The Corporation of the City of North Vancouver Consolidated Financial Statements For the year ended December 31, 2012



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# **INDEPENDENT AUDITORS' REPORT**

To the Mayor and Council of the Corporation of the City of North Vancouver

We have audited the accompanying consolidated financial statements of the Corporation of the City of North Vancouver, which comprise the consolidated statement of financial position as at December 31, 2012 and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

# Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

## Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



# Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Corporation of the City of North Vancouver as at December 31, 2012, its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

KPMG LLP

**Chartered Accountants** 

April 22, 2013 Burnaby, Canada

# The Corporation of the City of North Vancouver Consolidated Statement of Financial Position As at December 31, 2012 with comparative figures for 2011 (in thousands of dollars)

	 2012	2011				
FINANCIAL ASSETS						
Cash	\$ 1,856	\$	3,960			
Temporary investments (note 3(a))	40,962		31,236			
Portfolio investments (note 3(b))	117,541		118,637			
Investment in Lonsdale Energy Corp. (note 4)	1,831		1,776			
Due from other governments	3,285		3,302			
Accounts receivable	15,606		11,058			
Interest receivable	6,910		5,863			
	 187,991		175,832			
LIABILITIES						
Accounts payable and accrued liabilities	14,054		12,628			
Deferred revenue	39,746		35,404			
Long-term debt (note 5)	2,000		-			
Employee future benefits (note 6)	5,967		6,007			
Advances and other liabilities	8,478		9,290			
	 70,245		63,329			
NET FINANCIAL ASSETS	 117,746		112,503			
NON-FINANCIAL ASSETS						
Tangible capital assets (note 7)	196,272		188,581			
Inventories	289		366			
Prepaid expenses	 873		1,123			
	 197,434		190,070			
ACCUMULATED SURPLUS (note 8)	\$ 315,180	\$	302,573			

Commitments and contingencies (note 9) See accompanying notes to the consolidated financial statements

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**Director of Finance** 

# The Corporation of the City of North Vancouver Consolidated Statement of Operations Year ended December 31, 2012 with comparative figures for 2011 (in thousands of dollars)

		2012							
	E	Budget		2012	2011				
	(unaudited	notes 2(f) and	12)						
REVENUE									
Property value tax	\$	44,614	\$	44,612	\$	43,231			
Parcel taxes	Ŷ	2,120	Ψ	2,132	Ŷ	2,148			
Licences and permits		3,248		4,313		3,416			
Fines and fees		3,750		4,589		4,671			
Rent		1,235		1,248		1,193			
Interest and penalties		2,066		6,461		6,744			
Sale of services		20,827		21,463		20,945			
Rebate and recoveries		50		682		86			
Grants and other		6,995		7,945		9,671			
Gain on disposal of assets		-		5,783		-			
Other developer contributions		-		1,968		-			
Lonsdale Energy Corp. equity income		-		56		148			
		84,905		101,252		92,253			
EXPENSES									
General government		11,959		14,234		13,230			
Transportation and transit		2,747		4,018		3,760			
Health, social services and housing		2,186		2,220		2,262			
Development services		4,297		3,956		3,924			
Protective services		20,816		21,558		20,513			
Parks, recreation and culture		19,011		23,004		22,147			
Water utilities		7,022		8,378		6,995			
Sewer utilities		6,424		7,424		6,237			
Solid waste		4,027		3,853		3,731			
Total expenses (note 11)		78,489		88,645		82,799			
Annual surplus		6,416		12,607		9,454			
Accumulated surplus beginning of year		302,573		302,573		293,119			
Accumulated surplus end of year	\$	308,989	\$	315,180	\$	302,573			

See accompanying notes to the consolidated financial statements

# The Corporation of the City of North Vancouver Consolidated Statement of Change in Net Financial Assets Year ended December 31, 2012 with comparative figures for 2011 (in thousands of dollars)

		2012 Budget		2012	2011
	(unaudited	I note 2(f) and 1	2)		
Annual surplus	\$	6,416	\$	12,607	\$ 9,454
Acquisition of tangible capital assets Contributed tangible capital assets Proceeds on sale of tangible capital assets		(107,012)		(14,791) (1,968) 6,130	(23,203) - 31
Depreciation of tangible capital assets		8,520		8,721	9,095
Loss (gain) on sale of tangible capital assets		-		(5,783)	1,340
		(98,492)		(7,691)	 (12,737)
Acquisition of inventories		-		(1,104)	(1,019)
Acquisition of prepaid expenses		-		(837)	(1,150)
Use of inventories		-		1,181	1,052
Use of prepaid expenses		-		1,087	 702
		-		327	 (415)
Increase (decrease) in net financial assets		(92,076)		5,243	(3,698)
Net financial assets, beginning of year		112,503		112,503	 116,201
Net financial assets, end of year	\$	20,427	\$	117,746	\$ 112,503

See accompanying notes to the consolidated financial statements

# The Corporation of the City of North Vancouver Consolidated Statement of Cash Flows Year ended December 31, 2012 with comparative figures for 2011 (in thousands of dollars)

