Council policy, proceeds of land acquired through a tax sale (non-payment of taxes) are set aside in Tax Sale Land principal. Proceeds from non-tax sale lands (acquired by other means than non-payment of taxes) are set aside in the Civic Amenity Reserve Fund.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds of sales	\$ -	\$ -	\$ 27,680,000	\$ -	\$ 65,220,000	-	92,900,000
Available Balance	\$ -	\$ -	\$ 27,680,000	\$ -	\$ 65,220,000	\$ -	\$ 92,900,000
Allocated to :							
TSL Principal	-	-	20,760,000	-	43,380,000	-	64,140,000
Civic Amenity Reserve	-	-	6,920,000	-	21,840,000	-	28,760,000
	\$ -	\$ -	\$ 27,680,000	\$ -	\$ 65,220,000	\$ -	\$ 92,900,000
Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MUNICIPAL FINANCE AUTHORITY BORROWING

The Municipal Finance Authority of British Columbia (MFA) was created in 1970 to contribute to the financial well-being of local governments throughout BC. The MFA pools the borrowing and investment needs of BC communities through a collective structure and is able to provide a range of low cost and flexible financial services. Borrowing from the MFA assumes terms of 30 years at 2.58% interest.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MFA Debt	\$ 110,000,000	\$ 7,000,000	\$ -	\$ (117,000,000)	\$ 46,799,200	(5,213,855)	41,585,345
Transfer to Civic Amenity Reserve - HJ	\$ (110,000,000)	\$ (7,000,000)					
MFA Debt Servicing	\$ (600,000)	\$ (1,700,000)	\$ (2,300,000)	\$ (1,200,000)		(5,676,000)	(11,476,000)
Repayment from Land Sales	\$ -		\$ 117,000,000				
Repayment from Civic Amenity - HJ Fund	\$ 600,000	\$ 1,700,000	\$ 2,300,000	\$ 1,200,000			
Repayment from Civic Amenity Reserve			\$ -	\$ -		10,889,855	10,889,855
Available Balance	\$ -	\$ -	\$ -	\$ -	\$ 46,799,200	\$ -	\$ 40,999,200
Allocated to :							
North Shore Neighborhood House & Derek Inman Park			-	-	151,000	46,648,200	46,799,200
	\$ -	\$ -	\$ -	\$ -	\$ 151,000	\$ 46,648,200	\$ 46,799,200
Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ 46,648,200	\$ (46,648,200)	\$ (5,800,000)

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

GENERAL CAPITAL RESERVE

The General Capital Reserve is a non-statutory reserve that provides unrestricted funding for Capital Plan projects; as such it can be used to fund any capital project. The reserve is funded from various sources including transfers from operating, portions of the annual tax levy or annual surpluses.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 7,031,732	\$ 8,471,245	\$ 7,142,499	\$ 4,322,914	\$ 398,591	\$ 780,721	\$ 7,031,732
Annual transfer to General Capital Reserve	\$ 7,769,087	\$ 8,022,300	\$ 9,147,300	\$ 9,032,300	\$ 10,282,300	57,716,499	101,969,786
Provision for YE Surplus	\$ 600,000	\$ -	\$ -	\$ -	\$ -	-	600,000
Miscellaneous Revenue	746,000					-	746,000
Available Balance	\$ 16,146,819	\$ 16,493,545	\$ 16,289,799	\$ 13,355,214	\$ 10,680,891	\$ 58,497,220	\$ 110,347,518
Withdrawals							
Provision for Park Land Acquisition 1% Municip Assist	90,000	-	-	-	-	-	90,000
Buildings							
Capital Maintenance	1,538,908	2,237,997	2,412,485	1,469,273	1,128,907	2,810,826	11,598,396
City Library Middle Years Space	108,160	-	-	-	-	-	108,160
The Shipyards Pier and Wharf Upgrades	-	-	40,000	-	-	-	40,000
The Shipyards Electrical & Water Site Improvements	-	-	80,000	-	-	-	80,000
Optimization of the Shipyards Pedestrian Realm and Access Network	-	-	50,000	-	-	-	50,000
Shipyards Destination Infrastructure Upgrades Project	200,000	-	-	-	-	-	200,000
City Hall Facility Projects	-	-	79,000	50,400	22,400	168,000	319,800
City Hall Envelope & Glazing Upgrades	-	-	-	1,870,000	-	-	1,870,000
PGE Station Provision	-	-	403,000	-	-	-	403,000
Provision - HJCRC Outside Consulting	200,000	-	-	-	-	-	200,000
Victoria Park Washroom	-	-	350,000	-	-	-	350,000
Parks							
Public School Playground Funding	150,000	37,500	-	-	-	-	187,500
Mahon Park Playground and Spray Park Replacement	-	-	-	1,200,000	-	-	1,200,000
Semisch Park / 1st Street Accessibility Improvements	-	250,000	-	-	-	-	250,000
Confederation Field Turf Replacement	-	-	-	1,000,000	-	-	1,000,000
Tempe Heights Park Playground Replacement	-	-	-	70,000	600,000	-	670,000
Wagg Park Playground Replacement	-	-	-	-	-	650,000	650,000
Loutet Park Playground Replacement	-	-	-	-	-	670,000	670,000
Fen Burdett Turf Replacement	-	-	-	-	-	1,000,000	1,000,000
Victoria Park Master Plan	-	-	-	-	-	250,000	250,000
Hemlock Looper MothTree Removal and Restoration	150,000	150,000	150,000	-	-	-	450,000
Park specific program	205,000	205,000	320,000	120,000	45,000	225,000	1,120,000
Equipment							
General Equipment and Veh/Pool Replacement	661,451	934,086	584,337	1,104,512	414,256	2,134,080	5,832,722
Information Technology Projects	943,600	1,314,000	1,860,600	1,179,700	1,661,000	2,798,322	9,757,222
Replacement Towing Trailers - Operations	35,000	-	-	-	-	-	35,000
Streets, Traffic and Transportation							
Traffic Signal System Upgrades	370,000	320,000	300,000	500,000	500,000	2,500,000	4,490,000
City-Wide LED Streetlight Upgrade	250,000	-	-	-	-	-	250,000
Traffic Signal LED Replacement	-	300,000	-	-	-	-	300,000
Street Light and Traffic Signal Aging Pole Replacement	50,000	50,000	50,000	50,000	50,000	250,000	500,000
Traffic Signal Pre-Emption for Fire Emergency Vehicles	80,000	80,000	80,000	80,000	80,000	400,000	800,000
Street Lighting Central Management System	-	-	-	100,000	-	-	100,000
Carson Graham School Area Active Transportation Improvements	-	500,000	1,725,000	900,000	-	-	3,125,000
Active and Safe Routes to School	-	150,000	150,000	150,000	150,000	250,000	850,000
Public Realm Improvements	50,000	135,000	50,000	50,000	50,000	335,000	670,000
Living City Tree Program	120,000	280,000	200,000	120,000	120,000	600,000	1,440,000
Public Realm Accessibility Improvements	20,000	20,000	20,000	20,000	20,000	100,000	200,000
Transit Improvement Program	64,493	67,500	67,500	67,500	67,500	337,500	671,993
Marine Drive Bridge Replacement over Mackay Creek	-	-	-	-	1,262,500	-	1,262,500
Lynn Creek Bridge at Cotton Road - Widening and Replacement	-	-	-	-	-	1,500,000	1,500,000
Sidewalks - Infill and Reconstruction	-	250,000	200,000	200,000	250,000	1,250,000	2,150,000
Pavement Management: Streets & Lanes	-	-	-	217,276	379,144	0	596,420

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

Block and Other projects

Ongoing Programs	726,963	741,963	741,963	741,963	766,963	3,869,814	7,589,629
Other Projects	1,662,000	1,328,000	2,053,000	1,696,000	1,645,000	5,287,000	13,671,000

DCC Transportation project

Marine Drive Bridge Replacement over Mackay Creek - DCC					687,500	-	687,500
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Total expended	\$	7,675,575	\$	9,351,046	\$	11,966,885	\$	12,956,623	\$	9,900,170	\$	27,385,543	\$	79,235,842
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Unallocated Annual Funding Excess(Shortfall)	\$	8,471,245	\$	(1,328,746)	\$	(2,819,585)	\$	(3,924,323)	\$	382,130	\$	30,330,956	\$	31,111,677
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Closing Balance	\$	8,471,245	\$	7,142,499	\$	4,322,914	\$	398,591	\$	780,721	\$	31,111,677	\$	31,111,677
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2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

TAX SALE LAND PRINCIPAL

The Tax Sale Lands Fund is made up of the proceeds of sale of all lands sold by the City which originally became City property through non-payment of taxes. Most of this land came to the City in the 1930's, during the Great Depression. The balance in the Tax Sale Land reserve is used to invest in projects that have a prospective rate of return equal to or greater than the City's benchmark rate of return; to invest in infrastructure and land management, in order to enhance the marketability and increase the value of marketed lands, or to invest in the purchase of land assets to be held by the City. By long-standing Council policy, Tax Sale Land principal is not used to fund depreciable assets such as civic buildings, infrastructure or equipment.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 31,423,659	27,923,659	\$ 26,507,877	\$ 44,721,030	\$ 48,683,659	\$ 92,063,659	\$ 31,423,659
Proceeds of Sale:							
-Land Sales	-	-	20,760,000	-	43,380,000	-	64,140,000
Internal Loan and Repayment CARHJ	-	(1,415,782)	(2,546,847)	3,962,629	-	-	-
Available Balance	\$ 31,423,659	\$ 26,507,877	\$ 44,721,030	\$ 48,683,659	\$ 92,063,659	\$ 92,063,659	\$ 95,563,659
Purchases							
Strategic Land Acquisition	3,500,000	-	-	-	-	-	3,500,000
	\$ 3,500,000	-	\$ -	\$ -	\$ -	\$ -	3,500,000
Total Expenditures	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	3,500,000
Closing Balance	\$ 27,923,659	\$ 26,507,877	\$ 44,721,030	\$ 48,683,659	\$ 92,063,659	\$ 92,063,659	\$ 92,063,659

TAX SALE LANDS INTEREST

The previous year's earned interest of the Tax Sales Land reserve is unrestricted and is used to fund various projects. Along with the Annual Budget tax levy, this is the major unrestricted source that the City has for funding capital projects.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 362,631	562,631	1,274,799	427,978	-	\$ 1	\$ 2,628,041
Interest from TSLP		712,168	653,178	854,747	1,120,856	10,527,079	13,868,028
Interest for the year	700,000					-	700,000
Available Balance	1,062,631	1,274,799	1,927,978	1,282,724	1,120,856	10,527,081	17,196,069
Withdrawals							
Equipment							
Information Technology Projects						3,027,078	3,027,078
	\$ -	\$ -	\$ -	\$ -	\$ -	3,027,078	\$ 3,027,078
Streets and Transportation							
Pavement Management: Streets & Lanes	500,000	-	1,500,000	1,282,724	1,120,856	7,500,000	11,903,580
	\$ 500,000	\$ -	\$ 1,500,000	\$ 1,282,724	\$ 1,120,856	\$ 7,500,000	\$ 11,903,580
Total Expended	\$ 500,000	\$ -	\$ 1,500,000	\$ 1,282,724	\$ 1,120,856	\$ 10,527,078	\$ 14,930,658
Closing Balance	\$ 562,631	\$ 1,274,799	\$ 427,978	\$ -	\$ -	\$ 3	\$ 2,265,411

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

CIVIC AMENITY

The City also owns land that was acquired through purchase, i.e., not through tax defaults. Such property is considered as being a non-Tax Sale land property. The proceeds of sale are placed in the City Amenity fund. The CAF is specifically dedicated to fund capital projects which will enhance the use and enjoyment of the City by members of the public, such as parks, recreation centers, libraries, plazas, and other community amenities.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 5,640,383	4,809,679	\$ 4,451,660	\$ 1,648,804	\$ 188,803	\$ 22,777,654	\$ 5,640,383
Contributions:							
- CAC estimate		4,800,000	4,800,000	4,800,000	4,800,000	24,000,000	43,200,000
- Land sales		-	6,920,000	-	21,840,000	-	28,760,000
- Centennial Seat Surcharge		35,000	35,000	35,000	35,000	175,000	315,000
- Shipyards Dev Ltd	382,396	382,396				-	764,791
Repayment of MFA Debt (NSNH & Derek Inman Park)						(10,889,855)	(10,889,855)
Interest for the year	700,000	104,336	38,644		533,851	2,163,690	3,540,521
Available Balance	\$ 6,722,779	\$ 10,131,410	\$ 16,245,304	\$ 6,483,804	\$ 27,397,654	\$ 38,226,490	\$ 71,330,840
Withdrawals							
Parks							
1600 Eastern Avenue Park	-	-	656,500	-	-	-	656,500
Beach and Grass Volleyball	-	-	70,000	-	-	-	70,000
Construction of New Community Gardens	50,000	50,000	250,000	-	-	-	350,000
Waterfront Park Master Plan & Implementation	-	-	2,525,000	2,525,000	-	-	5,050,000
Sunrise Park Trail System Expansion	-	-	126,250	-	-	-	126,250
Casano - Loutet Trail & Habitat Improvements	-	-	400,000	-	-	-	400,000
Spirit Trail - Lynnmouth Park	-	150,000	700,000	-	-	-	850,000
Green Necklace Outdoor Fitness Equipment Stations	-	-	400,000	-	-	-	400,000
Cloverley Park Design + Construction	-	250,000	3,650,000	-	-	-	3,900,000
High Place Park Development	-	-	-	-	-	250,000	250,000
Streets and Transportation							
New Traffic Signals	865,000	950,000	1,010,000	1,000,000	1,000,000	5,000,000	9,825,000
Neighbourhood Traffic Safety and Infrastructure Improvements Program	350,000	615,000	865,000	515,000	515,000	1,950,000	4,810,000
Installation of Accessible Pedestrian Units	35,000	35,000	35,000	35,000	35,000	175,000	350,000
Pedestrian and Roadway Lighting Implementation	300,000	300,000	450,000	450,000	450,000	2,250,000	4,200,000
Upper Levels Greenway	126,250	984,750	1,388,750	-	-	-	2,499,750
New Sidewalk To Complete the Pedestrian Network	151,500	500,000	500,000	500,000	500,000	2,500,000	4,651,500
Priority Mobility Network Improvements	35,350	1,845,000	1,570,000	1,270,000	2,120,000	9,450,000	16,290,350
Total Expended	1,913,100	5,679,750	14,596,500	6,295,000	4,620,000	21,575,000	54,679,350
Closing Balance	\$ 4,809,679	\$ 4,451,660	\$ 1,648,804	\$ 188,803	\$ 22,777,654	\$ 16,651,490	\$ 16,651,490

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

CIVIC AMENITY - HARRY JEROME FUND

The CAF HJF is specifically dedicated to fund Harry Jerome Recreation Centre and Lands capital projects . In 2013, Council approved a 1% tax rate increase to be set aside for the Harry Jerome Recreation Centre project. This provided \$400,000 in annual funding for this purpose. Council approved similar increases in following years bringing the annual amount set aside for the Harry Jerome Recreation Project to \$2.6million.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance - Cash Flow	\$ 51,224,692	2,274,652	\$ 0	\$ 0	\$ 44,131,371	\$ 46,354,371	\$ 51,224,692
Contributions:	5,421,000						
- Amenity Levy	2,600,000	2,600,000	2,600,000	2,600,000	2,600,000	13,000,000	26,000,000
- HJNL Land Sale				50,000,000		-	50,000,000
- Internal borrowing from TSLR		1,415,782	2,546,847	(3,962,629)		-	-
- Short-term Debt	110,000,000	7,000,000				-	117,000,000
- Cost of Borrowing - Short-term	(600,000)	(1,700,000)	(2,300,000)	(1,200,000)		-	(5,800,000)
- Waiver of Building Permit Fees	1,300,000						1,300,000
				-		-	-
Available Balance	\$ 169,945,692	\$ 11,590,434	\$ 2,846,847	\$ 47,437,371	\$ 46,731,371	\$ 59,354,371	\$ 239,724,692
Withdrawals							
Harry Jerome Community Recreation Centre	148,947,149	10,059,881	1,489,022	-	-	-	160,496,052
Mickey McDougall Feasibility Study & Building Upgrades	-	-	901,410	377,000	377,000	377,000	2,032,410
Silver Harbour Seniors Activity Centre	18,723,891	1,379,053	254,415	-	-	-	20,357,359
New Community Park - Harry Jerome Neighbourhood Lands	-	151,500	202,000	2,929,000	-	-	3,282,500
						-	-
Total Expended	167,671,040	11,590,434	2,846,847	3,306,000	377,000	377,000	186,168,321
Closing Balance	\$ 2,274,652	\$ 0	\$ 0	\$ 44,131,371	\$ 46,354,371	\$ 58,977,371	\$ 53,556,371

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

INFRASTRUCTURE

The Infrastructure Reserve funds engineering infrastructure replacement projects such as those included in the category "Structures". A long term goal for the fund would be to more closely match the amount transferred each year to this reserve from the annual budget with the City's infrastructure maintenance requirements. This would be achievable only over many years, because the value of the required infrastructure reinvestment is high.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ -	-	\$ -	\$ -	\$ -	-	-
Gas Tax	200,000	200,000	200,000	200,000	200,000	1,000,000	2,000,000
MRN Capital	300,000	300,000	300,000	300,000	300,000	1,500,000	3,000,000
Interest for the year						-	-
Available Balance	\$ 500,000	500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 5,000,000
Withdrawals							
Pavement Management: Streets & Lanes	500,000	500,000	500,000	500,000	500,000	2,500,000	5,000,000
Total Expended	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 5,000,000
Closing Balance	\$ -	-	\$ -	\$ -	\$ -	-	-

SUSTAINABLE TRANSPORTATION

Created in 2008, The Sustainable Transportation Reserve Fund sets aside funding for the implementation of sustainable transportation initiatives included in the City's Transportation Plan.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 48,007	-	\$ -	\$ -	\$ -	-	48,007
Contributions:							
- Annual	87,500	87,500	87,500	87,500	87,500	437,500	875,000
Interest for the year						-	-
	\$ 135,507	\$ 87,500	\$ 87,500	\$ 87,500	\$ 87,500	\$ 437,500	\$ 923,007
Withdrawals							
Transit Improvement Program	135,507	87,500	87,500	87,500	87,500	437,500	923,007
Total expended	\$ 135,507	\$ 87,500	\$ 87,500	\$ 87,500	\$ 87,500	\$ 437,500	\$ 923,007
Closing Balance	\$ -	-	\$ -	\$ -	\$ -	-	-

AFFORDABLE HOUSING

The Affordable Housing Reserve had been funded by a contribution from taxes collected set at \$260,000 per year - this was suspended once the reserve fund balance exceeded \$2.5M. As of the adoption of the revised Community Benefits Policy in 2015, the reserve is funded by a 20% allocation of the Community Benefit Cash Contributions received by the City. The fund is to be used for the provision of new non-market and special needs housing units.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 6,595,239	2,939,239	\$ 3,719,780	\$ 4,687,859	\$ 5,824,368	\$ 6,988,152	\$ 6,595,239
Contributions:							
- Levy		1,200,000	1,200,000	1,200,000	1,200,000	6,000,000	10,800,000
Interest for the year		87,182	109,872	136,509	163,785	1,251,537	1,748,885
Available Balance	\$ 6,595,239	4,226,421	\$ 5,029,652	\$ 6,024,368	\$ 7,188,152	\$ 14,239,689	\$ 19,144,123
Withdrawals							
Affordable Housing Reserve	560,000	200,000	200,000	200,000	200,000	1,000,000	2,360,000
North Shore Neighbourhood House Site Development Preparation	3,021,000	167,617	-	-	-	-	3,188,617
Supporting Affordable Housing Supply and Delivery	75,000	139,024	141,793	-	-	-	355,817
Total expended	\$ 3,656,000	506,641	\$ 341,793	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 5,904,434
Closing Balance	\$ 2,939,239	\$ 3,719,780	\$ 4,687,859	\$ 5,824,368	\$ 6,988,152	\$ 13,239,689	\$ 13,239,689

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

FIRE EQUIPMENT

Used for fire equipment, and replacement and upgrades.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 1,787	(0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 1,787
Contributions:							
- Budgeted	\$ 268,213	\$ 615,000	\$ 90,000	\$ 805,000	\$ 155,000	3,470,000	5,403,213
Interest for the year						-	-
Available Balance	\$ 270,000	\$ 615,000	\$ 90,000	\$ 805,000	\$ 155,000	\$ 3,470,000	\$ 5,405,000
Withdrawals							
Fire Equipment Replacement Program	\$ 235,000	615,000	90,000	770,000	155,000	3,400,000	5,265,000
Health and Wellness Initiative	\$ 35,000	-	-	35,000	-	70,000	140,000
Closing Balance	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)

COMPUTER EQUIPMENT

Used for computer equipment replacement and upgrades.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 57,096	7,096	\$ 7,778	\$ 8,477	\$ 9,192	\$ 9,925	\$ 57,096
Contributions:							
- Budgeted		500	500	500	500	2,500	4,500
Interest for the year		182	199	215	233	1,435	2,264
Available Balance	\$ 57,096	7,778	\$ 8,477	\$ 9,192	\$ 9,925	\$ 13,860	\$ 63,860
Withdrawals							
User Device Replacements	50,000					-	50,000
Closing Balance	\$ 7,096	\$ 7,778	\$ 8,477	\$ 9,192	\$ 9,925	\$ 13,860	\$ 13,860

ENGINEERING EQUIPMENT

Used for engineering equipment and vehicle replacement. Engineering has a fleet of several vehicles. Contributions to the Reserve are based on the hourly rates charged to the different projects and programs using the vehicles.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 2,348,231	1,903,231	\$ 1,426,669	\$ 1,327,789	\$ 1,078,055	\$ 1,365,049	\$ 2,348,231
Contributions:							
- Budgeted	400,000	400,000	430,000	430,000	460,000	3,294,890	5,414,890
Interest for the year		33,438	31,120	25,267	31,993	48,061	169,879
Available Balance	\$ 2,748,231	2,336,669	\$ 1,887,789	\$ 1,783,055	\$ 1,570,049	\$ 4,708,000	\$ 7,933,000
Withdrawals							
Engineering, Parks and Environment Operations Vehicle/Equipment Replacement Program	845,000	910,000	560,000	705,000	205,000	4,708,000	7,933,000
Closing Balance	\$ 1,903,231	\$ 1,426,669	\$ 1,327,789	\$ 1,078,055	\$ 1,365,049	\$ 0	\$ 0

LOCAL AREA SERVICES

Local Area Services (LAS) Projects, formerly called Local Improvement Projects, are jointly funded by the City and the benefiting property owner. The Community Charter requires that LAS Reserve funds be used only to fund the city share of new local area services projects.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 500,000	(0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 500,000
Contributions:							
Interest for the year		(0)	(0)	(0)	(0)	(0)	(0)
Available Balance	\$ 500,000	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ 500,000
Withdrawals							
Provision for Local Area Services - City Share	500,000	-	-	-	-	-	500,000
Closing Balance	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

