

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

INTEGRATED TRANSPORTATION COMMITTEE

City Hall, Atrium Meeting Room
141 West 14th Street, North Vancouver

Wednesday, March 4, 2015 at 6:00 pm

MINUTES

Present: Alex Boston (Chair)
Ann McAlister
Brian Polydore
Christie Sacré
Heather Drugge
Melina Scholefield
Councillor Pam Bookham
Pam Horton
Raj Janjua

Staff: Courtney Miller, Planner 1
Daniel Watson, Transportation Planner
Tanis Huckell, Committee Clerk

Observer: Marco Antonio Murillo

Apologies: Cam McLeod
Gary Goller
Kathleen Callow
Marcus Siu
Robert Glover

Quorum 5

0360-20-ITC

1.0 CALL TO ORDER, OPENING COMMENTS

The meeting was called to order by the Chair at 6:05 pm with a quorum present. After a brief review Christie Sacré moved to adopt the agenda and Melina Scholefield seconded the motion. Approved with none opposed.

2.0 ADOPTION OF MINUTES

Melina Scholefield moved that the adoption of the minutes be postponed until next month as the Committee members had minimal time to review the February minutes. Pam Horton seconded the motion. Approved with none opposed.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES

None.

4.0 ITC ADMINISTRATION – TERMS OF REFERENCE

The observer at tonight's meeting, Mr. Marco Antonio Murillo, introduced himself and began to speak regarding the TransLink plebiscite. It was clarified that he was in attendance only as an observer and could speak only if the advisory body decided by a motion and vote to hear him. The meeting then continued.

The Terms of Reference were discussed. One member requested clarity on why this Committee was so busy with development applications in its early years, but in the past few years has seen only a few. Daniel Watson responded that there have simply been fewer applications requiring ITC review.

In general the Terms of Reference were considered comprehensive and positive. However one member noted that the Committee perhaps has been remiss with respect to "educating the public on the benefits, necessities and safety aspects of active transportation" and suggested this is an area for improvement.

Finally, discussion ranged to "resolution protocol" and clarity on what happens with the resolutions that this Committee creates. Members indicated that more "closure" would be appreciated.

5.0 REVIEWING AND REVISITING ITC PRIORITIES

This Committee had undertaken a workshop in February 2013 to determine priorities. At that time, these were organized as follows:

- Short Term – Pressing Issues
- Long Term Issues
- Special Interest Areas – Policy, Regulation, Projects
- Impact
- Committee Fit & Function
- Committee Capacity Building

As the Committee reviewed the items again, members felt that the following issues should be considered:

Short-term

- OCP implementation planning
- Transit plebiscite
- City guidelines around new developments – site scale / connectivity / “pedestrianization” requirements

Long-term

- Greenhouse gas community projections
- EV strategy / infrastructure / policy

Special Interest Areas

- Parklets
- Safe routes to schools
- Construction site management (eg. interruptions to pedestrians / cyclists)

Impact

Committee Fit & Function

Committee Capacity Building

- For these three items, it was agreed that further future discussion was warranted.

The Committee agreed that a more comprehensive exercise to examine the entire list in detail would be worthwhile.

Christie Sacré left the meeting at 7:05pm.

6.0 2016 VACANCY PROMOTION

It was noted that the terms of a significant number of members will be completed at the end of the year. Discussion ensued regarding generating awareness and interest in the general public pertaining to this Committee.

Members were reminded they can serve two consecutive two-year terms.

7.0 TRANSLINK PLEBISCITE

Discussion occurred regarding how best to raise awareness regarding the upcoming TransLink plebiscite.

Major publicity efforts are up to the Mayors' Secretariat.

After discussion, a resolution was proposed as follows:

BE IT RESOLVED THAT ITC requests City of North Vancouver staff to include information regarding the upcoming TransLink plebiscite in communications, including the main page of the City's website, the City's Twitter account, and other social media, in order to:

- Raise awareness of the plebiscite;
- Encourage citizens to become informed;
- Encourage citizens to register if necessary; and
- Encourage citizens to vote by the deadline.

Melina Scholefield moved for adoption of this resolution, and Raj Janjua seconded the motion. All were in favour; the motion carried.

Mr. Marco Murillo left the meeting at 7:35pm.

8.0 2015 FIELD TRIP

Melina spoke to the progress the field trip subcommittee has made so far. In short, we are looking at a "primer" during the meeting before the field trip, possibly with special guests, with the intention of learning and soliciting feedback on pertinent issues.

Secondly, Melina expressed a continued interest in vulnerable road user audits.

Finally, the potential for tie-in with construction management was discussed.

The proposed date for the field trip itself is Saturday, June 13 (start time to be determined). The idea is to meet at City Hall, leave in various groups to travel to Lonsdale Quay, and then "debrief" at that point.

Another proposition was that we hold another meeting in the end of June, while the field trip is still a recent memory, and then cancel the regularly scheduled meetings for July and August. Some discussion ensued about staff availability and the potential fullness of agendas in June and July, as Council recesses in August.