Cash provided by (used for):           Operating Activities Annual surplus         \$         12,607         \$         9,454           Items not involving cash: Depreciation expense         8,721         9,095         0.055		 2012	2011				
Annual surplus         \$         12,607         \$         9,454           Items not involving cash:         Depreciation expense         8,721         9,095           Loss (gain) on disposal of tangible capital assets         (5,783)         1,340           Developer contributions of tangible capital assets         (1,968)         -           Lonsdale Energy Corp. equity income         (56)         (148)           Changes in non-cash operating items:         Decrease (increase) in due from other governments         17         (232)           Increase in accounts receivable         (1,047)         (1,443)           Increase in accounts payable and accrued liabilities         1,426         1,741           Increase in deferred revenue         4,342         2,661           Increase (Decrease) in accrued employee future benefits         (40)         239           Increase (Decrease) in accrued employee future benefits         (40)         239           Increase (Decrease) in prepaid expenses         250         (448)           Capital Activities         (1,77)         (23,203)           Proceeds from sale of tangible capital assets         (1,1791)         (23,203)           Proceeds from sale of tangible capital assets         (1,4791)         (23,203)           Increase in temporary investments         <	Cash provided by (used for):						
Items not involving cash:       Bepreciation expense       8,721       9,095         Loss (gain) on disposal of tangible capital assets       (5,783)       1,340         Developer contributions of tangible capital assets       (1,968)       -         Lonsdale Energy Corp. equity income       (56)       (148)         Changes in non-cash operating items:       7       (222)         Increase in accounts preceivable       (4,548)       (1,767)         Increase in accounts payable and accrued liabilities       1,426       1,741         Increase in accounts payable and accrued liabilities       1,426       1,741         Increase (Decrease) in actrued employee future benefits       (40)       239         Increase (Decrease) in advances and other liabilities       (812)       3,019         Decrease (Increase) in prepaid expenses       250       (448)         Capital Activities       (1,1791)       (23,203)         Proceeds from sale of tangible capital assets       (14,791)       (23,203)         Proceeds from sale of tangible capital assets       (14,791)       (23,203)         Proceeds from sale of tangible capital assets       (14,791)       (23,203)         Proceeds from sale of tangible capital assets       (14,791)       (23,172)         Increase in temporary investments       <	Operating Activities						
Depreciation expense         8,721         9,095           Loss (gain) on disposal of tangible capital assets         (5,783)         1,340           Developer contributions of tangible capital assets         (1,968)         -           Lonsdale Energy Corp. equity income         (56)         (148)           Changes in non-cash operating items:         17         (232)           Decrease (increase) in due from other governments         17         (232)           Increase in accounts receivable         (4,544)         (1,767)           Increase in accounts payable and accrued liabilities         1,426         1,741           Increase in accounts payable and accrued liabilities         (4,94)         2,2661           Increase (Decrease) in actued employee future benefits         (40)         239           Increase (Decrease) in actued employee future benefits         (40)         239           Increase (Decrease) in advances and other liabilities         (812)         3,019           Decrease (Increase) in prepaid expenses         250         (448)           Cash used to acquire tangible capital assets         (14,791)         (23,203)           Proceeds from sale of tangible capital assets         (14,791)         (23,172)           Investing Activities         (8,661)         (23,172)           Inc	Annual surplus	\$ 12,607	\$	9,454			
Loss (gain) on disposal of tangible capital assets(5,783)1,340Developer contributions of tangible capital assets(1,968)-Lonsdale Energy Corp. equity income(56)(148)Changes in non-cash operating items:17(232)Increase in accounts receivable(4,548)(1,767)Increase in accounts receivable(1,047)(1,443)Increase in accounts payable and accrued liabilities1,4261,741Increase (Decrease) in advances and other liabilities(812)3,019Decrease (Increase) in advances and other liabilities(812)3,019Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital Activities(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase (Decrease) in cash2,000-Increase (Decrease) in cash2,000-Increase (Decrease) in advances and other1,09710,883Decrease in inventories6,13031Increase (Increase) in prepaid expenses(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase (Decrease) in cash(2,104)361Cash, beginning of year3,960 <td< td=""><td>Items not involving cash:</td><td></td><td></td><td></td></td<>	Items not involving cash:						
Developer contributions of targible capital assets(1,968)-Lonsdale Energy Corp. equity income(56)(148)Changes in non-cash operating items:17(232)Increase (increase) in due from other governments17(232)Increase in accounts receivable(1,047)(1,443)Increase in interest receivable(1,047)(1,443)Increase in accounts payable and accrued liabilities1,4261,741Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Capital Activities(8,661)(23,172)Investing Activities(8,661)(23,172)Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Depreciation expense	8,721		9,095			
Lonsdale Energy Corp. equity income(56)(148)Changes in non-cash operating items: Decrease (increase) in due from other governments17(232)Increase in accounts receivable(4,548)(1,767)Increase in accounts receivable(1,047)(1,443)Increase in accounts payable and accrued liabilities1,4261,741Increase in deferred revenue4,3422,661Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital Activities(14,791)(23,203)Proceeds from sale of tangible capital assets(14,791)(23,203)Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599		(5,783)		1,340			
Changes in non-cash operating items:17(232)Decrease (increase) in due from other governments17(232)Increase in accounts receivable(1,047)(1,443)Increase in interest receivable(1,047)(1,443)Increase in accounts payable and accrued liabilities1,4261,741Increase in deferred revenue4,3422,661Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in accrued employee future benefits(812)3,019Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Cash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets(14,791)(23,203)Increase in perpaid expenses(8,661)(23,172)Investing Activities(8,661)(23,172)Increase in perfolio investments1,09710,883Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Developer contributions of tangible capital assets	(1,968)		-			
