A quorum being present, the meeting was called to order at 6:05 p.m.

Due to the absence of the Chair and Vice Chair, Megan Higgins chaired the meeting.

1. **Minutes of the Meeting of the Advisory Planning Commission held April 13th, 2016**

   It was regularly moved and seconded

   THAT the minutes of the meeting of the Advisory Planning Commission held April 13th, 2016 be adopted as amended.

   Carried Unanimously
In order for the Living City Grant and Living City Award discussion to occur In Camera, an excerpt from the Community Charter was read as follows:

**THAT** the Advisory Planning Commission hereby declares that the meeting held on Wednesday, May 11th is to be closed to the public, and that the basis of this closure is that the item(s) on the agenda of this meeting comply with the closed meeting criteria specified in Section 90 (1), (2), (3) of the Community Charter.

It was regularly moved and seconded

**THAT** the Advisory Planning Commission recess to a closed meeting at 6:10 p.m. to discuss the Living City Grant applications and Living City Awards In Camera.

Carried Unanimously

2. **Living City Awards**

C. Jackson gave a brief introduction to the Living City Awards. The idea is to recognize leadership in environmental sustainability in the community, and those organizations / groups / individuals who are doing great things. These awards are given annually.

Discussion ensued regarding the two nominees.

It was regularly moved and seconded:

**THAT** Living City Awards be presented to the following organization and individual: Ridgeway Elementary’s Healthy Safe School Committee and Odette Monroy, based on their contribution to the community.

Carried Unanimously

3. **Living City Grants**

C. Jackson reviewed the Terms of Reference for Living City Grants.

The applications were then reviewed.
It was regularly moved and seconded:

THAT the Advisory Planning Commission has reviewed the Living City Grant applications and recommends that 2016 grants be awarded as follows:

Grant Applications Recommended:

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affordable Housing Advisory Association</td>
<td>$5,000</td>
</tr>
<tr>
<td>North Shore Community Garden Society</td>
<td>$3,600</td>
</tr>
<tr>
<td>Edible Garden Project</td>
<td>$5,650</td>
</tr>
<tr>
<td>Queen Mary Community School</td>
<td>$750</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$15,000</strong></td>
</tr>
</tbody>
</table>

AND THAT Table Matters be thanked for their application and be advised that their application for a 2016 Living City Grant has been denied.

Carried Unanimously

The Commission reconvened at 6:40pm.

There being no further business, the meeting adjourned at 6:40 p.m.

The next regular meeting of the Advisory Planning Commission will be held on Wednesday, June 8th, 2016.

Chair