PARKS DCC

The Parks DCC fund can only be used to fund the purchase of parkland and certain specific parks improvements. DCC's in general are to be used to create capital works required due to growth, therefore the City plans to use these funds to provide parks and improvements in areas impacted by growth.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 15,624,862	7,978,099	\$ 8,155,493	\$ 4,622,329	\$ 538,961	\$ 1,217,496	\$ 15,624,862
Contributions:							
- Levy	600,000	600,000	600,000	650,000	650,000	3,700,000	6,800,000
Repayment from Transportation DCC	600,000	500,000	560,000	600,000	-	1,100,000	3,360,000
Interest for the year	186,987	191,144	108,336	12,632	28,535	545,985	1,073,619
Available Balance	\$ 17,011,849	\$ 9,269,243	\$ 9,423,829	\$ 5,884,961	\$ 1,217,496	\$ 6,563,481	\$ 26,858,481
Withdrawals							
Provision for Park Acquisition	8,910,000	-	-	-	-	-	8,910,000
1600 Eastern Avenue Park - DCC	-	-	643,500	-	-	-	643,500
Waterfront Park Master Plan & Implementation - DCC	-	-	2,475,000	2,475,000	-	-	4,950,000
New Community Park - Harry Jerome Neighbourhood Lands - DCC	-	148,500	198,000	2,871,000	-	-	3,217,500
Upper Levels Greenways - DCC	123,750	965,250	1,361,250	-	-	-	2,450,250
Sunrise Park Trail System Expansion - DCC	-	-	123,750	-	-	-	123,750
Total Expended	\$ 9,033,750	1,113,750	\$ 4,801,500	\$ 5,346,000	\$ -	\$ -	\$ 20,295,000
Closing Balance	\$ 7,978,099	8,155,493	\$ 4,622,329	\$ 538,961	\$ 1,217,496	\$ 6,563,481	\$ 6,563,481

TRANSPORTATION DCC

Transportation DCC's are to be used for transportation projects required due to growth.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 283,192	42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 283,192
Levy	500,000	500,000	560,000	600,000	550,000	2,750,000	5,460,000
Repayment to Parks DCC	(600,000)	(500,000)	(560,000)	(600,000)	-	(1,100,000)	(3,360,000)
Available Balance	\$ 183,192	\$ 42	\$ 42	\$ 42	\$ 550,042	\$ 1,650,042	\$ 2,383,192
Withdrawals							
Pedestrian and Roadway Lighting Implementation - DCC	-	-	-	-	-	-	-
New Sidewalk To Complete the Pedestrian Network - DCC	148,500	-	-	-	-	-	148,500
Priority Mobility Network Improvements - DCC	34,650	-	-	-	-	-	34,650
Marine Drive Bridge Replacement over Mackay Creek - DCC	-	-	-	-	550,000	-	550,000
Closing Balance	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 1,650,042	\$ 1,650,042

PUBLIC ART

This reserve is funded by a contribution from taxes collected, currently set at \$85,000 annually. It is used to fund public art projects as recommended to Council by the Public Art program Steering Committee.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 309,424	309,424	\$ 316,850	\$ 324,455	\$ 332,242	\$ 340,216	\$ 309,424
Contributions:							
- Budgeted	85,000	85,000	85,000	85,000	85,000	425,000	850,000
Interest for the year	-	7,426	7,604	7,787	7,974	42,833	73,624
Available Balance	\$ 394,424	401,850	\$ 409,455	\$ 417,242	\$ 425,216	\$ 808,049	\$ 1,233,049
Withdrawals							
Public Art Civic Program	85,000	85,000	85,000	85,000	85,000	425,000	850,000
Public Art (Lower Lonsdale Lands)	-	-	-	-	-	-	-
Total expended	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000	\$ 850,000
Closing Balance	\$ 309,424	\$ 316,850	\$ 324,455	\$ 332,242	\$ 340,216	\$ 383,049	\$ 383,049

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

CEMETERY DEVELOPMENT

The Cemetery Development Fund is a non-statutory reserve which is used to fund capital improvement projects in the city's cemetery. It is generally funded by net cemetery revenues. In 2004, the Cemetery Fund also received a contribution of \$954,000 from the GVRD because of the impact of the Region's watermain project on the cemetery

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 1,189,560	889,560	\$ 910,910	\$ 932,771	\$ 955,158	\$ 978,082	\$ 1,189,560
Contributions:							
Interest for the year		21,349	21,862	22,386.51	22,924	123,140	211,662
Available Balance	\$ 1,189,560	910,910	\$ 932,771	\$ 955,158	\$ 978,082	\$ 1,101,222	\$ 1,401,222
Withdrawals							
City Cemetery Program	300,000	-	-	-	-	-	300,000
Closing Balance	\$ 889,560	\$ 910,910	\$ 932,771	\$ 955,158	\$ 978,082	\$ 1,101,222	\$ 1,101,222

CARBON FUND

The Carbon Fund is to be used for greenhouse gas emissions reducing initiatives within the City of North Vancouver, such as sustainable transportation initiatives, building energy retrofits, solar hot water, geo-exchange, fleet conversion, urban forestry and other emissions-reducing improvements. Funding is provided by an annual budget contribution as well as the Climate Action Revenue Incentive Program (CARIP), discontinued in 2021.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ -	-	\$ -	\$ -	\$ -	\$ -	-
Contributions:							
Annual Budget	65,000	65,000	65,000	65,000	65,000	325,001	650,001
Available Balance	\$ 65,000	65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 325,001	\$ 650,001
Withdrawals							
Greening the Community Building Sector	65,000	65,000	65,000	65,000	65,000	325,000	650,000
Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 1

LOWER LONSDALE AMENITY

The LLAf was originally created to set aside funds from non-Tax Sale land or density transfer in Lower Lonsdale. Funding from this source was to be used with respect to capital projects in the Lower Lonsdale area relating to the provision of affordable and adaptable rental housing, a community arts gallery, a photographic and media arts gallery, a museum, a 150-200 seat theatre, a multi-purpose activity centre, and other Lower Lonsdale amenities. In 2011, Council adopted a bylaw that requires all land sales to be consolidated into one reserve, the Civic Amenity Reserve Fund. While no new funding will be set aside in the LLAf, funds that are in place will be used toward the construction of Lower Lonsdale amenities as it was originally intended.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 8,877	8,877	\$ 9,090	\$ 9,308	\$ 9,531	\$ 9,759	\$ 8,877
Contributions:							
Interest for the year		213	218	223	229	234	1,854
Available Balance	\$ 8,877	9,090	\$ 9,308	\$ 9,531	\$ 9,760	\$ 9,993	\$ 10,732
Withdrawals							
Total Expended	\$ -	-	\$ -	\$ -	\$ -	\$ -	-
Closing Balance	8,877	9,090	9,308	9,531	9,759	9,993	10,731

This reserve originally aimed to set aside proceeds from land sales of non-Tax Sale properties in the Marine Drive area for the purpose of funding projects in the area. In 2011, Council adopted a bylaw that requires all land sales to be consolidated into one reserve, the Civic Amenity Reserve Fund. While no new funding will be set aside in this reserve, funds that are in place will be used toward projects in the Marine Drive area.

	2022	2023	2024	2025	2026	2026-2030	Total
Opening Balance	\$ (0)	(0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	(0)
Contributions:							
Interest for the year							
Available Balance	\$ (0)	(0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	(0)
Withdrawals							

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

GENERAL BUILDING

The General Building Reserve is used for capital building maintenance, renovation, and building replacement. The City owns in excess of \$100m in buildings. The GB reserve was established in 1995 to begin the process of setting aside sufficient funds to replace these buildings as required.

	2022	2023	2024	2025	2026	2026-2030	Total
Opening Balance	\$ 40,600	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 40,600
Contributions:							
- Budgeted							-
Interest for the year		0	0	0	0	0	0
Available Balance	\$ 40,600	0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 40,600
Withdrawals							
Capital Maintenance	40,600						40,600
Total Expended	\$ 40,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,600
Closing Balance	\$ 0	0	\$ 0	\$ 0	\$ 0	\$ 0	0

JUSTICE ADMINISTRATION BUILDING

The Justice Administration Building Reserve is used for capital building maintenance, renovation, and replacement of the Gerry Brewer Building. Because the Justice Administration (Gerry Brewer) Building is co-owned with the District of North Vancouver, it has its own replacement reserve.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 3,706	3,706	\$ 3,795	\$ 3,886	\$ 3,980	\$ 4,075	\$ 3,706
Contributions:							
Interest for the year		89	91	93	96	98	89
Available Balance	\$ 3,706	3,795	\$ 3,886	\$ 3,980	\$ 4,075	\$ 4,173	\$ 3,795
Withdrawals							
Total Expended	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 3,706	\$ 3,795	\$ 3,886	\$ 3,980	\$ 4,075	\$ 4,173	\$ 3,795

GENERAL EQUIPMENT

Used for general equipment and machinery replacement including office equipment, and pool and bylaw vehicles.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ -	-	\$ -	\$ -	\$ -	\$ -	-
Contributions:							
Interest for the year		-	-	-	-	-	-
Available Balance	\$ -	-	\$ -	\$ -	\$ -	\$ -	-
Withdrawals							
Total Expended	-	-	-	-	-	-	-
Closing Balance	\$ -	-	\$ -	\$ -	\$ -	\$ -	-

PARKING

This reserve has been funded from parking revenues from 1998-2002. Moneys in the fund and any interest thereon shall be expended for purchase, acquisition, construction, installation or improvement of new and existing off-street parking spaces.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 507,915	507,915	\$ 520,105	\$ 532,587	\$ 545,369	\$ 558,457	\$ 507,915
Contributions:							
Interest for the year		12,190	12,483	12,782	13,089	70,309	120,853
Available Balance	\$ 507,915	520,105	\$ 532,587	\$ 545,369	\$ 558,457	\$ 628,766	\$ 628,768
Withdrawals							
Total Expended	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 507,915	520,105	\$ 532,587	\$ 545,369	\$ 558,457	\$ 628,766	\$ 628,767

2022-2031 CAPITAL PLAN

RESERVES AND OTHER FUNDING

OTHER FUNDING SOURCES

CHILD CARE CAPITAL IMPROVEMENT

The Child Care Capital Improvement Fund is a non-statutory reserve used to provide grants to child care services in the City. It was created in 1997 with a \$150,000 sale of density transfer from the old library site to a developers. Over the years, it has provided grants to Heywood House, St. Andrew's Daycare, Mahon Park Child Care, North Shore Neighbourhood House and Lonsdale Creek Daycare.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 9,323	-	\$ -	\$ -	\$ -	\$ -	9,323
Contributions:							
Available Balance	\$ 9,323	-	\$ -	\$ -	\$ -	\$ -	9,323
Child Care Capital Improvement Fund	9,323	-	-	-	-	-	9,323
Closing Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

HERITAGE RESERVE

The Heritage Reserve Fund was established in 1994 and received additional funding from the sale of Hammersley House in 1998. The purpose of the Reserve Fund is to fund projects on an as-needed basis that support the City's Heritage Program and goals in the Official Community Plan related to the conservation of heritage resources on the Heritage Register.

	2022	2023	2024	2025	2026	2027-2031	Total
Opening Balance	\$ 92,053	2,494	\$ 2,494	\$ 2,494	\$ 2,494	\$ 2,494	92,053
Contributions:							
Interest for the year							
Available Balance	\$ 92,053	2,494	\$ 2,494	\$ 2,494	\$ 2,494	\$ 2,494	92,053
Withdrawals						-	-
Heritage Reserve Fund	89,559	-	-	-	-	-	89,559
Closing Balance	\$ 2,494	\$ 2,494	\$ 2,494	\$ 2,494	\$ 2,494	\$ 2,494	2,494



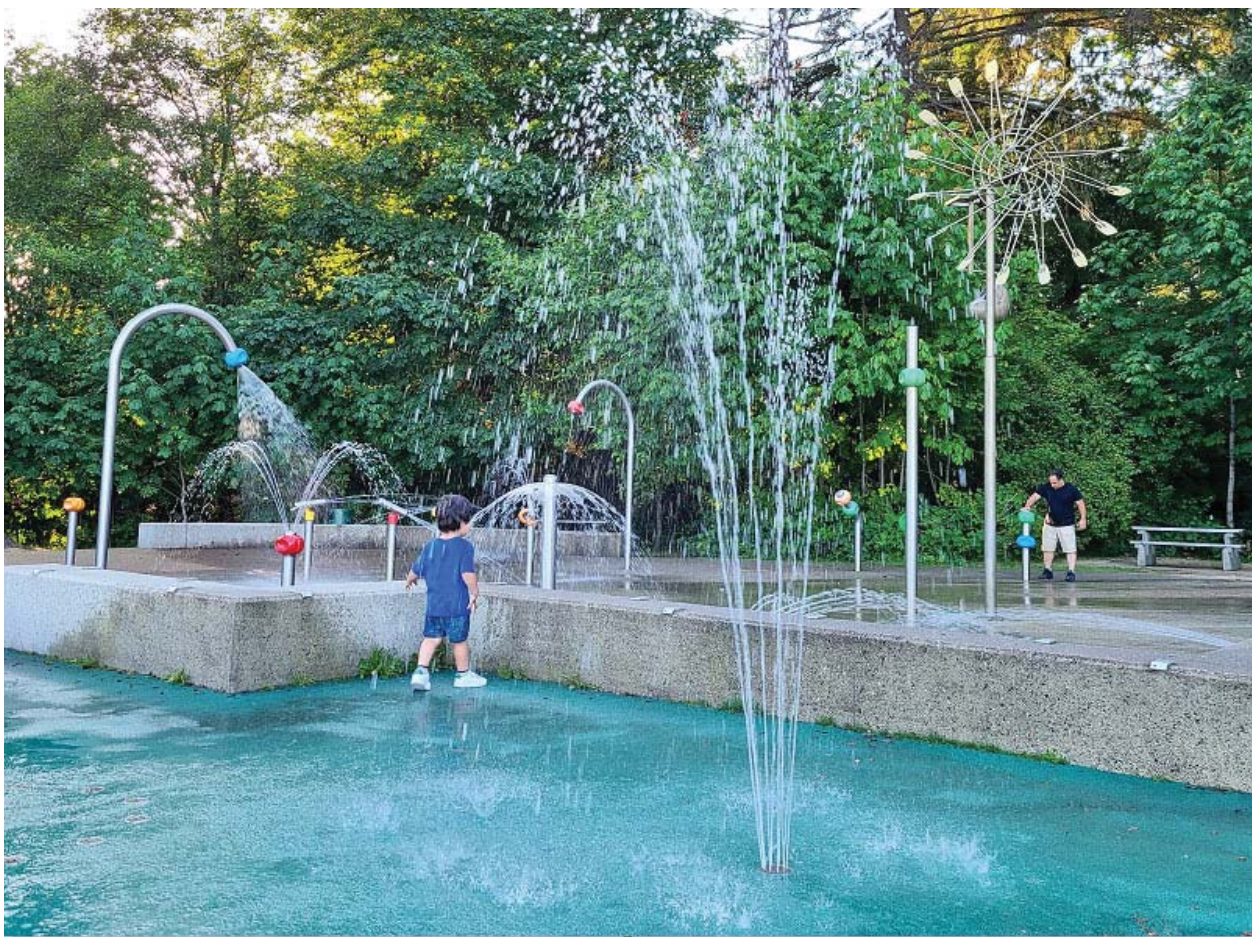
141 West 14th Street
North Vancouver, BC
V7M 1H9

T. 604.985.7761
F. 604.985.9417

cnv.org
info@cnv.org

2022 – 2031 Project Descriptions

FEBRUARY 4, 2022 | FINANCE DEPARTMENT



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TABLE OF CONTENTS

Land and Major Investments.5
Buildings6
Streets and Transportation9
Parks and Environment	12
Public Art.	15
General Equipment	16
Information Technology	17
Fire Equipment	20
Block.	21

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Land and Major Investments

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
1 - 2	Strategic Land Acquisition	Strategic & Corporate Services	Dedicated Funds	3,500,000	3,500,000	Funds for strategic land purchases that may be required to achieve Council objectives
1 - 3	Provision for Park Acquisition	Finance	Dedicated Funds	9,000,000	9,000,000	The City's Financial Plan is required to reflect a provision for acquisition of parkland in order to be consistent with the City's Park DCC Bylaw. DCC rates are calculated by a formula which allocates costs for required parkland growth. Park deficient areas are identified, and estimates of amounts required to purchase parkland in this area are included in the financial plan. The inclusion of a provision for parkland acquisition in the Capital Plan gives the City the ability to acquire land for new parks or park expansion should an opportunity arise during the year.
1 - 4	Affordable Housing Reserve	Planning & Development	Dedicated Funds	560,000	2,360,000	Provision of Affordable Housing (capital projects).
1 - 5	City Cemetery Program	Engineering: Parks & Environment	Dedicated Funds	300,000	300,000	Dedicated funding from the Cemetery Reserve to finance the replacement of existing cemetery infrastructure as well as the provision of new cemetery services to meet community needs. A council report will be submitted prior to project funding expenditure.
TOTAL				\$ 13,360,000	\$ 15,160,000	

Buildings

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
2 - 4	Maintenance, Repair & Replacement - City Hall	Facilities	Base Program	150,000	1,378,480	Funding for maintenance, repair and replacement of equipment and building components.
2 - 5	Maintenance, Repair & Replacement - Gerry Brewer Building	Facilities	Base Program	408,000	4,488,240	Funding for maintenance, repair and replacement of equipment and building components.
2 - 6	Maintenance, Repair & Replacement - Fire Hall	Facilities	Base Program	173,000	897,440	Funding for maintenance, repair and replacement of equipment and building components.
2 - 7	Maintenance, Repair & Replacement - City Owned / Non-City Used Buildings	Facilities	Base Program	228,500	1,778,560	Funding for maintenance, repair and replacement of equipment and building components.
2 - 8	Maintenance, Repair & Replacement - Parks Buildings	Facilities	Base Program	92,000	772,040	Funding for maintenance, repair and replacement of equipment and building components.
2 - 9	Maintenance, Repair & Replacement - Operations Centre	Facilities	Base Program	75,000	618,280	Funding for maintenance, repair and replacement of equipment and building components.
2 - 10	Maintenance, Repair & Replacement - Civic Library	Facilities	Base Program	107,000	1,150,000	Maintenance, Repair & Replacement - Civic Library
2 - 11	Centennial Theatre	NVR&CC	Base Program	200,000	1,285,000	This project will address planned major components replacement and renovation at Centennial Theatre.
2 - 13	John Braithwaite Community Centre	NVR&CC	Dedicated Funds	55,000	640,000	This project will deliver functional upgrades and planned major components replacement to the John Braithwaite Community Centre.
2 - 15	Harry Jerome - Major Repairs	NVR&CC	Base Program	300,000	1,000,000	Replace or repair building systems that fail due to unforeseen circumstances. All projects will be assessed for cost/benefit before work proceeds.
2 - 16	Memorial Community Recreation Centre	NVR&CC	Base Program	15,000	60,000	Funding requirements for capital maintenance from 2021 to 2025. Replace or repair building systems that fail due to unforeseen circumstances. All projects will be assessed for cost/benefit before work proceeds.
2 - 17	Mickey McDougall Community Recreation Centre	NVR&CC	Base Program	-	35,000	Funding requirements for capital maintenance from 2021 to 2025. Replace or repair building systems that fail due to unforeseen circumstances. All projects will be assessed for cost/benefit before work proceeds.
2 - 18	Harry Jerome Community Recreation Centre	Strategic & Corporate Services	Dedicated Funds	148,947,149	160,496,052	Tendering, Construction and commissioning of below grade structure, main building, on and off-site works for the new Harry Jerome Community Recreation Centre (HJCRC).
2 - 19	Provision - HJCRC Outside Consulting	Strategic & Corporate Services	New Initiative	200,000	200,000	The requested funds will be appropriated as needed to fund the use of external consultants to facilitate the marketing, sale/long-term lease and other land transaction related costs of the Harry Jerome Neighbourhood Lands (HJNL).
2 - 20	Mickey McDougall Feasibility Study & Building Upgrades	Strategic & Corporate Services	Dedicated Funds	-	4,374,148	Funding to allow for owner improvements to the Mickey McDougall building. Upgrades are focused on life-safety systems, replacement of critical building equipment and general building maintenance in support of tenant improvements to be undertaken by project partner. Request includes funding for TFT positions.
2 - 21	Silver Harbour Seniors Activity Centre	Strategic & Corporate Services	Dedicated Funds	18,723,891	20,357,359	The Silver Harbour Seniors' Activity Centre will be a stand-alone facility located on the north side of 23rd Street / Lonsdale and integrated with the overall infrastructure and services of the new HJCRC facility.
2 - 22	City Library Middle Years Space	Library	New Initiative	138,160	138,160	Create a distinct, age-appropriate space in the library for school-aged children, uniquely designed to meet the needs of children in the "middle years". Working creatively within existing space constraints, the project incorporates relocation of functions and library shelving, and addition of lighting, computing, and new furnishings to create space suitable for study, collaboration, self-directed learning and reading.

