

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

**INTEGRATED TRANSPORTATION COMMITTEE**

**City Hall, Conference Room A  
141 West 14<sup>th</sup> Street, North Vancouver**

**Wednesday, March 7, 2018 at 6:00 pm**

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**M I N U T E S**

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- Present:** Andrew Robinson (Chair)  
Becke Gray  
Carol Reimer  
Christie Sacre  
Martin Davies  
Matthew Carter  
Nooshin Kohan  
Trevor Bowden
- Staff:** Daniel Watson, Transportation Planner  
Hayley Reiss, Committee Clerk
- Presenter:** JoAnn Woodhall, Transportation Demand Management Officer,  
TransLink
- Public:** Fiona Walsh
- Apologies:** Kris Neely  
Rohan Soulsby

Quorum 8

01-0360-20-0040/2018

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**1.0 CALL TO ORDER, OPENING COMMENTS, ADOPTION OF MINUTES**

The meeting was called to order by the Chair at 6:02 pm with a quorum present.

A bullet point was added under Agenda Item 2 to discuss an update on the Lions Gate Hospital project. It was put to members that the Agenda be adopted and was regularly moved, seconded and carried unanimously.

The review and adoption of meeting minutes from the February 21<sup>st</sup> meeting was deferred to the next meeting.

## 2.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- **Harry Jerome Walking Tour** – Daniel announced that a walking tour would be ready for mid-April. The tour will include the Harry Jerome development to the south, the Harry Jerome Community Recreation Centre and a review of the transportation study. The Committee Clerk will send out a poll to ITC members to secure a date. Committee members confirmed that weekday evenings or Saturday's will work.
- **TransLink Mobility Pricing** – The Independent Commission working on Mobility Pricing will not be able to present to ITC anymore due to a deadline they need to meet in April.
- **Integrated North Shore Transportation Planning Project** – The project went to Council and was endorsed. Daniel shared a report that was sent to Council on January 15<sup>th</sup>. While a few internal meetings have since taken place, external meetings will take place with the Government of Canada, Government of British Columbia, City of North Vancouver, Districts of North Vancouver and West Vancouver, and the Squamish Nation.
  - **Q:** Why was the Tsleil-Waututh Nation not included? **A:** Daniel was unsure if they were or were not included.
  - **Q:** How will the City be engaged in this project? **A:** The City Manager and City Planner will likely be a part of the project but it will mostly be done on a political level.
- **Lions Gate Hospital project** – Andrew spoke with Sandi London who is primarily leading the funding for the Medical and Surgical Centre project at Lions Gate Hospital Foundation. Andrew shared the committee's interest in having someone present the concept design of the project. Sandi was very receptive and is planning to connect Andrew with the Vice President, Louise Campbell, to further follow-up on the request.
  - Andrew mentioned that it sounds like the development is still at the very early stages of planning
  - The idea of a field trip around Lions Gate Hospital was discussed to assess the sidewalks from a full mobility perspective and to provide input/feedback
  - Daniel mentioned that a number of those sidewalks should be redeveloped as part of the CentreView development by Onni when the weather improves.

## 3.0 TRANSLINK – TRAVELSMART FOR BUSINESS SERVICES

JoAnn Woodhall, Transportation Demand Management Officer of TransLink, presented on their TravelSmart for Business program which primarily focusses on helping people drive less. The program is aimed at working directly with businesses and tailoring a program to help their employees walk, bike, take transit or carpool more.

Highlights of the presentation included but are not limited to the following:

- Average annual cost of owning a car is \$10,456
- 90% of Vancouver residents live within walking distance of transit
- One in four workers who drive to work are stuck in traffic at least three times a week
- Companies who join the program are asked to complete a checklist of actions they are already taking and actions they would consider or are interested in. Next,

TransLink goes to the workplace to perform a site audit and assessment. Finally, employees are asked to complete a commuting survey to find out how they commute to work and what actions would help them walk, bike, take transit or carpool to work

*Nooshin Kohan arrived at 6:25pm*

- TransLink is looking to introduce compass for organizations
- Other initiatives include: TransLink visiting organizations and doing 'Lunch and Learns' to increase awareness of mobile services such as the Transit App, TransLink Park&Go program, and other mobility partnerships (i.e. biko).

Questions and comments included but were not limited to the following:

- It was commented that perception can be difficult as people do not necessarily feel that having a transit subsidy is cheaper than having a car. Moreover, people may feel they are taking on more cost because they still own a car and also take on the additional cost of transit
- **Q:** Can you provide more information on what is happening around Harbourside?  
**A:** With the Spirit Trail expected to be completed this spring, people will be able to access Lonsdale within a 15 minute walk. Currently, access to transit requires a 15 minute walk to Marine Drive to connect onto a bus
- **Q:** Do you use feedback that you receive from companies to help make transit decisions? Harbourside was used as an example where companies in the area feel they need a bus system. **A:** TransLink has a priority list but JoAnn does help to identify companies that are having issues and have them "added to the list". Vanpool was used as an example of a rideshare opportunity for Harbourside
- It was commented that the committee has been told by TransLink that a bike parkade is not being put in Lonsdale Quay; however, it does not seem to align with the initiatives TransLink is trying to incorporate.

