

THE CORPORATION OF THE CITY OF NORTH VANCOUVER  
Regular meeting of the Social Planning Advisory Committee  
Held in City Hall, Conference Room 'A'  
On Wednesday, June 24, 2015 at 7:00pm

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**MINUTES**

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**PRESENT:**

Mary Tasi, Chair  
Steve Tornes, Vice Chair  
Nick Bryant  
Cassandra Buckley  
Tomoko Ito  
Ray Moore  
Donna Zwickel  
  
Holly Back, Councillor

**ABSENT:**

Stephanie Snowden  
Maria Sponza

**STAFF:**

Paul Penner, Community Planner  
Edytha Barker, Committee Clerk  
Tessa Forrest, Planning Analyst

**9 members – quorum = 5**

**1 Councillor (non-voting) 2 staff (non-voting)**

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**1. APPROVAL OF AGENDA**

The agenda of the meeting of June 24, 2015 was approved.

**2. APPROVAL OF MINUTES OF LAST MEETING**

The minutes of the meeting of May 27, 2015 were adopted as circulated.

**3. GUEST SPEAKER**

Sustainable Development Guidelines – Tessa Forrest, Planning Analyst

T. Forrest gave a PowerPoint presentation on the update to the Sustainable Development Guidelines. She advised that these guidelines have been presented to other advisory bodies for input. They will be forwarded to Council for their endorsement later this year.

Key points included:

- The existing set of development guidelines were established in 2004, following the 2002 Official Community Plan. At that time, the guidelines were the first municipal sustainability document of its kind.
- Since 2004, the City has required that applicants provide a written response to the questions in the guidelines; the problem has been that responses have been quite high level, not always specific and were sometimes overlooked by advisory bodies.
- With the new 2015 Official Community Plan, there has been a renewed interest in having applicants provide sustainability features for a project so a process was undertaken by staff to develop new guidelines.

- This process included a review of CNV’s existing sustainability policies, other municipalities’ sustainability policies and a review of green building standards that are being used in North America.
- The new guidelines are intended to give applicants a clear indication of the City’s expectations. The applicant will be required to respond to specific questions in the guidelines.
- Redundancies have been removed and a new focus on urban agriculture has been added.
- The new guidelines have been organized according to the OCP’s sustainability framework. Each capacity from the sustainability framework is described in the guidelines. Applicants are asked how their proposed project responds to various aspects of these capacities. The capacities are:
  - Natural Systems
  - Physical Structure/Infrastructure
  - Local Economy
  - Human Potential
  - Social Connections
  - Cultural Diversity

Comments/Questions from SPAC:

- Could an age friendliness component be added? We are facing an aging community and the needs are increasing for an aging population.
- Are we encouraging LEED or other green building certifications?
  - Yes, in section 2 but we are not restricting it to LEED.
- Like how these guidelines include cultural diversity; also public art component is great, you might add art by local artists or developing local artists.
- How would crime prevention through environmental design tie in?
  - Under social connections because principles tie back to eyes on the street and people watching people.
- Very prescriptive but perhaps guidelines are too defined.
- Will the document be reviewed and updated every few years?
  - Yes, that recommendation will be in the report to Council.
- Well done. Would be great to see even more aspects regarding families, parks, public space for children, affordable housing and space for youth to gather.
- Would like to see protection of view corridors mentioned; this has been identified as a community amenity.

**IT WAS MOVED AND SECONDED:**

**THAT**, the Social Planning Advisory Committee, having received the presentation entitled “Draft Sustainable Development Guidelines”, approves the draft guidelines as presented.

**FURTHER**, SPAC wishes to note the following suggestions:

- Add age-friendliness as a component.
- Add art by local artists.
- Add more references to affordable housing, public spaces for children and families and space for youth to gather.
- Add protection of view corridors as this is considered a community amenity.

t The Committee also wishes to thank Tessa Forrest for her work on these guidelines and the excellent presentation.

**CARRIED UNANIMOUSLY**

#### 4. UPDATES

- Councillor
  - An enhanced no smoking bylaw was passed by Council.
  - A new bylaw regarding the public input period at Council meetings was also passed
  - The possibility of having a gaming facility in the City was not passed by Council.
  - The Waterfront project is moving forward.
  - Council approved the funding for the “Innovations in Small Housing” showcase, which will be held in Lot 5 at the Shipyards.
  
