



**MINUTES OF THE PARCEL TAX ROLL REVIEW PANEL MEETING  
HELD IN THE COUNCIL CHAMBER, CITY HALL, 141 WEST 14<sup>th</sup>  
STREET, NORTH VANCOUVER, BC, ON **MONDAY, APRIL 11, 2016.****

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**PRESENT:**

**COUNCIL MEMBERS**

Mayor D. Mussatto  
Councillor H. Back  
Councillor D. Bell  
Councillor P. Bookham  
Councillor L. Buchanan  
Councillor R. Clark  
Councillor C. Keating

**STAFF MEMBERS**

K. Tollstam, CAO  
K. Graham, City Clerk  
J. Ficocelli, Deputy City Clerk  
J. Peters, Assistant City Clerk  
B. Pearce, Director, Special Projects  
G. Penway, Director, Community Development  
E. Adin, Deputy Director, Community Development  
B. Themens, Acting Director, Finance  
N. Chand, Deputy Director, Finance  
B. Willock, Manager, Engineering, Planning and Design  
M. Hunter, Manager, Parks and Environment  
M. Epp, City Planner, Community Development  
B. Johnson, Revenue Accountant  
L. Garber, Manager, Financial Planning  
D. Cameron, Budget Analyst  
L. Orr, Manager, Business Services

The Public Meeting was called to order at 7:01 pm.

**INTRODUCTION**

**Chair:** Mayor Mussatto

**(a) Purpose of Parcel Tax Roll Review Panel**

This is the first sitting of the Parcel Tax Roll Review Panel appointed to consider complaints against the parcel tax assessment roll, with respect to the following local area service work constructed under the provisions of Part 7, Division 4 of the Community Charter:

1. "Local Area Service Parcel Tax Bylaw, 2016, No. 8466" (Concrete sidewalk on both sides of Moody Avenue between East 9<sup>th</sup> Street and East 13<sup>th</sup> Street);
2. "Local Area Service Parcel Tax Bylaw, 2016, No. 8467" (Concrete sidewalk, curb and gutter on the east side of the 200 Block of Mackay Road between West 3<sup>rd</sup> Street and the lane south of West 3<sup>rd</sup> Street);

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## INTRODUCTION - Continued

### (a) Purpose of Parcel Tax Roll Review Panel - Continued

3. "Local Area Service Parcel Tax Bylaw, 2016, No. 8468" (Concrete sidewalk, curb and gutter on the east side of the 1700 Block of Jones Avenue between West 17<sup>th</sup> Street and West 18<sup>th</sup> Street);
4. "Local Area Service Parcel Tax Bylaw, 2016, No. 8469" (Concrete sidewalk, curb and gutter on the west side of Queensbury Avenue between East 19<sup>th</sup> Street and East 20<sup>th</sup> Street).

The Parcel Tax Roll Review Panel shall hear complaints and may review and correct the frontage tax assessment roll as to:

- the names and address of the owners of the parcels of land;
- the actual foot frontage of the parcels;
- the taxable foot frontage area of the parcels.

### (b) Complaints Received

The Director, Finance, reported that no complaints were received.

### (c) RECOMMENDATION:

#### **Authentication of Parcel Tax Assessment Roll (Bylaw Nos. 8385, 8386, 8387, 8388) – File: 05-1970-17-0001/2016**

Report: Revenue Accountant, March 30, 2016

Moved by Councillor Keating, seconded by Councillor Buchanan

**PURSUANT** to the report of the Revenue Accountant, dated March 30, 2016, entitled "Authentication of Parcel Tax Assessment Roll (Bylaw Nos. 8385, 8386, 8387, 8388)":

**THAT** the Parcel Tax Assessment Roll be certified and signed by the Chair and members of the Parcel Tax Roll Review Panel;

**THAT** "Local Area Service Parcel Tax Bylaw, 2016, No. 8466" (Concrete sidewalk on both sides of the Moody Avenue between East 9<sup>th</sup> Street and East 13<sup>th</sup> Street), be considered;

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**(c) RECOMMENDATION - Continued**

**Authentication of Parcel Tax Assessment Roll (Bylaw Nos. 8385, 8386, 8387, 8388) – File: 05-1970-17-0001/2016 - Continued**

**THAT** “Local Area Service Parcel Tax Bylaw, 2016, No. 8467” (Concrete sidewalk, curb and gutter on the east side of the 200 Block of Mackay Road between West 3<sup>rd</sup> Street and the lane south of West 3<sup>rd</sup> Street), be considered;

**THAT** “Local Area Service Parcel Tax Bylaw, 2016, No. 8468” (Concrete sidewalk, curb and gutter on the east side of the 1700 Block of Jones Avenue between West 17<sup>th</sup> Street and West 18<sup>th</sup> Street), be considered;

**AND THAT** “Local Area Service Parcel Tax Bylaw, 2016, No. 8469” (Concrete sidewalk, curb and gutter on the west side of Queensbury Avenue between East 19<sup>th</sup> Street and East 20<sup>th</sup> Street), be considered.

**CARRIED UNANIMOUSLY**

**(d) Certification and signing of the Parcel Tax Assessment Roll by the Chair and members of the Parcel Tax Roll Review Panel.**

Moved by Councillor Keating, seconded by Councillor Buchanan

**THAT** the Parcel Tax Assessment Roll be certified and signed by the Chair and members of the Parcel Tax Roll Review Panel.

**CARRIED UNANIMOUSLY**

**(e) ADJOURNMENT**

Moved by Councillor Keating, seconded by Councillor Buchanan

**THAT** the Parcel Tax Role Review Panel Meeting adjourn.

**CARRIED UNANIMOUSLY**

The Public Meeting adjourned at 7:02 pm.

**CERTIFIED CORRECT:**

“Certified Correct by the City Clerk”

Karla D. Graham, City Clerk