Buildings

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
2 - 23	The Shipyards Pier and Wharf Upgrades	Community & Partner Engagement	New Initiative	-	40,000	This project allows for much needed repairs and updates St. Roch Dock and Burrard Dry Dock including the Pier Electrical Building, this includes paint, interior clean-up, removal of safety hazards, repairs to cracked slab flooring and lighting. Capital maintenance work on wharf and pier must meet public safety requirements including replacement of support pins on St. Roch Dock's gangway and reinforcement of tie-down bollards for use by large vessels. The funding requested after 2021 are provisions in the plan to be refined once studies are completed as part of the Shipyards Operational Plan and Studies.
2 - 24	The Shipyards Electrical & Water Site Improvements	Community & Partner Engagement	New Initiative	-	80,000	The scope of this project is to correct the power distribution grid at The Shipyards which involves placing easily accessible, safe voltage power in location to support events, increase public safety and alleviate potential fire and electrical hazards. This project will also provide access to potable water throughout the site. The funding requests in years 2022 -2024 are provisions to be refined once the studies are completed as part of the Shipyards Operational Plan and Studies project in 2021.
2 - 25	Optimization of the Shipyards Pedestrian Realm and Access Network	Community & Partner Engagement	New Initiative	-	50,000	This project will fund the production, installation of infrastructure improvements to enhance pedestrian accessibility and manage vehicle circulation within The Shipyards and Foot of Lonsdale Avenue area. This project will address the functionality of the overall site ensuring there is adequate access for commercial deliveries, drop off, pick up and emergency vehicles while prioritizing the safety of the pedestrian realm..
2 - 26	Shipyards Destination Infrastructure Upgrades Project	Community & Partner Engagement	New Initiative	1,200,000	1,200,000	Site Infrastructure to support mobile vending, improvements to site electrical, site plumbing upgrades, demountable overhead structures for rain protection, crowd control infrastructure that includes railings, directional pathways, wayfinding and interpretive signage. This project also includes replacement of Heritage Crane lighting and Burrard Dry Dock infrastructure upgrades to support and attract larger commercial vessels.
2 - 27	City Hall Facility Projects	Strategic & Corporate Services	New Initiative	-	319,800	Funding to address functional requirements and operational changes for City Hall business and operations. Includes renovations / reconfiguration of Meeting Rooms, CAO & Clerks area, acoustic and HVAC improvements to Council chambers as well as general upgrades to accommodate growth / operational changes.
2 - 29	City Hall Envelope & Glazing Upgrades	Strategic & Corporate Services	New Initiative	-	1,870,000	Replacement of single-pane windows in the west wing of City Hall and associated envelope upgrades. The project would eliminate chronic leaks and improve the energy efficiency of City Hall.
2 - 30	PGE Station Provision	Strategic & Corporate Services	New Initiative	-	403,000	Re-location and re-use of the PGE Station with interior upgrades to permit re-use / leasing of space. Location and use to be determined. To be considered in coordination with Waterfront Park Master Plan process.
2 - 31	North Shore Neighborhood House & Derek Inman Park	Strategic & Corporate Services	New Initiative	-	46,799,200	Funding for design development of North Shore Neighbourhood House (NSNH) in coordination with project partners as well as development of detailed cost estimate. Placeholder for construction, with funding structure to be confirmed with NSNH. Construction estimate includes external project management support. Request also includes funding for TFT positions.
2 - 32	North Shore Neighbourhood House Site Development Preparation	Strategic & Corporate Services	New Initiative	3,021,000	3,188,617	Funds to prepare the NSNH / Derek Inman Park Site for development.
2 - 33	Heritage Reserve Fund	Planning & Development	Dedicated Funds	89,559	89,559	Funding for possible heritage projects will directly maintain or promote the heritage characteristics of the City. No new monies are proposed for 2021.
TOTAL				174,123,259	253,708,935	

Streets and Transportation

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
3 - 3	New Traffic Signals	Engineering: Traffic	New Initiative	865,000	9,825,000	Existing pedestrian and vehicular traffic volume warrants installation of a full traffic signal at these intersections. The requested funds are needed for design and construction of new traffic signals.
3 - 5	Traffic Signal System Upgrades	Engineering: Traffic	New Initiative	370,000	4,490,000	Upgrade of traffic signal poles, underground wiring, signal communication systems, and controllers in the City. Locations and project details to be determined per results from various traffic engineering analysis and based on needs for upgrading traffic signal equipment.
3 - 7	City-Wide LED Streetlight Upgrade	Engineering: Traffic	New Initiative	250,000	250,000	City-wide replacement of the existing, inefficient High Pressure Sodium (HPS) streetlights with efficient Light Emitting Diodes (LED). This is estimated to reduce electricity consumption by 40%. The upgrade is estimated to result in annual cost savings in electricity.
3 - 8	Traffic Signal LED Replacement	Engineering: Traffic	Base Program	-	300,000	Replacement of the traffic signal LEDs required every 7 years.
3 - 9	Street Light and Traffic Signal Aging Pole Replacement	Engineering: Traffic	Base Program	50,000	500,000	Replacement of deteriorated street light and traffic signal poles as prioritized based on 2018 condition assessment results.
3 - 11	Traffic Signal Pre-emption for Fire Emergency Vehicles	Engineering: Traffic	New Initiative	80,000	800,000	Traffic signal pre-emption allows a fire truck to communicate with downstream traffic signals increasing its likelihood of receiving a green light. It can also communicate with traffic signals further ahead to get traffic flowing before the truck arrives in order to decrease response times.
3 - 13	Neighbourhood Traffic Safety and Infrastructure Improvements Program	Engineering: Traffic	New Initiative	400,000	5,310,000	This project will address site-specific safety issues in various City neighbourhoods and develop a new approach to neighbourhood traffic safety and access to guide future improvement plans. Works may include, but are not limited to, the installation of new and updated traffic signs, pavement markings, intersection safety improvements, traffic calming elements (speed bumps, bumpouts) and pedestrian beacon installation. Public requests for improvements received are prioritized through data collection and analysis prepared by City Staff.
3 - 15	Installation of Accessible Pedestrian Units	Engineering: Traffic	New Initiative	35,000	350,000	Installation of Accessible Pedestrian Signal (APS) devices at various signalized intersections within the City (audible signals).
3 - 17	Pedestrian and Roadway Lighting Implementation	Engineering: Traffic	New Initiative	300,000	4,200,000	Design and construction of new roadway and pedestrian level lighting throughout the City as per the street lighting implementation plan completed in 2019. A certain amount of the funds requested in 2022 will be used for engaging a professional engineering consultant and a legal consultant to assist creating a new policy document related to municipal street lighting requirements, plans, programs, commitments, addressing liability risk and expectations.
3 - 19	Street Lighting Central Management System	Engineering: Traffic	New Initiative	-	100,000	Presence of street lighting central management system will enable achieving further reduction in electricity consumption and maintenance cost of the new LED street lights. Also, new function will be enabled, such as dimming capabilities of new LED lights, track and reports energy savings, burnt out fixtures through automatically generated emails. The system will futureproof the City infrastructure for utilizing future intelligent infrastructure features.

Streets and Transportation

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
3 - 20	Upper Levels Greenway	Engineering: Streets	New Initiative	250,000	6,665,000	This project will complete alternatives assessment, design, community engagement and construction of a new All Ages and Abilities mobility route that is identified for delivery in Phase 2 of the Priority Mobility Network Project as approved by Council in the Priority Mobility Network Strategy (2019). The project will engage closely with the local residents and other stakeholders to assess needs and navigate trade-offs to deliver a route that aligns with the WalkCNV and Safe Mobility Strategy goals and objectives.
3 - 21	Carson Graham School Area Active Transportation Improvements	Engineering: Streets	New Initiative	-	3,625,000	This project will execute on the design, public engagement and construction of active transportation safety improvements on Jones Ave and around Carson Graham Secondary School as identified in the school's Active and Safe Routes to School Plan and Priority Mobility Network Strategy. Improvements will include sidewalk infill and replacement, improved transit access, protected mobility facilities that extend the Green Necklace to the Jones Overpass and pedestrian scale lighting for the final remaining unlit section of the Green Necklace.
3 - 22	Active and Safe Routes to School	Engineering: Streets	New Initiative	-	850,000	This project will implement infrastructure recommended by School Travel Plans at the City's elementary and high schools. Improvements will consist of measures to address vehicle circulation and parking issues, filling gaps in the active transportation network and enhance the comfort and safety on identified popular walking routes to school - elements may include: bumpouts, sidewalks, signage and pavement markings etc. Project will also support annual planning and coordination work with the school district.
3 - 23	Public Realm Improvements	Engineering: Streets	New Initiative	50,000	670,000	Provides streetscape elements to enhance the experience of the public realm. Elements may include, but are not limited to benches, water fountains, garbage cans, bike racks and holiday lighting.
3 - 25	Living City Tree Program	Engineering: Streets	Base Program	175,000	1,540,000	The program will plant trees on streets that currently have few or no street trees, and include a three year project along City high streets replacing dead and dying trees and improving conditions for existing street trees to counter challenging urban growing conditions with supportive infrastructure to promote long-term tree health.
3 - 27	New Sidewalk To Complete the Pedestrian Network	Engineering: Streets	New Initiative	300,000	4,910,000	This project will enable the design, public engagement and construction of new sidewalk segments to complete the pedestrian network.
3 - 28	Public Realm Accessibility Improvements	Engineering: Streets	New Initiative	30,000	220,000	Retrofit existing infrastructure throughout the City to continue to provide access to all aligned with regional, national and international best practices. Works may include, but not be limited to the application of tactile walking surface indicators, braille signage, automatic door openers and ramps. The program will also support the provision of equipment for assistive devices to enable all residents and visitors to enjoy the City's parks, trails and green spaces.
3 - 29	Transit Improvement Program	Engineering: Streets	New Initiative	270,000	2,295,000	This program will support technical study, design and implementation of transit priority interventions like bus lanes, signal priority and bus bulbs as well as accessibility upgrades to improve access to transit. This program will be delivered in conjunction with Transportation Planning.

Streets and Transportation

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
3 - 30	Priority Mobility Network Improvements	Engineering: Streets	New Initiative	670,000	25,330,000	This project will execute on the consultation, design and construction of priority corridors identified in the Council approved Priority Mobility Network Strategy (2019) and continue to prioritize future work based on approved evaluation criteria. This work will result in infrastructure tailored to the unique street context and suitable for a broad range of human and electrified mobility devices like bicycles and scooters with users of All Ages and Abilities (AAA). The project is being delivered with support from Transportation Planning.
3 - 32	Pavement Management: Streets & Lanes	Engineering: Streets	Base Program	1,000,000	17,500,000	Cracksealing, patching, resurfacing and reconstructing pavements in streets and lanes to preserve or extend the useful life and may also include replacing sections of curbs, curb and gutter, and/or sidewalks. Will also include periodic pavement condition data collection.
3 - 34	Provision for Local Area Services - City Share	Engineering: Streets	Dedicated Funds	500,000	500,000	Provision for City Share of Local Area Services (Special Area Service Taxes) resulting from successful petitions. Petitions from the public for Local Area Services are difficult to anticipate. This provision will allow for funding to be provided as petitions are presented to and approved by Council.
3 - 35	Marine Drive Bridge Replacement over Mackay Creek	Engineering: Streets	Base Program	-	7,500,000	This project will complete design and construction of a replacement bridge on Marine Drive over Mackay Creek.
3 - 36	Lynn Creek Bridge at Cotton Road - Widening and Replacement	Engineering: Streets	Base Program	-	9,000,000	This project will complete alternative assessment, design, and construction of a replacement bridge on Cotton Road at Lynn Creek.
3 - 37	Sidewalks - Infill and Reconstruction	Engineering: Streets	Base Program	-	2,150,000	This project will replace deteriorated sidewalks to eliminate tripping hazards, upgrade of deficient sidewalks no longer meeting the needs of the community and to complete small infill projects to better connect capital or development projects with the surrounding network.
TOTAL				5,595,000	108,880,000	

Parks and Environment

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
4 - 3	1600 Eastern Avenue Park	Engineering: Parks & Environment	New Initiative	-	1,300,000	Construction of a new neighbourhood park at 1620 Block of Eastern Avenue.
4 - 4	Beach and Grass Volleyball	Engineering: Parks & Environment	New Initiative	-	70,000	Installation of two beach volleyball courts (location to be determined)
4 - 5	Construction of New Community Gardens	Engineering: Parks & Environment	New Initiative	50,000	350,000	Provisional funding for the construction of new community gardens plots pending the outcome of the site selection process initiated in 2021.
4 - 6	Waterfront Park Master Plan & Implementation	Engineering: Parks & Environment	New Initiative	-	10,000,000	Development and implementation of a Master Plan for Waterfront Park as part of the City's Central Waterfront precinct. This project will include integration of the City owned property at 15 Chesterfield, public consultation, issue identification and study, redevelopment objectives, design development, detailed design and construction. Upon completion, a phasing and implementation budget will be prepared, and pending approval, construction could begin in 2024 after detail design and tender periods.
4 - 7	Sunrise Park Trail System Expansion	Engineering: Parks & Environment	New Initiative	-	250,000	Expansion of the trail system in Sunrise Park to provide a new pedestrian connection to Brooksbank Avenue. This work will also include removal of invasive plants and the additional of more native plants and trees.
4 - 8	Casano - Loutet Trail & Habitat Improvements	Engineering: Parks & Environment	New Initiative	-	400,000	Construction of a formal trail system and habitat enhancement of the new City park at Casano Drive.
4 - 9	Spirit Trail - Lynnmouth Park	Engineering: Parks & Environment	New Initiative	-	850,000	This project includes the design, public consultation and construction of an approximate 450m length section of Spirit Trail with lighting and associated Lynnmouth Park entry adjustments and water connection.
4 - 10	Public School Playground Funding	Engineering: Parks & Environment	Base Program	150,000	187,500	Council approved the Public Elementary School Playground Enhancements Revised Policy on October 7, 2019. This provides funding to specific schools to a maximum of \$75,000 each over a 10 year period.
4 - 11	Green Necklace Outdoor Fitness Equipment Stations	Engineering: Parks & Environment	New Initiative	-	400,000	Installation of outdoor exercise equipment in key locations around the Green Necklace Greenway.
4 - 12	Cloverley Park Design + Construction	Engineering: Parks & Environment	New Initiative	-	3,900,000	This project includes a provision for funding the design, public engagement and construction of a new park in conjunction with the potential replacement of Cloverley Elementary School, by the North Vancouver School District.
4 - 13	Mahon Park Playground and Spray Park Replacement	Engineering: Parks & Environment	Base Program	-	1,200,000	Renovated in 2004, Mahon Park playground and spray park has become an increasingly popular destination for the community. After 20 years there will be features that will require replacement in order to continue to be safe, fun, and functional.
4 - 14	Semisch Park / 1st Street Accessibility Improvements	Engineering: Parks & Environment	New Initiative	-	250,000	Provide accessible ramp connection from 2nd Street south to 1st Street through Semisch Park
4 - 15	Confederation Field Turf Replacement	Engineering: Parks & Environment	Base Program	-	1,000,000	The synthetic turf at Confederation Field was replaced in 2014 and has an expected life of approximately 10 years. Based on that projected life expectancy, the turf is tentatively scheduled for replacement in 2025.
4 - 16	Tempe Heights Park Playground Replacement	Engineering: Parks & Environment	Base Program	-	670,000	This project will result in the replacement of the aging playground Tempe Heights Park.
4 - 17	Wagg Park Playground Replacement	Engineering: Parks & Environment	Base Program	-	650,000	This project will result in the replacement of the aging playground and supporting infrastructure in Wagg Park.
4 - 18	Loutet Park Playground Replacement	Engineering: Parks & Environment	Base Program	-	670,000	This project will result in the replacement of the aging playground in Loutet Park.

Parks and Environment

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
4 -19	Fen Burdett Turf Replacement	Engineering: Parks & Environment	Base Program	-	1,000,000	Fen Burdett field was converted to artificial turf in 2017. Typically, the functional life of turf is 10 years and the playability and safety is reduced after this time and maintenance is greatly increased. Based on that projected life expectancy, the turf is tentatively scheduled for replacement in 2028.
4 -20	High Place Park Development	Engineering: Parks & Environment	New Initiative	-	250,000	This project would involve vegetation management, habitat enhancement and construction of a new trail to provide public access to High Place Park. This park currently has no amenities, and has been impacted by illegal dumping, parking and invasive plants.
4 -21	Victoria Park Master Plan	Engineering: Parks & Environment	New Initiative	-	250,000	It has been over 30 years since Victoria Park has been reviewed and refreshed as a whole. Victoria Park is one of the oldest, largest and most prominent parks in the City. This is a chance to review what is working well and see how the park can best serve residents with improved facilities and program.
4 -22	New Community Park - Harry Jerome Neighbourhood Lands	Engineering: Parks & Environment	Dedicated Funds	-	6,500,000	This project will result in the planning, design and construction of a new 1 hectare community park as part of the redevelopment of the Harry Jerome Neighbourhood Lands. The project scope includes community consultation and preparation of a park master plan in 2021, with detailed design and construction to be coordinated with Phase 2 of the adjacent multi-family developments.
4 -23	Hemlock Looper Moth Tree Removal and Restoration	Engineering: Parks & Environment	Base Program	150,000	450,000	2021 saw significant damages to our urban forests caused by the Western Hemlock Looper infestation coupled with extreme heat and drought. Based off recent studies, our region is expecting one final year of the infestation in 2022 which will result in more trees dying and requiring removal.
4 - 24	Parks Master Plan Update	Engineering: Parks & Environment	New Initiative	-	200,000	The Parks Master Plan is a guiding document detailing the City's parks, greenway routes, recreation facilities, environmental management and overall implementation strategies. The existing Parks Master Plan was completed in 2010, with strategic recommendations for ten years. A revised, new Parks Master Plan will be required as a response to the changing demographics and land uses.
4 - 25	Play Equipment Replacement	Engineering: Parks & Environment	Base Program	35,000	70,000	The ongoing play equipment renewal and replacement program in 19 City parks.
4 - 26	Streetscape Renovations	Engineering: Parks & Environment	Base Program	25,000	50,000	The City's existing volunteer traffic circle adoption program has experienced declining enrollment from community members resulting in a number of unmanaged overgrown and unsightly circles. This project will enable a proactive approach to renovating existing traffic circles to address sightline hazards caused by overgrowth and reduce the long-term maintenance cost while tracking what our actual maintenance costs would be in advance of applying for an ongoing 2023 operating budget.
4 - 27	Wooden Bridge and Stair Replacement	Engineering: Parks & Environment	Base Program	25,000	50,000	This project consists of the replacement of aging wooden structures, such as stairs, bridges and boardwalks, throughout the City's park system.

Parks and Environment

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
4 - 28	Grass Sports Field Renovations	Engineering: Parks & Environment	Base Program	75,000	300,000	The City's sand-based grass fields are more than 20 years old and are in need of renovation. The drainage and irrigation systems need to be updated in order to keep the fields playable through the year. Loutet #2 field was completed in 2016, Loutet #1 in 2019, and Ray Perrault field is the next priority for 2022. Remaining fields to be completed are Loutet Field #3 in 2024 and Kinsmen Stadium Field in 2026
4 - 29	Park & Greenways Trail Resurfacing	Engineering: Parks & Environment	Base Program	10,000	100,000	Annual repairs to paved trails and greenways. Includes wayfinding, trail markings, and resurfacing.
4 - 30	Parks Furnishings and Signage	Engineering: Parks & Environment	Base Program	35,000	350,000	Ongoing implementation of the City's parks and environmental signage program, and the addition/replacement of park furnishings, such as benches and picnic tables.
4 - 31	Victoria Park Washroom	Engineering: Parks & Environment	New Initiative	-	350,000	This project involves the design and installation of a small permanent public washroom for Victoria Park. The washroom location will integrate into the existing park space and the structure will be designed to accommodate a currently underground Pressure Release Valve for the City's drinking water system.
TOTAL				555,000	32,067,500	

Public Art

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
5 - 2	Public Art Civic Program	NVR&CC	Dedicated Funds	85,000	850,000	The annual Civic Public Art Program provides for the inclusion of public art projects in coordination with civic engineering and parks capital projects each year. The resulting public artwork builds upon the City owned art inventory in parks, municipal buildings, streets, plaza or other civic areas. Since inception the Civic Public Art Program has commissioned and completed 50 municipality public art projects.

General Equipment

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
6 - 2	Civic Buildings - Furniture and Equipment	Facilities	Base Program	139,000	1,168,800	Funding to enable the replacement / purchase of furniture and equipment in all civic buildings. Maintains suitable working conditions and ensures timely replacement of equipment as required.
6 - 3	Gerry Brewer Furniture & Equipment	Facilities	Base Program	121,000	792,000	Budgetary provision for replacement / purchase of furniture and equipment in the Gerry Brewer building.
6 - 6	Police Pool Vehicle Replacement	Public Safety – Police	Base Program	80,000	230,000	Replacement of Municipal Pool Vehicles. The City's portion of the cost share is 33.94%. In 2022 one Ford C-Max is scheduled to be replaced.
6 - 4	Bylaw Services Vehicle Replacement	Public Safety – Bylaws	Base Program	45,000	135,000	Replacement of a Bylaw Services Enforcement Vehicle with a newer more fuel efficient or electric model
6 - 8	NVRC Maintenance Vehicles	NVR&CC	Base Program	345,000	510,000	Replacement of NVRC maintenance vehicles from 2022 to 2031. The City's portion of the cost share is 33.94%. In 2022, one full size pick up, one mid size van and one full size van are scheduled to be replaced.
6 - 10	NVRC Recreation Program Equipment	NVR&CC	Base Program	130,000	1,920,000	Program equipment such as weight room, sports & activities equipment, activity room furnishings & equipment, theatre performance equipment for Centennial Theatre and John Braithwaite Community Centre. The ice resurfer at Harry Jerome CRC is at the end of its useful life and will need to be replaced before the new centre opens in 2025. Fitness room equipment will need to be replaced for the new centre, instead of replacing some each year as is normal practice, is targeted to align with the anticipated opening of the new centre. The City's portion of the cost share is 33.94%.
6 - 12	Mobility Data Collection and Monitoring	Planning & Development: Transportation	New Initiative	40,000	720,000	This project will fund procurement, development and application of various transportation data collection, analysis and communication tools, including: automated volume and speed counters, intercept surveys, open data platforms, and third-party data licensing. Funds are also allocated for a dedicated staff resource for 2 years to support data management and analysis. This project consolidates what were former multiple projects.
6 - 14	Pool Car Replacement	Finance	Base Program	50,000	520,000	Replacement of Pool Vehicles / Bikes. Vehicles are replaced every 10 years, bikes are replaced every 5 years. In 2022, one Chevy Volt is being replaced.
6 - 16	Automated Materials Handling & RFID System Replacements	Library	Base Program	11,000	395,000	Replace end-of-life automated materials handling and RFID system components (security gates, sorting machine, bins, antennae and self-service checkouts).
6 - 17	Library shelving replacement	Library	Base Program	40,800	72,800	Replacement of end-of-life library shelving
6 - 18	City Library Self-Service Book Locker	Library	New Initiative	-	145,200	Purchase and installation of an automated self-service, parcel-locker-style book vending machine in the Lower Lonsdale area.
6 - 19	City Library Wayfinding	Library	New Initiative	-	75,000	Assess, design and implement improved directional and wayfinding signage for the physical facility.
6 - 20	Self-Service Payment Systems Replacement	Library	Base Program	-	50,000	Replace end-of-life self-service payment systems for printing and copying
TOTAL				1,001,800	6,733,800	

Information Technology

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
7 - 3	User Device Replacements	Information Technology	Base Program	150,000	1,500,000	Planned replacement of desktop computers, laptops, tablets and printers. Desktops and laptops have a 4 year lifespan, tablets have a 3 year lifespan and printers have a 5 year lifespan. As a device reaches end of life it is replaced; CNV currently has approximately 178 laptops, 324 desktops, 65 tablets and 65 printers.
7 - 4	Data Centre Infrastructure	Information Technology	Base Program	170,000	2,800,000	To maintain the City's data centre infrastructure, network and private cloud, while growing the infrastructure as the City grows. Maintenance includes adding storage, servers, switches, cable management, etc. Upgrade and replacement of infrastructure items will be needed as they reach end of life. Equipment lifespan: compute (servers) 5 years; storage, and network.
7 - 6	Fibre Infrastructure Improvement	Information Technology	Base Program	50,000	500,000	To maintain the City's existing fibre infrastructure while growing the City's fibre infrastructure as the City grows. To support the infrastructure connecting the City to the Vancouver Internet Exchange.
7 - 7	Cyber Security Enhancements	Information Technology	Base Program	240,000	240,000	To reduce the risk of cyber security incidents resulting in the destruction of data and systems by assessing the City's use of technology. Based on the assessment findings, security weaknesses will be addressed, incident response plans created and a security awareness plan for employees would be improved.
7 - 8	Enterprise Applications	Information Technology	Base Program	225,000	6,675,000	To continue modernizing and enhancing the City's enterprise applications, enabling the enterprise applications to grow with the City. This includes system upgrades, changes to use new features, new enhancements installation and configuration, and may include the purchase of new modules.
7 - 10	Website Renewal	Library	Base Program	5,000	117,500	Design City Library website to incorporate new technology and security updates, refresh information architecture and design, integrate new library services into the digital space, and provide a seamless user experience for library patrons.
7 - 11	Integrated library Systems (ILS) Renewal	Library	Base Program	-	91,000	Maintain and update the Integrated Library System that runs the bulk of City Library's day-to-day business of cataloguing and circulating library materials by completing periodic system evaluation and optimization and ensuring critical hardware and software systems are replaced or upgraded at end of life.
7 - 12	A/V, Multimedia & Instructional Systems Renewal	Library	Base Program	19,400	243,400	Replace end-of-life A/V, multimedia and instructional systems in community meeting rooms and public spaces.
7 - 14	NVMA IT Refresh	Museum & Archives	Base Program	18,400	172,800	Scheduled replacement and enhancement of IT equipment and supporting hardware for MONOVA is based on a technology refresh program designed by the District of North Vancouver, which provides IT equipment and support for users (staff and public). The new museum location in the City (opening 2021) will also be part of this service from DNV IT department, using available fibre-optic cables and configured through a City and District cabling agreement.
7 - 15	Recreation Centre WIFI Replacement	NVR&CC	Base Program	-	80,000	NVRC installed public WIFI in all facilities in 2017. As technology continues to evolve this project will allow NVRC to keep facility WIFI services current with supported technology.

