

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

INTEGRATED TRANSPORTATION COMMITTEE

**Atrium Room
141 West 14th Street, North Vancouver**

Wednesday, February 21, 2018 at 6:00 pm

M I N U T E S

Present: Andrew Robinson
Becke Gray
Carol Reimer
Christie Sacre
Kris Neely
Matthew Carter
Nooshin Kohan
Rohan Soulsby
Trevor Bowden

Staff: Daniel Watson, Transportation Planner
Hayley Reiss, Committee Clerk
Jennifer Ficocelli, Deputy City Clerk
Liliana Vargas, Traffic Engineer
Natalie Corbo, Transportation Demand Management Coordinator

Apologies: Martin Davies

Quorum 7

01-0360-20-0040/2018

1.0 CALL TO ORDER, OPENING COMMENTS, ADOPTION OF MINUTES

The meeting was called to order by the Chair at 6:00 pm with a quorum present. Daniel was the acting Chair and did a brief roundtable of introductions.

The Agenda was adopted with consideration to discuss the Mobility Pricing Commission, ITC Project and Feedback Tracking Sheet, and the Integrated North Shore Planning Project in Item 9.

It was regularly moved, seconded and carried unanimously:

THAT the minutes of the regular Integrated Transportation Committee meeting held on Wednesday, January 3, 2018 be adopted.

2.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- **Lions Gate Hospital Development** - Andrew Robinson will continue to reach out to LGH to request a presentation of the development.
 - Daniel mentioned that the City has not received an application for this project.
- **ITC Annual Report** - Andrew is part way through preparing the Annual Report for the committee.
 - Daniel requested that Andrew draft a report and bring it to the next meeting for a resolution. The Committee Clerk will assist in bringing the report to Council.

3.0 ORIENTATION – PROCEDURES, MEETING EXPECTATIONS, CONFLICT OF INTEREST

Deputy City Clerk, Jennifer Ficocelli reviewed the “Terms of Reference” of the committee and the “Advisory Body Procedures”. The information was provided to the Committee Clerk to distribute to the committee, if required. Several additional procedures and meeting expectations were explained which include but are not limited to the following:

- A review of the role and purpose of the Committee Clerk. It is important that all information is communicated through the Committee Clerk
- Attendance – it is important that the Committee Clerk is made aware of attendance in advance to the meeting to ensure that quorum is reached
- A member who is absent from three consecutive meetings of the committee is deemed to have resigned at the end of the third such meeting
- Meetings open to the public – members of the public are allowed to attend at regular meetings as an “observer”. The Chair may consider a motion to receive input from an observer. It is the Committee Clerk’s responsibility to inform the member of public what their role is in advance to the meeting
- Conflict of interest – Members are to avoid any conflicts of interest. If there is a conflict of interest, staff should be contacted in advance of the meeting. The committee member is not entitled to participate in the discussion, must inform the committee that a conflict exists, and must remove themselves from the meeting during the discussion to which the conflict relates
- A review of the roles and responsibilities of the Chair was discussed.

Questions included but were not limited to the following:

- **Q:** Are we allowed to be working on a campaign? What is our behaviour in an election year? **A:** Members can be part of a campaign though it is recommended that they keep activities separate (if ITC members are part of a campaign, it is encouraged to not disclose they are on the ITC)
- **Q:** Can you provide additional guidance re: participation of the appointed Council Member? **A:** In terms of requirements, there is nothing formal. All Council members are entitled to participate. Council is also available by email and any member of the public is entitled to reach out to them
- **Q:** If a member of the public indicated that they wanted to speak and the Chair allowed it by putting a vote out to the committee, is that appropriate? **A:** Yes, that is the proper procedure

- **Q:** Can a committee member call in to a meeting? **A:** We consider someone participating by phone to be in attendance.

4.0 ELECTIONS FOR CHAIR AND VICE CHAIR

Daniel reviewed the role of the Chair and the Vice Chair. It was determined by the majority of members that the elections for Chair and Vice Chair would be by a show of hands.

Andrew Robinson was voted in as Chairperson. Trevor Bowden was voted in as Vice Chair.

5.0 EAST 29TH STREET

Liliana Vargas, Traffic Engineer, introduced herself and provided a presentation on the 29th Street Traffic Operations and Safety Review. 29th Street serves as a transit, pedestrian and cyclist route for users to connect to/from Lonsdale Avenue and Lynn Valley Road.

CNV, DNV and ICBC jointly conducted a review to address concerns over safety and excessive speeds and identified the following:

- Pedestrians and transit users – concerns over difficult crossings, lack of sidewalks and speed
- Cyclists – concerns over crossings, speeding and dooring
- Drivers – concerns over speeding, crossings and on-street parking.

Possible measures, such as curb extensions, left-turn bays, bike lanes, intersection realignment, sight distance clearance and pedestrian refuge will be discussed at a public engagement event on March 7, 2018. Once feedback is received, the plan will move forward to conceptual design with implementation set for Fall 2018 or Spring 2019.

