

# THE CORPORATION OF THE CITY OF NORTH VANCOUVER

## BYLAW NO. 9157

### **A Bylaw to provide for the manner of the delegation of powers, duties and functions in The Corporation of the City of North Vancouver**

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as “**Delegation Bylaw, 2026, No. 9157**”.

#### **Definitions**

2. Schedule A establishes definitions for terms used in this bylaw.

#### **Interpretation**

3. All schedules to this bylaw form part of this bylaw. The definitions given for any defined terms in this bylaw shall apply equally to both the singular and plural forms of the terms defined.

#### **Policies to Govern Delegation**

4. The CAO may provide guidelines, instructions, schemes, and other information to govern the administration, execution, and lawful sub-delegation of the powers, duties, or functions delegated under this bylaw, so long as such action by the CAO does not conflict with this bylaw, other applicable enactments, including the *Community Charter*, or Council resolution.

#### **Appointment of Servicing Officer**

5. The following officer positions are designated as servicing officers of the City, pursuant to section 513.2(4) of the *Local Government Act*:
  - A. Director, Development.

#### **Managerial Powers**

6. Where Council, in any bylaw or resolution, delegates a power, duty, or function to a person or position, the person or position may, in writing, give direction within their department or division to administer and carry out that power, duty or function, including but not limited to:
  - A. establishing procedures, guidelines, and employee standards; and
  - B. sub-delegating tasks, duties, and responsibilities, provided that any sub-delegation is in accordance with this bylaw and any applicable enactments, including the *Community Charter*, and that the delegator retains the ultimate power and responsibility of the power, duty, or function.

### **Power to Act**

7. Where a person or position, to whom a power, duty, or function has been delegated in this bylaw, or any other applicable enactment, is absent or unable to act, the person or position's deputy, or another position appointed or designated by an authorized person, in writing, to act for the person or position may exercise that power, duty, or function for the period when the original person or position is absent or unable to act, or such earlier time as may be designated.

### **Position Changes**

8. Any delegation of powers, duties, or functions to a specific position in this bylaw, or any other applicable enactment, is to the person who holds that position, or if the referenced position is modified or eliminated, any such position that assumes responsibility for the scope of the delegated power, duty, or function.

### **Conflict in Position Titles Contained in Past Bylaws**

9. If the position title to which a power, duty, or function is delegated in this bylaw is not the same as contained in a City bylaw passed before adoption of this bylaw, due to the position title or responsibilities changing since such City bylaw was passed, the position title in the prior City bylaw or bylaw amendment shall no longer be delegated the power, duty, or function, and the position title contained in the prior City bylaw shall be deemed to mean the position title in this bylaw, so long as not otherwise in conflict with the *Community Charter* or other applicable enactment.

### **Delegation of Authority**

10. Subject to any other powers, duties, and functions assigned by Council or required or permitted by any other applicable enactment, Council delegates certain powers, duties, and functions to employees in Schedule B to this bylaw. Subject to this bylaw, and any other applicable enactments, each power, duty, or function identified in Column A of Schedule B may only be exercised by the corresponding delegate in Column B of Schedule B in accordance with the corresponding terms and conditions set out in Column C of Schedule B.

## Severability

11. If, for any reason, one or more provisions of this bylaw are found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the remaining provisions will not be affected and will continue in full force and effect.

READ a first time on the 9<sup>th</sup> day of March, 2026.

READ a second time on the 9<sup>th</sup> day of March, 2026.

READ a third time on the 9<sup>th</sup> day of March, 2026.

ADOPTED on the 30<sup>th</sup> day of March, 2026.

"Linda C. Buchanan"

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MAYOR

"Amelia Cifarelli"

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CORPORATE OFFICER

## SCHEDULE A

In this bylaw:

**Approving Officer** means an Approving Officer of the City appointed pursuant to sub-section 77(1) of the *Land Title Act*;

**Bylaw Enforcement Officer** means a person designated as a Bylaw Enforcement Officer in the Bylaw Notice Enforcement Bylaw or other person delegated by Council to enforce one or more of the bylaws of the City;

**CAO** means the Chief Administrative Officer appointed under section 147 of the *Community Charter*;

**Cashier/Accounting Clerk** means a cashier or accounting clerk employed in the Finance department in the City;

**CFO** means the Chief Financial Officer appointed under section 149 of the *Community Charter*;

**Chief Building Official** means the person appointed as the Chief Building Official for the City;

**Chief Election Officer** means the person appointed pursuant to sub-section 58(1) of the *Local Government Act*;

**Chief of Police** means the senior member in rank of members of the North Vancouver detachment of the Royal Canadian Mounted Police or his or her duly authorized representative;