Information Technology

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
7 - 16	NVRC Digital Tools Development Plan	NVR&CC	New Initiative	-	21,000	This project is to develop a long term plan for continuous improvements to the customer experience related to digital tools and to improve the efficiency and effectiveness of staff who serve the public through these tools.
7 - 17	NVRC Mobile Device Applications - Phase 2	NVR&CC	New Initiative	150,000	150,000	North Vancouver Recreation and Culture has implemented PerfectMind to replace the CLASS recreation management system. This system offers enhanced system integration API capabilities to allow NVRC to design and integrate a purpose-built native mobile application with the Perfect Mind recreation management system. This application would allow our customers to search and view key information about our programs and memberships as well as make transactions on the PerfectMind platform from their mobile devices.
7 - 18	NVRC Website Content Management System Upgrade	NVR&CC	Base Program	39,000	39,000	North Vancouver Recreation & Culture Commission's website, www.nvrc.ca, is a critical tool to provide program and service information to the residents of the City. It is also the gateway for engagement and transactions with our program registration software. The current technology that the website operates on is coming to end of life in November 2022 and the funding for this critical upgrade will upgrade the software to the latest supported version.
7 - 19	Network Hardware Replacement	NVR&CC	Base Program	-	70,000	Scheduled and regular maintenance and replacement of facility networking equipment including switches, routers etc.
7 - 20	Facility desktop hardware refresh	NVR&CC	Base Program	21,000	210,000	Regular scheduled maintenance and replacement of desktop computer hardware including PC's, monitors, peripherals, printers etc.
7 - 21	Document Management System Replacement	NVR&CC	New Initiative	60,000	60,000	NVRC currently uses the eDocs system for document management at a licensing cost of approximately \$15,000 per year. In 2021 NVRC migrated to Office 365 which includes Sharepoint licenses. This project would fund the migration from eDocs to Sharepoint and result in annual operating savings of \$15,000 in eDocs licenses.
7 - 22	Perfect Mind Development and Integration	NVR&CC	Base Program	30,000	180,000	North Vancouver Recreation and Culture is currently implementing Perfect Mind to replace the CLASS recreation management system. The core Perfect Mind system went live in May, 2019. This project will allow us to fund integration of Perfect Mind with existing NVRC systems and processes to meet business needs and improve operational efficiency.
7 - 23	Phone System Replacement	NVR&CC	Base Program	33,000	213,000	NVRC is currently operating a Mitel VOIP phone system that is approaching the end of manufacturer's support. This system is scheduled for regular replacement to ensure stable reliable phone service which is critical for customer service and business continuity.
TOTAL				1,210,800	13,362,700	

Engineering Equipment

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
8 - 2	Engineering, Parks and Environment Operations Vehicle/Equipment Replacement Program	Engineering: Equipment	Dedicated Funds	845,000	7,933,000	Engineering, Parks and Environment Operations vehicle and equipment replacement as per the attached replacement schedule. In 2022, vehicles and equipment to be replaced include a mini dump truck, a garbage truck, a Gator/RGV and two Toolcat's
8 - 6	Replacement Towing Trailers - Operations	Engineering: Parks & Environment	Base Program	35,000	35,000	Replacement of two trailers for Park Operations
TOTAL				880,000	7,968,000	

Fire Equipment

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
9 - 2	Fire Equipment Replacement Program	Public Safety – Fire	Base Program	235,000	5,265,000	Replace aging turn-out gear (\$50,000) and aging miscellaneous technical rescue equipment (\$20,000) on an annual replacement schedule. Replace aging fire hose and nozzles (\$40,000) as per the 10 year replacement cycle. Replace aging auto extrication equipment (\$60,000) as per the 10 year replacement cycle. Replace aging hazardous materials equipment as per the 10 year replacement cycle. Replacing aging Fire Fleet Vehicle - Fire Operations in 2022 for \$45,000; The intent is for our fleet vehicles to align with the City's climate and environmental strategy by being in the electric or plug in hybrid class.
9 - 3	Health and Wellness Initiative	Public Safety – Fire	New Initiative	35,000	140,000	As part of the overall health and wellness of our staff, the NVCFD would like to establish a triennial program to assist in conducting a cardiopulmonary risk assessment. The program will include a comprehensive exercise testing process (CPET). The CPET will include an electrocardiogram (ECG), spirometry (lung function and pulmonary function test), an exercise stress test and cardiopulmonary related blood analysis.
TOTAL				270,000	5,405,000	

Block

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
10 - 3	Block Funding - City Used Buildings	Facilities	Base Program	100,000	1,000,000	Block funding to acquire / undertake capital items and projects under \$10,000 for City-Used properties (i.e. City Hall, Fire Hall, Shipyards Office, Operations Centre).
10 - 4	Block Funding - Non-City Used Buildings	Facilities	Base Program	100,000	1,000,000	Block funding to acquire / undertake capital items and projects under \$10,000 for City-Owned but Non City-Used properties. Examples of buildings in this category include 225 E 2nd, 333 Chesterfield, 15 Chesterfield.
10 - 5	Block Funding - Gerry Brewer Building	Facilities	Base Program	65,217	652,170	Block funding to acquire capital items under \$10,000 for the Gerry Brewer building.
10 - 6	Block Funding - Parks Infrastructure	Engineering: Parks & Environment	Base Program	75,000	750,000	Since 2005 the Parks Infrastructure Block Funding has supported a variety of small scale park infrastructure upgrades with individual project values of less than \$10,000.
10 - 7	Block Funding - Engineering Equipment	Engineering: Equipment	Base Program	50,000	500,000	Block funding for unplanned Engineering Operations Equipment expenses.
10 - 8	Block Funding - Transportation	Engineering: Traffic	Base Program	30,000	300,000	Block funding is a capital account to be used by the Transportation Division to fund small unforeseen capital projects which arise each year. Examples of possible projects are geometry improvements, traffic signal designs, signal coordination, minor street and signal system improvements.
10 - 9	Block Funding - Information Technology	Information Technology	Base Program	100,000	1,000,000	Annual IT spending required to support City technology needs and the City's growth. This is for new or replacement IT peripherals and new desktops, laptops or tablets and accessories within the City.
10 - 10	Block Funding Fire Equipment	Public Safety – Fire	Base Program	50,000	500,000	Block funding for emergency/unplanned Fire Department expenses.
10 - 11	Block Funding Police Equipment	Public Safety – Police	Base Program	50,000	500,000	These funds are typically used for the replacement of small capital items such as office furnishings and gym equipment.
10 - 12	Block Funding - Library Equipment	Library	Base Program	20,000	200,000	Block funding for replacement of equipment and furnishings
10 - 13	Block Funding - Museum & Archives	Museum & Archives	Base Program	20,000	200,000	Annual Block funding is used by the Museum & Archives for purchasing or replacing minor capital assets such as equipment, technology, or specialized storage and display components. These funds are matched by the District so that the purchase of these assets is funded 50/50 by each municipality.
10 - 14	Block Funding - Clerks	City Clerks	Base Program	20,000	200,000	To support the City Clerk's Office with reference resources and materials (i.e. CivicInfo - for updates to provincial legislation, legislative and policy research, LGMA materials, manuals and general support) and assist in virtual/electronic Council and Committee meetings that are open to members of the public.
10 - 15	Block Funding - Planning and Development	Planning & Development	Base Program	10,000	100,000	Construction regulations (building codes, referenced standards, etc.) are considered living documents, constantly evolving in response to - for example - new technologies, environmental sustainability efforts, and new opportunities for the support of healthy, accessible built environments. The provision of the block funding requested below supports the Building Division's efforts to remain leaders in innovative construction administration.
10 - 16	Block Funding - NVRC	NVR&CC	Base Program	50,000	730,000	Block funding for minor capital projects. The City is responsible for 100% of the capital costs for City owned recreation facilities.

Block

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
10 - 17	NVRC Emergency Capital Replacement Fund	NVR&CC	Base Program	25,000	340,000	Replacement or major repairs of critical building systems due to surprise failures. The City is responsible for 100% of the capital costs for City owned recreation facilities.
10 - 18	Block Funding - Shipyards	Community & Partner Engagement	Base Program	35,000	350,000	Block Funding to acquire capital items under \$10,000 for The Shipyards (Shipyards Commons, Cates Deck, Shipbuilders' Square, St Roch Dock and Burrard Dry Dock Pier.
10 - 19	Child Care Capital Improvement Fund	Planning & Development	Dedicated Funds	9,323	9,323	Matching capital grants to registered non-profit societies for the purpose of expanding, repairing, renovating or purchasing of new equipment for child care facilities in the City. This is an annual project which has been in place since at least 2006.
10 - 20	CNVL - Summer Book Bike Staffing	Library	New Initiative	27,000	81,000	Temporary summer staffing during summer months to provide daily Book Bike service delivery in the community.
10 - 21	NVRC - Recreation and sport facility/venue plan update	NVR&CC	New Initiative	150,000	150,000	This project involves a consultant led process of stakeholder and staff consultation, demographic and participation analysis, needs assessments to supplement the 2018 NVRC data and indoor and outdoor recreation and sport facility/venue recommendations in accordance with the decision-making matrix in the CNV Community Recreation Strategy. NVRC staff are working with City parks staff and others as appropriate to ensure this work is aligned with City needs. The City's portion of the cost share is 33.94%.
10 - 22	Open Streets, Parklets and Placemaking	Community & Partner Engagement	New Initiative	295,000	2,050,000	This project will (1) focus on improving the accessibility, functionality, durability and aesthetic appeal of Open Streets Central Lonsdale infrastructure long-term (2) enhance the experience of the public realm in Central Lonsdale and other pockets of the City through placemaking initiatives that include but are not limited to parklets, street seats, cultural interventions and programming year round.
10 - 23	City Studio CapU Partnership	Community & Partner Engagement	Base Program	48,000	98,000	Year two of three - City Studio provides an opportunity for CapU students to work on City issues and opportunities gaining work experience while providing research and student motivation to provide ideas for City projects that staff are working on or would like to undertake but don't have the time. 14 projects were showcased in Spring 2021. The funding has allowed the project to move from a pilot to a three year term partnership with CapU. The project is administered by CapU and CNV contributions are 50% of the cost.
10 - 24	Community Engagement Strategy	Community & Partner Engagement	New Initiative	60,000	60,000	Develop a community engagement program that includes the planning, design and implementation of a multi-medium community engagement strategy, including training and guiding all departments and staff on enhanced and tailored engagement practices. The program will also include a equity, diversity, inclusion and reconciliation lens to ensure the City's engagement efforts are inclusive, respectful and meaningful to diverse community members.
10 - 25	Community Recreation Strategy	Strategic & Corporate Services	Base Program	61,000	61,000	Funding for the second phase of the Community Recreation Strategy which will review, assess and prioritize cultural amenities.
10 - 26	OCP 10-Year Review	Planning & Development	New Initiative	-	1,400,000	To conduct a 10-year review of the Official Community Plan.

Block

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
10 - 27	Amenity and Public Benefit Strategy Review	Planning & Development	New Initiative	125,000	125,000	Review and enhance the Community Amenity Contribution (CAC) and Density Bonus policy. Consider new opportunities and/or enhancements for commercial use, inclusionary housing, incentives, land value capture (transit and "pre-capture"), in-kind amenities, and cash contributions. Social needs assessment(s) / asset mapping will be undertaken to establish priority needs for social infrastructure investments, in partnership with relevant stakeholders (City departments, other authorities, service providers, community groups, etc).
10 - 28	Child Care and Social Amenity Design Guidelines	Planning & Development	New Initiative	25,000	25,000	Develop design guidelines for child care and other social amenities to ensure quality design, care, and operational needs are met. The guidelines are intended to ensure the social considerations such as amenity spaces, accessibility, public art, active design, age-friendly, dementia-friendly, green spaces, etc. are considered and a criteria or principles are applied throughout public and private projects in the City.
10 - 29	Electronic Grants Process and Software	Planning & Development	New Initiative	-	25,000	Study and potentially implement an online grant management software and updated grant process.
10 - 30	Supporting Affordable Housing Supply and Delivery	Planning & Development	Dedicated Funds	75,000	355,817	Housing Initiatives to improve the supply and delivery of affordable housing in the City. This may include part two of the duplex special study area, post occupancy surveys, short term rental policy review, MMR criteria, family units inclusionary policy review, homeless protocols, Affordable Housing Reserve Fund Terms of Reference Update, Non-Profit Housing Regeneration Policy, Homelessness Action Initiative, and/or other housing initiatives.
10 - 31	Land Use and Long Range Studies	Planning & Development	New Initiative	40,000	40,000	Land use studies as identified in the OCP or at Council direction. Long range planning studies that integrate land use and long range planning to support community growth and development, including data, public consultation, and other evidence based studies (social, environmental, economic, etc) identified or required to support long range city building objectives.
10 - 32	Zoning Bylaw Update	Planning & Development	New Initiative	440,000	440,000	Update the zoning bylaw to provide a better framework for development in the City. This will include focused review of regulations concerning employment lands and missing middle housing regulations to advance strategic economic development and housing initiatives.
10 - 33	Climate and Environment Strategy Implementation	Planning & Development: Environmental Sustainability	New Initiative	240,000	2,530,000	The Climate and Environment Strategy (CES) Implementation project will consist of high priority actions to reduce carbon pollution, improve resiliency, protect and enhance our natural systems and demonstrate leadership in corporate facilities and operations. Guided by the CES, this project will include actions to reduce carbon pollution corporate buildings and fleet, accelerate the transition to electric vehicles in the City, address consumption-based emissions and embodied carbon, and increase the health and biodiversity of our natural areas.
10 - 34	Greening the Community Building Sector	Planning & Development: Environmental Sustainability	New Initiative	120,000	4,295,000	This initiative will inform priority actions of the Climate and Environment Strategy to address carbon pollution from privately-owned existing buildings and accelerate the pace of retrofits in the community. To leverage external capital, a program will be created to support private building owners in maximizing senior government retrofit programs, provide continued top-up rebates to the Province's Clean BC Better Homes program and amplify awareness and impact.

Block

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
10 - 35	Planning & Development Program, Education and Outreach	Planning & Development	New Initiative	-	853,000	On an annual basis, Planning & Development delivers a variety of programs, educational materials and outreach initiatives related to climate action, zero waste, sustainable commuting, safe mobility and community well-being. This capital request consolidates recurring and new capital asks including specific focus on tree protection, circular economy and climate action materials in 2022. Planning and Development will also be making an identical request to the operating budget to secure on-going funding for the long-running travel education, school cycling education, GO CNV community social marketing, safe mobility outreach and general community and corporate mobility programs in addition to on-going environmental sustainability and community well-being programs.
10 - 36	Urban Forest Management Plan	Planning & Development: Environmental Sustainability	New Initiative	100,000	100,000	The Urban Forest Management Plan will develop a City-wide strategy with policies, targets, and actions to support expansion of the urban forest canopy over the next decade on private and public lands to support climate action, climate resilience, and ecosystem health objectives. This project will involve consultant support to help guide the plan development.
10 - 37	INSTPP Implementation	Planning & Development: Transportation	New Initiative	100,000	475,000	In support of the Council endorsed INSTPP (Integrated North Shore Transportation Planning Project) transportation planning priorities, staff on an annual basis lead and project manage studies, undertake inter-governmental liaison and stakeholder engagement, collect North Shore wide transportation data and participate in regional transportation planning processes to advance interests on behalf of the North Shore local and First Nations governments.
10 - 38	Parking and Curbside Management Planning and Implementation	Planning & Development: Transportation	New Initiative	40,000	1,025,000	This project will deliver initiatives and dedicated staffing resources to enable the City to shift towards more proactive parking and curbside management to better respond to emerging needs. Funds will be allocated to reviewing and updating the City's parking policies and programs (2022-2023); developing/implementing plans that will outline the curbside regulations and tools for the City's busiest mixed-use areas (2023-2025); also ensuring consistent staff resources are available to administer curbside management across the City (2022-2026).
10 - 40	Neighbourhood Speed Limits Review and Implementation	Planning & Development: Transportation	New Initiative	-	475,000	This project will fund a City-wide review of speed limits and travel speeds on local and collector streets, along with public and stakeholder engagement, to identify opportunities for lower speeds limits and design interventions to encourage safe speeds primarily within local neighbourhoods. Comprehensive data collection, planning and engagement will occur in 2023. Funds in 2024 are intended to support potential implementation of new speed limit signage and other supporting measures.
10 - 42	Micro-Mobility Services Planning and Coordination	Planning & Development: Transportation	New Initiative	25,000	115,000	This project will support dedicated staff resources and supplementary consultant services to develop and deliver guidelines, regulations and pilots for new and emerging personal, shared, or commercial mobility services and devices (e.g., e-scooters, e-bikes, ridehailing, micro cargo delivery vehicles, driverless vehicles) in the City in coordination with the Districts of West Vancouver and North Vancouver.

Block

Ref #	Project Name	Department	Project Type	2022 Total Project Expenditures	2022-2031 Total Project Expenditures	Description
10 - 44	Transportation Requirements for New Development	Planning & Development: Transportation	New Initiative	175,000	175,000	This project will fund a coordinated set of initiatives and dedicated staffing resources to update and rescope the City's transportation-related requirements for new developments to support a more streamlined development review process and better mobility outcomes. Requirements to be reviewed include: transportation demand management guidelines, scope and requirements for transportation studies, and funding contribution guidelines for transportation amenities and improvements.
10 - 46	Feasibility and ROI Study of Land Bridge of Highway No. 1 at Lonsdale	Engineering: Parks & Environment	New Initiative	-	210,000	To complete a high-level technical feasibility study to respond to the Council approved motion regarding a Land Bridge over Hwy 1. The first phase will examine the current state of infrastructure and create feasibility level options with Class 5 estimates for physical solutions for the Land Bridge concept. The second phase (to be led by Planning and Development/Real Estate) will build on phase 1 to complete a land use options plan with ROI. Both phases will be reported back to Council for review and further direction.
TOTAL				2,955,540	23,495,310	

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141 West 14th Street
North Vancouver, BC
V7M 1H9

T. 604.985.7761
F. 604.985.9417

cnv.org
info@cnv.org

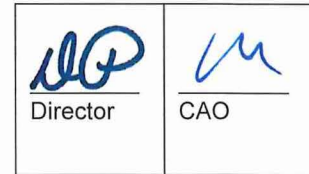
Projects Reduced/Removed from the 2022-31 Capital Plan

04-Feb-22

Project Name (\$ millions)	Department	Reduction	Notes
Marine-Main Corridor Improvements	Engineering: Streets	11.7	TransLink to fund capital improvements to support Rapid Bus on Heywood to Gladstone. Lynn Creek Bridge at Cotton Rd is now a separate project (2027-2031)
Childcare Capital Program	Strategic & Corporate Services	2.5	The City continues to support childcare through the Mahon Park Childcare project (\$4.3M) and through community benefit contributions.
Lonsdale Corridor Transit & Safety Improvements	Engineering: Streets	1.8	TransLink to fund capital improvements to support Rapid Bus on this route.
Queensbury Avenue Greenway Connection	Engineering: Streets	1.1	Project to be absorbed into Priority Mobility Network project.
Fell Ave: Slope Stability and Retaining Walls	Engineering: Streets	0.5	Project funds can be returned pending an engineering consultant review.
Lonsdale Quay Public Realm	Community & Partner Engagement	0.5	Project can be revisited through further development of the Shipyards and waterfront planning process.
City Hall - Facility Improvements	Strategic & Corporate Services	0.4	Already appropriated capital funds were reprioritized, allowing for a reduced future funding requirement.
East Keith Road Corridor Improvements	Engineering: Streets	0.3	Project is on hold pending completion of MoTI interchange projects.
Special Studies	Planning & Development	0.2	Sufficient funding remains to complete studies identified as strategic priorities—including Phase 2 of the Duplex Special Study.
Electric Vehicle Strategy Implementation	Planning & Development	0.2	With significant external grants, project can be delivered with reduced resources.
Various Other		1.4	
Total		20.6	

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The Corporation of **THE CITY OF NORTH VANCOUVER**
ENGINEERING, PARKS & ENVIRONMENT DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Mike Hunter, Deputy Director

Subject: CRICKMAY AND RODGER BURNES PARK TASK FORCE UPDATE

Date: February 2, 2022 File No: 01-0360-20-0115/2022

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Deputy Director, dated February 2, 2022, entitled "Crickmay and Rodger Burnes Park Task Force Update":

THAT the Crickmay and Rodger Burnes Park Task Force be disbanded;

AND THAT the members be thanked for their interest to participate in the park planning process.

ATTACHMENT

1. Crickmay and Rodger Burnes Park Task Force Terms of Reference
([CD# #2047100](#))

PURPOSE

Given the adjusted timing for Phase 2 of the Harry Jerome Neighbourhood Lands and the expanded park, this report recommends that the Crickmay and Rodger Burnes Park Task Force be disbanded.

BACKGROUND

On October 26, 2021, Council appointed seven community members to the Crickmay and Rodger Burnes Park Task Force to work with City staff and consultants on the development of a new master plan for the expanded park. The new park was to be constructed in conjunction with Phase 2 of the Harry Jerome Neighbourhood Lands (HJNL), and the planning process was to be coordinated with Darwin Properties, who had retained a consultant team to support the project.

