

THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 9108

A Bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

CITATION

- 1.1 This bylaw shall be known and cited for all purposes as “**Local Election Bylaw, 2026, No. 9108**”.

DEFINITIONS

- 2.1 In this Bylaw:

“**Assent Voting**” means voting on a matter referred to under Section 170 of the *Local Government Act*, as amended, and includes voting on a matter under Section 85 of the *Community Charter*, as amended;

“**Applicant**” means an elector who wishes to vote by mail and makes a request for a mail ballot package;

“**Authorized Person**” means a person that a mail ballot Applicant has authorized, on the Applicant’s behalf, to pick up a mail ballot package;

“**Elector**” means a resident elector or non-resident property elector of the Jurisdiction as defined under the *Local Government Act*;

“**Election**” means an election or by-election for the number of persons required to fill a Local Government or School Board office;

“**General Local Election**” means the elections held for the Mayor, all Councillors, and School Trustees, if applicable, of the Jurisdiction, which must be held every four years;

“**General Voting Day**” means:

- (a) for a General Local Election, the 3rd Saturday of October in the year of the election in accordance with Section 52 of the *Local Government Act*, as amended;
- (b) for a by-election, the date set under Section 54 of the *Local Government Act*, as amended, or Section 36 of the *School Act*, as amended; and
- (c) for Assent Voting, the date set under Section 174 of the *Local Government Act*, as amended;

“**Jurisdiction**” means, in relation to an election or by-election, the boundaries of the City of North Vancouver;

“Local Government” means, in relation to an Election:

- (a) The Corporation of the City of North Vancouver; or
- (b) the municipal Council of the City of North Vancouver;

“Nomination Documents” means the documents required under Section 87 of the *Local Government Act*, as amended;

“School Board” means, in relation to an Election, the offices of those School Trustees of School District No. 44 elected by the Electors of the City of North Vancouver.

USE OF PROVINCIAL LIST OF VOTERS AS THE REGISTER OF RESIDENT ELECTORS

- 3.1 As authorized under Section 76 of the *Local Government Act*, as amended, the most current available Provincial list of voters prepared under the *Election Act* is deemed to be the register of resident electors for the Jurisdiction.
- 3.2 The Provincial list of voters becomes the register of resident electors 52 days before General Voting Day for each Election or Assent Voting for the Jurisdiction.

REQUIRED ADVANCE VOTING OPPORTUNITIES

- 4.1 As provided under Section 107 of the *Local Government Act*, as amended, required advance voting opportunities will be held for each Election, or Assent Voting, as follows:
 - (a) on the 10th day before General Voting Day; and
 - (b) on the 3rd day before General Voting Day.
- 4.2 Voting hours for these advance voting opportunities must be from 8:00 a.m. to 8:00 p.m.

ADDITIONAL ADVANCE VOTING OPPORTUNITIES

- 5.1 As authorized under Section 108 of the *Local Government Act*, as amended, Council authorizes the Chief Election Officer to establish additional advance voting opportunities for each Election to be held in advance of General Voting Day and to designate the voting places and establish the date and the voting hours for these voting opportunities.

SPECIAL VOTING OPPORTUNITIES

- 6.1 As authorized under Section 109 of the *Local Government Act*, as amended, special voting opportunities are established for each Election or Assent Voting in any or all of the hospitals in the Jurisdiction and Council authorizes the Chief Election Officer to designate the location, the date, and the voting hours, within the limits set out in the *Local Government Act* for a special voting opportunity.

- 6.2 The following restrictions apply to persons who may vote at the special voting opportunity:
- (a) the only Electors who may vote are Electors who have been admitted to and are patients of a hospital on the date and during the voting hours for which the special voting opportunity is held.
- 6.3 The following procedures for voting and for conducting the voting proceedings apply to the special voting opportunity:
- (a) where a special voting opportunity is established in a hospital, and a patient of the hospital who is a qualified Elector is bedridden or unable to walk, the Presiding Election Officer may, in the presence of another election official, attend with the ballot box to a patient for the purpose of providing a ballot for voting; and
 - (b) additional procedures shall be in accordance with sections 6.1 and 6.2 of “Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146”.
- 6.4 Council authorizes the Chief Election Officer to limit the number of candidate representatives who may be present at the special voting opportunity.

RESOLUTION OF TIE VOTES AFTER JUDICIAL RECOUNT

- 7.1 In the event of a tie vote after a judicial recount, the tie vote will be determined by lot in accordance with Section 151 of the *Local Government Act*, as amended.