**City** means The Corporation of the City of North Vancouver;

**City Solicitor** means the person appointed as the Director of the City's Legal Services division;

**Claim** means any action, demand, proceeding, or suit that has or could be advanced to seek damages, compensation, or other relief;

**Community Charter** means the *Community Charter*, SBC 2003, c. 26, as amended or replaced;

**Corporate Officer** means the person appointed under section 148 of the *Community Charter*;

**Council** means the Council of The Corporation of the City of North Vancouver;

**Director** means a position that is designated as Director by their position title or by being defined as a Director in this bylaw and is responsible for a certain City department or division;

**Director of Recreation and Culture** means the person hired by the NVRCC as director of the NVRCC;

**District** means the District of North Vancouver;

**Employee** means an individual employed in a regular, temporary, auxiliary, or other position within any department of the City and includes Statutory Officers;

**Environmental Health Officer** means an Environmental Health Officer of the Vancouver Coastal Health Authority who derives their powers and duties from the *Public Health Act*;

**Fire Chief** means the General Manager in charge of the City's fire department;

**Fire Department Member** means members of the North Vancouver City Fire Department;

**Fire Inspector** means an individual designated in writing by the Fire Chief as a Fire Inspector pursuant to the Fire Bylaw and section 8 of the *Fire Safety Act*;

**General Manager** means a position that is designated as General Manager by their position title or by being defined as a General Manager in this bylaw and is responsible for a major functional scope or group of departments;

**General Manager, ITP** means the General Manager, Infrastructure, Transportation and Parks;

**Governance Policy** means a policy adopted by the CAO to govern the administration and execution of delegated powers, duties, and functions;

**Instrument** has the same meaning as in the *Land Title Act*;

**Licence Inspector** means the person appointed as a Licence Inspector for the City;

**Local Government Act** means the *Local Government Act*, RSBC 2015, c. 1, as amended or replaced;

**Manager** means a position that is designated as Manager by their position title or by being defined as a Manager in this bylaw and is responsible for a certain division or section;

**Mayor** has the same meaning as in the *Community Charter*;

**Medical Health Officer** means a Medical Health Officer of the Vancouver Coastal Health Authority who derives their powers and duties from the *Public Health Act*;

**NVRCC** means the North Vancouver Recreation and Culture Commission;

**Peace Officer** has the same meaning as in the *Criminal Code*, R.S. 1985, c. C-46;

**Province** means Government of British Columbia;

**Qualified Code Official** means any building official or plumbing official that meets the qualification requirements under section 11 of the *Building Act* and is acting within their specific scope(s) of practice set out in Tables 1 and 2 of the *Building Act* General Regulation;

**Statutory Officer** means the CAO, Corporate Officer, or CFO statutory officer positions established under the *Community Charter*;

**Street** means a “Highway” as defined in the *Community Charter*;

**VCH** means the Vancouver Coastal Health Authority;

**Witnessing Officer** means a person before whom an affidavit may be taken or made under sub-section 42(3) of the *Land Title Act*, but does not include a registrar.

## SCHEDULE B

**Table 1: Administration of the City**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
All necessary power to do anything incidental or conducive to support the exercise or performance of Council's powers, duties, and functions	CAO	<i>Community Charter</i> , section 114.
Authority to approve edits to Council policy that do not affect substantive content	CAO	Only edits that do not affect substantive content are allowed, including but not limited to, changing formatting, implementing gender neutral language, and updating out-of-date web links and maps.
Authority to execute or sign all documents on behalf of the City	Mayor; Corporate Officer	<i>Land Title Act</i> , section 44; any Instrument must have at least one of the signatures witnessed by a Witnessing Officer.
Administration of Council reconsideration of delegates' decisions	Corporate Officer	<i>Community Charter</i> , section 156.
Meet the requirements for public notice	Corporate Officer	<i>Local Government Act</i> , section 50; <i>Community Charter</i> , sections 94, 94.1, 94.2.
Designation of Financial Officer under section 149 of the <i>Community Charter</i>	CFO	<i>Community Charter</i> , section 149.

**Table 2: Animals**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administration and enforcement of the regulation of animals; animal control	Bylaw Enforcement Officer	Dog Tax and Regulation Bylaw.
Dog licensing	Cashier/Accounting Clerk	Dog Tax and Regulation Bylaw.