- Staff
  - There is now a separate section on the City’s website for the Housing Action Plan. [www.cnv.org/HousingActionPlan](http://www.cnv.org/HousingActionPlan)
  - The City’s Housing Innovation Tours have started. The next one is coming up Saturday, July 11<sup>th</sup> at Quayside Village Cohousing (510 Chesterfield Avenue).
  - The “Piano in the Plaza” launch is happening Thursday, June 25 at 4 pm. The piano has been painted by some of the Artist Apprentices from this year’s Studio in the City program.
  - The 2015 Community Grants recommendations were endorsed by Council.
  - Council has also endorsed SPAC’s recommendation that Harvest Project be considered for core-funding. This will now become part of the City’s 2016 budget deliberations.
  - The Art Box (the City’s first digital art piece designed and created by Studio in the City youth) has been moved from the Shipyards to North Shore Neighbourhood House.

#### 5. DISCUSSION ITEMS

- a. Finalize 2015 Round One Lower Lonsdale Legacy Fund  
The Committee reviewed and discussed the applications.

1. **Evergreen – 100 in 1 Day: Small Actions, Big Changes, Visions for a Better City – Request: \$5,000, Recommendation: \$2,500**

It was noted that funding for this program would be retroactive as the event occurred June 6, 2015.

The following points were made in favour of this application:

- Great youth initiative
- Different type of event with a focus on culture, music and dance
- Specifically aimed at Lower Lonsdale area

The following concerns were raised regarding this application:

- Looks like a low number of Lower Lonsdale participants unless volunteers are included

2. **Third Vision Foundation (H.E.A.T. Foundation) – In My Shoes, Through My Lens, Request: \$12,400, Recommendation: \$3,000**

The following points were made in favour of this application:

- Promotes social inclusion
- Might be giving life-changing potential to participants

The following concerns were raised regarding this application:

- How are the participants being contacted and engaged?
- High cost for purchase of cameras and printing
- Who will be viewing the finished product?
- Some committee members were concerned that this looked like a commercial venture rather than a way to assist the homeless.

3. **Highlands United Church – Shelter to Home, Request: \$6,626.47, Recommendation: \$6,626**

The following points were made in favour of this application:

- This type of support is needed; benefits many.
- Proven track record; well organized
- Wonderful program

4. **Hollyburn Family Services Society – Supporting Seniors to Remain Housed, Request: \$20,000, Recommendation: \$15,000**

The following points were made in favour of this application:

- Important service
- Good number served
- Lots of social connections for seniors

5. **North Shore Neighbourhood House – Food Bank Soup & Nutrition Awareness and Support Connections Program, Request - \$5,000, Recommendation: \$5,000**

The following points were made in favour of this application:

- Good partnerships.
- Great budget; most of their expenses are for food.

6. **Spectrum Mothers Support Society – Mothering Support, Request: \$15,000, Recommendation: \$10,000**

The following points were made in favour of this application:

- Excellent application; have a very good, proven track record.
- Use qualified and well trained people
- Benefits the children long term.

7. **St. Catherine's Anglican Church – Community Thanksgiving Dinner, Request: \$1,000, Recommendation: \$1,000**

The following points were made in favour of this application:

- Great community event.
- Economical.

8. **St. John the Evangelist Anglican Church - Queen Mary Family Literacy Program (QMFLP) Lower Lonsdale, Request: \$15, 854, Recommendation: \$10,000**

The following points were made in favour of this application:

- Provides good social connection and a link for families to other services.
- Collaboration project between different agencies.
- Good number of people supported.

The following concerns were raised regarding this application:

- Expenses a bit high.
- Unclear if tutors are volunteers or are being paid.

**IT WAS MOVED AND SECONDED:**

**THAT**, the Social Planning Advisory Committee, having reviewed and discussed the eight grant applications for Round One of the Lower Lonsdale Legacy Fund, agree on and forward to Council the funding recommendations as noted above.

**CARRIED UNANIMOUSLY**

b. **Draft Community Grants Accountability Form**

P. Penner presented. At a previous meeting, a copy of the District of North Vancouver's Community Grants Accountability form was circulated. Staff have now created a draft Accountability Form for the City. P. Penner discussed the differences between the two forms and reasoning.

**Comments from SPAC:**

- Regarding question #2, Did your organization or program meet the desired goals or objectives?
  - Have the agency describe them and the reasons whether the answer is yes or no.
  - Question #3 can then be removed as it becomes part of #2.
- Increase the space available for answering Question #1.
- A box needs to be added regarding innovative and unique funding initiatives.
- Total number of people served by the organization should be added as well as "Total CNV Residents" served.

**5. OTHER BUSINESS – N/A**

- 6. ADJOURNMENT – 8:30 p.m.
- 7. DATE OF NEXT MEETING – September 23, 2015 at 6:00 p.m.

Steve Torny  
Chair

Oct. 28<sup>th</sup>, 2015  
Date