

General Memorial Information

- a) Memorials may only be installed, removed or modified in the Cemetery after a memorial permit has been issued by the City. The memorial permit fee as specified in Schedule 'A' must be paid before the permit is issued.
- b) Before obtaining a memorial permit, the right holder or authorized representative, or a person authorized by the City shall submit complete details of the proposed memorial and obtain approval from the City.
- c) All memorials shall conform to the specifications set out in Schedule "B". The City may refuse to issue a memorial permit to the applicant if the applicant has failed to comply with the requirements of this Bylaw and Schedule "B".
- d) A permit for a memorial marker to be placed on an in-ground lot for a deceased person, who is not to be interred in the Cemetery, will be issued with the understanding that the memorial must indicate 'in memoriam' within the inscription. In memoriam inscriptions placed on a memorial marker count towards the total number of allowable interments in such lot. See Part 6.3 of this Bylaw.
- e) The City reserves the right to reject any memorial marker which, in their opinion, is not in keeping with the dignity of the Cemetery.
- f) The name of the deceased on the memorial marker must be in the English alphabet to ensure accurate record keeping by the City. The name of the deceased may be duplicated in a second language within the inscription.
- g) The memorial shall be placed on a lot in the location designated by the City.
- h) All memorial markers shall be constructed of granite or bronze. The use of marble is prohibited.
- i) The design and lettering on granite memorials must be level with the surface of the marker.
- j) The design and lettering on bronze memorials may be raised to a maximum of 0.5" above the surface of the concrete or granite support.
- k) The City shall not be liable for any damage done to any memorial marker or tablet during the course of setting the same, or for damage resulting from any person, other than City staff, having interfered with the memorial marker or tablet after it has been installed.
- l) The City shall not be held liable for, or be obliged to repair, any breakage or damage to any memorial in the Cemetery, except as shall arise as the result of the negligence of the caretaker.
- m) All memorials are the property of the purchaser and required care or repair is the responsibility of the purchaser.
- n) Installation of memorials shall occur during the Cemetery's hours of staff operation.

Columbaria Niche Door Engraving

- a) Columbaria niche door inscriptions must be approved by the City with the engraving carried out by a company authorized by the City. To ensure readability and aesthetics, the City adheres to a professional engraving standard.
- b) Niche door engraving for a deceased person who is not to be interred in the niche shall count towards the total number of allowable interments in the lot. The niche door inscription does not have to indicate 'in memoriam'.

Memorial Definitions

- a) **Tablet Memorial** means a flat rectangular granite or bronze memorial.
- b) **Pillow Memorial** means a slightly sloping memorial with a low profile. These memorials sit above the ground and are installed on a foundation.
- c) **Upright Memorial** means a memorial that sits upright above the ground. These memorials are installed on a foundation. They do not include pillow or tablet markers.
- d) **Die** means the upper portion of an upright memorial usually placed above the base.
- e) **Base** means the lowest portion of a memorial set on a foundation.
- f) **Foundation** means a concrete or granite slab, set at grade to support a memorial.
- g) **Height** means the dimension as measured from the top to the bottom of the memorial, die, or base as applicable.
- h) **Depth** means the dimension as measured from the front edge to the back edge of the memorial, die, or base, as applicable.
- i) **Width** means the dimension as measured from the left edge to the right edge of the memorial, die, or base, as applicable.

Memorials for Cremation Lots

Upright memorials are not permitted in this section.

All memorial tablets shall be set level and flush with the surface of the surrounding ground.

- a) Main tablet memorial - 8" x 12", 12" x 20" or 16" x 28" where lot size allows
- b) Secondary tablet memorial - 8" x 12", 12" x 20" or 16" x 28" where lot size allows
- c) Secondary tablet memorial shall not be larger than the main tablet memorial

Memorials for Infant/Child Lots

Upright memorials are not permitted in this section.

All memorial tablets shall be set level and flush with the surface of the surrounding ground.

- a) Main tablet memorial - 12" x 20" or 16" x 28"
- b) Secondary tablet memorial – 8" x 12", 12" x 20" or 16" x 28"
- c) Secondary tablet memorial shall not be larger than the main tablet memorial

Memorials for Veteran Section

Upright memorials are not permitted in this section. A lot in the Veteran Section may contain only one memorial for the member or veteran interred in the lot and it shall meet the requirements of the Commonwealth War Graves Commission or Veterans Affairs Canada. One additional 12" x 20" flat tablet memorial shall be allowed to commemorate all other interments in the lot.

Memorials for Adult Size Lots in the Heritage Section

Blocks 1 to 118 and Blocks A, B, C and D

Permits for new upright memorials will not be issued for the Heritage Section.

The replacement and/or restoration of existing damaged memorials in the Heritage Section shall be at the discretion of the City.