**Table 3: Business**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Business licensing	Manager, Economic Development; Manager, Business Services; Licence Inspector	Business Licence Bylaw; <i>Community Charter</i> , sections 8(6), 15, 60, and 156; those subject to business licensing decisions have a right to Council reconsideration.
Inspection of liquor licensed establishments	Licence Inspector	Business Licence Bylaw; <i>Liquor Control and Licensing Act</i> .
Authority to designate an event as municipally significant for the purposes of the provincial Special Event Liquor Permit Policy	Manager, Economic Development	BC Special Event Liquor Permit Policy and Manual; Liquor Control and Licensing Regulation; Special Event Liquor Licensing Policy.
Business licensing for child care facilities in a residential zone for 12 or fewer children that are not referred to Council	Manager, Economic Development	Business Licence Bylaw, section 509; applicants must first apply to VCH.
Approval of neighbourhood consultation plans for child care facility business licence applications referred by Council to a public meeting	Director, Planning	Business Licence Bylaw, section 509(4).
Inspection of business improvement area services' finances	CFO	Lower Lonsdale Business Improvement Area Service Bylaw.

**Table 4: Bylaw Enforcement**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Enforcement of the City's bylaws; issuing bylaw notices	Bylaw Enforcement Officer; Employees designated in City bylaws to enforce specific bylaws	Bylaw Notice Enforcement Bylaw; <i>Local Government Bylaw Notice Enforcement Act</i> ; the right of access/entry is subject to <i>Community Charter</i> , section 16.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Enforcement of City's bylaws by means of issuing ticket notices	Employees designated in the Ticket Information Utilization Bylaw to enforce specific bylaws	Ticket Information Utilization Bylaw; <i>Community Charter</i> , sections 264 and 266.
Execution of compliance agreements under the <i>Local Government Bylaw Notice Enforcement Act</i> ;	Manager, Bylaw Services; Bylaw Enforcement Supervisor; Bylaw Ticket Screening Clerk; Bylaw Enforcement Officer; the immediate Manager of a division or department whose staff are authorized to issue bylaw notices	Bylaw Notice Enforcement Bylaw; <i>Local Government Bylaw Notice Enforcement Act</i> .
Cancelling of bylaw notices	Manager, Bylaw Services; Bylaw Enforcement Supervisor; Bylaw Ticket Screening Clerk; Bylaw Enforcement Officer; the immediate Manager of a division or department whose staff are authorized to issue bylaw notices	Bylaw Notice Enforcement Bylaw; <i>Local Government Bylaw Notice Enforcement Act</i> .

**Table 5: Elections**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Election Administration	Chief Election Officer	Automated Vote Counting System Authorization and Procedure Bylaw; Election Sign Bylaw; Local Election Bylaw; <i>Local Government Act</i> .

**Table 6: Fire Safety**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Fire prevention; emergency response; enforcement of fire-related enactments;	Fire Department	Fire Bylaw; <i>Fire Safety Act</i> .

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
approval of Fire Department lock boxes		
Supervision, management, and control over the Fire department; administering the regulation of enhancement systems and fire alarms; taking all measures necessary for firefighting or fire prevention	Fire Chief	Fire Bylaw; <i>Fire Safety Act</i> .
Authority to exercise any of the powers given to the Fire Chief or Fire Inspector under the <i>Fire Safety Act</i> ; authority to conduct fire safety inspections	Fire Chief; Fire Inspector	Fire Bylaw, sections 4.3 and 5.1; <i>Fire Safety Act</i> ; <i>Community Charter</i> , section 66; both the Fire Chief and Fire Inspector are authorized to exercise each others' statutory powers.
Issuance of permits to sell or discharge fireworks	Fire Chief	Fireworks Regulation Bylaw.
Revocation of permits to sell or discharge fireworks	Members of the Fire Department	Fireworks Regulation Bylaw.
Seizure of fireworks or animal deterring explosives that contravene the Fireworks Regulation Bylaw	Members of the Fire Department	Fireworks Regulation Bylaw.
Approval of in-building emergency responder communications enhancement systems	Deputy Fire Chief, Prevention and Public Safety	Radio Amplification Bylaw, section 601.

**Table 7: Hydronic Energy Service**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Direction, management, implementation, and maintenance of the City's hydronic energy service	Lonsdale Energy Corporation	Hydronic Energy Service Bylaw.
Withholding of hydronic services	CFO	Hydronic Energy Service Bylaw, section 5.

