

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

INTEGRATED TRANSPORTATION COMMITTEE

City Hall, Atrium Meeting Room
141 West 14th Street, North Vancouver

Wednesday, April 1, 2015 at 6:00 pm

M I N U T E S

Present: Alex Boston (Chair)
Brian Polydore
Cam McLeod
Christie Sacré
Heather Drugge
Pam Bookham (Councillor)
Pam Horton
Raj Janjua
Robert Glover

Staff: Courtney Miller, Planner 1
Daniel Watson, Transportation Planner
Tanis Huckell, Committee Clerk

Apologies: Ann McAlister
Gary Goller
Kathleen Callow
Marcus Siu
Melina Scholefield

Quorum 5

01-0360-20-0040/2015 ITC

1.0 CALL TO ORDER, OPENING COMMENTS

The meeting was called to order by the Chair at 6:05 pm with a quorum present.

The agenda was considered. An error was noted (the number 5 appeared twice). In addition, it was agreed to complete the ITC priorities brainstorming workshop after the staff update and member update. Ms. Horton moved to accept the amended agenda, Mr. Janjua seconded. Adopted by unanimous consent.

2.0 ADOPTION OF MINUTES

No changes were requested to the February 4, 2015 minutes of the regular ITC meeting.

It was requested that the March 4, 2015 minutes be updated to reflect the Integrated Transportation Committee's position on the Off-Street Parking Stall and Maneuverability Review introduced to Council on February 2, 2015 (namely, that the Committee supported Option 1, but also recommended that staff consider giving preferred locations to small vehicles as an incentive to small vehicle use, and

exploring flexibility in the width of small car spaces to reflect the fact that these cars are typically narrower than standard vehicles).

It was regularly moved and seconded:

THAT the minutes of the regular Integrated Transportation Committee meeting held on Wednesday, February 4, 2015 be adopted;

AND THAT the minutes of the regular Integrated Transportation Committee meeting held on Wednesday, March 4, 2015 be adopted with the aforementioned addition.

With none opposed the motion was carried.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Ms. Drugge created an information card providing details about ITC for anyone interested in potential membership. It will be reviewed by the City's Communications department.

Mr. Boston and Ms. McAlister met with City staff in March. Items discussed included strengthening the "closing the loop" process with respect to Committee resolutions, ITC agenda creation, and ITC membership.

The Committee Clerk responded to her action item from the previous meeting regarding obtaining an item from the information package. In short, if one is interested in such an item, ask the Committee Clerk and she will retrieve it.

Councillor Bookham queried whether she can bring something forward to the group if she deems it to be of interest.

ACTION: COMMITTEE CLERK TO INVESTIGATE.¹

4.0 (DIS)ABILITY FIELD TRIP

Ms. Horton attended the ACDI (Advisory Committee on Disability Issues) meeting on March 26 and clarified the assistance we are seeking from them. One person has agreed to join our field trip on Saturday, June 13.

The concept of the field trip was reviewed: namely, that the group would meet at Lonsdale Quay and "buddy up" with an individual with a disability, allowing people to experience to some degree the challenges associated with a simple bus trip by some of our residents. After arriving at City Hall we would try out various mobility devices in the Civic Plaza, then come into City Hall for discussion / debriefing.

5.0 ANNUAL REPORT

Ms. Drugge presented the Annual Report for ITC for 2014. Discussion ensued regarding the definition of this Committee's "year" – the Committee Clerk clarified that with executive positions ending on January 31, February 1, 2014 to January 31, 2015 might be a more appropriate timeframe.

¹ Post-meeting confirmation: per the City Clerk: if a Councillor notes anything in the Open Information Package that they think may be of interest to their respective committees, they can bring it to that committee. The Committee Clerk can provide assistance with retrieval and distribution.

This report will ultimately be presented to Council as an information report, in a Friday information package.

It was agreed that Ms. Drugge will update the report to reflect this Committee's January 2015 meeting.

It was regularly moved and seconded:

THAT the Integrated Transportation Committee 2014 Annual Report be adopted as presented with a short paragraph reflecting anything pertinent from our January 2015 meeting.

The annual report will be circulated prior to the next meeting. If there are any objections they can be raised at that point in time. Adopted by unanimous consent.

6.0 STAFF UPDATE

Mr. Daniel Watson informed the group that the ITC resolution passed in March, pertaining to raising awareness of the TransLink plebiscite, has been taken forward to the Management level.

The Children and Youth Safe and Active Travel (CYSAT) Advisory Committee has become a working group. It will be composed of a variety of community members; we are considering holding approximately four meetings per year with the first meeting later this month. This will be tied in to the Safe and Active Routes to School program that the City is involved in (focusing on Ridgeway and Larson Elementaries).

The Low Level Road is now officially open, although there is still some minor work being done.

The Kings Mill Walk Park project is getting underway. The first Open House was held on February 24, and the boards presented at that event are online (<http://www.cnv.org/KingsMillWalkPark>). The first Stakeholder Workshop was held on March 11. Staff will bring a presentation on this project to ITC, most likely in June.

The Slide the City event has been scheduled for Saturday, August 22 (<http://www.cnv.org/slidthecity>). This will entail a 1000 foot long waterslide down Lonsdale. Staff are currently working on the traffic management plan and all road closures have not been determined, but the slide will be positioned on Lonsdale from Victoria Park (Keith Road) to 3rd Street. This event is in conjunction with Car Free Day in the City.

7.0 TRANSPORTATION EVENTS (MEMBER UPDATE)

With respect to the Jane's Walks (May 1-3), there has been an uptake in staff activity. Tessa Forrest, Planning Analyst for the City, is acting as a liaison with the Jane's Walk organization and a website for the City of North Vancouver has been created (<http://janeswalk.org/canada/north-vancouver>). Any resident is encouraged to lead a walk.

The Bike to Work Week is coming up, in the last week of May.

A member inquired about the potential dates for summer meetings. Several members will be away in August. Additionally, as Wednesday, July 1 is a statutory

holiday, our regularly scheduled meeting in July would be on Wednesday, July 8. It was agreed that closer to those dates we will consider the number of attendees and whether or not we can meet quorum requirements.

8.0 ITC PRIORITIES – BRAINSTORMING WORKSHOP

Mr. Boston presented the draft summary of ITC Priorities and Interests, having summarized topics previously considered by ITC in February 2013.

Members were asked to consider: what do you want the Integrated Transportation Committee to accomplish while you are a member?

After reflection, members wrote one or two points on post-it notes. These were considered as a whole and grouped together into general topics.

Brian Polydore left the meeting at 7:00 pm.

The members took a break at 7:10 and reconvened at 7:15 pm.

The ideas that members had written on post-it notes were considered. Various themes emerged:

- parking availability / vehicle issues
- better transit
- pedestrian / sidewalk issues
- disability and security issues
- committee / communication related issues

Two smaller break-out groups considered the issues further. It was generally agreed that an understanding of staff's work plan is needed in order for ITC members to direct their energy most efficiently when considering priorities and interests. More details should follow in this regard by June.

11.0 ADJOURNMENT

There being no further business, it was regularly moved, seconded, and agreed by unanimous consent that the meeting be adjourned at 7:55 pm.



Alex Boston, Chair



Tanis Huckell, Committee Clerk