- a) Main memorial:
 - i. Tablet memorial - 12" x 20" or 16" x 28" set flush to the ground or on a foundation which allows for a minimum 2" border of exposed foundation; or
 - ii. Pillow memorial - 12" x 20" x 6/4" or 16" x 28" x 6/4" set on a foundation which allows for a minimum 2" border of exposed foundation; or

- iii. Tablet memorial – 18” x 30” centered between adjacent side by side lots set flush to the ground or on a foundation which allows for a minimum 2” border of exposed foundation; or
- iv. Pillow memorial - 18” x 30” x 6/4” centered between adjacent side by side lots and set on a foundation which allows for a minimum 2” border of exposed foundation.
- b) Secondary memorial shall be a tablet memorial – 8” x 12”, 12” x 20” or 16” x 28” set flush to the ground and shall not be larger than the main memorial.

Memorials for Adult Size Lots in Blocks 643 to 647 and Blocks 730 to 743

Upright memorials are not permitted in these areas.

All memorial tablets shall be set level and flush with the surface of the surrounding ground.

- a) Main tablet memorial - 12” x 20” or 16” x 28”; or
- b) Main tablet memorial centered between adjacent side by side lots - 18” x 30”.
- c) Secondary tablet memorial – 8” x 12”, 12” x 20” or 16” x 28” and shall not be larger than the main tablet memorial.

Memorials for Adult Size Lots (in areas not indicated above)

Upright memorials are permitted as the main marker in these sections.

- a) Main memorial:
 - i. Upright memorial to a maximum height of 36”; or
 - ii. Tablet memorial - 12” x 20” or 16” x 28” set flush to the ground or on a foundation which allows for a minimum 2” border of exposed foundation; or
 - iii. Pillow memorial - 12” x 20” x 6/4” or 16” x 28” x 6/4” set on a foundation which allows for a minimum 2” border of exposed foundation; or
 - iv. Tablet memorial – 18” x 30” centered between adjacent side by side lots set flush to the ground or on a foundation which allows for a minimum 2” border of exposed foundation; or
 - v. Pillow memorial - 18” x 30” x 6/4” centered between adjacent side by side lots and set on a foundation which allows for a minimum 2” border of exposed foundation.
- b) Secondary memorial shall be a tablet memorial – 8” x 12”, 12” x 20” or 16” x 28” set flush to the ground and shall not be larger than the main tablet memorial.

Tablet Memorial Specifications

- a) Granite tablet memorials shall have a minimum thickness of 3”.
- b) All tablet memorials shall have sides and edges cut true and perpendicular with the top surface.
- c) The tablet shall not be pinned or affixed in any way to a foundation.
- d) All bronze plaques shall be securely affixed to a concrete or granite support of a uniform thickness between 3” and 5”. The bronze plaque shall not extend beyond the edges of the support.
- e) Bronze memorials with loose plates shall only be used on adult size lots for the main memorial and will require a foundation. This type of memorial shall only be installed in areas where foundations are permitted.
- f) No person shall attach any fixture or other thing to any memorial installed flush with the ground.

Pillow Memorial Specifications

- a) The standard height of a granite pillow memorial is 6” at the back sloping to 4” at the front.
- b) These memorials sit above the ground and are installed on a foundation.
- c) The pillow shall not be pinned or affixed in any way to the foundation.
- d) No inscription or lettering shall be placed on the back or any side of a pillow marker.

Upright Memorial Specifications

- a) The maximum total allowable height is 36”.
- b) All upright memorials shall be placed on a foundation as specified and shall allow for a minimum 2” border of exposed foundation.
- c) The casket interment must precede the placement of an upright memorial.
- d) Only one upright memorial is permitted on any lot or portion thereof, and it must be placed at the head of the lot as designated by the City.
- e) Upright memorials may include the addition of a granite vase or statue. These pieces shall be affixed to the granite base and not extend beyond the edges of the base.
- f) A Base:
 - i. must be placed on a foundation;
 - ii. shall have sides and edges cut true and perpendicular with the top surface;
 - iii. must have rock pitch finished sides (excluding the top and bottom);
 - iv. must have a height that is between 3” and 8”; and
 - v. must allow for a minimum 2” border of exposed foundation.
- g) A Die:
 - i. must have a minimum depth of 6” at the bottom;
 - ii. must be of a single piece;
 - iii. must not exceed the width and depth dimensions of the base; and
 - iv. must be securely attached to a base or foundation to the satisfaction of the City.

Memorial Foundation Specifications

- a) Shall support a maximum total memorial height of 36”
- b) Shall only be installed after the ground has had sufficient time to settle
- c) Shall have sides and edges cut true and perpendicular with the top surface
- d) Shall have a minimum 3” thickness
- e) A City Installed Concrete Foundation:
 - i. shall be 28” x 48”; and
 - ii. the location and elevation of the concrete foundation will be at the City’s discretion.
- f) A Granite Foundation:
 - i. Shall be installed by the memorial company;
 - ii. Shall have a maximum width of 48” and maximum depth of 28”; and
 - iii. Shall be installed flush to the surrounding ground.
- g) A Pre-Cast Concrete Foundation:
 - i. shall be installed by a memorial company;
 - ii. shall support a maximum total memorial height of 20”;
 - iii. depth shall be between 16” and 22”;
 - iv. width shall be between 24” and 36”;
 - v. shall be installed flush to the surrounding ground; and
 - vi. shall not have a tablet marker or pillow marker pinned or affixed to it.