**Table 8: Nuisances**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administration of fees for repeat nuisance service calls	Bylaw Enforcement Officer; Building Inspector	Rental Premises Standards of Maintenance and Prevention of Nuisances Bylaw.
Administration and enforcement of the Rental Premises Standards of Maintenance and Prevention of Nuisances Bylaw	Qualified Code Official; Bylaw Enforcement Officer; Building Inspector	Rental Premises Standards of Maintenance and Prevention of Nuisances Bylaw.
Administration and Enforcement of the Nuisance Abatement Bylaw; issuance of orders to comply	Qualified Code Official; Bylaw Enforcement Officer	Nuisance Abatement Bylaw, those subject to an order to comply have a right to Council reconsideration.

**Table 9: Planning, Development, Buildings, and Signs**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administration and enforcement of the Zoning Bylaw	Director, Planning	Zoning Bylaw.
Issuance of development permits	Director, Planning	Development Procedures Bylaw; <i>Local Government Act</i> , sections 490 and 491, applicant has a right to Council reconsideration.
Issuance of minor development variance permits	Director, Planning	Development Procedures Bylaw Schedule B; <i>Local Government Act</i> , section 498.1, applicant has a right to Council reconsideration.
Approving authority under section 242 of the <i>Strata Property Act</i>	Director, Planning	Development Procedures Bylaw; they can only approve applications to convert previously occupied buildings with fewer than three units to strata title.
Authority to require security as a condition of a land use permit	Director, Planning	Development Procedures Bylaw; they may require what is listed under sub-section

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
		6(c); <i>Local Government Act</i> , section 502.
Heritage conservation	Director, Planning; Chief Building Official	Heritage Conservation Procedures Bylaw, a person affected by a decision under this bylaw may appeal to Council. Decisions are subject to review by Ombudsperson under the <i>Local Government Act</i> , section 591.
Authority to exempt registered heritage structures from amenity share requirements	Director, Planning	Zoning Bylaw; the exemption must support conservation or legal protection.
Setting of building grades; determination of the lot line, front; approval of alternate driveway widths and crossings notwithstanding the rest of the bylaw; approval of steep driveways being made to include adjoining boulevards, approval of laneway parking spaces, approval of visitor stalls provided in the form of laneway stalls	Director, Development	Zoning Bylaw; <i>Local Government Act</i> ; building grades prevail over land surveyors in any conflict.
Approval of subdivision plans	Approving Officer	Subdivision and Development Control Bylaw; <i>Local Government Act</i> ; <i>Land Title Act</i> .
Approval of on-site landscape plans and drainage systems for subdivision and building permit applications	General Manager, ITP; Chief Building Official	Subdivision and Development Control Bylaw; subject to review by the advisory design panel.
Authority to waive works and services provisions of the Subdivision and Development Control Bylaw	Approving Officer	Subdivision and Development Control Bylaw; the authority to waive works and services provisions must be waived if conditions in section 302 have been met.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administration and enforcement of Subdivision and Development Control Bylaw	Director, Development; Manager, Development Services	Subdivision and Development Control Bylaw.
Administration of deviation to Subdivision and Development Control bylaw	Director, Development	Subdivision and Development Control Bylaw.
Entering into and administration of works and services agreements	Director, Development; City Solicitor	Subdivision and Development Control Bylaw.
Administration and enforcement of the Construction Regulation Bylaw	Chief Building Official	Construction Regulation Bylaw.
Issuance of permits relating to building, plumbing, gas, electricity, and other works	Chief Building Official	Construction Regulation Bylaw.
Issuance of stop work orders	Chief Building Official	Construction Regulation Bylaw.
Determination of fees for building permits	Chief Building Official	Fees and Charges Bylaw Schedule D; Subdivision and Development Control Bylaw; Construction Regulation Bylaw.
Issuance of partial permits for construction	Qualified Code Official	Construction Regulation Bylaw.
Issuance of occupancy permits (certificates of occupancy)	Qualified Code Official	Construction Regulation Bylaw; Radio Amplification Bylaw.
Authority to require security deposits for work involving the disturbance of soil	Chief Building Official	Stream and Drainage System Protection Bylaw Appendix 3.
Approval of the building of awning and canopy signs below the prescribed minimum projections	General Manager, ITP	Sign Bylaw; minimum projections can be reduced only if there are obstructions or potential hazards that would make the minimum standards unfeasible.
Approval and revocation of sign permits; enforcement of the Sign Bylaw	Qualified Code Official	Sign Bylaw; those subject to the delegate's decision have a right to Council reconsideration.

