

STOP WORK ORDER GUIDE - BUILDING DIVISION

As per City of North Vancouver Construction Regulation Bylaw 2003, No. 7390, the property owner is responsible for carrying out the provisions of British Columbia Codes and City of North Vancouver Bylaws.

- A Stop Work Order posted at a site is not to be removed or covered
- No work is to proceed or continue without approval from the City
- Site is to be secured and site safety maintained
- If permits are applicable, applications are to be submitted in a timely manner. Provide a time frame in writing within two business days, email: buildingpermits@cnv.org
- If a permit has been issued a Stop Work Order may be posted for noncompliance. Contact Inspector directly in writing within two business days, provide resolution and time frame for the completion of outstanding items, email: permitinspections@cnv.org
- Failure to comply with an Order will result in fines. These fines can add up quickly as they may be applied on a daily basis. A notice may be attached to the property tax certificate regarding non-conformity until finalized.

Building, Trade and Demolition Permits

Prior to permit submission, contact Planning, Development Services and Business Licence Departments to ensure the project will meet City Bylaw and departmental requirements, email: gateway@cnv.org or direct: 604 982 9675

Lonsdale Energy Corporation connected buildings – contact LEC regarding heating and air conditioning proposals, email: info@lonsdaleenergy.ca

Buildings constructed prior to 1990 – Asbestos and Hazardous Material WorkSafeBC requirements are applicable for building, trade and demolition work.

Retaining the services of qualified and licenced building and trade contractors is essential to expedite permitting and inspection processes. Depending on scope of work and site conditions, the property owner may need to retain the services of Registered Professionals (Professional Engineers and/or Architect).

Work that has commenced will need to be uncovered and may need to be removed or changed to meet Code and Bylaw requirements.

Double permit fees are applicable for work that has started without permits and applied at permit issuance.

Permit submission requirements, refer to <https://www.cnv.org>