9.0 CITY PROJECTS / STAFF UPDATE

Daniel Watson informed the group that our Transportation Demand Management (TDM) Coordinator has initiated the Safe and Active School Travel Program (SASTP) at Ridgeway and Larson Elementary Schools. This will review road safety around those schools as well as encourage active travel to school.

Raj Janjua left the meeting at 7:55pm.

Regarding the Spirit Trail, staff have reviewed the proposals for a consultant's detailed design. We anticipate that that will come to ITC as a presentation and short discussion in May. The basic alignment is set, since it is going through Squamish Nation lands, but ITC feedback would be valued with respect to detailed design.

Regarding the Kings Mill Walk Park project, the first Open House was held last Tuesday, February 24. Staff will be coming to ITC to do a presentation, also in May.

Councillor Bookham inquired as to whether the park and pathway would be completely shut down while construction occurs. Daniel indicated he was unsure but would follow up on that. ¹

Another project staff are working on is a multi-use trail connection along Bewicke Avenue from Copping Street, where the Spirit Trail ends, up to Marine Drive. Funding from the Harbourside development will be used to implement that. Staff are hoping to bring this to ITC at some point in the fall.

A traffic signal at 3rd and St. Andrew's is being considered (both a pedestrian and bike signal), mainly to improve the St. Andrew's bike route and to traffic calm that neighbourhood a bit. This

¹ Post-meeting confirmation: Kings Mill Walk will remain open during construction of the Harbourside development. At the moment staff anticipates park construction will occur in phases, allowing some of the park to remain open throughout.

project is somewhat budget-dependent and is potentially coming to ITC in the fall or winter.

The Lower Lonsdale East traffic calming plan is underway. Staff has been collecting data to evaluate the temporary measures put in. There will be more resident consultation in late spring, probably May or June, and it is likely to come to ITC for discussion later in the year.

Courtney Miller commented that the Public Hearing for the City's Official Community Plan (OCP) was held March 3, 2015. There were over 50 speakers and a range of opinions were presented. The bylaw received third reading and it is anticipated that it will be considered for adoption later this month. Staff will look for Council's guidance to prioritize policies for implementation. It is the first new OCP in 12 years, so there will be a limited number of items that can be addressed in the short term due to staffing levels and Council's time. Staff will review transportation related items to bring to the Committee for input.

It was requested by Committee members that when there are policy and development projects, if possible, that they are presented to ITC as early as possible. Daniel agreed and responded that he has been stressing that with the project managers.

The Off-Street Parking Stall and Maneuverability Review considered by the Committee in November 2014 (Parking Stall Standards) was introduced to Council on February 2, 2015. The staff recommendation, and the option that ITC endorsed, was to increase parking stall width for commercial, visitor and other non-residential uses. The Committee had also recommended that staff consider giving preferred locations to small vehicles as an incentive to small vehicle use, and exploring flexibility in the width of small car spaces to reflect the fact that these cars are typically narrower than standard vehicles. The resolution of Council was to consider and refer to Public Hearing the option to increase parking stall width for all uses. The Public Hearing is anticipated to be held later this month.

10.0 TRANSPORTATION EVENTS (MEMBER UPDATE)

Ann McAlister spoke briefly to the Jane's Walks program. Jane's Walks are "free, locally organized walking tours, in which people get together to explore, talk about, and celebrate their neighbourhoods" (<http://janeswalk.org/information/about/janes-walk/>). Discussion ensued about the possibility of the City of North Vancouver participating in the program.

The general feeling was of interest, but concern about the time requirements. There was neither dissension nor any good reason not to proceed if any individual was interested in taking this on.

11.0 ANY OTHER BUSINESS & CORRESPONDENCE

Melina Scholefield informed the group that a former colleague is participating in an "Ask Me Anything" event. He is very knowledgeable on transit issues and his AMA tomorrow will be about the TransLink plebiscite.

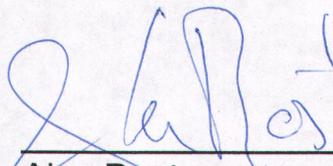
ACTION: COMMITTEE CLERK TO FORWARD THE LINK TO COMMITTEE MEMBERS.

With respect to the information report submitted to Council that contained this Committee's January resolution, it was requested that the information report be forwarded, as well as information on how to access future information reports.

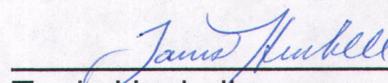
ACTION: COMMITTEE CLERK TO INVESTIGATE HOW MEMBERS CAN ACCESS INFORMATION REPORTS FROM THE INFORMATION PACKAGE.

12.0 ADJOURNMENT

There being no further business, Ann McAlister moved to adjourn the meeting and Pam Horton seconded the motion. With none opposed, the meeting adjourned at 8:25pm.



Alex Boston
Chair



Tanis Huckell
Committee Clerk