

The Corporation of the **City of North Vancouver**
Regular meeting of the **Heritage Advisory Commission**
Queen Mary Elementary School
230 Keith Road West, North Vancouver, B.C.
Conference Room, 3rd Floor
Tuesday, February 11, 2014 at 5:30 p.m.

MINUTES

PRESENT:

Larissa Grierson, Chair
Dave Gosse
Margaret Herman, Vice-Chair
Allan Molyneaux

Pam Bookham, Councillor

GUESTS:

B. Reid, Principal,
Queen Mary Elementary School

STAFF:

Christopher Wilkinson, Planner
Edytha Barker, Committee Clerk

Quorum = 4

The meeting was called to order at 5:30 p.m. by C. Wilkinson, Planner.

New member, A. Molyneaux was welcomed and the group introduced themselves.

1. ELECTION OF CHAIR AND VICE CHAIR

C. Wilkinson explained the roles of Chair & Vice-Chair and commenced the elections.

It was decided unanimously that the election would be conducted via show of hands. Nominations were called for from the floor. L. Grierson was nominated for Chair and she accepted the nomination. There were no other nominations and Ms. Grierson was declared Chair by acclamation.

M. Herman was nominated for the position of Vice-Chair and she accepted the nomination. Being no further nominations, Ms. Herman was declared Vice-Chair by acclamation.

L. Grierson then assumed the role of Chair for the remainder of the meeting.

2. ADOPTION OF MINUTES

The minutes of January 14, 2014 were adopted as circulated.

3. TOUR OF QUEEN MARY ELEMENTARY SCHOOL

B. Reid, the Principal of Queen Mary, took the committee on a tour of the school. He pointed out the heritage character elements that were retained and restored in the renovation.

The Commission enjoyed the tour very much and were very impressed with the meeting of "old and new".

Councillor Bookham left the meeting at 6:55 pm.

4. DUPLEX DEVELOPMENT PERMIT GUIDELINES

C. Wilkinson showed a PowerPoint presentation and reviewed the proposed duplex development permit guidelines.

The guidelines would be used in conjunction with a variation of the existing RT-1 Duplex Zone and would be consulted by those seeking approval for any duplex development in the City, including duplexes within the Mid-block Area.

The core objectives of the guidelines are to improve the contextual sensitivity to context, architectural quality and livability of duplex developments on a lot-by-lot basis.

There are five guiding principles: increase housing choice, enhance neighbourliness, enhance liveability, seek architectural excellence and variety, and exceptional energy performance.

The guidelines also propose a change in the approval process: duplex rezoning applications would no longer have to go to Public Hearing.

The guidelines seek architectural excellence as duplexes have high visibility in the City landscape. The City is currently proposing to rezone the remaining "Single Family" One-unit Residential lots in the Mid-block area to a "Duplex" Zone based on the existing RT-1 Zone. The draft Official Community Plan proposes to make all duplex development subject to Development Permit.

The guidelines try to lift the cellar out of the ground a little to improve light, air, access and enhance liveability for those residents. The guidelines also suggest moving the front setback forward five feet to increase the rear setback to make a more useable back yard.

The Commission was then asked to consider the consistency of the proposed guidelines with the development guidelines Heritage Character Area Supplement for East 10th Street.

It was regularly moved and seconded:

THAT the Heritage Advisory Commission has been presented with and has reviewed the proposed Duplex Development Permit Guidelines and generally supports the proposal to rezone the RS-1 lots to a new Duplex Zone in the "Mid-Block Area" and the proposed approval process, and provides the following comment for the Planning Department's consideration:

- The Commission recommends that the Duplex Development Permit Guidelines refer to the existing “Development Guidelines, Low Density Attached Form Housing, Heritage Character Area Supplement, East 10th Street”, specifically in terms of:
 - Massing and street rhythm
 - Materials and details
 - Colours
 - Entrances, stairs and porches
 - Roof forms
 - Windows

CARRIED UNANIMOUSLY

5. DISCUSSION ITEMS

a) February 17, 2014 Proclamation

Next Monday, the Mayor will proclaim Heritage Week in BC. The theme this year is “Heritage Afloat!”.

b) Heritage Award Letters sent to home owner

Letters have been sent to the owners of all 3 properties nominations for a Heritage Award. C. Wilkinson will be following up with them this week. He is also working on a Powerpoint presentation to present to Council on February 17 and will send a draft to HAC for review. It was confirmed that C. Wilkinson will introduce the awards, L. Grierson and M. Herman will present them.

c) Plaque Program

Committee members received a spreadsheet containing a draft list of all properties on the Heritage Register and indicating the status of each in regard to the heritage plaque program. We may, in future, have recipients come to a Commission meeting to receive their plaques.

6. UPDATES

a) STAFF

- 101 – 149 Lonsdale Avenue – Received 3rd reading in January. The building currently housing the Moodyville Café will be designated as a Municipal Heritage Site. The heritage designation bylaw will be considered by Council on February 17.
- 117 – 135 West 1st Street – Public hearing coming up Feb. 17.
- 275 West 6th Street – Open house has occurred and a lot of feedback was received from neighbours and the public. Will be reviewing with Planning staff again.
- Membership Update – Thank you to Allen. We are still waiting for an architect. Have received more applications and the City Clerk’s office will be taking these to Council shortly. Members were asked to bring their membership binders to the next

meeting. C. Wilkinson will go over some sections with a view to referring members to the binders for future developments coming to the Commission.

- Delegation Requests – HAC has received a delegation request from North Shore Heritage Preservation Society, however City policy is for delegations to come to Advisory Bodies only through direction of Council.

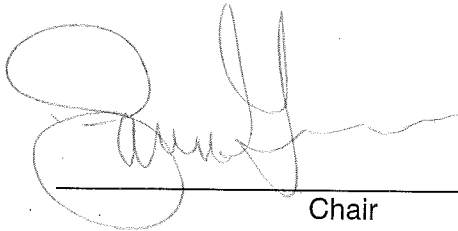
b) COUNCILLOR – N/A

7. INFORMATION ITEMS

C. Wilkinson is arranging with Don Luxton's office to have them come to HAC with a presentation. The meeting date may be moved to March 18 to accommodate them. Members will be advised.

8. ADJOURNMENT – 8:07 pm

DATE OF NEXT MEETING – March 11 or 18, 2014 - TBD



Chair

APRIL 8/2014

Date