Decrease (increase) in due from other governments         17         (232)           Increase in accounts receivable         (4,548)         (1,767)           Increase in interest receivable         (1,047)         (1,443)           Increase in deferred revenue         4,342         2,661           Increase (Decrease) in accrued employee future benefits         (40)         239           Increase (Decrease) in advances and other liabilities         (812)         3,019           Decrease (Increase) in prepaid expenses         250         (448)           Capital Activities         13,186         23,544           Capital Activities         6,130         31           Proceeds from sale of tangible capital assets         6,130         31           Increase in temporary investments         (9,726)         (10,894)           Decrease in portfolio investments         (2,000)         -           Increase of long-term debt         2,000         -           Increase (Decrease) in cash         (2,104)         361	Lonsdale Energy Corp. equity income	(56)		(148)			
Increase in accounts receivable(4,548)(1,767)Increase in interest receivable(1,047)(1,443)Increase in accounts payable and accrued liabilities1,4261,741Increase in deferred revenue4,3422,661Increase (Decrease) in acrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Capital Activities(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase (Decrease) in cash2,000-Increase (Decrease) in cash2,000-	Changes in non-cash operating items:						
Increase in interest receivable(1,047)(1,443)Increase in accounts payable and accrued liabilities1,4261,741Increase in deferred revenue4,3422,661Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Capital Activities(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase (Decrease) in cash2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Decrease (increase) in due from other governments	17		(232)			
Increase in accounts payable and accrued liabilities1,4261,741Increase in deferred revenue4,3422,661Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease (Increase) in prepaid expenses7733Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Capital Activities6,13031Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Financing Activities8,629(11)Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Increase in accounts receivable	(4,548)		(1,767)			
Increase in deferred revenue4,3422,661Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital ActivitiesCash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Investing Activities(8,661)(23,172)Investing Activities(9,726)(10,894)Decrease in portfolio investments(9,726)(10,894)Decrease in portfolio investments(8,629)(11)Financing Activities2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Increase in interest receivable	(1,047)		(1,443)			
Increase (Decrease) in accrued employee future benefits(40)239Increase (Decrease) in advances and other liabilities(812)3,019Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital ActivitiesCash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Investing Activities(8,661)(23,172)Investing Activities(9,726)(10,894)Decrease in portfolio investments(9,726)(10,894)Decrease in portfolio investments(9,726)(11)Financing Activities(2,000)-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Increase in accounts payable and accrued liabilities	1,426		1,741			
Increase (Decrease) in advances and other liabilities(812)3,019Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Cash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Investing Activities(8,661)(23,172)Investing Activities(9,726)(10,894)Decrease in portfolio investments1,09710,883Increase in portfolio investments2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Increase in deferred revenue	4,342		2,661			
Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Cash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Financing Activities(8,629)(11)Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Increase (Decrease) in accrued employee future benefits	(40)		239			
Decrease in inventories7733Decrease (Increase) in prepaid expenses250(448)Capital Activities13,18623,544Cash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Financing Activities(8,629)(11)Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Increase (Decrease) in advances and other liabilities	(812)		3,019			
Capital Activities13,18623,544Cash used to acquire tangible capital assets(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Investing Activities(8,661)(23,172)Investing Activities(9,726)(10,894)Decrease in portfolio investments1,09710,883Financing Activities(8,629)(11)Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599				33			
Capital Activities(14,791)(23,203)Proceeds from sale of tangible capital assets6,13031Increase from sale of tangible capital assets(8,661)(23,172)Investing Activities(9,726)(10,894)Increase in temporary investments(9,726)(10,894)Decrease in portfolio investments1,09710,883Financing Activities(8,629)(11)Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Decrease (Increase) in prepaid expenses	 250		(448)			
Cash used to acquire tangible capital assets       (14,791)       (23,203)         Proceeds from sale of tangible capital assets       6,130       31         Investing Activities       (8,661)       (23,172)         Increase in temporary investments       (9,726)       (10,894)         Decrease in portfolio investments       1,097       10,883         Financing Activities       (8,629)       (11)         Increase (Decrease) in cash       (2,104)       361         Cash, beginning of year       3,960       3,599		13,186		23,544			
Proceeds from sale of tangible capital assets         6,130         31           Investing Activities         (8,661)         (23,172)           Investing Activities         (9,726)         (10,894)           Decrease in portfolio investments         1,097         10,883           Financing Activities         (8,629)         (11)           Financing Activities         2,000         -           Increase (Decrease) in cash         (2,104)         361           Cash, beginning of year         3,960         3,599	Capital Activities						
Investing Activities         (8,661)         (23,172)           Increase in temporary investments         (9,726)         (10,894)           Decrease in portfolio investments         1,097         10,883           Financing Activities         (8,629)         (11)           Issuance of long-term debt         2,000         -           Increase (Decrease) in cash         (2,104)         361           Cash, beginning of year         3,960         3,599	Cash used to acquire tangible capital assets	(14,791)		(23,203)			
Investing Activities(9,726)(10,894)Decrease in portfolio investments1,09710,883(8,629)(11)Financing ActivitiesIssuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Proceeds from sale of tangible capital assets	 6,130		31			
Increase in temporary investments(9,726) 1,097(10,894) 10,883Decrease in portfolio investments1,09710,883(8,629)(11)Financing Activities Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599		(8,661)		(23,172)			
Decrease in portfolio investments1,09710,883(8,629)(11)Financing Activities Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	-						
Financing Activities Issuance of long-term debt(8,629)(11)Increase (Decrease) in cash2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599							
Financing Activities Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	Decrease in portfolio investments	 1,097		10,883			
Issuance of long-term debt2,000-Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599		(8,629)		(11)			
Increase (Decrease) in cash(2,104)361Cash, beginning of year3,9603,599	-	0.000					
Cash, beginning of year 3,960 3,599	Issuance of long-term debt	 2,000		-			
	Increase (Decrease) in cash	(2,104)		361			
Cash, end of year \$ 3,960	Cash, beginning of year	 3,960		3,599			
	Cash, end of year	\$ 1,856	\$	3,960			