**Table 10: Public Health**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administering and enforcing health-related bylaw provisions	Medical Health Officer; Environmental Health Officer	North Vancouver Cemetery Bylaw; Real Property Regulation Bylaw.
Administration and enforcement of the Noise Control Bylaw	Bylaw Enforcement Officer; Medical Health Officer; Environmental Health Officer	Noise Control Bylaw.
Issuance of pesticide permits	Manager, Parks & Natural Spaces	Cosmetic Pesticide Use Control Bylaw; <i>Integrated Pest Management Act</i> ; Integrated Pest Management Act Regulation.
Enforcement of marina health standards	Medical Health Officer; Environmental Health Officer	Zoning Bylaw.
Administration and enforcement of health and safety standards to prevent rodent infestations	Medical Health Officer; Environmental Health Officer	Rodent Control Bylaw.
Inspection of properties regarding compliance with the Properties Involving Controlled Substances Bylaw	Bylaw Enforcement Officer; Fire Department Member; Medical Health Officer; Environmental Health Officer; Qualified Code Official	Properties Involving Controlled Substances Bylaw; section 5.1 outlines constraints regarding how they may use this right of entry.

**Table 11: Public Places**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Park and outdoor recreation planning, design, construction, operation, and maintenance; park regulation; commemorative installations; approval of commemorative permits; setting of park hours; removal of bylaw violations from parks, roadways, and paths; post traffic and parking signs;	Director, Parks & Public Spaces	Parks Regulation Bylaw; park hours may only be set if they are not fixed by the Director of Recreation and Culture.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Authority to enter parks when they are closed	City employee; NVRCC employee	Parks Regulation Bylaw; they may only enter in the performance of their duties.
Direction of the posting of signs setting the boundaries of and hours during which liquor may be consumed in public places	Director, Parks & Public Spaces	Consumption of Liquor in Public Places Bylaw.
Maintenance and management of cemetery; direction of people within the cemetery; performance of interments	Director, Parks & Public Spaces	North Vancouver Cemetery Bylaw; <i>Cremation, Interment, and Funeral Services Act.</i>
Administration and enforcement of the Wharf Regulation Bylaw	Manager, The Shipyards and Waterfront	Wharf Regulation Bylaw.

**Table 12: Public Safety**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Authority to confiscate devices that are contrary to the Slingshots and Dangerous Devices Bylaw	Bylaw Enforcement Officer	Slingshots and Dangerous Devices Bylaw.

**Table 13: Recreation, Culture, & Events**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Deliverance of indoor recreation and arts services in the City	NVRCC	North Vancouver Recreation and Culture Commission Delegation Bylaw.
Giving direction to the Director of Recreation and Culture	CAO	North Vancouver Recreation and Culture Commission Delegation Bylaw.
Supervision and management of the operation of the recreation and arts services within the general mandate given to the NVRCC	Director of Recreation and Culture	North Vancouver Recreation and Culture Commission Delegation Bylaw; powers, duties, and functions are subject to section 12 and Schedule A.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Programming of and approving applications for events and activities in programmable public spaces	Director, Parks and Public Spaces	Parks Regulation Bylaw.
Direction of the administration of the City's public art program	CAO	North Vancouver Recreation and Culture Commission Delegation Bylaw.
Granting consent for the NVRCC to incur liabilities or debt, or to grant indemnities or releases	CFO of the City in conjunction with the Chief Financial Officer of the District	NVRCC Delegation Bylaw, section 8, subject to section 12(g) restrictions.

**Table 14: Solid Waste Management**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administration of solid waste management services; approval of the type and location of solid waste receptacles	General Manager, ITP	Solid Waste Management Service Bylaw; by default, garbage collection is provided for properties with nine units or less; service may or may not be provided due to operational reasons; for properties with more than nine units, service may be provided if they deem it to be operationally feasible and cost effective.

**Table 15: Streets**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Administration and enforcement of the regulation of streets and traffic	General Manager, ITP	Street and Traffic Bylaw; the authorization of specific positions is subject to part 14 and Schedule D.
Closing of streets	Director, Transportation; Fire Chief	Street and Traffic Bylaw; the Fire Chief may only close roads when responding to an emergency.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Authority to sign agreements with shared vehicle organizations to exempt their vehicles from parking meter rates	General Manager, ITP	Street and Traffic Bylaw.
Approval of street signs, street decorations, and public notices on streets; establishment of the grade of elevation for ground adjacent to or below a sign	General Manager, ITP	Sign Bylaw; Street and Traffic Bylaw.
Approval of traffic management plans for child care facilities	Director, Transportation	Business Licence Bylaw.

