

**PLANNING & DEVELOPMENT DEPARTMENT
BUILDING DIVISION**

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RESIDENTIAL SHEATHING INSPECTION GUIDE

Building Permit # _____ Site address _____ Date _____

Prior to requesting inspection:

- Obtain documentation and **submit at time of inspection request**
- Changes from issued permits and drawings - revisions submitted and approved for building, trades, HVAC
- Windows installed – match approved plan for size and location

Documentation - must be submitted at time of inspection request:

- Registered Professional field review - structural - sheathing/shear walls
- Registered Professional field review - architectural – if applicable
- Email inspection request **with documentation**: permitinspections@cnv.org

Typical items reviewed on site:

- Building Permit Card posted
- Construction activity hour / contact signage posted
- Roads / sidewalks – clean / siltation control in place
- Site safety
- Issued Building Permit plans on site
- Temporary or permanent stairs, guards and handrails to access building and floor levels
- Temporary guards – interior and exterior fall protection
- Spatial separation
- Soffit setback to property line – solid soffits
- Windows / skylights – standards
- Bedroom window egress
- Safety glass
- Nailing patterns / fasteners / strapping
- Conformity to approved building permit plans

This is a list of items with a high failure rate and is provided as a guide to successful results.

To avoid failed inspections, inspections not conducted and re-inspection fees ensure work is complete, meets minimum BC Codes / CNV Bylaws and WorkSafeBC. Approved permit plans must be available on site for inspections.