See accompanying notes to the consolidated financial statements

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 1. OPERATIONS

The City of North Vancouver (the "City") was incorporated in 1907 under the Local Government Act of British Columbia. The City's principal activity is the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water and sanitary services.

## 2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the City have been prepared in accordance with Canadian public sector accounting standards, as prescribed by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants. The significant accounting policies are summarized below:

### (a) Basis of Presentation

The consolidated financial statements include the accounts of all the funds of the City, the accounts of the North Vancouver City Library, which is controlled by the City, the City's 33% proportionate share of the North Vancouver Recreation Commission, and the City's 50% proportionate share of the operations of the North Vancouver Museum and Archives Commission and North Vancouver Office of Cultural Affairs. The City's investment in Lonsdale Energy Corp. ("LEC"), a wholly owned subsidiary considered to be a government business entity, is accounted for using the modified equity method.

The City participates with the District of North Vancouver in the operation and management of the North Vancouver Recreation Commission, and the City includes its proportionate share in the City's consolidated financial statements. The current agreement specifies that the operating costs shall be paid 33% (2011 - 33%) by the City and 67% (2011 - 67%) by the District of North Vancouver. Each municipality is responsible for its own facilities and pays 100% of all capital costs relating to improvement, expansion and replacement of buildings or facility equipment.

The City also participates with the District of North Vancouver in the operation and management of the North Vancouver Museum and Archives Commission, and the City includes its proportionate share in the City's consolidated financial statements. The current agreement specifies that the operating costs shall be paid 50% (2011 - 50%) by the City and 50% (2011 - 50%) by the District of North Vancouver. Each municipality is responsible for its own facilities and pays 100% of all capital costs relating to improvement, expansion and replacement of buildings or facility equipment.

## (b) Basis of Accounting

Revenue is recorded on an accrual basis and recognized when earned. Expenses are recognized as they are incurred and measurable as a result of the receipt of goods and services.

## (c) Deferred Revenue

Deferred revenue consists of prepaid property taxes, prepaid business licenses, parks development cost charges and fees paid in advance for services yet to be provided.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars)

## 2. SIGNIFICANT ACCOUNTING POLICIES (con't)

#### (d) Temporary Investments

Temporary investments include bank issued notes and bonds, and provincial bonds and debentures, which mature in the subsequent year and are valued at the lower of cost or market value.

### (e) Portfolio Investments

Portfolio investments include bank issued notes and bonds, and provincial bonds and debentures, which mature after the subsequent year. Securities are recorded at their cost and written down to reflect losses in value that are other than temporary.

### (f) Budget Figures

The unaudited budget figures are based on the ten year financial plan adopted on April 16, 2012.

### (g) Government Transfers

Unrestricted government transfers are recognized as revenue in the year that the transfer is authorized by the issuing government and any eligibility criteria have been met. Restricted government transfers, in the way of grants or other transfers, are recognized as revenue in the year in which related expenditures are incurred.

## (h) Employee Future Benefits

The City and its employees make contributions to the Municipal Pension Plan. The City's contributions are expensed as incurred.