MAIL BALLOT VOTING

- 8.1 Voting by mail ballot and elector registration by mail in conjunction with mail ballot voting during an Election or Assent Voting opportunity are established as authorized under the *Local Government Act*.
- 8.2 The Chief Election Officer is authorized to do the following in relation to mail ballot voting:
- (a) establish the application form for mail ballots;
 - (b) establish time limits in relation to mail ballot voting;
 - (c) request identification from Electors, as applicable; and
 - (d) designate the return address and any locations for the receipt of completed mail ballot packages from electors.
- 8.3 An Elector who wishes to vote by mail ballot must submit a request to the Chief Election Officer using the application form and within the time limits established by the Chief Election Officer.
- 8.4 Upon receipt of a completed application form and commencing as soon as practicable after the final printed ballots are available, the Chief Election Officer must make available to qualified Applicants a mail ballot package that complies with sections 110(7) and (8) of the *Local Government Act*, as amended.

- 8.5 The Chief Election Officer must immediately record, and upon request in person by a candidate, representative or Elector, make available for inspection by any such person, the name and address of the persons to whom the Chief Election Officer issued a mail ballot package.
- 8.6 In accordance with the Applicant's direction, the Chief Election Officer may distribute the mail ballot package in any of the following ways:
- (a) sending the mail ballot package by Canada Post;
 - (b) having the mail ballot package picked up by courier, at the expense of the Applicant, at a time and location designated by the Chief Election Officer;
 - (c) having the mail ballot package picked up by the Applicant at a time and location designated by the Chief Election Officer;
 - (d) having the mail ballot package picked up by an Authorized Person at a time and location designated by the Chief Election Officer;

and the Chief Election Officer may require that the Applicant, the Authorized Person or the courier show identification and sign a form before providing the mail ballot package.

- 8.7 In order to vote using a mail ballot, the Elector must mark the ballot in accordance with this Bylaw and all instructions contained in the mail ballot package provided by the Chief Election Officer.
- 8.8 It is the Elector's responsibility to ensure that the completed mail ballot package is received at the address of the Chief Election Officer at the local government offices printed on the outer envelope included with the mail ballot package, or at an authorized drop-off location, if any, designated by the Chief Election Officer, before the close of voting on General Voting Day.
- 8.9 If an Elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer, the Elector may request a replacement mail ballot package in accordance with section 8 of this Bylaw, and return the spoiled mail Ballot package in its entirety to the Chief Election Officer; the Chief Election Officer must make available a replacement mail Ballot package as soon as practicable in accordance with section 8 of this Bylaw.
- 8.10 Upon receipt of a returned mail ballot envelope, the Chief Election Officer, or designate, must immediately record the date of such receipt, open the return envelope and remove and examine the certification envelope and completed Elector registration application, if applicable, and if satisfied as to the identity and entitlement to vote of the Elector named in the certification, the completeness of the certification, and, if the person is registering as a new Elector, fulfilment of the requirements of section 65 or 66 of the *Local Government Act*, as amended, mark the certification envelope as "accepted" and place it with other securely stored certification envelopes.
- 8.11 If the Chief Election Officer, or designate, is not satisfied as to the identity and entitlement to vote of the Elector named in the certification, or the completeness of the certification, or is not satisfied that a person registering as a new Elector has fulfilled the requirements of section 65 or 66 of the *Local Government Act*, as amended, or receives the return mail

ballot envelope after the close of voting on General Voting Day, the Chief Election Officer, or designate, must not open the certification envelope and must mark the certification envelope as "rejected", note the reason for rejection, and not count the mail ballot contained in the certification envelope in the Election.

- 8.12 The Chief Election Officer shall securely store each certification envelope returned with a mail ballot package and shall keep sufficient records in the event of any challenge made in accordance with section 126 of the *Local Government Act*, as amended.
- 8.13 In Elections where an Automated Vote Counting System is being used, voting and counting procedures related to mail ballots shall be in accordance with Automated Vote Counting System Authorization and Procedure Bylaw, 2026, No. 9146, as amended.

ACCESS TO NOMINATION DOCUMENTS

- 9.1 In accordance with the requirements of Section 89 of the *Local Government Act*, as amended, public access to all or part of the Nomination Documents will be provided by making copies available to any person at City Hall during regular business hours, on request, and by posting on the City's website from the time of the delivery of documents to the Chief Election Officer until 30 days after the declaration of the Election results.

REPEAL

- 10.1 "General Local Election Bylaw, 2022, No. 8943" and all amendments are repealed on adoption of this bylaw.

READ a first time on the 2nd day of February, 2026.

READ a second time on the 2nd day of February, 2026.

READ a third time on the 2nd day of February, 2026.

ADOPTED on the 23rd day of February, 2026.

"Linda C. Buchanan"

MAYOR

"Amellia Cifarelli"

CORPORATE OFFICER