

**MINUTES OF THE REGULAR MEETING OF
THE NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION
HELD AT 6:00 P.M. ON DECEMBER 15, 2011
IN THE COMMUNITY HISTORY CENTRE MEETING ROOM
3203 INSTITUTE ROAD, NORTH VANCOUVER, B.C. V7K 3E5**

PRESENT: COUNCILLOR DON BELL (City)
DOUGLAS COLBY
DAN FRANCIS
ROBERT HEYWOOD (Chair and Friends Society Representative)
SANFORD OSLER (Vice-Chair)
ROBERT WATT
NANCY KIRKPATRICK, Director
JAN MANATON, Recording Secretary

REGRETS: COUNCILLOR ROBIN HICKS (District)
DEBORAH JACOBS
MATTI POLYCHRONIS
SEPIDEH SARRAFPOUR
BLAIR TROUSDELL

1. **CALL TO ORDER AND APPROVAL OF AGENDA**

The Chair called the meeting to order at 6:04 p.m. The Agenda was approved as circulated.

2. **APPROVAL OF THE REGULAR MINUTES OF THE NOVEMBER 17, 2011 MEETING**

Mr. Francis MOVED and Mr. Watt SECONDED

THAT the Minutes of the Regular Meeting of the Commission held on November 17, 2011 be approved.

CARRIED UNANIMOUSLY.

3. **MATTERS ARISING**

New Museum Update

Ms Kirkpatrick requested and it was agreed that discussion of this matter would be held in-camera as it concerns a property issue.

Approval of New Collections Policy

Ms Kirkpatrick referred to the report that had been circulated at the November meeting and noted that it had been reformatted but otherwise was unchanged. A copy of the reformatted document is available on request. There being no questions, Mr. Watt MOVED and Mr. Francis SECONDED

THAT the Commission approves the new Collections Policy (revised November 2011) to supersede the existing Collections Policy (amended December 1998);

AND THAT the Commission recommends approval of the new Collections Policy (revised November 2011) by the Councils of the City and the District of North Vancouver.

CARRIED UNANIMOUSLY.

Participation in City's Official Community Plan Engagement Process

Mr. Watt had nothing to report.

5. **REPORTS**

Director's Report

*Study of Options for Accelerating and Completing the Museum Collection Clean-up Project/
New Collection Warehouse Options*

Ms Kirkpatrick requested and it was agreed that discussion of these matters be held in-camera.

Museum and Archives Operations

Ms Kirkpatrick noted on behalf of Ms Sutherland:

- The *Made in BC: Home-Grown Design* exhibit is now open; the rack card promoting the exhibit was circulated at the meeting.
- Commissioners were reminded about the January 29, 2012 Open House to which they will be invited, along with Friends Society members and some Emily Carr design students. The event will celebrate the exhibit and will include displays by some members of the Fraser Valley Antiques and Collectibles Club. Attendees will be able to speak with exhibitors and the exhibit's curator.
- At the January 29 Open House, the Friends Society would like to sell tickets to an event to be held in March at the Community History Centre. The "Collectors' Roadshow" will feature five appraisers who are offering their services for free. The fundraiser will also feature informative programming on how to care for objects and photos and link to on-line information. Participants will be able to bring in one object for \$10 or three for \$20.
- Heritage Fair Coordinator Peter Valing has been hired to assist with re-evaluation of the Heritage Fair program and revising it for 2012.

Standing Committee on Governance

Mr. Osler circulated the minutes of the November 22, 2011 meeting. He called attention to the item on Commissioner development courses and asked for feedback. He also noted that a meeting of the Commission with both Councils was an important tool to further increased understanding between the parties. Following from Councillor Hicks' suggestion at the October Commission meeting, this would likely take the form of a dinner meeting; logistical challenges may delay such a gathering but attempts will be made to organize this for some time in January. Councillor Bell suggested that it might make sense to delay this until after Council discussion has occurred relative the new museum site; he would also make Commissioners aware of sensitive issues that should not be discussed. Mr. Osler said that there are many items that could be discussed informally with both Councils from the perspective of solving issues from a North Vancouver, rather than municipal, perspective. Councillor Bell noted that many of the agencies request meetings with both Councils and it may be difficult to arrange. He suggested as an alternative pursuing a dinner meeting with each Council prior to a regular Council meeting.

Ms Kirkpatrick proposed instead a joint meeting to be held with both Mayors, Council representatives on the Commission, both municipal managers, and perhaps a few other Commissioners. She was encouraged to pursue this.

Mr. Osler noted that he had been reappointed by the District for a further three-year term on the Commission. He had also been appointed to the Library Board for two years.

Special Committee on Community Engagement/Friends Society Report

The Chair noted the Friends Society board had met on December 12, 2011 in the Museum. Several new board members had been appointed and the intention is to seek other board members once there is clarity about a new museum site. Ms Polychronis will be meeting with two other directors with respect to sponsorships. Ms Kirkpatrick noted that she had met with Ms Polychronis to discuss sponsorship opportunities in 2012. Initially, funds will be sought for the *Express* newsletter; Ms Kirkpatrick will put together a proposal in this regard. Mr. Colby sought clarity with respect to his membership on the Community Engagement committee and commented that until there was a new museum site, it would be difficult to find ways to raise funds. The Chair

encouraged all Commissioners to join the Friends Society and to encourage their friends to become members.

Special Committee on Programming & Collections

Mr. Francis had nothing to report.

Special Committee on Facilities

Mr. Francis had nothing to report.

6. ***OTHER BUSINESS***

There was no other business.

7. ***ADJOURNMENT***

The meeting was adjourned at 7:35 p.m. The next regular meeting is scheduled to take place on Thursday, January 19, 2011 at 5:30 p.m. in the Community History Centre Meeting Room.

ROBERT HEYWOOD, Chair
NORTH VANCOUVER MUSEUM AND ARCHIVES COMMISSION

Minutes prepared by: _____
Janice Manaton, Commission Secretary