Sick leave and post-employment benefits also accrue to the City's employees. The liabilities related to these benefits are actuarially determined based on services and best estimates of retirement ages and expected future salary and wage increases. The liabilities under these benefits plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

## (i) Long-term Debt

Long-term debt is recorded in the consolidated financial statements net of repayments and actuarial adjustments.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 2. SIGNIFICANT ACCOUNTING POLICIES (con't)

# (j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of business.

### (i) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Land	Not depreciated	
Land improvements	Straight line over useful life of each asset unit	10 – 20 years
Parks	Straight line over useful life of each asset unit	10 – 50 years
Buildings	Straight line over useful life of each asset unit	10 – 100 years
Machinery & equipment	Straight line over useful life of each asset unit	10 – 12 years
Vehicles	Straight line over useful life of each asset unit	6 – 25 years
Infrastructure	Straight line over useful life of each asset unit	7 – 100 years
Library	Straight line over useful life of each asset unit	2 – 5 years
Work in progress	Not depreciated until put into use	

#### (ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

#### (iii) Works of Art and Historic Assets

Works of art and historic assets are not recorded as assets in these consolidated financial statements.

#### (iv) Natural Resources

Horticultural assets such as treed areas, grassy areas and gardens are not recognized as assets in the consolidated financial statements.

### (v) Interest Capitalization

The City does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars)

# 2. SIGNIFICANT ACCOUNTING POLICIES (con't)

#### (j) Non-Financial Assets (cont'd)

#### (vi) Leased Tangible Capital Assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the payments are charged to expenses as incurred.

#### (vii) Inventories

Inventories held for consumption are recorded at the lower of weighted average cost and replacement cost.

#### (viii) Prepaid Expenses

Prepaid expenses are recorded as assets in these consolidated financial statements.

#### (k) Estimates

The preparation of these consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts in the consolidated financial statements and the disclosure of contingent liabilities. Areas requiring significant estimation are post-employment benefits, compensated absences and termination benefits and estimated useful life of tangible capital assets. Actual results could differ from these estimates.

#### (I) Segment Disclosure

A segment is defined as a distinguishable activity or group of activities of a government for which it is appropriate to separately report financial information.

## 3. INVESTMENTS

#### (a) Temporary Investments

The carrying value of temporary investments at December 31, 2012 was \$40,962,000 (2011 - \$31,236,000) and the market value was \$41,589,000 (2011 - \$31,871,000). These investments range in maturity date from January 10, 2013 to December 21, 2013, and range in yield from 1.55% to 5.25%.

#### (b) Portfolio Investments

The carrying value of portfolio investments at December 31, 2012 was \$117,541,000 (2012 - \$118,637,000) and the market value was \$130,734,000 (2011 - \$129,313,000). These investments range in maturity from January 20, 2014 to June 20, 2025, and range in yield from 2.00% to 7.52%.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 4. INVESTMENT IN LONSDALE ENERGY CORP.

The City owns all the issued and outstanding shares of LEC, which was incorporated under the British Columbia Company Act on July 7, 2003. During 2004, LEC began operations of a hydronic heating system in the Lower Lonsdale area of the City of North Vancouver. In 2008, LEC expanded its operations and began providing hydronic heat in a second services area located in Central Lonsdale.

Summarized financial information relating to LEC is as follows:

	 2012	 2011
Current assets	\$ 3,294	\$ 1,397
Non-current assets	14,299	10,962
Total assets	17,593	 12,359
Current liabilities	7,508	5,054
Long-term liabilities	 8,254	 5,529
Total liabilities	 15,762	 10,583
Shareholder's equity	\$ 1,831	\$ 1,776
Total revenue	\$ 1,893	\$ 1,725
Total expenses	 1,840	 1,574
Net income	\$ 53	\$ 151

Included in Accounts Receivable in the City's Consolidated Statement of Financial Position is a receivable from LEC in the amount of \$8,664,000 (2011 - \$4,376,000).

Also included in the City's Consolidated Statement of Financial Position is "Investment in Lonsdale Energy Corp." in the amount of \$1,831,000 (2011 - \$1,776,000).

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 5. LONG-TERM DEBT

The City has financed the expansion of LEC by assuming debt through the Municipal Finance Authority in accordance with the Community Charter. Debt principal is reported net of repayments and actuarial adjustments. The City carries no debt for others. The total debt issued and outstanding as at December 31, 2012 was \$2,000,000 (2011 - nil).

Future payments on net outstanding debt over the next five years and thereafter are as follows:

2013	\$	166,582
2014		173,245
2015		180,175
2016		187,382
2017		194,877
Thereafter		1,097,739
	\$2	2,000,000

Interest expense of \$3,000 (2011 - nil) has been included in the Consolidated Statement of Operations. Interest rate on long-term debt is 3% per annum.

#### 6. EMPLOYEE FUTURE BENEFITS

#### (a) Sick and Severance

Employees of the City are entitled to payments related to unused sick leave and severance upon retirement or resignation after ten years of service. The amount recorded for these benefits is based on an actuarial valuation done by an independent firm of actuaries using a projected benefit actuarial valuation method pro-rated on services. The most recent actuarial valuation of the City's future benefits was completed as at December 31, 2012.

