

## Demolition Permit Checklist Single Family Dwelling

(This form must be completed by the Applicant and attached to the submission)  
\*Documents marked with an asterisk are required at the time of application.

Included?	Document/ Action	Notes
Y	*Demolition Permit Application Form	<a href="#">Demolition Permit Application Form</a>
Y	*Authorization Letter	If the Applicant is not the Registered Owner of the property, provide one copy of Registered Owner's <a href="#">Letter of Authorization</a> .
Y	*Application Fee	Application Fee
Y	*Erosion and Sediment Control Plan	Provide an Erosion and Sediment Control Plan
<input type="checkbox"/>	Initial Rodent and Avian Pest Control Plan	Provide 1 set of plans or report produced by a licensed pest control company. Once abatement is completed, provide follow-up letter.
<input type="checkbox"/>	Notice of Project	<a href="#">Notice of Project Form</a> from WorkSafeBC.
<input type="checkbox"/>	Hazardous Materials Survey Report	Provide a Hazardous Materials Survey Report completed by a qualified company. <b>(Applicant will be provided with a Manager's Approval Permit to remove hazardous materials.)</b> See <a href="#">Demolition Permit Handout</a> for information on how to obtain the document.)
<input type="checkbox"/>	Hazardous Materials Clearance Letter	Provide a Hazardous Materials Clearance Letter completed by a qualified company confirming that the asbestos specified for removal on the Notice of Project form has been properly removed.

<input type="checkbox"/>	Demolition Waste Checklist	Provide a copy of the <a href="#">Demolition Waste Checklist</a> completed by the licenced demolition contractor. <ul style="list-style-type: none"> <li>• Demolition contractor must have a business licence valid in the City of North Vancouver</li> <li>• Please note that the materials should be recycled. <a href="#">Metro Vancouver list of active recycling facilities.</a></li> <li>• For more information on recycling, please refer to the <a href="#">Demolition Waste Recycling Plan</a> and <a href="#">Demolition Waste Management Planning document.</a></li> </ul>
<input type="checkbox"/>	Site Safety Inspection	Book a “Site Safety Inspection” by emailing <a href="mailto:permitinspections@cnv.org">permitinspections@cnv.org</a> or via the CityServe portal. <ul style="list-style-type: none"> <li>• Site safety fence installed - entire site must be secure - Minimum height 6’</li> <li>• Noise Control Construction Signage is posted on street and lane frontages</li> <li>• Buildings secured to prevent vandalism and doors and windows boarded.</li> <li>• Site is clear of debris</li> <li>• Onsite toilet (Porta Potty)</li> <li>• Onsite water connection with vacuum breaker and to be protected from the elements after water severance by the City</li> <li>• Work Safe BC including COVID-19 requirements to complete</li> <li>• Fire extinguisher required on site</li> </ul>
<input type="checkbox"/>	Follow up Rodent and Avian Pest Control Plan	Provide follow-up letter by a licensed pest control company, within 30 days of issuance.