DISCUSSION

Prior to the Task Force's first meeting in November, the City announced the restructuring of the Harry Jerome Community Recreation Centre (HJCRC) project and the redevelopment of the surrounding Neighbourhood Lands. At that time, staff informed the Task Force members that this would allow the current facility to remain open while the new recreation centre moves forward, but would also mean that the timeline for the planning of the expanded park in the Neighbourhood Lands would need to be reviewed. As a result, the Task Force and the park planning process was placed on hold.

With the existing HJCRC anticipated to remain in place until 2025 and the disposition of the of the HJNL Phase 2 development postponed, the park planning process has been rescheduled to commence in 2023.

Based on the Terms of Reference (Attachment 1) the Task Force was to remain active through to the conclusion of the master plan process, anticipated to be no later than December 31, 2022.

Given the revised schedule, staff recommend that the Task Force be disbanded, and the members thanked for their interest in this important initiative. Once a new project timeline has been confirmed and budget approved, staff will seek direction from Council to restart the Task Force selection process. Every effort will be made to inform the previously appointed members of the opportunity to apply for selection.

FINANCIAL IMPLICATIONS

An initial budget of \$300,000 for the park planning process was approved as part of the 2021 Capital Plan. With the restructuring of the HJCRC project financing and the resulting revisions to the Preliminary 2021-2030 Capital Plan, those funds were returned and are now proposed for 2023.

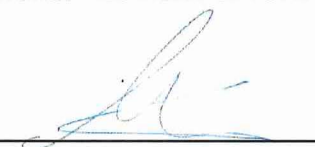
INTER-DEPARTMENTAL IMPLICATIONS

None.

STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

The development of a new master plan for Crickmay and Rodger Burnes Park supports the City's Official Community Plan, goal 5.3: Provide a variety of public spaces for community engagement and stewardship; and 5.1.4: Undertake maintenance and improvements to parks and outdoor recreation facilities to reflect the community's needs and expectations

RESPECTFULLY SUBMITTED:



Mike Hunter, R.P.Bio.
Deputy Director



CRICKMAY AND RODGER BURNES PARK TASK FORCE

TERMS OF REFERENCE

PURPOSE

The Crickmay and Rodger Burnes Park Task Force is established to work with City staff, consultants, and other stakeholders on the development of a master plan for the new park to be created as part of the Harry Jerome Neighbourhood Lands. The goal is to create a vision for this significant new public space that supports an inclusive and diverse community and compliments the new Harry Jerome Community Recreation Centre and the surrounding neighbourhood. Based on the recommendations of the Parks Master Plan, CNV4ME and other key City strategies, the Task Force will participate in the identification and prioritization of new programming opportunities and associated park and greenway infrastructure, and assist in the development of conceptual plans for Council's consideration.

OBJECTIVES

- Develop a Master Plan for the expanded park, including the following key components: site assessment; programming; conceptual design options; refined conceptual design including connections, play spaces, active recreation spaces, stormwater management, potential public art, materials; temporary features and phasing.
- Provide a forum for sharing information between various community stakeholders and encourage positive community engagement in the planning and design of a new park.
- Ensure that the master plan considers and represents the needs of a diverse user group of all ages and abilities with the goal of inclusion and equity.
- Report to City Council where considered necessary or appropriate in response to issues that may arise during the park planning process.

TIME FRAME OF TASK FORCE

The Crickmay and Rodger Burnes Park Task Force is established by Council and will remain active through to the conclusion of the Master Plan process, anticipated to be no later than December 31, 2022.

MEMBERSHIP COMPOSITION

The Task Force comprises representatives from the community, consultant's supporting the park master plan process, City and North Vancouver Recreation and Culture Commission staff, as well as City Council members.



CRICKMAY AND RODGER BURNES PARK TASK FORCE

TERMS OF REFERENCE

- Up to seven (7) community representatives appointed by Council, ideally with the following experience:
 - One (1) representative with professional experience developing public spaces that support diversity and inclusivity;
 - One (1) representative with park planning or landscape architecture experience;
 - One (1) representative for the City's senior population;
 - One (1) representative for young children (under 12) with parent;
 - One (1) representative for youth (12-18);
 - One (1) representative from the community at large.
 - One (1) representative from the Squamish Nation.
- Staff representative(s) from the City of North Vancouver and North Vancouver Recreation and Culture Commission, as appointed by the CAO.
- Representative(s) from the consultants' team contributing to the Crickmay and Rodger Burnes Park Master Plan
- All members of City Council shall be ex-officio members of the Task Force.

Where a vacancy or vacancies results in membership of less than 5 community representatives, staff will undertake recruitment to fill the vacancy/vacancies and will proceed with meetings while the recruitment process is underway.

One of the community representatives is to be appointed as Chair, and the appointment be made by a majority vote of all members in attendance at the first meeting. The appointment will be in effect for the full term. If the Chair is absent from a meeting, members in attendance shall appoint an Interim Chair for that meeting.

A City staff clerk will provide support to the Task Force, including preparing and distributing agendas, attending the meetings, and preparing minutes of the meetings.

MEETINGS

Meetings will be held every three weeks, or as required at the call of the Chair. The agenda will be distributed the week prior to the meeting.

MEETING MINUTES

A record of the meetings will be prepared by the Clerk to the Task Force. The record will include key discussions and an action log. City Council will be provided with a copy of the minutes.

BUDGET

The Task Force will be funded from the Crickmay and Rodger Burnes Park Planning project.



Update on Economic Development

Presented February 2022

Economic Development
Community and Partner Engagement



Purpose

- ❖ Context for the Economic Investment Strategy
- ❖ Overview of the local economy
- ❖ Local and Global Trends
- ❖ Feedback from Stakeholders
- ❖ Opportunities for Growth
- ❖ Economic Investment Strategy process
- ❖ Next Steps

Context

"...support a diverse economy where new and existing businesses can grow and thrive"

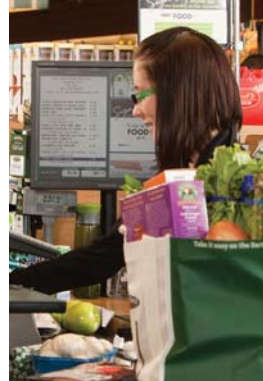
Council Strategic Plan

CNV has not had an **overarching economic development framework** for some time despite leading some significant projects and activities

Post-COVID world order presents **new economic opportunities** and an imperative to support the most impacted elements of our society

An **economic vision** must be aligned with all elements of growth, development and community well-being in the City

Address **future focused growth opportunities** in targeted sectors that will have the most beneficial impacts for the city and its residents



and businesses



3

Economic Fundamentals

- Small geographic footprint with a strong local market
- 59,000 residents; 34% are the labour force
- Diverse sectors with a heavy emphasis on services
- Approximately 5000 companies licensed per year; 40% are non-resident
- Pre-COVID, female/ male participation in the workforce almost equal
- Aging population; decline of 20-44 age group



4

Local Trends to Watch

- Shift in firm sizes on the North Shore; growth of self-employment
- Punching above our weight for domestic and foreign investment attraction
- Job growth outpacing population and housing growth
- Economic displacement and workforce retention
- Future-focused growth and the rapid pace of change



Overarching Global Trends

- The climate crisis; adaptations, mitigation, and innovation
- Re-localizing economic expansion; supply chain impacts
- Shifting investment priorities
- Upended business issues



Key Challenges to address

What we heard...

- ✓Traffic/access/parking
- ✓Labour availability
- ✓Finding the right land/space
- ✓Residential and commercial affordability
- ✓Retail and service diversity on Lonsdale
- ✓High taxes
- ✓Onerous/slow government processes
- ✓Access to financing
- ✓Business retention/attraction
- ✓Support for entrepreneurs/start-ups
- ✓Safe and livable community

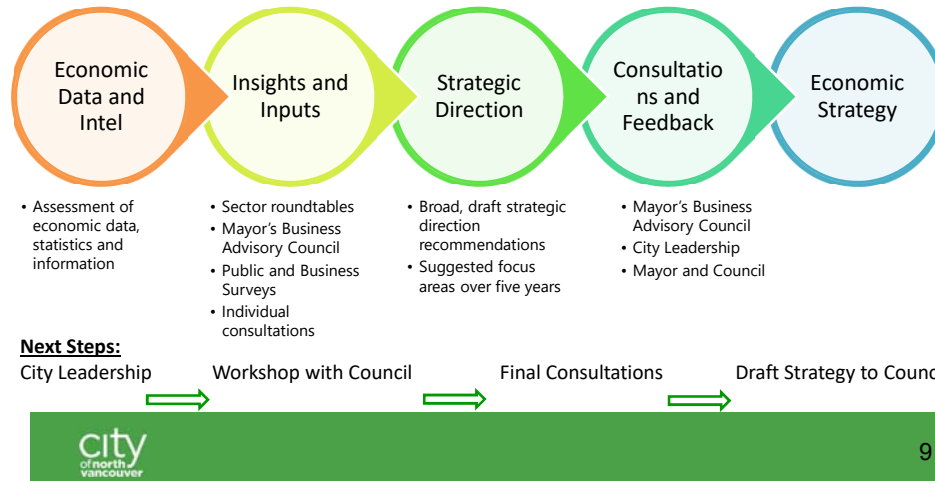
Community: 86% of respondents extremely satisfied with quality of life in CNV

Businesses: 66% of respondents extremely satisfied with the City as a place to do business

Opportunities for Growth




- Space for economic growth
- Preparedness and Continuity Planning
- Cluster Development and Complete Neighbourhoods
- Services and Supports - A partner for local business
- Alliances and Partnership Development

Development of the Economic Investment Strategy



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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
COMMUNITY & PARTNER ENGAGEMENT DEPARTMENT

INFORMATION REPORT

To: Mayor Linda Buchanan and Members of Council

From: Siobian Smith, Manager, Economic Development

Subject: UPDATE ON ECONOMIC DEVELOPMENT

Date: February 2, 2022 File No: 13-6750-02-0001/2022

SUMMARY

City Council has established a strategic vision for North Vancouver that inherently recognizes the complexity and interconnectedness of socio-economic health, land use, and transportation as key drivers of a sustainable, equitable and prosperous community.

As the City considers opportunities and tools to facilitate economic growth and investment, the City's Economic Investment Strategy will be a central component, focusing resources and guiding programming to deliver results.

PURPOSE

This report provides Council with a snapshot update of overarching global and local economic trends, key business issues within the City, and presents initial thinking about strategic economic-development priorities, developed out of research and consultation over the last several months. This information provides the context and background that will inform the development of the Economic Investment Strategy.

CONTEXT

Embracing the inescapable fact of Global Meets Local

Today in economic development, the global is local. North Vancouver's economy is not geographically bound by city borders and is inextricably linked to the regional, provincial, national, and global dynamics of world trade. As such, a central focus of any Economic Strategy will be to contextualize these larger issues in a City context. Doing so will ensure our initiatives and programs build on the momentum already achieved in pursuing balanced economic growth while aligning with the future vision for our city. Our

response to crisis recovery, how we tackle competitiveness, and our ability to meaningfully leverage partnerships with our local First Nations, industry, and civic stakeholders represent our greatest challenges and opportunities to facilitate this growth.

The world has changed significantly since the City's last Economic Strategy was produced fourteen years ago. What hasn't changed – according to a detailed economic assessment completed in the summer of 2021– are the core assets and economic strengths (both tangible and intangible) that continue to make the City a highly desirable community to live, work, and visit. Consultation in 2021 with the public, business community, and economic stakeholders, showed there is broad agreement about many of the key growth challenges we face- namely access to local housing and jobs, traffic congestion, childcare, affordability, and supporting locally-owned businesses. There is also shared appreciation for the importance of driving locally authentic strategies to build a resilient urban future. In a geographically constrained jurisdiction like the City of North Vancouver, the interconnectedness of our work and the importance of partnerships is paramount.

The “Great Reset” following the economic and political turmoil attributed to the global pandemic provides us the opportunity to examine how we can support the kind of growth we want to see in the City of North Vancouver. British Columbia is a small, export-dependent economy that is reliant on global trade through our ports and borders. Much of the North Shore's economy is intricately connected to these global trade corridors, through marine-related sectors and professional services. With the anticipated release of a new provincial Economic Plan in a few weeks, and the recent launch of Invest Vancouver as a regional partner for investment attraction, the City's Economic Strategy will be able to leverage the work of our partners for maximum impact.

DISCUSSION

Contextualizing decision-making in a global context

As the global economy pivots from pandemic management to post-pandemic recovery and growth, these shifts impact sectors, income groups, and jurisdictions unevenly. The pandemic revealed and accelerated trends that are forcing every community to rethink and reframe competitiveness. Four global trends in particular need to remain top of mind as we consider the City's strategic growth opportunities:

a. The Climate Crisis: Environmental risks will continue to grow in importance for local governments as international initiatives aimed at climate mitigation and adaptation increasingly target cities as the drivers of action. Rising sea levels, habitat destruction, species loss, and extreme weather will increasingly influence policy and investment decisions, as will the infrastructure and technology adaptations that follow. With limited resources, cities must target responses that offer a high return in risk reduction.

b. Re-localizing economic expansion: The pandemic has amplified a global trend toward protectionism, driven by geopolitical insecurities and supply-chain fragility. The de-risking of supply chains will significantly impact costs and uncertainty for many businesses as jurisdictions take steps to bolster self-sufficiency and protect local jobs.

In many sectors, businesses will be impacted by the costs of realigning or on-shoring supply chains. Governments will more likely pursue regionalized growth strategies, and program supports will focus on building domestic capacity in critical industries.

c. Shifting investment priorities: The pandemic exposed many shortcomings in our social, institutional, and economic structures which has led to increased pressure for transparency in investment attraction and corporate decision-making. The growing strategic imperative to address environmental, social, and governance (ESG) issues is most evident in the drive to ensure international investments align with societal values. Sustainability will be more deeply implicated in cross-border trade and investment decisions.

d. Upended business issues: The business community continues to suffer disruptions from episodic shocks in the form of economic crises, public health emergencies, civil unrest, climate disasters, and geopolitical tensions. Compounding this, the pandemic accelerated the digitization of human interaction, e-commerce, online education, and remote work – all transitions which will significantly shift society long after the pandemic abates. Many small and medium businesses are struggling to stay afloat while also having to adapt rapidly to advancing technology, increasing cost pressures, workforce shortages, and supply disruptions.

APPROACH

Creating a competitive and integrated City of North Vancouver

Communities within the Metro Vancouver region continue to experience similar economic challenges related to housing pressures, traffic congestion, disruptions in the movement of people and goods, workforce attraction and retention, and diminishing employment lands, amongst other issues. Many of these challenges are being tackled through regional initiatives and alliances. However, each community has unique pressures and opportunities over which local governments can exert some influence. As we emerge into a new normal in 2022, the City will need to consider bolstering capacity and services dedicated to thoughtful economic growth.

The City is a dynamic and diversified urban community that seeks a balance of residential and employment growth, building on the existing policies and visions outlined in the City's Official Community Plan (OCP) and Council's Strategic Plan. As a growing and vibrant regional centre servicing the North Shore and the Sea-to-Sky corridor, the City will continue to experience growth in population and visitors, presenting many challenges and opportunities.

North Vancouver is home to a wide range of companies, both in sector and size, dominated by professional services, medical and personal care offerings, food and beverage services, tourism, and marine-related sectors linked to the Port and waterfront industries (including logistics and transport). The City has a relatively strong record in attracting Foreign Direct Investment (FDI). However, rising commercial rents and limited employment lands restrict existing company expansion and both domestic and foreign investment opportunities.

The need to address the local impact of a global pandemic and unstable economic pressures must be a priority area of support for our business community. The last 24 months have brought undeniable challenges that demand new ways of operating, particularly for small and mid-size enterprises (SMEs). We have seen disproportionate impacts on specific economic sectors within our business community, as well as deepening socio-economic burdens on women and economically vulnerable populations. Economic growth initiatives will need to reflect understanding of the pressures on our business community as they attempt to rapidly evolve sales models and grapple with historical inflation. Some local companies have pivoted to new opportunities and entrepreneurs have developed previously unknown lines of business. Supporting these innovations requires facilitating access to capital and supporting the distribution of goods and services into growing markets.

Competitive cities pursue an explicit economic development mindset complemented by a social and environmental vision. North Vancouver's growth pressures are compounded by congestion and lack of transportation options, housing supply and affordability challenges, and limited access to childcare. Tackling these issues will require an integrated approach within City Hall, and with our local stakeholders, to create growth coalitions. Through these coalitions, City efforts will rally partners around a focused multi-year strategy that strives to reduce duplication in our initiatives. Business-community expansion and investment will remain a priority to ensure residents can access quality, sustainable employment within the community.

Determining priority areas for Economic Development

While it's relatively simple to generate a list of support projects and areas of focus for our economic development programming, it's how we direct our available resources to where we can exert the most impact within our community that will position the City for success. Understanding the global and local contexts in which we live, complemented by research and the input from our business community and other stakeholders, will guide our decision-making. As work on the Economic Strategy continues, staff have identified several areas upon which we propose to focus initial economic-development activities:

- a. Protect employment lands:** The supply of industrial land both regionally and in the City of North Vancouver is extremely limited and demand for industrial lands is at historic levels, as evidenced by record low vacancy rates. Encroachment pressure to use employment lands for higher value residential use is increasing, and a key driver of growth will be our ability to optimize and densify existing employment lands. This includes the protection of existing industrial lands and examining opportunities to densify commercial spaces. Incentivizing the expansion of employment and commercial uses will help ensure the City is building complete, inclusive, and well-connected neighbourhoods, where residents can enjoy access to meaningful and diverse employment opportunities and are able to walk or roll to access daily needs and services. Complete neighbourhoods will be key to our City's resilience and are a foundation of thriving, affordable, and equitable communities.
- b. Build resiliency:** Supporting business resiliency has become more than a popular catchphrase in economic discourse. The importance of crisis-response planning and

analysis of business continuity issues related to longer-term economic disruptions are critical elements for our future success. Not only do we need to ensure local businesses are prepared with the tools and resources necessary to mitigate the impact of risks, we also need to extend our longer-term planning to support potential supply-chain and workforce gaps. The North Shore region can prioritize continuity planning to ensure local communities have the resources and services needed to support stable operations during periods of uncertainty. Being a resilient community will also increasingly become a central aspect of investment attraction and growth, as companies look to locate to jurisdictions demonstrating forethought to crisis planning.

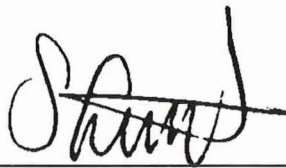
- c. **Keep—and grow—companies here:** In addition to protecting and providing great access to physical space so companies can expand within the City, economic initiatives will need to establish strong relationships with local business operators. We want local business owners and operators to consider the City a supportive resource to approach when help is needed. We also see opportunities to develop a network of local champions to help us maintain insight and spot issues *before* a business closes or relocates. Further, we need to find ways to leverage relationships for business matchmaking and mentorship, to support local business development from ideation to commercialization to globalization.
- d. **Deliver top of class services:** The uneven recovery from recent crises means that program supports for local businesses need to be targeted, timely, and not duplicative of other available resources, municipally, provincially, and federally. Recently launched efforts to streamline and improve business licensing, organize web resources, and provide way-finding support will continue to improve the ease of doing business in the City. The local business community will also need access to programs that guide workforce attraction and retention, access to financing, and programs that offer digital upskilling to address evolving cybersecurity and e-commerce challenges.
- e. **Leverage community assets:** To bolster the City's competitiveness, our strategic approach needs to maximize opportunities related to our economic zones and our shared assets. A clear vision and thoughtful zoning guidance will support economic vibrancy by incorporating key infrastructure, and environmental, digital, and civic assets into economic neighbourhoods. Our work must complement ongoing efforts to bolster the growth of economic neighbourhoods, including our distinctive Waterfront (tourism focus), Health cluster, competitive Port and Marine economy, and an Arts and Culture precinct. These economic zones can host and nurture the community's future job base within a defined vision for job creation and scale of development.

NEXT STEPS

Staff will focus in the coming weeks on finalizing the City's Economic Investment Strategy and set initial priorities. We anticipate the following engagement with City staff and Council in this process:

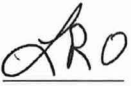


WHAT	WHEN
Discussion with City Leadership Team and Workshop with City Council	February/ March 2022
Final consultation with Mayor's Business Advisory Roundtable	March 2022
Draft Economic Strategy and Action Plan for 2022 to Council	April 2022

RESPECTFULLY SUBMITTED:



Siobian Smith
Manager, Economic Development



 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
COMMUNITY & PARTNER ENGAGEMENT DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Julia Spitale, Community Development Coordinator

Subject: COUNCIL APPOINTMENTS TO THE CIVIC YOUTH AWARDS AND
CENTENNIAL SCHOLARSHIPS COMMITTEE

Date: February 2, 2022 File No: 01-0360-20-0010/2022

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Community Development Coordinator, dated February 2, 2022, entitled "Council Appointments to the Civic Youth Awards and Centennial Scholarships Committee":

THAT Councillor _____ and Councillor _____ be appointed to the Civic Youth Awards and Grants Committee;

AND THAT the North Vancouver Board of Education be invited to appoint one City School Trustee to be a member of the Civic Youth Awards and Grants Committee to review the grant applications and youth award nominations submitted for the year 2022.

ATTACHMENTS

1. Civic Youth Awards Nomination Guidelines (CityDocs [2138353](#))
2. City of North Vancouver Youth Centennial Scholarship Fund Terms of Reference (CityDocs [2133698](#))

SUMMARY

Since 2001, the City has been recognizing outstanding youth and their supporters through the Civic Youth Awards, as well as supporting youth-serving agencies through the Children and Youth Initiatives Fund (since 1998).

Each year, since the inception of the youth grants and awards, a Committee has been formed to select the successful applicants. Each year, two Council members have been involved with staff on the Children and Youth Initiatives Grant and Civic Awards Committee. Over the past eighteen years, the Committee has also included youth from City secondary schools and local youth programs. For the past fifteen years, the Committee has included a School Trustee, bringing a valuable perspective and point of learning.

BACKGROUND

The purpose of this report is to request that Council appoint two members of Council to the Civic Youth Awards and Centennial Scholarships Committee. The Youth Awards and Centennial Scholarships recipients will be selected at a meeting to be held in April.

Staff will report back to Council on the outcome of this meeting via an Information Report. The Committee will reconvene in October to select the recipients of the Child and Youth Initiative Grants.

All award recipients will be forwarded to Council (see Attachments 1 and 2 for the guidelines and criteria for each program). Guidelines and application forms are available online at www.cnv.org/youth.

Due to Covid-19 restrictions, the Youth Awards Ceremony will not take place at City Hall. Youth will be invited to pick up their awards at the Shipyards during Youth Week (May 1-7) and have their photo taken. All members of Council are invited to attend.

STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

Supporting the Child and Youth Initiatives Fund and Civic Youth Awards is consistent to the following objectives in the CNV4ME, the City's Child, Youth and Family Friendly Strategy:

- Community Engagement: To increase opportunities for children, youth and families to become involved in shaping their community.
- Program Design and Delivery: To support the development and delivery of a range of high quality programs and initiatives that can be easily accessed by children, youth and families.

RESPECTFULLY SUBMITTED:



Julia Spitale
Community Development Coordinator



COMMUNITY & PARTNER ENGAGEMENT DEPARTMENT

CITY OF NORTH VANCOUVER

T 604 990 4220

141 WEST 14TH STREET

NORTH VANCOUVER

YOUTH@CNV.ORG

BC / CANADA / V7M 1H9

CNV.ORG

2022 Civic Youth Awards

Nomination deadline **Monday, March 14, 2022**

The City of North Vancouver hosts the Civic Youth Awards each year during BC Youth Week (May 1- 7) to celebrate the achievements and dedication of youth, youth groups, supporters of youth and youth friendly businesses within in the City of North Vancouver's community.

The Civic Youth Awards acknowledge those youth, adults and youth groups who have made a significant contribution to their local or global community and who show initiative, enthusiasm, commitment and a positive attitude.

The City of North Vancouver asks community members and professionals working with exceptional youth, youth groups or supporters of youth to nominate them for an award. The Civic Youth Awards recognizes youth between the ages of 10 and 24. Awards in six categories are considered annually.

Category Descriptions:

RISE UP AWARD

The Rise Up Award (previously called the Youth Recognition Award) recognizes youth who have overcome adversity and recorded noteworthy achievements in some line of endeavor or have exhibited a commitment to personal change and growth. Such areas could include:

- i. Making great personal strides;
- ii. Overcoming personal or societal barriers or
- iii. Demonstrating or possessing outstanding music, scholastic, art or sports acumen.

GIVE BACK AWARD

The Give Back Award (previously called the Youth Community Enhancement Award) recognizes youth who have made positive contributions to the community on a voluntary basis such as serving on a committee and other volunteer work with organizations or groups. All nominees must have provided a minimum of 75 hours of school or community services.

KIND HEART AWARD

The Kind Heart Award (previously called the Random Acts of Kindness Award) recognizes youth who have demonstrated an act of bravery, selflessness or a notable deed for the betterment of another or the community. The act may have occurred locally, spontaneously or as part of a group. The act may have occurred locally, nationally or internationally. The act may have bettered the lives of humans or animals.

BEST YOUTH FRIENDLY BIZ AWARD

The Best Youth Friendly Biz Award (previously called the Outstanding Youth Friendly Business Award) recognizes a business that has performed an exceptional job in hiring or training youth, providing opportunities for youth or providing funding for youth activities. Support could be for one youth or a number of youth.

AWESOME ALLY AWARD

The Awesome Ally Award (previously called the Outstanding Supporter of Youth Award) recognizes a mentor or agency that has provided exceptional support and services to youth.

OUTSTANDING SQUAD AWARD

The Outstanding Squad Award (previously called the Outstanding Youth Team Award) recognizes a group of youth who have completed a minimum of 50 hours per person of community or school service, resulting in a program(s) or service(s) of enhancement for their school or their local or global community (must be above and beyond regular class curriculum).

Nomination Criteria:

1. A completed Nomination Form (PDF or Word) must be received by the deadline.
2. Youth recipients cannot have received an award in the same category from the City within the last three years.
3. The nominator must not be related to an individual nominee, but may be related to one or more members of a group nominee.
4. The nominee does not have to live in the City of North Vancouver but the activities which are being acknowledged must have occurred in the City of North Vancouver.
5. If the nominee is a City of North Vancouver resident, the activities which are being acknowledged may have occurred in another community.
6. The eligible age for nominees is 10 – 24 years of age.

Process for Nominations:

Award candidates may be nominated by individuals, non-profit agencies, businesses or other organizations.

Nomination forms are available:

1. Online: www.cnv.org/youthawards
2. By request from youth@cnv.org.

Submit completed nominations:

1. By email to youth@cnv.org.
2. Hand-delivered: Julia Spitale, Coordinator - Community Development
City of North Vancouver
141 West 14th Street, North Vancouver, BC, V7M 1H9

The application deadline is **Monday, March 14, 2022 at 5:00 p.m.**

Selection and Awards Process:

1. Once the nomination forms are received by the deadline, they will be reviewed by the Youth Awards Selection Committee and referred to Council. Council selects recipients from the list of nominees.
2. The selected nominees will be contacted by letter mail and/or email.
3. The nominators will also be contacted by letter mail and/or email.
4. More than one award in each category may be conferred in one year.
6. Information about the awards presented, including the names and photos of the award recipients, will be published on the City of North Vancouver's website. Recipients are asked to inform the City of North Vancouver if they do NOT wish to have their name or photo published.

Questions?

Email youth@cnv.org





CITY OF NORTH VANCOUVER
 141 WEST 14TH STREET
 NORTH VANCOUVER
 BC / CANADA / V7M 1H9

T 604 985-7761
 YOUTH@CNV.ORG
 CNV.ORG

City of North Vancouver Youth Centennial Scholarship Fund Terms of Reference

DEADLINE FOR APPLICATIONS – Monday, March 14, 2022

The Corporation of the City of North Vancouver (“the City”) in partnership with the North Shore Community Foundation (“NSCF”) established the City of North Vancouver Youth Centennial Scholarship Fund (“the Fund”) on April 7, 2008.

Criteria:

- Applicant must be in Grade 12 and eligible to graduate (within the year of application) from any secondary school;
- Applicant must have a satisfactory Grade Point Average;
- Applicant must have the intention to pursue secondary education and/or training: proof of registration (full-time) at a post-secondary institution or training school (a “qualified donee under the Income Tax Act”) will be required before any money is disbursed to the student’s credit at the school;
- An applicant who is not a resident of the City of North Vancouver must demonstrate outstanding community service in the City of North Vancouver (must surpass the standard 30 hours required by the schools);
- An applicant who is a resident of the City of North Vancouver must demonstrate outstanding community service in the City of North Vancouver or elsewhere (must surpass the standard 30 hours required by the schools);
- Financial need is a relevant factor;
- Individual achievement(s) will be taken into consideration including, but not limited to, arts, athletics and academics as well as overcoming adversity; and
- The successful applicant must provide proof of full-time registration within the second year after the awarding of the scholarship.

Selection Process

- The City of North Vancouver will appoint a Scholarship Adjudication Committee consisting of one school district representative, two youth, and two members of Council and be supported by staff from Community Services to review the application forms and nominate recipients. All information will be held in confidence by this committee. The award winners' names will be forwarded to the Foundation to facilitate the disbursement of the funds.

Scholarship Amounts and Recipient Recognition

- Five (5) scholarships of \$1,000 each will be awarded by the City each year.

Deadlines for Scholarship Applications

- **5:00 pm, March 14, 2022.**

Presentation to Successful Applicants

- Any ceremony or gala will take place within the City's communicable disease plan guidelines and recommendations from Vancouver Coastal Health (to be determined)

Application Forms:

Available through the City of North Vancouver's website www.cnv.org/youth

Questions?

Phone: 604-990-4220 OR




Email: youth@cnv.org

Terms of Reference adopted by Council April 7, 2008



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 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
PLANNING & DEVELOPMENT DEPARTMENT

REPORT

To: Mayor Linda Buchanan and Members of Council

From: Renee de St. Croix, Manager, Long Range and Community Planning

Subject: UBCM POVERTY REDUCTION PLANNING AND ACTION PROGRAM
STREAM 2 – NORTH SHORE GRANT APPLICATION

Date: February 2, 2022 File No: 10-5080-01-0001/2021

The following is a suggested recommendation only. Refer to Council Minutes for adopted resolution.

RECOMMENDATION

PURSUANT to the report of the Manager, Long Range and Community Planning, dated February 2, 2022 entitled "UBCM Poverty Reduction Planning and Action Program Stream 2 – North Shore Grant Application":

THAT Staff be directed to work with the District of North Vancouver and the District of West Vancouver to submit a joint regional application for the North Shore under Stream 2 of the UBCM Poverty Reduction Action for 2022;

THAT Council supports the District of West Vancouver as the primary applicant for the North Shore application to apply for, receive, and manage the 2022 UBCM Poverty Reduction Planning and Action Program grant funding on the City of North Vancouver's behalf;

AND THAT subject to confirmation that full funding is available, the project be authorized to proceed.

ATTACHMENTS

1. UBCM Poverty Reduction Planning and Action Program 2022 Program and Application Guide (CityDocs [#2139027](#))
2. UBCM Poverty Reduction Planning And Action Program - North Shore Grant Application (Stream 1: Poverty Reduction Planning and Assessments) (CityDocs [#2046742](#))
3. North Shore Poverty Reduction Strategy Update (CityDocs [#2142734](#))

PURPOSE

The purpose of this report is to seek Council direction to submit a joint North Shore grant application to the UBCM Poverty Reduction Planning and Action Program (Stream 2) for \$150,000. Should the application be successful, the City would work in partnership with the District of North Vancouver and District of West Vancouver to support a pilot North Shore Solutions Navigation Program.

In addition, this report provides a brief update on the North Shore Poverty Reduction Strategy (Stream 1). For further information see Attachment #3.

BACKGROUND

In 2020, the Province provided \$5 million over three years towards a poverty reduction program that is administered by the Union of BC Municipalities (UBCM). The UBCM Poverty Reduction Planning and Action Program is intended to support local governments in reducing poverty at the local level and to support the Province's poverty reduction strategy¹. The program includes two streams of funding:

- *Stream 1: Poverty Reduction Plans and Assessments*
This stream supports communities in developing or updating plans to reduce poverty at the local level. The funding maximum is \$25,000 per single applicant and up to \$150,000 for a regional application.
- *Stream 2: Poverty Reduction Action*
This stream supports communities to undertake projects to reduce poverty at the local level. The funding maximum is \$50,000 per single applicant and \$150,000 for regional applications.

Update on North Shore Poverty Reduction Strategy (Stream 1)

In February 2021, Council directed the staff to work with the District of West Vancouver and the District of North Vancouver to submit a joint application for Stream 1. The municipalities were successful in securing a grant in the amount of \$75,000 to undertake a North Shore Poverty Reduction Strategy. In October, CitySpaces Consulting was hired to prepare the Strategy.

To further support this project, a time-limited North Shore Poverty Reduction Task Force has been established and includes Squamish Nation and Tsleil Wautith Nation, North Vancouver and West Vancouver School District, North Vancouver City Library (to represent libraries in North and West Vancouver), Vancouver Coastal Health, North Vancouver and West Vancouver Chamber of Commerce, Silver Harbour Centre, West Vancouver Seniors Centre, Hollyburn Family Services Society, North Shore Crisis Services Society, North Shore Neighbourhood House, Impact North Shore, Lookout

¹ The Province of BC released their poverty reduction strategy *Together BC: British Columbia's Poverty Reduction Strategy* in March 2019. The Strategy sets targets to reduce the overall poverty rate in BC by at least 25%, and the child poverty rate by at least 50% by 2024. *Together BC* is based on four principles: affordability, opportunity, reconciliation and social inclusion which guided the priority areas that form the core of the strategy.

Housing and Health Society, North Shore Homelessness Task Force, and West Vancouver Police.

The anticipated timeline for the Strategy is as follows:

- Project Start-up and Familiarization (October 2021 – January 2022)
- Engagement (February – March/April 2022)
- Prepare the Strategy and Implementation Framework (January – April 2022)
- Education and Awareness Campaign, Feedback, and Finalize (May – June 2022)

Staff will continue to provide updates as required throughout the process.

The North Shore Poverty Reduction Strategy will be integrated with the City's upcoming *Community Wellbeing Strategy*.

DISCUSSION

Both the Federal and Provincial Governments have commitments to reduce or eradicate poverty in order to make life more affordable for people who are struggling to get by. Local governments also have a role to play around poverty reduction in order to make their communities places where residents can live and thrive. The Covid-19 Pandemic has further highlighted the growing inequities being experienced within the City and across the North Shore. These inequities are especially being felt by certain population groups including, single parent families, people with disabilities, recent immigrants and refugees, First Nations and other priority equity groups.

There are a number of current initiatives within the City and across the North Shore aimed at addressing or reducing poverty and supporting people. Examples include the North Shore Homelessness Action Initiative, the Strengthening Communities' Services Grant for North Shore Unsheltered Homeless Temporary Supports, and the North Shore Poverty Reduction Strategy, as well as the City's action on childcare and seniors support programs related to Covid-19 grant funding. These initiatives have all provided knowledge and learnings which have been used to inform the proposed Stream 2 grant application.

It is anticipated, based on the current funding commitment, that 2022 is the final year of the Poverty Reduction Planning and Action Program. As such, municipal staff, in conversation with the Consultants and the Poverty Reduction Task Force, have put together a proposal for a Pilot Project for Stream 2 that will compliment and implement the North Shore Poverty Reduction Strategy work from Stream 1.

Although the submission of the Stream 2 grant application is in advance of the completion of the North Shore Poverty Reduction Strategy, there is sufficient poverty reduction principles within all three municipalities Official Community Plans to support the submission, while the Poverty Reduction Strategy is being completed.

About the Proposed North Shore Application for Stream 2: Poverty Reduction Action

Staff, in collaboration with the District of West Vancouver and the District of North Vancouver, have prepared an application to submit to the UBCM Poverty Reduction Planning and Action Program, Stream 2: Poverty Reduction Action. The District of West Vancouver will be the lead applicant and will submit the application on behalf of the three municipalities, which will include managing the funds and any associated contracts and disbursements. The application deadline for the Stream 2 funding is February 11, 2022.

North Shore Solutions Navigation Program Pilot Project

The proposed pilot North Shore Solutions Navigation Program is intended to assist residents facing, or at risk of facing, conditions of poverty with accessing the programs and services that are both available to them and designed to improve their circumstances. The Program will provide individuals facing challenges one-to-one support to identify goals and strengths, create an action plan, build skills and access community resources and income-based supports. The pilot program is responding directly to the challenges residents face when trying to navigate the systems (e.g. healthcare, housing, food, child care) when seeking support.

Project Activities

The intent is to provide a face-to-face service that is welcoming, supportive, and personal. Meetings with the Solutions Navigator would be confidential and no appointments would be necessary, but available if desired. Individuals can meet with the Solutions Navigator as often as required to ensure continuity in the help available. While the Solutions Navigator will refer clients to additional support or services from other organizations, it is anticipated that many of clients seeking support from the Program will be assisted directly by the Navigator. In addition to referring clients to community resources, North Shore social service providers (including Service BC) will be able to refer their clients to the Navigation Program.

The key activities of the project are outlined in Table 1.

Table 1: Solutions Navigator Pilot Project Activities

Activity	Description
1. Staffing	Hire one or more Solutions Navigators for a period of one year. The position(s) would be managed by and located at the North Shore Neighbourhood House. (estimated funding: ~\$90,000)
2. Assistance Based on Need	The Solutions Navigator will offer different levels of involvement / support depending on individuals' needs, as follows (with six being the highest level of involvement): <ol style="list-style-type: none">1. Empathetic and encouraging conversation2. Information giving and referral3. Planning, prioritizing and problem solving4. Assistance connecting to services and resources5. Paperwork and applications6. Active involvement, advocacy, acting on the client's behalf

3. Support Funds	Funding for specific financial or other supports. Examples include care kits, grocery cards, child care supplements, or other matters where no other assistance or resources are available. (estimated funding: ~\$35,000)
4. Supplies and Equipment	Project supplies and equipment may include mobile phones and laptops for Navigators to keep confidential records and computer station(s) for clients to use (e.g. filling out employment forms, resumes, tax filing), and other office supplies. (estimated funding: ~\$15,000)
5. Evaluation Tool	The evaluation tool would serve as a road map for the project, beginning with setting goals and objectives, which would identify what data needs to be collected, and then determining indicators of success and monitoring them throughout the project.
6. Project Report	A final report will be provided to capture the outcomes, trends, and other information and learnings from the project.

The North Shore Neighbourhood House (NSNH) will be a key partner in delivering this service. They offer an excellent location for this pilot program as it runs a range of programs and services for children, youth (including young parents) and seniors. It also runs the North Shore Food Bank, the North Shore Extreme Weather Response Centre, and has close ties with social housing projects including Twin Towers, Kiwanis and Grant McNeil. It offers a welcoming environment and is located where people are already accessing or are aware of services, which makes it more accessible to those in need. The NSNH would be responsible for recruitment of the position and for the day to day delivery of the project. The funding will primarily be used to support the Navigator position.

The project is also supported by the North Shore Poverty Reduction Task Force, who will collaborate with the Neighbourhood House as needed to ensure that individuals accessing the Navigation Program have access to the full range of relevant services available on the North Shore.

The results of the pilot program and the level of need for / use of the service will determine how the Solutions Navigation Program could be continued after the grant funding concludes.

Anticipated Outcomes

The anticipated outcomes of this pilot project include:

- **Better Access:** Those facing poverty can better access and use the services that are available to improve their circumstances, through one-to-one support that is responsive to their individual needs/experiences and fosters an increased sense of social inclusion.
- **Learnings:** The municipalities will gain a more comprehensive understanding of the barriers faced by those experiencing poverty. This information will be used to inform future activities related to poverty reduction and also more broadly to educate stakeholders and the public about the causes and impacts of poverty on the North Shore.

- **Single Point of Access:** This project will serve as a pilot for a single point of access to better support individuals facing poverty with a supportive service that could address multiple needs with a holistic and people-centred approach.

Reporting

All of the North Shore Councils will be apprised of the process and findings at key intervals in the process, should the grant application be successful.

Timing/Approval Process:

February 11, 2022 is the deadline for the intake of applications to the UBCM Poverty Reduction Planning and Action Program. A Council resolution is required and successful applicants will be notified within 90 days of the application deadline. If successful, the proposed project could begin in late spring. The grant requirements stipulate that the project must be completed within one year of receiving the funds.

FINANCIAL IMPLICATIONS

NIL.

INTER-DEPARTMENTAL IMPLICATIONS

This report has been shared with the Community and Partner Engagement, Strategic and Corporate Services, and Public Safety Departments.

STRATEGIC PLAN, OCP OR POLICY IMPLICATIONS

The North Shore Solutions Navigation Program supports the Council Strategic Plan with respect to its priorities to create a City for People and A Prosperous City.

This project supports OCP Goal 3.1: Enhance well-being and quality of life for all community members, in particular:

- 3.1.6 Support community partners in providing a full continuum of support services to address issues related to mental health, addictions, health services, housing, employment, and food security, and to provide assistance for homeless people to facilitate their transition to independent living; and
- 3.1.7 Assist organizations and individuals that provide community supports through the responsible allocation of City resources.

The project will provide valuable insight and data to inform future planning and policy work, as well as actions to reduce poverty in our community.

RESPECTFULLY SUBMITTED:



Renee de St. Croix
Manager, Long Range and Community
Planning

Poverty Reduction Planning & Action Program

2022 Program & Application Guide

1. Introduction

In March 2019, the Province of BC released their poverty reduction strategy: [TogetherBC: British Columbia's Poverty Reduction Strategy](#). Mandated through the *Poverty Reduction Strategy Act*, the strategy set targets to reduce the overall poverty rate in British Columbia by at least 25%, and the child poverty rate by at least 50%, by 2024. *TogetherBC* is based on four principles: affordability, opportunity, reconciliation, and social inclusion. These principles guided the priority action areas that form the core of the strategy.

With investments from across government, *TogetherBC* reflects government's commitment to reduce poverty and make life more affordable for British Columbians. It includes policy initiatives and investments designed to lift people up, break the cycle of poverty, and build a better BC for everyone.

Local governments have long-advocated for a provincial poverty reduction strategy and are crucial partners in this work. They are at the front-line of seeing the impacts of poverty in their communities and play a central role in developing local solutions with community partners and other levels of government.

Poverty Reduction Planning & Action program

The intent of the Poverty Reduction Planning & Action program is to support local governments in reducing poverty at the local level and to support the Province's poverty reduction strategy. In 2020, the Province provided \$5 million over three years and the program is administered by the Union of BC Municipalities (UBCM). The first two intakes of the program in Spring 2020 and Spring 2021 awarded over \$2 million to more than 70 local governments across the province.

2. Eligible Applicants

All local governments (municipalities, regional districts, and the Islands Trust) in BC are eligible to apply.

Eligible applicants can submit one application per intake, including regional applications or participation as a partnering applicant in a regional application.

3. Grant Maximum

The 2022 Poverty Reduction Planning & Action program provides two streams of funding. Projects funded under Stream 1 may receive up to 100% of the cost of eligible activities to a maximum of \$25,000. Projects funded under Stream 2 may receive up to 100% of the cost of eligible activities to a maximum of \$50,000. Regional projects under either Stream 1 or Stream 2 may receive up to 100% of the cost of eligible activities to a maximum of \$150,000.

In order to ensure transparency and accountability in the expenditure of public funds, all other grant contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant.

4. Requirements for Funding

As part of the approval agreement, approved projects must meet the following requirements for funding:

- Any in-person activities, meetings, or events must meet public health orders and/or guidance in relation to COVID-19.
- Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.

5. Eligible Projects

To qualify for funding, applications must demonstrate the extent to which proposed activities will reduce poverty at the local level.

To qualify for funding, projects must:

- Focus on one or more of the six priority action areas identified in *TogetherBC*:
 - Housing
 - Families, children and youth
 - Education and training
 - Employment
 - Income supports
 - Social supports
- Be a new project (retroactive funding is not available);
- Be capable of completion by the applicant within one year from the date of grant approval;
- Involve key sectors of the community including community-based poverty reduction organizations, people with lived experience of poverty, businesses, local First Nations and/or Indigenous organizations.

Within the six priority areas, eligible projects may also address one or more of the other key priorities identified in *TogetherBC*: mental health and addictions, food security, transportation, and/or access to health care.

Regional Projects

Funding requests from two or more eligible applicants for regional projects may be submitted as a single application for eligible, collaborative projects. In this case, the maximum funding available would be based on the number of eligible applicants included in the application. It is expected that regional projects will demonstrate cost-efficiencies in the total grant request.

The primary applicant submitting the application for a regional project is required to submit a resolution as outlined in Section 6 of this guide. Each partnering applicant is required to submit a resolution that clearly states their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf.

The total funding request for regional projects cannot exceed \$150,000.

6. Eligible & Ineligible Costs & Activities

Eligible Costs & Activities

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of application submission until the final report is submitted.

Stream 1: Poverty Reduction Plans and Assessments

The intent of this funding stream is to support communities to develop or update assessments or plans in order to reduce poverty at the local level. The funding maximum under Stream 1 is \$25,000 for a single applicant and \$150,000 for regional applications.