Information regarding the City's obligations for these benefits is as follows:

	2012	2011
Benefit obligation - beginning of the year	6,241	5,719
Add: Current service costs	482	422
Interest on accrued benefit obligation	221	252
Actuarial loss	782	282
Less: Benefits paid during the year	(764)	(431)
Benefit obligation - end of the year	6,962	6,244
Less: Unamortized actuarial loss	(995)	(237)
Accrued benefit liability - end of the year	5,967	6,007

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 6. EMPLOYEE FUTURE BENEFITS (con't)

The significant actuarial assumptions adopted in measuring the City's accrued benefit liability are as follows:

	2012	2011
Discount rates	3.40%	3.40%
Expected future inflation rates	3.00%	3.00%
Expected wage and salary increases	.08 % to 2.0%	.08 % to 2.0%

The unamortized actuarial loss is amortized over a period equal to the employees' average remaining service lifetime of eleven years for the City.

#### (b) Council Retirement Stipend

Starting 2005, Council Members are entitled to a retirement stipend based on 9.3% of the individual's total indemnity received subsequent to 2002 or his or her current term of office. These amounts are accrued as earned.

#### 7. TANGIBLE CAPITAL ASSETS

			Land				м	achinery &								Work		
2012	Land	In	nprovements	Parks	В	uildings	E	Equipment	Ve	hicles	Ir	frastructure	L	ibrary	in	Progress	20	12 Total
Costs																		
Balance beginning of year	\$ 11,452	\$	11,195	\$ 18,696	\$	77,222	\$	15,714	\$	7,672	\$	137,839	\$	2,113	\$	12,965	\$	294,868
Additions	1,644		1,105	528		14,921		1,376		303		4,418		214		5,215		29,724
Disposals	2		-	-		501		1,294		205		491		243		12,965		15,701
Balance end of year	\$ 13,094	\$	12,300	\$ 19,224	\$	91,642	\$	15,796	\$	7,770	\$	141,766	\$	2,084	\$	5,215	\$	308,891
Accumulated Depreciation																		
Balance beginning of year	\$ -	\$	4,062	\$ 6,746	\$	30,353	\$	8,498	\$	4,226	\$	51,175	\$	1,227	\$	-		106,287
Depreciation	-		713	770		2,879		1,594		521		1,794		450		-		8,721
Disposals	-		-	-		501		1,294		160		191		243		-		2,389
Balance end of year	\$ -	\$	4,775	\$ 7,516	\$	32,731	\$	8,798	\$	4,587	\$	52,778	\$	1,434	\$	-	\$	112,619
Net Book Value	\$ 13,094	\$	7,525	\$ 11,708	\$	58,911	\$	6,998	\$	3,183	\$	88,988	\$	650	\$	5,215	\$	196,272

							М	achinery &							Work	2011
2011	 Land	Land	d Improvements	Parks	E	Buildings	E	Equipment	V	ehicles/	Infrastructure	L	ibrary	i	in Progress	Total
Costs																
Balance beginning of year	\$ 11,213	\$	10,971	\$ 14,025	\$	75,124	\$	15,059	\$	7,426	\$ 132,289	\$	2,129	\$	6,389	\$ 274,625
Additions	239		224	4,671		2,256		1,069		400	7,540		228		12,965	29,592
Disposals	-			-		158		414		154	1,990		244		6,389	9,349
Balance end of year	\$ 11,452	\$	11,195	\$ 18,696	\$	77,222	\$	15,714	\$	7,672	\$ 137,839	\$	2,113	\$	12,965	\$ 294,868
Accumulated Depreciation																
Balance beginning of year	\$ -	\$	3,409	\$ 5,856	\$	28,076	\$	7,321	\$	3,835	\$ 49,270	\$	1,014	\$	-	\$ 98,781
Depreciation	-		653	890		2,435		1,591		522	2,547		457		-	9,095
Disposals	-		-	-		158		414		131	642		244		-	1,589
Balance end of year	\$ -	\$	4,062	\$ 6,746	\$	30,353	\$	8,498	\$	4,226	\$ 51,175	\$	1,227	\$	-	\$ 106,287
Net Book Value	\$ 11,452	\$	7,133	\$ 11,950	\$	46,869	\$	7,216	\$	3,446	\$ 86,664	\$	886	\$	12,965	\$ 188,581

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 7. TANGIBLE CAPITAL ASSETS (con't)

#### (a) Work in Progress

Work in progress having a value of \$5,215,000 (2011 - \$12,965,000) have not been amortized. Amortization of these assets will commence when the asset is in service.

### (b) Contributed Tangible Capital Assets

Contributed tangible capital assets have been recognized at their fair value at the date of contribution. Contributed tangible capital assets of \$1,968,000 (2011 - nil) have been recognized during the year.

#### (c) Works of Art and Historic Assets

The City manages and controls various works of art and non-operational historic assets including buildings, artifacts, paintings and sculptures located at City sites and public display areas. These assets are not recorded in the consolidated financial statements of the City.

#### (d) Write-Down of Tangible Capital Assets

There were no write-downs of tangible capital assets during the current or prior year.