**Table 16: Trees**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Issuance of permits to cut or remove trees; authority over trees that pose a safety risk on private land	Director, Planning	Tree Bylaw (private property only); <i>Community Charter</i> , sections 50 and 51; individuals subject to tree permitting decisions have a right to Council reconsideration.

**Table 17: Water**

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Management and control of all design, construction, operation, and maintenance of the City waterworks system; management and control of distribution of water within the City and to certain areas outside the City; approval of applications for water service	Director, Infrastructure Management	Water Utility Bylaw.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
Issuance and revocation of lawn watering permits	Director, Infrastructure Management	Drinking Water Conservation Plan Bylaw.
Approval of water management plans	Director, Infrastructure Management	Drinking Water Conservation Plan Bylaw.
Reduction or curtailing of less essential water services	Director, Infrastructure Management	Drinking Water Conservation Plan Bylaw.
Authority over financial matters concerning sewerage, drainage, and water utility; rating of all premises	CFO	Sewerage and Drainage Utility Bylaw; Water Utility Bylaw.
Making requirements for the installation of backflow prevention assemblies	Qualified Code Official	Water Utility Bylaw.
Approval of private plumbing systems prior to turning on the water service pipe	Qualified Code Official	Water Utility Bylaw.
Approval of the location, installation, decommission, and colour coding of fire hydrants	Director, Infrastructure Management; Fire Chief	Fire Bylaw.
Acceptance of the installation of water supply systems	Director, Infrastructure Management	Fire Bylaw.
Approval of applications to establish and sever sanitary and storm drainage services	Director, Infrastructure Management	Sewerage and Drainage Utility Bylaw.
Authority over the installation, use, and maintenance of private service pipes	Director, Infrastructure Management	Sewerage and Drainage Utility Bylaw.
Allowing exceptions to the rule that every building must be connected to the storm drainage system	Director, Infrastructure Management	Sewerage and Drainage Utility Bylaw.
Enforcement of flood construction levels	Director, Development	Sewerage and Drainage Utility Bylaw.
Authority to require owners to enter into covenants regarding flood construction levels	Director, Development	Sewerage and Drainage Utility Bylaw; <i>Land Title Act</i> , section 219.
Enforcement of the prevention of discharge of	Director, Infrastructure Management	Stream and Drainage System Protection Bylaw; the Province establishes what is

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>
<b>Power, Duty, or Function</b>	<b>Delegate(s)</b>	<b>Terms and Conditions</b>
prohibited substances into the drainage system		prohibited; offences are reported to the Province.
Suspension of construction work that is suspected to cause a prohibited substance to enter the drainage system	Qualified Code Official	Stream and Drainage System Protection Bylaw, section 8.2.
Authority to require erosion and sediment control (ESC) plans	General Manager, ITP	Stream and Drainage System Protection Bylaw, section 7.
Approval of flat rate sewer charges	CFO	Fees and Charges Bylaw, Schedule J; users who return less than 40% of their purchased water to the sanitary sewer system can apply.

- (1) Unless otherwise indicated, if a list of delegates is provided in Column B, each person or title listed has been separately delegated the power, duty, or function listed in Column A.
- (2) If the Chief of Police or a Peace Officer is authorized or been given a power, duty, or function by another bylaw, enactment, or direction of Council, this bylaw does not alter or otherwise amend such power, duty, or function, notwithstanding that Column B may not identify the Chief of Police or a Peace Officer.
- (3) A Bylaw Enforcement Officer has the general power to enforce City bylaws, unless otherwise provided in the subject bylaw, *Community Charter*, or other enactment. As such, notwithstanding that Column B may not identify a Bylaw Enforcement Officer, a Bylaw Enforcement Officer still has the power to enforce City Bylaws, unless otherwise provided in the subject bylaw, *Community Charter*, or other enactment.
- (4) If the delegate set out in Column B, or the terms and conditions set out in Column C, are in direct conflict with a prior City Bylaw, then the prior City bylaw takes precedence. If, however, this bylaw adds delegates in Column B, or terms and conditions in Column C, not otherwise found in a prior City bylaw, this is not a direct conflict, and such additions are otherwise enforceable.