Under Stream 1, eligible activities must be cost-effective and include:

- Development of a local Poverty Reduction plan or assessment that addresses one or more of the six priority action areas as identified in *TogetherBC*;
- Engagement of people living in poverty or with a lived experience of poverty in planning activities;
- Adding a poverty reduction lens including specific activities and outcomes to support people living in poverty, to existing plans or policies, such as:
 - Official Community Plans or community or neighbourhood plans;
 - Zoning and other policies;
 - Development permit requirements;
 - Emergency response, evacuation, and/or emergency support services plans;
 - Food security and food systems planning;
 - Community planning processes related to social determinants of health (e.g. affordable housing, homelessness, etc.).

Stream 2: Poverty Reduction Action

The intent of this funding stream is to support communities to undertake local projects in order to reduce poverty at the local level. The funding maximum under Stream 2 is \$50,000 for a single applicant and \$150,000 for regional applications.

In order to be eligible for Stream 2 funding, eligible applicants are required to have completed a Poverty Reduction plan or assessment, or demonstrate that their Official Community Plan, or an equivalent plan, is inclusive of poverty reduction principles.

Under Stream 2, eligible activities must be cost-effective and may include:

- Pilot projects to evaluate the impact of providing supports such as reduced-fare transit, recreation passes, or other service opportunities for low-income residents;
- Supporting financial security through tax-filing programs;
- Awareness campaigns to reduce stigma around poverty and promote social inclusion;
- Social enterprise initiatives that provide supported employment opportunities for people with multiple barriers to employment;
- Local food security initiatives including food-waste diversion projects and community kitchens that support training and social inclusion, as well as access to food;
- Pilot projects to assist key populations living with low income as identified in *TogetherBC*;

Stream 2 of the 2022 Poverty Reduction Planning & Action program is not intended to be a capital funding program. However, minor capital expenditures for eligible activities that have a clear and definable benefit to people living in poverty, that are clearly linked to activities identified in the application, and that are intended to reduce poverty at the local level will be considered for funding under Stream 2.

Capital costs cannot exceed 25% of the total requested Stream 2 grant (i.e. an application for a \$50,000 grant cannot include more than \$12,500 in capital costs).

Eligible Activities Applicable to Both Funding Streams

The following expenditures are also eligible, provided they relate directly to the eligible activities identified above:

- Honoraria for community member participants who are living in poverty. It is expected that the payment of honoraria should align with current best practices and that any honoraria paid for the ongoing participation of people living in poverty should be at least the current provincial minimum wage;
- Consultant costs;
- Incremental staff and administration costs;
- Public information costs.

Ineligible Costs & Activities

Any activity that is not outlined above or is not directly connected to activities approved in the application by the Evaluation Committee is not eligible for grant funding. This includes:

- Development of funding application package;
- Development of feasibility studies and/or business cases;
- Development of architectural, engineering, or other design drawings for the construction or renovation of facilities providing services to people living in poverty;
- Long-term, permanent capital investments including the purchase of land and/or buildings;
- Major capital improvements to existing facilities and/or construction of new, permanent facilities;
- Regular salaries of applicant staff or partners;
- Routine or ongoing operating (e.g. heating and lighting; security; telephone; internet) and/or planning costs or activities that are not incremental to the project;
- Purchase of software, software licences, service subscriptions, or membership fees;
- Legal, audit, or interest fees or fees to incorporate a society;
- Project-related fees payable to the eligible applicant(s) (e.g. permit fees, DCCs, etc.);
- Existing programs with established, designated funding from other partners;
- Purchase of promotional items, door/raffle prizes, give-away items, and/or gifts for community members;
- Fundraising, lobbying, or sponsorship campaigns.

7. Application Requirements & Process

Application Deadline

The application deadline is February 11, 2022.

Applicants will be advised of the status of their application within 90 days of the application deadline.

Required Application Contents

- Completed Application Form;
- Detailed project budget, including itemized costs/activities that will be funded by the grant and separating out any in-kind and/or cash contributions from the applicant(s) or other grant funding;
- Council, Board, or Local Trust Committee resolution, indicating support for the current proposed activities and willingness to provide overall grant management;
- **For regional projects only:** Each partnering eligible local government must submit a Council, Board, or Local Trust Committee resolution that clearly indicates support for the primary applicant to apply for, receive, and manage the grant funding on their behalf;

Resolutions from partnering applicants must include the specific language above.

- Optional: Up to three letters of support as evidence of partnership or collaboration with community-based poverty reduction organizations, people with lived experience of poverty, businesses, local First Nations and/or Indigenous organizations.

Submission of Applications

Applications should be submitted as Word, Excel, or PDF files. Total file size for email attachments cannot exceed 20MB.

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: lgps@ubcm.ca

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application elements have been submitted and to ensure that eligibility criteria have been met. Only complete application packages will be reviewed.

Following this, all eligible applications will be reviewed and scored by the Evaluation Committee. Scoring considerations and criteria include the following:

- Alignment with the intent and objectives of the Poverty Reduction Planning & Action program;
- Demonstration of direct participation in the proposed activities by people living in poverty or with a lived experience of poverty;
- Anticipated outcomes and a clear and achievable evaluation framework on how the success of the project or plan will be measured;
- Demonstrated clear and definable benefit to the community as a whole;
- Partnerships and demonstrated community support, including community-based poverty reduction organizations, people with lived experience of poverty, businesses, local First Nations, and/or Indigenous organizations;
- Cost-effectiveness of the project, including in-kind or cash contributions to the project from the eligible applicant(s), community partners, or other grant funding.

Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

The Evaluation Committee will consider the population and provincial, regional, and urban/rural distribution of proposed projects. Recommendations will be made on a provincial priority basis. All funding decisions will be made by UBCM.

All application materials will be shared with the Province of BC

8. Grant Management & Applicant Responsibilities

Please note that grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision & Payments

All applicants will receive written notice of funding decisions. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM within 30 days.

Grants under the Poverty Reduction Planning & Action program will be awarded in two payments: 50% at the approval of the project and when the signed Approval Agreement has been returned to UBCM, and 50% when the project is complete and the final reporting requirements have been met.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Progress Payments

In exceptional circumstances, to request a progress payment, approved applicants are required to submit:

- Written rationale for receiving a progress payment;
- Description of activities completed to date; and
- Description of funds expended to date.

Changes to Approved Projects

Approved grants are specific to the project as identified in the application, and grant funds are not transferable to other projects. Approval from UBCM will be required for any significant variation from the approved project.

To propose changes to an approved project, approved applicants are required to submit:

- Amended application package, including updated, signed application form, budget, and an updated Council, Board, or Local Trust Committee resolution (including resolution(s) from regional application partners in the case of a regional application); and
- Written rationale for proposed changes to activities and/or expenditures.

Applicants are responsible for any costs above the approved grant unless an amended application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within the timeframe identified in the Approval Agreement and all extensions beyond this date must be requested in writing and be approved by UBCM. Extensions will not exceed one year.

9. Final Report Requirements

Final Reports are required to be submitted within 30 days of the completion of the project. Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form with all required attachments;
- Detailed financial summary that includes the actual expenditures from the Poverty Reduction Planning & Action program and other sources of funding (if applicable) and that aligns with the actual activities outlined in the final report form;
- For Stream 1 only: electronic copy of the completed plan or assessment;
- Copies of any materials that were produced with grant funding;
- Optional: photos of the project, media clippings, and/or any reports or documents developed or amended with grant funding.

Submission of Final Reports

All final reports should be submitted as Word, Excel, or PDF files. Total file size for email attachments cannot exceed 20MB.

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities E-mail: lgps@ubcm.ca

All final reports will be shared with the Province of BC

10. Additional Information

For enquiries about the application process or general enquiries about the program, please contact:

Union of BC Municipalities

E-mail: lgps@ubcm.ca

Phone: (250) 952-9177

For more information on BC's Poverty Reduction Strategy, please refer to [TogetherBC](#).

Poverty Reduction Planning & Action

2021 Application Form for Stream 1- Plans & Assessments

Please complete and return the application form and all required attachments by March 5, 2021. All questions are required to be answered by typing directly in this form.

If you have any questions, contact lgps@ubcm.ca or (250) 952-9177.

SECTION 1: Applicant Information	AP- <i>(for administrative use only)</i>
Name of Local Government: District of West Vancouver (primary applicant)	Complete Mailing Address: District of West Vancouver 170 17 th Street West Vancouver, BC V7V 3T3
Contact Person: Arleta Beckett	Position: Community Services & Community Development Manager
Phone: 604.921.3404	E-mail: abeckett@westvancouver.ca

*Contact person must be an authorized representative of the applicant

SECTION 2: <u>For Regional Projects Only</u>
<p>1. Identification of Partnering Applicants. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 3 in the <i>Program & Application Guide</i> for eligibility.</p> <p>North Shore Regional Project partners:</p> <p>District of North Vancouver</p> <p>355 West Queens Road</p> <p>North Vancouver, BC V7N 4N5</p> <p>Contact: Eirikka Brandson, Community Planner</p> <p>Tel. 604.990.2274</p> <p>Email: brandsone@dnv.org</p>

City of North Vancouver

141 West 14th Street

North Vancouver, BC V7M 1H9

Contact: Heather Evans, Community Planner

Tel. 604.209.8072

Email: hevans@cnv.org

- 2. Rationale for Regional Projects.** Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.

The North Shore is a distinct geographical region with three municipalities, on the traditional unceded territory of Squamish Nation and Tsleil Waututh Nation. Many people who are experiencing poverty and homelessness actively access services and community needs across the North Shore municipalities. Also many North Shore social and community service agencies have a common north shore program and services that are offered.

By working together on the North Shore, the project will create efficiencies in research, engagement and plan development that would otherwise be undertaken (less effectively) by a single municipality. We will also use more effectively the input and time that is provided by people with lived experience and by agencies that are involved in informing the plan. There are several cross municipal committees and collaborative tables that will be able to be accessed provide input on the plan (e.g. North Shore Homelessness Task Force, North Shore Child Care Planning Committee, North Shore Lionsview Seniors Planning Coalition, etc.)

The implementation of the North Shore Poverty Reduction Plan will also most efficiently occur on a regional basis, with collaboration on key actions as well as monitoring. The North Shore municipalities work together on many social issues on the North Shore and are accustomed to this approach.

SECTION 3: Project Information

3. Project Information

- A. Project Title: North Shore Poverty Reduction Plan
- B. Proposed start and end dates. Start: June 1, 2021 End: June 30, 2022
- C. Total proposed project budget: \$135,000.00
- D. Total grant request: \$75,000.00

- 4. A. Proposed Focus Areas.** Please indicate which of the six priority action areas (as identified in *TogetherBC*) will be the primary focus of the proposed planning activities:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Housing | <input checked="" type="checkbox"/> Employment |
| <input checked="" type="checkbox"/> Families, children and youth | <input checked="" type="checkbox"/> Income supports |
| <input checked="" type="checkbox"/> Education and training | <input checked="" type="checkbox"/> Social support |

B. Please identify any other key priorities (as identified in *TogetherBC*) that your proposed activities will address:

Mental health and addictions, food security, transportation, and access to health care will be explored.

5. Proposed Activities. Please describe the specific activities you plan to undertake. Refer to Section 4 of the *Program & Application Guide* for eligible activities under Stream 1.

1.) Form a North Shore Poverty Reduction Task Force to guide the project. Participants may include members of the North Shore Homelessness Task Force and other sector partners with mandates relevant to the poverty focus areas (e.g. Ministry of Child and Family Development, business community, faith organizations, labour groups and or unions, school districts, and non-profit partners). The North Shore Poverty Reduction Task Force would have a distinct and time limited mandate;

2.) Retain consulting assistance to support the development of an action plan (advised by the North Shore Homelessness Task Force);

3.) Assemble benchmark information – collect and analyze data related to poverty on the North Shore, mapping and or inventory of existing resources, assets, and services;

4.) Create a North Shore poverty reduction vision, definition of poverty, and key indicators to monitor and evaluate progress over time;

5.) Actively build partnerships and expand relationships related to poverty reduction among agencies;

6.) Develop and undertake a poverty education and awareness campaign to inform the Poverty Reduction Plan and share findings with the broader community.

7.) Engagement to inform the Plan:

a. Input and solutions from people experiencing poverty. This will involve working through groups that serve residents, outreach to ensure that a diversity of voices is heard, and meeting people where they are in the community.

b. Focused interviews and input from agencies on the North Shore that have expertise and deep knowledge about poverty on the North Shore.

8.) Action Planning process – one or more solutions workshops (facilitated with the support of a project consultant) to develop the Poverty Reduction Plan.

9.) Writing of the Plan – the Plan would focus on actions, priorities and projects that reduce poverty on the North Shore. The Poverty Reduction Plan is envisioned to be a 10-year action plan, supported by a sustainable implementation strategy and appropriately resourced.

10.) Endorsement of the Plan by the District of West Vancouver, District of North Vancouver and City of North Vancouver.

11.) Monitoring and evaluation – process evaluation overseen by the consultant and a sub-committee of the Poverty Reduction Task Force to prepare the community for an application for Stream 2 Poverty Reduction Action – Implementation.

6. Intended Outcomes & Impacts. What are the specific intended outcomes and impacts of the proposed planning activities? How will this help to reduce poverty at the local level?

- Focused actions and engagement of key agencies and partners over the next 10 years

- Scoped out short term priority projects (this will help us write the next grant application for project stream in 2022)

- Baseline research that is based on data and input from community.

Education and awareness about poverty for general population

- Connections and efficiencies for service delivery that result in more efficient programs and services.

- Definition of poverty and identify key indicators (shared metrics) that can be used to set specific targets to monitor and evaluate progress over time.

As a result of the process of creating the North Shore Poverty Reduction Plan, the following outcomes are anticipated:

- Improved awareness of North Shore specific challenges facing people experiencing poverty. A significant outcome will be bringing to the forefront the hidden / under-acknowledged poverty on the North Shore to acknowledge it through qualitative and quantitative evidence:

- Improved awareness of existing services and gaps for people experiencing poverty;

- Increased trust and collaboration among agencies, and a greater 'sum' of the parts for a greater impact from working together;

- An increased understanding of communities' vulnerable groups, including specific and unique challenges among the communities and neighbourhoods and groups (lone parents, single people, youth, seniors);

- Increased inclusion in community and buy-in to priority actions for reducing poverty.

The role of the local governments in creating the North Shore Poverty Reduction Plan and the outcomes in terms of municipal policy and process for implementation include:

a. Building relationships and a collaborative model to convene stakeholders that work together to formulate and implement community solutions to reduce poverty.

b. Shifting municipal operations, policies and programs to reduce poverty that is experienced in different ways by different populations and groups. For example, the municipalities can work with recreation departments on increasing low and no cost programs; support library programming to meet specific needs of persons experiencing poverty (e.g. providing customized support to people's unique needs such as assisting individuals to access government forms, employment opportunities and technology for communication); make changes to facilities and parks to be more inclusive, such as increasing the opening hours for public washrooms; strengthen policy in OCPs and other policy documents to improve outcomes and opportunities for people living in poverty in areas such as food security, child care, housing and recreation. Municipalities will work together on some initiatives, and will work independently on other initiatives. The municipalities will learn from one another and adapt their approaches.

c. Creating more inclusive processes and decision making that consider the impacts on vulnerable groups experiencing poverty. As a result of the Plan the municipality will have a better connection and understanding with specific and unique challenges among various population groups and areas (e.g. immigrant communities, working families, seniors) and include their interests in future decisions.

d. Strengthening relationships and partnerships with First Nations to plan and implement poverty reduction strategies and projects together.

In terms of community level outcomes, the North Shore Poverty Action Plan will have community-level outcomes for different groups experiencing poverty. For example, to reduce poverty among children the municipal strategy can include free and no cost recreation and program fees for child programs, can offer play a strong role in offering quality affordable child care and family services, and can incentivize family friendly affordable housing. Other agencies on the North Shore will have different opportunities and leverage points to reduce poverty amongst children. The municipalities can help support these contributions through convening and coordinating during the Plan creation and implementation.

7. Proposed Deliverables. What will be the specific deliverables of the proposed planning activities? List any policies, practices, plans, or documents that will be developed or amended as a result of your project.

- Create a common North Shore poverty reduction vision, definition of poverty, and key indicators to monitor and evaluate progress over time.
- Development of community milestones that move us toward poverty reduction goals.
- Establishment of a local North Shore Poverty Reduction Task Force (community-based structure to bring partners together to tackle complex problems) and to exist in order to oversee deliverables and activities of Phase 1.
- Extensive research and understanding of root causes including the cycles of poverty.
- Comprehensive community consultation that includes those with lived experiences (mechanism to hear what NS residents are saying...clarify how issues of concern can be addressed, bring people together to make them happen)
- Partnerships and collaborations amongst stakeholders, essential in addressing the complex issues and intersections of poverty.
- Connection/link back to how local actions complement Provincial and Federal Poverty Reduction Strategies.
- Education & Awareness Campaign - that reflects collective concerns and provides hope for a better future.
- Review of policies impacted by the outcomes of this report and recommendations for change where needed.

8. Community Partners & Participation by People with Lived Experience. To be eligible for funding, all projects must involve key sectors of the community including community-based poverty reduction organizations, people with lived experience of poverty, businesses, local First Nations and/or Indigenous organizations.

- A. List all confirmed partners that will directly participate in the proposed planning activities and the specific role they will play. *Please note: up to three letters of support from partnering organizations may be submitted with the application.*

District of West Vancouver (primary applicant)

District of North Vancouver (joint-applicant)

City of North Vancouver (joint-applicant)

Members of the North Shore Homelessness Task Force - role(s) to include but not limited to: in-kind outreach, networking, advising, facilitating engagement, promotion, data support and information sharing.

Members of the North Shore Homelessness Task Force include: Canadian Mental Health Association, Capilano University, Dundarave Festival of Lights Society, Family Services of the North Shore, Harvest Project, Hollyburn Family Services Society, Lookout Housing & Health Society, My Own Space Housing Society, North Lonsdale United Church, North Shore Alliance Church, North Shore Community Resources (Community Housing Action Coalition-CHAC), North Shore Crisis Services Society, North Shore Disabilities Resource Centre, North Shore Neighbourhood House, North Shore Table Matters Network, North Shore Women's Centre, North Vancouver City Library, North Vancouver Recreation and Culture Commission, Parkgate Community Services Society, Quest Food Exchange, RCMP-North Vancouver, Rotary Club, Salvation Army, Sharing Abundance, Squamish Nation, St. Andrews United Church, Turning Point Recovery Society, Vancouver Coastal Health's Health Connection Clinic, West Vancouver Police Department, West Vancouver United Church.

Others to be recruited as part of the development of Poverty Reduction Task Force include by category:

Squamish Nation and Tsleil Waututh Nation's roles will include but not limited to guidance and direction to ensure cultural safety and adherence to United Nations Declaration on the Rights of Indigenous Peoples, compliance with Calls to Action related to Truth and Reconciliation Commission

Faith organizations broader than members of the North Shore Homelessness Task Force, whose roles include outreach, networking, community engagement.

Labour groups or unions with experience of North Shore employers. Their role(s) to include but not limited to guidance on issues such as living wage initiatives, and related issues for their membership such as child care needs, elder care needs, housing, etc.

The Ministry for Children and Family Development's role(s) include but are not limited to data sources and knowledge on child and family poverty, child care needs, child protection.

Business communities, small and large, including members of the North Vancouver Chamber of Commerce and West Vancouver Chamber of Commerce's role(s) include but are not limited to outreach, information sharing and support for the public awareness campaign.

WorkBC's role(s) include but are not limited to data sources and knowledge on employment trends, training opportunities, and workforce utilization.

North Shore Community Foundation and West Vancouver Foundation's role(s) will include but not limited to data sources, possible funding for action activities, and promotion.

North Vancouver and West Vancouver School Districts' role(s) will include but not limited to data sources, networking, and support for public awareness campaign.

North Shore Multicultural Society's role(s) will include but not limited to data sources, community engagement, and inclusion of persons with English as an additional language, and guidance and direction for networking to include immigrant, newcomer, and refugee experiences.

- B. Describe how people living in poverty or with a lived experience of poverty will participate in the proposed planning activities.

The role(s) of persons experiencing poverty and of those with lived experience is of utmost importance to the success of this project. These voices share the stories, the local context, and the realities that will guide the decisions and actions in the plan. People living in poverty and those with lived experience of poverty will (a) describe and articulate what has worked for them, what has not worked and (b) provide their authentic insights and creative ideas. These points of view are necessary to break down barriers, which will help to improve quality of life for those living in poverty or with a lived experience of poverty. Lived experience testimonials and recommendations will be used to address systemic causes of poverty on the North Shore.

NSHTF members with frontline experience in working with people living in poverty and those with a lived experience of poverty will be integral in outreach to these individuals. The project will ensure that through partner agencies that there is a subcommittee of individuals (minimum 5) living in poverty and with lived experience of poverty that will guide this targeted engagement work, giving those with lived experience increased opportunities to participate. The engagement formats will depend on the needs of those participating and could include one-to-one meetings, focus groups, Zoom meetings, surveys, kitchen table discussions, etc. to ensure accessibility in a manner that is best suited to the person(s) providing their thoughts and insights.

Compensation to people living in poverty or with a lived experience of poverty who contribute as collaborators will be, at a minimum, based on the equivalent to BC's minimum hourly wage. Compensation principles will take into account factors such as the amount of time spent consulting on the project; distance/time for travel to attend events or to access meetings online; child care incurred in order to participate; and transportation costs. Compensation will generally be acknowledged through distribution of grocery gift cards. The value of the disbursement will be calculated at no less than minimum wage x # hours overall. Individuals with prior volunteer and paid experience in community development may receive higher compensations.

9. **Evaluation.** Describe how will the project be evaluated and the specific performance measures and/or benchmarks that will be used to measure outcomes. How will this information be used?

Key indicators will be determined early in the project, and the performance measures will include asking the following questions about the process of developing the plan:

- Was the process inclusive? Were there any gaps?
- Was the engagement approach successful and was the input received reflected accurately in the plan?
- Is the plan useful, will the plan result in implementable actions over a 10-year period that create positive change?
- Is the community ready to embark on an application for Stream 2: Action Plan implementation in spring 2022?

10. **Additional Information.** Please share any other information you think may help support your submission.

SECTION 4: Required Attachments

Please submit the following with the application form:

- ☒ Council/Board Resolution – Indicating local government support for the proposed project and a willingness to provide overall grant management;
- ☒ Detailed budget including itemized costs/activities that will be funded by the grant and separating out any in-kind and/or cash contributions from the applicant(s) or other grant funding;
- ☒ **For regional projects only:** Each partnering local government must submit a Council or Board resolution indicating support for the primary applicant *to apply for, receive, and manage the grant funding on their behalf.*

Submit the completed Application Form and all required attachments as an e-mail attachment to lqps@ubcm.ca and note "2021 Poverty Reduction" in the subject line. Submit your application as either a Word or PDF file(s). If you submit by e-mail, hardcopies and/or additional copies of the application are not required.

SECTION 5: Signature

Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC.