#### **4.0 TERMS OF REFERENCE REVIEW**

Daniel presented the Terms of Reference (ToR) to ITC reviewing the purpose, composition and operations of the committee. The ITC ToR can be found on the City webpage. A discussion ensued and the following questions and comments were made:

- Daniel encouraged the committee to bring forward advice on federal, provincial, regional or neighbouring municipality transportation policies and plans which may affect the City's Transportation Plan
- Daniel has implemented a process for the Planning Department whereby when a development generates more than 100 vehicles during peak periods, a transportation study will be conducted and a presentation will need to come to ITC for a resolution. This format will be put into a checklist system
- Daniel advised the committee that they can take the initiative to assist in educating public on the benefits, necessities and safety aspects of active transportation (i.e. setting up a pop-up tent at Bike to Work Week to educate and encourage the public to cycle)
- Some members feel that they find it difficult to be in an influence on strategies implemented in the City. Projects coming to ITC are presented at a micro-level and it can be hard to make the connection to transportation planning

- Members felt that it would be a great opportunity to have an understanding of when plans or policies transpire at the City and for the committee to be made aware of when they can provide input
- **Q:** Is there a timeframe for when plans are revisited? **A:** Yes, there is a recommended time for when the City should revisit major plans. Staff will include them on a Project Plan and then it is up to Council to direct staff on how to proceed
- **Q:** If the committee feels that a plan is outdated, can we put in a recommendation to Council to review the plan? **A:** ITC can put forth a recommendation that can be put in the project plan and brought forward to Council
- Daniel commented that he would like to create a checklist approach for capital projects, similar to the one created for development applications, which will provide more opportunity for projects to come to ITC and other committees.
- There has been a high volume of staff turnover at the City and members suggested coming by City Hall one day over lunch to allow the opportunity for staff to become familiar with ITC.

Andrew thanked Daniel for reviewing the ToR with the committee and suggested that members review items 1b, 1c, and 1d from the ToR to potentially identify suggestions of topics they would like to research for the benefit of the committee and the City.

## **5.0 2017 ITC ANNUAL REPORT**

Andrew drafted a 2017 ITC Annual Report, summarizing the presentations that came to the committee, and the actions/advice committee members provided through recommendations to staff. The draft report was discussed during the meeting and committee members worked together to make additional updates to the report.

Comments and questions included the following:

- Martin suggested including a link to the ToR
- **Q:** Who is the audience of this report? **A:** The report will be read by Council and it will be uploaded on the City website
- It was suggested to structure the report around the ToR to identify how each initiative relates to it
- It was suggested to summarize the list of resolutions at the end of the report
- It was requested that if there is a specific agenda item that non-voting committee members would benefit from seeing, the committee clerk will advise the non-voting member via email to notify and encourage them to attend.

Christie moved to accept the 2017 ITC Annual Report, written by Andrew and amended by the committee. It was seconded and carried unanimously.

## **6.0 ITC – ROSTER OF PROJECTS WORKSHEET**

- **Q:** When you build sidewalks along major arterial roads, what are the considerations for future use? **A:** There are many factors to consider: meeting sidewalk standards; cost prohibited elements; consideration for future use; and identifying areas where developments are coming in. Details get passed

to the designers who consult with Daniel and the streetscape planner to finalize the design

- **Q:** Is the Loutet/Casano overpass still looking into funding opportunities?  
**A:** Yes
- **East 29<sup>th</sup> Street** - Open House taking place on Wednesday, March 7<sup>th</sup>. Presentation boards will be posted on the website the following day
- **Development 150 East 8<sup>th</sup> Street** – a public hearing was held and has been approved to move forward
- **Development 2601 Lonsdale Avenue** – the development went to Council and was voted down. It was brought back to a full Council by the Mayor for consideration on March 12<sup>th</sup>.
- **Harbourside - Q:** There were a lot of transportation promises made from Concert Properties at Harbourside. Is there an ongoing process for this? **A:** There was a schedule drawn up on things they agreed to such as: engaging with the transportation demand management plan; creating a parking plan; and monitoring strategies for traffic impacts on Harbourside
- **Harbourside - Q:** Will there be public hearings? **A:** No
- **Cloverley Traffic Management** – The City is revising the plan to address the findings from the monitoring program. Completion of this task is anticipated for spring 2018
- **Pedestrian Plan** – the plan to date was reviewed by Council on March 5<sup>th</sup>. Council directed staff to proceed and finalise the plan
- **Marine Drive and Mosquito Creek bridge replacement** – consideration to create a pedestrian pass underneath the bridge.

## 7.0 TRANSPORTATION EVENTS – MEMBER UPDATE

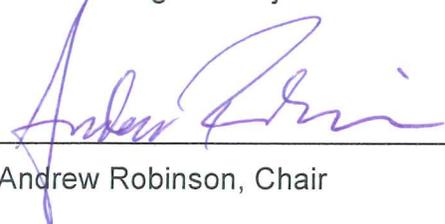
Nothing to report.

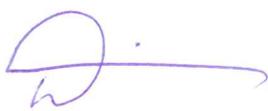
## 8.0 ANY OTHER BUSINESS

- Martin's company recently worked with the Chamber of Commerce and created maps to identify commuting origins/travel patterns of staff at major North Vancouver employers. Martin invited committee members to review the map after the meeting
- The City Spirit Trail will be completed soon which may provide an opportunity for a walking/cycling field trip.

## 9.0 ADJOURNMENT

The meeting was adjourned at 8:03 pm.

  
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Andrew Robinson, Chair

  
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Hayley Reiss, Committee Clerk