Questions and comments included but were not limited to the following:

- A bike route was mentioned that accesses Williams Avenue which avoids going back onto East 29th Street. **A:** This bike route is identified in the bike master plan. There is also a route that runs down Williams Avenue and joins up to a greenway that runs along the highway connecting to East 25th Street
- **Q:** For drivers who primarily use this route, where are they coming from/going to? **A:** Drivers sometimes use this road to access Lonsdale or Lynn Valley when traffic is congested on the highway. Also, there are many residents that live on this corridor
- **Q:** Are you looking for a resolution from the committee? **A:** The meeting is intended to provide information only. Liliana recommended sharing comments with Daniel after the Open House
- **Q:** Did the survey help to define the problem that is trying to be resolved? How will you know what success is? **A:** The operations review is just one piece of information to help identify issues. We also look at the collisions and data from ICBC and then go to the problem areas identified. Once changes have been made to the corridor, we will then have new data to compare to the original operations and safety review

- **Q:** Is the project's intention to end up with a complete street or will you only implement to resolve some of the issues? **A:** We are looking to accommodate all the transportations users in a safe manner
- **Q:** Is the normal procedure to install temporary measures to test them first? **A:** Temporary measures will not be necessary as we are not trying to introduce anything that is invasive or changing the patterns of traffic. The focus is placed on improving the safety for all users
- It was mentioned that there are currently road markings that say "slow down" but are being ignored. It may not be a good idea to add additional paintings if they are already being ignored
- **Q:** What is a rapid transit corridor? **A:** A B-Line corridor, meaning an express bus with priority. In the long-term, it may be a bus route that operates primarily in the bus lane, which may be seen in 2020-2021.

6.0 SAFE AND ACTIVE SCHOOL TRAVEL PROGRAM (SASTP), CHILDREN & YOUTH SAFE AND ACTIVE TRAVEL WORKING GROUP (CYSAT), LOOK THINK GO

Natalie Corbo, TDM Coordinator introduced herself and provided an overview on the three Transportation Demand Management programs at CNV.

Safe and Active School Travel Program (SASTP)

- The program encourages safe and healthy school travel habits for children. In 2015, HASTeBC was hired to help facilitate the program with the schools
- Each school surveys all families at the school to learn about their travel habits, barriers to walking and concerns over intersection safety around the school. The school then creates a travel plan specific to their school
- Each school has their own "best routes" school map. Families travelling from further away are encouraged to park about a 5 minute walk from school to relieve congestion at the school
- CNV transportation staff review the school action plans and implement safety measures in areas around the school zones
- There has been an overall increase in families walking to school since the start of the program.

Children & Youth Safe and Active Travel Working Group (CYSAT)

- Formed in 2015 by Council Resolution to support SASTP, CYSAT encourages active transportation, reduces traffic and increases safety around school zones for children and youth
- Collaborative highlight - safety blitzes and safe driving campaigns focussed on driver behaviour in school zones.

Look Think Go

- Multi media campaign encouraging residents and visitors to use safe travel practices and respect other travellers regardless of travel mode.
- The campaign includes bus shelter ads, branded swag and videos made in collaboration with local film students.

Questions and comments included but were not limited to the following:

- **Q:** Can we get the before/after percentage of the increase of families walking to school? **A:** An example is Ridgeway where the baseline percent of children walking to school was 35% versus 63% now
- **Q:** What kind of barriers have you faced in finishing work with all schools? **A:** We take on two new schools each school year due to staffing resources and to avoid a backlog of infrastructure development
- **Q:** Will walking data be collected on an annual basis? **A:** Data is currently collected at the beginning and end of the program. I would like to see us collect data in the future to see if the program is being maintained
- **Q:** Is there a video on the paint markings to educate the public on what they mean (i.e. elephant's feet marking)? **A:** The question is timely as we are currently creating a video to educate people on the elephant's feet pavement markings. Daniel mentioned that on a provincial level, there has been a push to update the Motor Vehicle Act due many recent changes.

7.0 CURRENT CITY PROJECTS – STAFF UPDATE

- **West Keith Road Bike Facility** – markings will be completed when the weather warms up
- **Spirit Trail 5: Mosquito Creek Marina** – to be done in late Spring 2018
- **Spirit Trail 16: Park & Tilford** – weather dependent to finish remaining items
- **Green Necklace: Connection from Jones to Lonsdale** – weather dependent to finish remaining items
- **Green Necklace: Lonsdale to Grand Boulevard** – construction has been awarded and will begin in a few weeks
- **Pedestrian Plan** – presentation to Council in March with direction to proceed
- **3rd Street and St. Andrews Signal** – 2018 design and install
- **Marine Drive bridge replacement** – preliminary design underway and geotechnical investigation and survey completed. Stakeholder engagement tentatively in May, detailed design in summer/fall and construction planned for late 2018 through 2019
- **Harbourside Phase 1** – DP application under review and working on TDM, parking and monitoring reports
- **Q:** What stage is the BC Telus Site? **A:** This has gone to Council and will be proceeding.

8.0 TRANSPORTATION EVENTS – MEMBER UPDATE

Nothing to report.

9.0 ANY OTHER BUSINESS

- **Q:** Can we follow up with someone from Mobility Pricing to determine a date they can present to ITC? **A:** Daniel to look into this
- **Q:** Can we get an update on the Harry Jerome walking tour? **A:** The development is looking to come to ITC by the end of March and the rec centre will be ready in April. Daniel asked the committee if they are available in the last week of March. By a show of hands, the majority of the committee is available

- ITC Roster of Projects Worksheet – Andrew proposed to the group that the ITC projects worksheet be kept as a standing item on the Agenda. It was unanimously agreed that the ITC projects worksheet will be a standing item on the Agenda.
- Integrated North Shore Transportation Planning Project – Daniel will follow up with the committee for more information on this
- Andrew requested that the non-voting members continue to receive the Agenda package.

10. ADJOURNMENT

The meeting was adjourned at 8:51 pm.



Andrew Robinson, Chair



Hayley Reiss, Committee Clerk