## 8. ACCUMULATED SURPLUS

	 2012 Actual	2011 Actual
Current Funds - general, water and sewer	\$ 20,374	\$ 17,929
Reserve fund	88,952	88,140
Capital fund	205,854	196,504
Accumulated surplus, end of year	\$ 315,180	\$ 302,573

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 8. ACCUMULATED SURPLUS (con't)

The following reserve amounts are set aside for specific purposes:

# (a) Reserve Funds

	Balance	Contributions	Earnings	Less	Balance December 31, 2012		
	December 31, 2011	& Transfers		Expenditures			
Engineering works	\$ 3,113	\$ 456	\$ 141	\$ 211	\$ 3,499		
Machinery and equipment depreciation							
Fire	420	-	15	119	316		
General	144	15	6	39	126		
Computer	347	38	10	250	145		
Building reserve	2,911	-	119	344	2,686		
Local Improvements	1,474	38	53	434	1,131		
Affordable housing	2,106	260	96	55	2,407		
Tax sale lands	46,225	2	4,021	6,914	43,334		
Waterworks	7,008	-	295	480	6,823		
Parking reserve	548	-	31	-	579		
Community enhancement	11,706	-	4,010	454	15,262		
Justice administration accomodation	314	-	14	-	328		
Streets and parks	100	54	5	-	159		
Lower Lonsdale amenity	8,028	-	329	937	7,420		
Lower Lonsdale legacy	1,882	-	801	76	2,607		
Infrastructure reserve	571	400	31	114	888		
Public art	289	85	75	114	335		
Marine Drive Community Amenity	605	-	22	207	420		
Sustainable Transportation	272	88	13	11	362		
Climate Action Initiative	77	13	4	(31)	125		
Total	\$ 88,140	\$ 1,449	\$ 10,091	\$ 10,728	\$ 88,952		

### (b) Appropriated and Unappropriated

	2012	2011
Appropriated:		
General funds	8,791	5,755
Water fund	157	207
Sewer fund	6,541	6,047
Capital funds	9,582	7,923
Invested in Tangible Capital Assets	196,272	188,581
Unappropriated:		
General funds	3,911	4,654
Water fund	119	410
Sewer fund	855	856
	226,228	214,433

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 9. COMMITMENTS AND CONTINGENCIES

### (a) Property Taxes

The City is obliged to levy, collect and remit the property taxes on behalf of, and to finance the arrears of property taxes of, other bodies as follows:

Collections for and remittances to other governments		2012	2011			
Provincial Government - Schools	\$	30,078	\$ 29,395			
Greater Vancouver Regional District		929	1,007			
Translink		6,942	6,953			
British Columbia Assessment Authority		1,082	1,060			
Municipal Finance Authority		3	3			
	\$	39,034	\$ 38,418			

The above amounts are excluded from the Property Value Tax in the Financial Statements

#### (b) Pension Liability

The City and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusteed pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The plan has about 176,000 active members and approximately 67,000 retired members. Active members include approximately 35,000 contributors from local governments.

The most recent actuarial valuation as at December 31, 2009 indicated a \$1,024 million funding deficit for basic pension benefits. The next valuation will be as of December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the Plan as the Plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, Plan assets and cost to individual entities participating in the Plan.

The City paid \$3,286,000 (2011 - \$3,209,000) for employer contributions to the Plan in fiscal 2012.

#### (c) Contingent Liabilities

The City is currently engaged in or party to certain legal actions, assessment appeals and other existing conditions involving uncertainty which may result in material loss. A reasonable estimate of these future liabilities has been made where possible and is recorded in the financial statements as a liability. Where the outcomes of amounts or losses are uncertain, no amounts have been recorded.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 9. COMMITMENTS AND CONTINGENCIES (con't)

### (d) E-Comm

The City is a member of E-Comm, an organization comprised predominately of member municipalities, for the purpose of providing emergency dispatch services. The City is represented on the board and as a class "A" shareholder has voting rights should the organization want to incur additional debt.

The E-Comm facility was constructed using debt as a financing mechanism and members are liable for a proportionate share of that debt. This debt is repaid by members through annual fees charged by E-Comm. Should E-Comm dissolve, the members would be liable for a proportionate share of any residual debt. Alternatively, should members choose to opt out of E-Comm they would be liable for a proportionate share of debt at the time of withdrawal.

The City holds 2 class "A" shares and one class "B" share.

#### (e) Contractual Obligations

During 2009 the City, in conjunction with the District of North Vancouver and the District of West Vancouver, entered into a contract for recyclables collection, processing and marketing for a period of 5 years commencing July 1, 2009. The City's portion of the annual contract costs is expected to be approximately \$1,400,000 for the years 2013 to 2014.

#### (f) Royal Canadian Mounted Police

The City has a contract with the federal government whereby the federal government provides Royal Canadian Mounted Police ("RCMP") policing services. RCMP members and the federal government are currently in legal proceedings regarding pay raises for 2009 and 2010 that were retracted for RCMP members.

As the final outcome of the legal action and the potential financial impact to the City is not determinable, the City has not recorded any provision for this matter in the consolidated financial statements as at December 31, 2012.

#### **10. TRUST FUNDS**

Certain assets have been conveyed or assigned to the City to be administered as directed by an agreement or statute. The City holds the assets for the benefit of, and stands in a fudiciary relationship, to the beneficiary. The Cemetery Trust Fund, totaling \$1,876,000 (2011 - \$1,701,000), which is administered by the City, has not been included with the City's accounts.

