

MINUTES OF THE REGULAR MEETING OF
THE NORTH VANCOUVER MUSEUM & ARCHIVES COMMISSION

Commencing at 5:00pm on Wednesday, March 21, 2018
AT THE COMMUNITY HISTORY CENTRE
3203 INSTITUTE ROAD, NORTH VANCOUVER, B.C. V7K 3E5

PRESENT: COUNCILLOR DON BELL
JONATHAN EHLING
VICTOR ELDERTON (Chair)
KEVIN EVANS
SHERYL FISHER-RIVERS
GINETTE HANDFIELD
COUNCILLOR ROBIN HICKS
TERRY HOOD
TERRY McALDUFF (Friends Society)
NANCY KIRKPATRICK, Director
LAUREL LAWRY, Recording Secretary

REGRETS: DEREK HAMILL, JAMES FOX
GUESTS: JUDY OBERLANDER

1. Call to Order at 5:20 pm.
Mr. Hood moved and Councillor Hicks seconded the Approval of the Agenda.
2. Consent Agenda
 - Approval of Minutes of the Regular Meeting held on January 17, 2018
 - Director's Report
 - Recommended Museum Deaccessions Report #17

Councillor Don Bell moved and Mr. McCormack seconded

THAT the recommendations listed within the "Consent Agenda", be approved.

Recommended Museum Deaccessions #17

THAT the North Vancouver Museum & Archives Commission approves the deaccessioning and disposal of all 374 accessioned objects and 100 unaccessioned (found in inventory) objects on the attached lists, in addition to the floor boards from the Shipyards' Mold Loft,

AND THAT the Commission recommends to the municipal owner of each accessioned object (City and/or District of North Vancouver as appropriate) that all of these items be deaccessioned and disposed of, according to the provisions of the Commission's Collection Policy.

CARRIED UNANIMOUSLY

3. Presentation and Discussion

- Judy Oberlander, Judy Oberlander & Associates Inc.
Ms. Oberlander made a presentation on the NVMA Fundraising Campaign. The Commission discussed key points and recommendations, strategies and schedule, and the gift cycle typical of a Capital Campaign.

Ms. Oberlander left the meeting

Discussion ensued with respect to the campaign's scope as well as the engagement of the Campaign consultant. Friends Society funds have been committed to funding this contract. The Fund Development Administrator role, another position for which the organization will be hiring, will have a different scope with separate funding. A proposal was circulated in advance to Commissioners and the Capital Campaign Cabinet is asking for a decision to be made by the Commission on the acceptance of the Fundraising Consultant proposal and engagement. The consultant will act to provide expertise and direction, but will not be expected to carry out the work of the campaign.

Moved by Robin Hicks and seconded by Don Bell

THAT the Commission receive the presentation and proposal and support the engagement of the Campaign consultant by the Fundraising Cabinet.

CARRIED UNANIMOUSLY

4. New Museum Reports

- Request to Re-Name Rogers Lane Report

Moved by Don Bell and seconded by Robin Hicks

THAT the North Vancouver Museum & Archives Commission proposes to the Civic Naming Committee of the City of North Vancouver that the name of the pedestrian mews formerly known as Rogers Lane be changed to Museum Lane (or Mews).

CARRIED UNANIMOUSLY

- Request to use Funds from the Commission's Operating Surplus

Moved by Kevin Evans and seconded by Terry Hood

THAT NVMA Commission recommends the use of up to \$35,000 from the Commission's Operating Reserve to fund costs relating to organizational transition planning, including a revised 5-year Business Plan for the NVMA;

AND THAT the NVMA Commission approves the use of up to \$17,500 of the City's share of the Operating Reserve for this purpose;

AND THAT the NVMA Commission will seek permission from the Director of Finance for the District of North Vancouver to utilize up to \$17,500 of the District's share of the Operating Reserve for this purpose.

- Confidential Report - New Museum Budget Update
This item was discussed in-camera due to the confidential nature of the discussion.

5. Councillors' Review/Reports

The Commission discussed potential for funding from North Vancouver waterfront industries.

6. Reports:

- Fundraising Cabinet
This item was discussed earlier as part of item 3.
- Aboriginal Voices Advisory Group
A Squamish council election saw many younger community members elected to Council, including Dustin Rivers and Deanna Lewis. A presentation is planned for the New Museum exhibit designers to be given to the new Squamish council. It may be possible to request support from the elected council in order for the museum to receive language support and guidance as well as other input from Squamish members. Discussion ensued around reconciliation and potential sources of funding available, stemming from the Truth & Reconciliation Commission's recommendations. The Assembly of First Nations (AFN) had also expressed interest in touring the Museum exhibit, *Chief Dan George: Actor & Activist*, however, the exhibit will be moving to U'mista Cultural Centre during the period requested by the AFN.
- Friends Society Report
Auction items April 27 for the Night for the Museum event were discussed.
The April 12 *Business After 5* event to be held at the Community History Centre was discussed. It was confirmed that a number of Commissioners are planning to attend; correspondence on this topic will be sent to Commissioners by the Society.
Fundraising opportunities and Community events for the coming months were discussed, including the potential for the Friends Society to participate in a new City of North Vancouver community event to be held in August.
- Community Engagement & Partnerships Committee
 - New Museum Retail Options workshop: update
The update is its final revision stage prior to being distributed to Commission members.
 - NVMA building blocks at a glance schematic: for information only
A diagram was distributed and it was decided it could be a useful visual tool for stakeholders and City staff to gauge the breadth and organizational structure of the new museum project.
 - NVMA-Polygon Gallery mini-workshop: update
An "Intent to Collaborate" document is being considered by both parties and will be circulated at the next Commission meeting. There was a clear commitment from both sets of staff to work closely and in a complementary way.
- Branding/ Naming Working Group
It was reported that the March meeting of the group with the consumer research agency was productive.

- Governance Committee Report
There was nothing to report on this item.
7. Items from Commissioners
 - Standing Item: Commissioner communications with municipal councillors
There was nothing to report on this item
 8. Other Business
Friends Society board member, Bob Heywood, is moving to Penticton and stepping down from the Society board; Commissioners are invited to a reception on Thursday April 5 at 6:00 pm at CHC.
 9. The meeting was adjourned at 8:00 pm.
The next meeting will take place at 5:30 pm on Wednesday, April 18, 2018 in the Community History Centre Meeting Room.



Victor Elderton, Chair
NORTH VANCOUVER MUSEUM & ARCHIVES COMMISSION

Minutes prepared by: 
Laurel Lawry, Commission Secretary