Name: Arleta Beckett

Title: Community Services & Community Development Manager

Signature:



Date: March 16, 2021

Poverty Reduction Planning and Action Program

2021 Stream 1: Poverty Reduction Plans and Assessments

Revenue	UBCM Grant	In-kind District of West Vancouver	In-kind City of North Vancouver	In-kind District of North Vancouver	In-kind Community partners
Request from UBCM - Poverty Reduction Plans and Assessment Grant	\$ 75,000				
In-kind (municipal staff time, community partner organizations participation, staff time, and project support)		\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Total Program/Project Revenue by Source	\$ 75,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Total Project Revenue \$ 135,000					
Expenses					
Project oversight and support - Municipal staff time		\$ 10,000	\$ 10,000	\$ 10,000	
Working group and project support - community partner organizations staff time					\$ 30,000
Consultant Fees					
Professional consulting services - project management, engagement, analysis, writing, etc.	\$ 54,400				
Additional costs to conduct engagement and research, including (a) to (i) below	\$ 20,600				
(a) Data costs - assemble benchmark information related to poverty on the North Shore	\$ 8,000				
(b) Map existing resources, services and assets on the North Shore (e.g. infographic, designs, images)	\$ 2,500				
(c) Poverty education and awareness campaign (e.g. supplies, social media)	\$ 2,000				
(d) Public engagement (e.g. kitchen table talks, pop-ups, foodbank days)	\$ 1,500				
(e) Targeted engagement (accessibility considerations such as honorariums, grocery cards, child care expenses, transportation)	\$ 5,000				
(f) Key stakeholder interview costs	\$ 500				
(g) Solutions workshops (potential to use outdoor venues) logistical costs	\$ 750				
(h) Monitoring and evaluation (e.g. process evaluation and 10-year vision)	\$ 350				
Total Program/Project Expenses by Source	\$ 75,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Total Project Expenses \$ 135,000					

CERTIFIED RESOLUTION OF COUNCIL:

I hereby certify that this is a true copy of a resolution passed by the Council of the City of North Vancouver at its Regular meeting of February 22, 2021:

Moved by Councillor Valente, seconded by Councillor Back

"PURSUANT to the report of the Community Planner, dated February 10, 2021, entitled "UBCM Poverty Reduction Planning and Action Program – North Shore Grant Application":


THAT staff be directed to work with the District of North Vancouver and the District of West Vancouver to submit a joint regional application for the North Shore, under Stream 1 of the UBCM Poverty Reduction Planning and Action Program for 2021;

THAT Council support the District of West Vancouver as the primary applicant for the North Shore application, to apply for, receive and manage the 2021 UBCM Poverty Reduction Planning and Action Program grant funding on behalf of the City of North Vancouver;

AND THAT, subject to confirmation that full funding is available, the project be authorized to proceed.

Carried unanimously"

Dated at North Vancouver, BC, this
3rd day of March, 2021.



Karla D. Graham, MMC
Corporate Officer



February 26, 2021

EXCERPT of the Regular Meeting of the Council for the District of North Vancouver held at 7:00 p.m. on Monday, February 22, 2021.

8.3. UBCM Poverty Reduction Planning and Action Program – North Shore Application

MOVED by Councillor CURREN
SECONDED by Councillor BACK

THAT Staff be directed to work with the City of North Vancouver and District of West Vancouver to submit a joint regional application for the North Shore under Stream 1 of the UBCM Poverty Reduction Planning and Action Program for 2021;

AND THAT Council supports the District of West Vancouver as the primary applicant for the North Shore application to apply for, receive, and manage the 2021 UBCM Poverty Reduction and Action Program grant funding on the District of North Vancouver's behalf.

CARRIED

Certified a true copy:



Genevieve Lanz
Deputy Municipal Clerk



MEMORANDUM

Date: March 3, 2021 File: 0180-20-UBCM1
To: Manager, Community Services & Community Development
From: Director, Legislative Services/Corporate Officer
Re: **Union of British Columbia Municipalities Tri-Municipal Poverty Reduction Strategy Grant Application**

With regard to the subject grant application, I confirm that Council, at their February 22, 2021 regular meeting, passed the following resolution:

THAT

1. *staff be directed to work with the City of North Vancouver and the District of North Vancouver to submit a joint regional grant application for the North Shore under Stream 1 of the Union of British Columbia Municipalities Poverty Reduction Planning and Action Program for 2021;*
2. *the District of West Vancouver act as the primary applicant for the North Shore application to apply for, receive, and manage the 2021 Union of British Columbia Municipalities Poverty Reduction Planning and Action Program grant funding on behalf of the District of West Vancouver, the City of North Vancouver, and the District of North Vancouver; and*
3. *subject to confirmation that full funding is available, the project be authorized to proceed.*

Sincerely,

Mark Panneton
Director, Legislative Services/Corporate Officer



HOLLYBURN

Family Services Society

Empowering Growth, Inspiring Change

Union of BC Municipalities (UBCM)
Local Government Program Services
525 Government Street
Victoria, BC V8V 0A8

Submitted c/o Heather Evans, Community Planner, City of North Vancouver
(hevens@cnv.org)

February 24, 2021

To UBCM Program Services Staff / Grant Review Team:

RE: Support for North Shore Poverty Reduction Plan Grant Application

I am writing to express strong support for the North Shore municipalities' (District of West Vancouver, District of North Vancouver, City of North Vancouver) joint regional application for a grant to create a North Shore Poverty Reduction Plan.

The North Shore is a unique community, often perceived as affluent. However, it is fraught with individuals and families facing socio-economic challenges. The geographical boundaries of its three municipalities, two school districts, two police departments and two First Nation communities over five reserves create barriers for those most vulnerable, as does crossing the bridge to access resources. Further, the incidence and severity of poverty as a result of Covid19 has been exacerbated and a poverty reduction strategy will assist the North Shore with recovery.

While the region boasts a rich multi-cultural population, there is an over-representation of people from Aboriginal communities, immigrants and newcomers that are experiencing poverty. Compounding quality of life for many is the North Shore's high and increasing housing and living costs that are out of reach for so many residents, including growing numbers of seniors and young people. Many of those experiencing poverty face exclusion accessing jobs, resources, community-based services and social opportunities.

The North Shore requires a coordinated and focused approach to address the complexity and cycles of poverty. I am confident this joint application will create and implement a plan to improve the lives of those across the North Shore who are struggling to make ends meet, while focusing on actions, priorities and projects that can

be accomplished within 10 years. Those most vulnerable in our community will benefit from this participatory process that will lead to the creation of a plan, identification of priority poverty reduction projects for immediate action, in addition to the outcomes of baseline research, education and awareness, and recommendations that improve socio-economic conditions and well-being.

Hollyburn Family Services Society looks forward to working with our municipalities in any capacity to achieve a positive outcome that will meet the needs of every individual and family across the North Shore

Should you wish to discuss this further, please contact me at 604-512-2483 or jhayden@hollyburnsociety.ca.

Yours very truly,

A handwritten signature in black ink, appearing to be 'JH' or 'Joy Hayden', written in a cursive style.

Joy Hayden
Director of Innovation, Engagement and Housing



March 2, 2021

UBCM Program Services Staff / Grant Review Team
Union of BC Municipalities (UBCM)
Local Government Program Services
525 Government Street
Victoria, BC V8V 0A8

*Submitted c/o Heather Evans, Community Planner, City of North Vancouver
(hevans@cnv.org)*

Dear UBCM Program Services Staff / Grant Review Team:

RE: Support for North Shore Poverty Reduction Plan Grant Application

I am writing to express strong support for the North Shore municipalities' (District of West Vancouver, District of North Vancouver, City of North Vancouver) joint regional application for a grant to create a North Shore Poverty Reduction Plan.

North Shore Community Resources (NSCR) is a not for profit, charitable organization with a mandate to design and deliver programs and services that enhance well-being, social connections and community participation (www.nscr.ca).

Many of our programs and services are designed to meet the needs of lower income clients. Our programs include assistance to families searching for appropriate and affordable child care, legal services essential to basic living needs (e.g. housing, income), various services for seniors and assistance to individuals looking for affordable housing. Given this mix of programs and services, we have a broad exposure to the public and have witnessed a concerning increase in the number of clients struggling with poverty and thus increasingly vulnerable.

We believe that the North Shore needs a poverty reduction plan that is implemented to improve the lives of people that are struggling to make ends meet on the North Shore. This plan should focus on actions, priorities and projects that can be accomplished within 10 years.

The North Shore's high and increasing housing and living costs are out of reach for so many residents, including growing numbers of seniors. Many of our younger adult residents are simply giving up on the possibility of living on the North Shore. Many residents struggle to find appropriate employment and other opportunities. Within our lower income populations, there is an overrepresentation of individuals who identify as Indigenous, immigrants and newcomers. The incidence and severity of poverty has been exacerbated by the Covid19 pandemic. Our homelessness population is growing.

The causes and the cycle of poverty are complex and require a coordinated and focused approach by our municipalities on the North Shore. Our communities will benefit from a participatory process to create this plan that can identify priority poverty reduction projects for immediate action. We will also benefit from baseline research, education, awareness, and recommendations that improve socio-economic conditions and individual and community well-being.

In short, we strongly urge you to fund the North Shore Poverty Reduction Plan grant application.

Please let me know if you'd like to discuss this matter further.

I can be reached via email (murray.mollard@nsr.ca) or by telephone (604-982-3305).

Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Murray Mollard', with a stylized, flowing script.

Murray Mollard,
Executive Director

C: Heather Evans, Community Planner, City of North Vancouver



Union of BC Municipalities (UBCM)
Local Government Program Services
525 Government Street
Victoria, BC V8V 0A8

Submitted c/o Heather Evans, Community Planner, City of North Vancouver (hevans@cnv.org)

March 2, 2021

To UBCM Program Services Staff / Grant Review Team:

RE: Support for North Shore Poverty Reduction Plan Grant Application

I am writing to express strong support for the North Shore municipalities' (District of West Vancouver, District of North Vancouver, City of North Vancouver) joint regional application for a grant to create a North Shore Poverty Reduction Plan.

The North Shore needs a poverty reduction plan that is implemented to improve the lives of people that are struggling to make ends meet on the North Shore, and focus on actions, priorities and projects that can be accomplished within 10 years.

The North Shore's high and increasing housing and living costs are out of reach for so many residents, including growing numbers of seniors and young people. Many residents experiencing poverty face exclusion from the community and challenges with accessing jobs and other opportunities. There is an over-representation of people from Aboriginal communities, immigrants and newcomers that are experiencing poverty. The incidence and severity of poverty has been exacerbated by the Covid19 pandemic, and a poverty reduction strategy will assist the North Shore with recovery. In a recent survey with over 500 immigrants and migrants on the North Shore, the North Shore Multicultural Society determined that 50% of the surveyed immigrants and migrants reported a reduction in their overall family income as a result of the Covid 19 pandemic; and 35% reported that their families faced difficulties to pay for the basic costs of food and rent.

The causes and the cycle of poverty are complex and require a coordinated and focused approach. The North Shore will benefit from a participatory process to create this plan, identification of priority poverty reduction projects for immediate action, in addition to the outcomes of baseline research, education and awareness, and recommendations that improve socio-economic conditions and well being.

Should you wish to discuss this further, please contact me at 778-628-2931 or wendym@nsms.ca

Sincerely,

Wendy McCulloch

Executive Director

Union of BC Municipalities (UBCM)
Local Government Program Services
525 Government Street
Victoria, BC V8V 0A8

Submitted c/o Heather Evans, Community Planner, City of North Vancouver (hevans@cnv.org)

1st March 2021

To UBCM Program Services Staff / Grant Review Team:

RE: Support for North Shore Poverty Reduction Plan Grant Application

I am writing to express strong support for the North Shore municipalities' (District of West Vancouver, District of North Vancouver, City of North Vancouver) joint regional application for a grant to create a North Shore Poverty Reduction Plan.

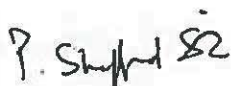
The North Shore needs a poverty reduction plan that is implemented to improve the lives of people that are struggling to make ends meet on the North Shore, and focuses on actions, priorities and projects that can be accomplished within 10 years.

The North Shore's high and increasing housing and living costs are out of reach for so many residents and employee of local businesses; including growing numbers of seniors and young people. Many residents experiencing poverty face exclusion from the community and challenges with accessing jobs and other opportunities. The incidence and severity of poverty has been exacerbated by the Covid19 pandemic, and a poverty reduction strategy will assist the North Shore with economic recovery.

This issue require a coordinated and focused approach. The North Shore will benefit from a participatory process to create this plan, identification of priority poverty reduction projects for immediate action, in addition to the outcomes of baseline research, education and awareness, and recommendations that improve socio-economic conditions and well being.

Should you wish to discuss this further, please contact me at 604.987.4488 or patrick@nvchamber.ca

Sincerely,



Patrick Stafford-Smith MBA, P.Eng.
CEO, North Vancouver Chamber



Union of BC Municipalities (UBCM)
Local Government Program Services
525 Government Street
Victoria, BC V8V 0A8

Submitted c/o Heather Evans, Community Planner, City of North Vancouver (hevans@cnv.org)

March 2, 2021

To UBCM Program Services Staff / Grant Review Team:

RE: Support for North Shore Poverty Reduction Plan Grant Application

I am writing to express strong support for the North Shore municipalities' (District of West Vancouver, District of North Vancouver, City of North Vancouver) joint regional application for a grant to create a North Shore Poverty Reduction Plan.

The North Shore needs a poverty reduction plan that is implemented to improve the lives of people that are struggling to make ends meet on the North Shore, and focuses on actions, priorities and projects that can be accomplished within 10 years.

The North Shore's high and increasing housing and living costs are out of reach for so many residents, including growing numbers of seniors and young people. The over-representation of people from Aboriginal communities experiencing poverty on the North Shore is notable. Many residents experiencing poverty face exclusion from the community and challenges with accessing jobs and other opportunities. The incidence and severity of poverty has been exacerbated by the Covid19 pandemic, and a poverty reduction strategy will assist the North Shore with recovery.

The causes and the cycle of poverty are complex and require a coordinated and focused approach. The North Shore will benefit immensely from a participatory process to create this plan, identification of priority poverty reduction projects for immediate action, in addition to the outcomes of baseline research, education and awareness, and recommendations that improve socio-economic conditions and well-being.

Should you wish to discuss this further, please contact me at 604-505-3776 or joe_kwan@squamish.net.

Sincerely,

Joseph Kwan
Manager, Member Services





 Department Manager	 Director	 Department Manager	 Director	 CAO
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The Corporation of **THE CITY OF NORTH VANCOUVER**
PLANNING & DEVELOPMENT DEPARTMENT
ENGINEERING PARKS AND ENVIRONMENT DEPARTMENT

INFORMATION REPORT

To: Mayor Linda Buchanan and Members of Council

From: Kathleen Callow, Community Planner
Michael Hunter, Deputy Director, Engineering, Parks and Environment

Subject: UBCM 2021 STRENGTHENING COMMUNITIES' SERVICES PROGRAM
– GRANT ACTIVITIES UPDATE

Date: January 27, 2022 File No: 05-1855-20-00051/1

Purpose

The purpose of this report is to provide an update on the activities being undertaken in the City under the North Shore Unsheltered Homeless Temporary Supports Grant.

Background

At their April 12, 2021 meeting, Council directed staff to work with the District of North Vancouver and the District of West Vancouver to submit a joint regional application for the North Shore to UBCM's 2021 Strengthening Communities' Services Program. The purpose of this grant is to improve the health and safety of unsheltered homeless people and address community impacts related to the Covid-19 pandemic.

The total grant request was \$1,967,479. The application was supported by and directly involves key service delivery partners including Squamish Nation, Tsleil-Waututh Nation, Lookout Housing & Health Society and the City of North Vancouver Library. It was announced in August 2021 that the grant request had been successful. The duration of the program is to be one year with a deadline to complete activities by July 31, 2022. Given the timeframe of the public announcement and to enable a full year of activities, UBCM has permitted an extension of the activities to October 31, 2022.

North Shore Unsheltered Homeless Temporary Supports Activities

The approved program of activities is based on provision of additional temporary services to unsheltered individuals where they are currently located, within a delivery framework focused on relationship building and culturally informed responses. This is

combined with significant improvements in regional coordination and partnership-based approaches to support shifted public perceptions. Project activities fall into four categories:

- Urban Indigenous Outreach
- Mobile Outreach and Services
- Fixed Location Services
- Coordination, Community Engagement and Training

This approach enables experienced partners to focus on direct service delivery, supported by a centralized administration/engagement resource and additional temporary facilities in each municipality. The type of temporary enhancements to service provision within each municipality were identified by the respective municipality and partners to improve the comfort and dignity of unsheltered individuals. For cost effectiveness, existing locations/facilities were proposed for boosting temporary services, with mobile/rental options only proposed where locational and/or service needs require. All activities include additional staffing for each partner or are enhanced by existing staffing dedicated to support program activities.

Table1 Activities, Staffing and Approved Grant Amount by Partner (Total grant approved of \$1,967,479)

Partner	Staffing	Approved Grant Amount	Main Activities
Squamish Nation	<ul style="list-style-type: none"> • Outreach Worker - FT • Cultural Worker - FT 	\$361,341	<ul style="list-style-type: none"> • Urban Indigenous Outreach • Additional shelter provision for individuals • Provision of comfort kits
Tsleil-Waututh Nation	<ul style="list-style-type: none"> • Outreach Worker - FT • Cultural Worker – FT 	\$223,341	<ul style="list-style-type: none"> • Urban Indigenous Outreach • Provision of comfort kits
Lookout Housing & Health Society	<ul style="list-style-type: none"> • Outreach Worker – 3 FT • Outreach Manager - FT 	\$507,598	<ul style="list-style-type: none"> • Urban Indigenous Outreach • Mobile Outreach & Services Team
City of North Vancouver	<ul style="list-style-type: none"> • Grant Program Manager - FT • Parks Maintenance Worker - 2 PT • Community Access Coordinator - 2 PT 	\$395,491	<ul style="list-style-type: none"> • Grant Program Management • Community Engagement & Education Activities • Arrangement of Training in Culturally Safe & Trauma Informed Responses • Fixed Location Shower Program (two locations) • Provision of comfort kits for distribution
City Library	<ul style="list-style-type: none"> • Community Access Coordinator – PT 	\$48,250	<ul style="list-style-type: none"> • Bi-weekly warming/cooling space • Provision of comfort kits
District of North Vancouver	<ul style="list-style-type: none"> • Community Access Coordinator - FT 	\$331,714	<ul style="list-style-type: none"> • Mobile Outreach & Services (Leasing of mobile van and DNV Community Access Coordinator)

			<ul style="list-style-type: none"> • Provision of comfort kits for distribution by Fire, Police & Bylaw officers • Increase in NSHTF Coordinator Role
District of West Vancouver	<ul style="list-style-type: none"> • Parks Maintenance Worker - PT • Community Access Coordinator - PT 	\$97,994	<ul style="list-style-type: none"> • Fixed Location Shower Program (one location) • Provision of comfort kits for distribution
North Shore Neighbourhood House		\$1,750	<ul style="list-style-type: none"> • Equipment for Emergency Weather Response

City of North Vancouver Update

The City and the Partners have been implementing the various aspects of the grant, outlined in Table 1. Below, is an update of activities by the City.

CNV Grant Program Manager

The City has hired a Grant Program Manager (start date November 15) to ensure all grant activities are undertaken and provide support to Partners in following the grant and reporting requirements.

CNV Fixed Location Shower Program

Based on West Vancouver's successful Ambleside fieldhouse shower program and discussions with Parks about provision of a similar service within the City, the approved grant application included the provision of a fixed location shower facility within the City at two locations.

Each shower program would be staffed by two positions – one position responsible for the cleanliness of the facility, and the second, a Community Access Coordinator, acting as the program host who would greet clients and also be able to offer them connections to other services if needed. Once operational, any enquiries from the community regarding the shower program would be directed through the Grant Program Manager. In addition to the funding to hire additional staff, grant funding has also been secured for towels, toiletries, etc., as well as, for provision of refreshments and other basic supplies to clients. For example, West Vancouver's program generally provides drinks, sandwiches, and grocery cards to users.

As part of developing the grant application, for efficiency and cost-effectiveness, consideration was given to finding existing fieldhouses with shower facilities that would be suitable for use as a temporary shower program. Site selection criteria included the following:

- Located relatively close to a main bus route
- Relatively even spread of service provision throughout CNV
- Reasonably visible location that would allow for patron privacy/safety and passive observation

- Minimal/no upgrades required to facility
- Flexible scheduling available to minimize impact on other users of the facility

Staff are pursuing the Kinsmen Fieldhouse at Mahon Park (1905 Jones Avenue) as a fixed location for the City's shower program.

Due to the limited number of existing fieldhouses meeting the above considerations, the grant application sought funding for one location within an existing fieldhouse, and if a second suitable fieldhouse could not be found, one location could be provided via rental of a shower trailer that would be connected to City utilities.

Since grant approval was received, due to supply chain challenges and extra expenses, sourcing an appropriate shower trailer has been problematic, and has been further complicated by the lack of available City-owned locations with readily available utilities in a geographically appropriate location.

As a result, in addition to the Kinsman location, staff are pursuing an opportunity to add to the shower service currently provided at John Braithwaite Community Centre (JBCC). JBCC's shower program operates during the week and there is potential to add a weekend program with an Access Coordinator to provide additional supports.

Staff are seeking confirmation from UBCM, the grant funder, that the above strategy meets the intent and provisions of the grant application.

Community Engagement & Education Activities

The City, working with Partners, are working on an engagement plan which will promote the program, provide opportunities to learn about issues and develop activities to increase public awareness and understanding of the causes and responses to homelessness on the North Shore. Efforts will focus on increasing empathy – seeing the person not the problem - and decreasing stigma associated with homelessness – learning how to be involved in a positive way.

Arrangement of Training in Culturally Safe & Trauma Informed Responses

The City, working with Partners, will be providing training for staff, including front line workers who regularly engage with the public, to promote confidence in interactions so staff know “what to say” and “what to do”. The training will apply an anti-stigma lens to enable staff to respond to direct needs, in a culturally safe and trauma informed way. Training will also provide information to staff about resources and supports available in the community for those experiencing homelessness or unsecure housing.


Provision of comfort kits for distribution

The City, learning from our Partners, and using best practices, will be assembling comfort kits or care packs to include basic hygiene products, nutritional snacks, comfort products (e.g. socks), and safety supplies such as masks. These will be available for distribution by Fire, Police and Bylaw officers, as well as the Community Access Coordinators at the shower program.


Next Steps

Staff will continue to implement the activities outlined in the grant, working with Partners to provide additional temporary services to unsheltered individuals where they are currently located, within a delivery framework focused on relationship building and culturally informed responses. Staff will keep Council apprised of activities.

RESPECTFULLY SUBMITTED:



Kathleen Callow
Community Planner



Michael Hunter
Deputy Director, Engineering Parks and
Environment