### **11. SEGMENTED INFORMATION**

The City is a diversified municipal government entity in the Province of British Columbia that provides a wide range of services to its citizens. Certain functional areas have been combined and separately disclosed in the segmented information. The segments and the services they provide are as follows:

#### **General Government**

General Government provides the administrative and legislative services which support the various sectors of the City. Functions include financial planning and reporting, economic development and legislative services.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars) 11. SEGMENTED INFORMATION (con't)

### **Transportation and Transit**

The Transportation department aims to provide enhanced access to public transit, safe pedestrian and cyclist routes, enable accessible transportation for people with limited mobility and maintain existing infrastructure. These goals are achieved through street design, traffic signals and signs, street lighting and road maintenance activities.

#### Health, Social Services and Housing

Health, Social Services and Housing encompasses a wide variety of City funded initiatives aimed at supporting the social structure and sustainability of the community. Included are cemetery operations, youth and family support services, seniors programs and homeless prevention initiatives.

#### **Development Services**

Development Services' focus is community planning which includes land use guidelines, the management of City owned lands, heritage planning and development of the City's official community plan.

#### **Protective Services**

Protective Services is comprised of the North Vancouver RCMP detachment, the North Vancouver City Fire Department and bylaw enforcement. The North Vancouver RCMP detachment plays an integral role in the protection of North Vancouver residents and their property through crime prevention and detection, emergency response and victim services. The North Vancouver City Fire Department is responsible to provide fire suppression service, fire prevention services and fire safety education.

#### Parks, Recreation and Culture

Parks, Recreation and Culture provides access to recreation facilities, the operation and maintenance of the City's many parks and trails, the North Vancouver City Library and the City's participation in the North Vancouver Museum and Archives and the North Vancouver Office of Cultural Affairs.

#### Water Utilities

The Water Utility, in conjunction with Metro Vancouver, provides safe, clean, reliable water to the residents and businesses of the City of North Vancouver.

#### **Sewer Utilities**

The Sewer Utility collects waste water and transports it to trunk water mains and wastewater treatment plants operated by Metro Vancouver. In addition to the collection of wastewater, the Sewer Utility also manages the City's 150km storm sewerage system which diverts rainfall runoff from private property with an emphasis on flood prevention.

#### Solid Waste

The Solid Waste department provides curbside garbage, recycling and yard trimmings collection to the residents of the City of North Vancouver.

# The Corporation of the City of North Vancouver Notes to Consolidated Financial Statements Year ended December 31, 2012 (tabular amounts in thousands of dollars)

# 11. SEGMENTED INFORMATION (con't)

		Expenses												
	Revenues	Wages & Benefits		Goods & Supplies	s	Services	D	epreciation	Cap	oitalized	Total		Ann Sur	iual plus(Deficit)
General government	\$ 64,707	\$ 10	460	\$ 6,23	0 9	\$ 6,414	\$	5 1,978	\$	(10,848)	\$	14,234	\$	50,473
Transportation and transit	1,152	2	321	47	0	2,128		633		(1,534)		4,018		(2,866)
Health, social services and housing	428		485	5	4	1,681		-		-		2,220		(1,792)
Development services	5,333	3	361	2	9	566		-		-		3,956		1,377
Protective services	1,464	14	729	65	6	5,282		1,108		(217)		21,558		(20,094)
Parks, recreation and culture	7,487	11	810	85	6	7,804		3,680		(1,146)		23,004		(15,517)
Water utilities	8,401	1	781	6,20	1	1,463		648		(1,715)		8,378		23
Sewer utilities	8,171	1	171	25	9	6,235		604		(845)		7,424		747
Solid waste	4,109	1	112	5	5	2,615		71		-		3,853		256
2012	\$ 101,252	\$ 47	230	\$ 14,81	0 9	\$ 34,188	\$	8,722	\$	(16,305)	\$	88,645	\$	12,607
2011	\$ 92,253	\$ 45	743	\$ 10,40	8 3	\$ 40,756	\$	9,095	\$	(23,203)	\$	82,799	\$	9,454

# **12. BUDGET FIGURES**

The unaudited budget figures presented in these consolidated financial statements are based upon the financial plan approved by Council as the Financial Plan for the Years 2012 to 2021 Bylaw, 2012, No. 8231 April 16, 2012. The chart below reconciles the approved budget to the budget figures reported.

	Financial Plan Bylaw
Revenue per Statement of Operations	\$ 84,905
Add: Transfer from other funds	1,103
Less:	
Interagency recoveries Revenue per financial plan bylaw	<u>(7,172)</u> 78,836
Expenses per Statement of Operations	78,489
Add:	0.500
Depreciation Transfer to other funds	8,520 11,989
Less: Interagency payments	(7,171)
Expenses per financial plan bylaw	91,827
Surplus (deficit) for the year	(12,991)
Reserves and capital:	
Capital expenditures Depreciation	(107,012) 8,520
Transfers from reserves	58,442
External contributions	53,041
Annual budgeted deficit per financial plan bylaw	\$ -