



## MEETING MINUTES

Minutes of the meeting held at City Hall in Conference Room A  
141 West 14<sup>th</sup> Street, North Vancouver, BC on June 28, 2023

The City of North Vancouver respectfully acknowledges that this meeting is held on the traditional and unceded territories of the Skw̓wú7mesh (Squamish) and Səl̓ílwətał (Tseil-Waututh) Nations.

### **Members Present**

Anna Boltenko, Chair  
Farnoosh Fallah  
Liza Feris  
Kate Galicz, Vice-Chair  
Catherine Kingfisher  
Olga Kens  
Kathy McGrenera  
Tim Page

Tony Valente, Councillor

### **Absent**

Zeyus Spenta

### **Staff Present**

Heather Evans, Community Planner  
Edytha Barker, Administrative Coordinator II  
Emily Macdonald, Planner 2

The meeting was called to order at 6:04 pm.

## INTRODUCTIONS

### 1. ADOPTION OF AGENDA

### 2. ADOPTION OF MINUTES

- a) Minutes of the meeting held on April 26, 2023 were approved as circulated.

SPAC members confirmed that H. Evans will follow up with Round One Community Grant applicants who did not receive funding to provide the feedback.

### 3. ZONING BYLAW UPDATE

Emily Macdonald presented the following highlights regarding the Zoning Bylaw Update project:

- The City's Zoning Bylaw was last updated in 1995; some sections have not been updated since 1967.
- A full rewrite is being done at this time.
- A video entitled "What is a Zoning Bylaw?" was shown.

- A Zoning Bylaw is the primary tool for guiding how a City changes over time. It regulates how land is used, including the size, shape and location of buildings, and what uses are permitted within them.
- At CNV, it is meant to be a tool for official policies. The Official Community Plan (OCP) determines density and details such as where single family neighbourhoods are. The Zoning Bylaw is the next level down. It regulates and determines what staff can approve through building permits and business licenses. Staff must make sure applications are consistent with this bylaw.
- The lenses being used to define the updated zoning bylaw are: equity, health, sustainability and resilience. These will be used when the bylaw is drafted in the fall and winter.
- We are currently in Phase 1 of three phases.
- The survey is available at [www.cnv.org/Business-Development/Zoning-Update](http://www.cnv.org/Business-Development/Zoning-Update) until July 20th.

Members presented the following notable questions and comments:

- Does the Zoning Bylaw determine what kind of buildings can be built where?
  - There are rules about what a zoning bylaw can and cannot regulate. It can regulate the number of units, whether they are single family, etc. It also can specify rental but not necessarily affordable housing.
- How are these decisions made regarding where housing is and where businesses are, etc.?
  - In most cases we are dealing with what kind of housing. We cannot approve something that is not consistent with the OCP. A change to the OCP would have to be requested first. The OCP sets the parameters for what we can consider in the Zoning Bylaw update.
  - Phase 1 may indicate that some changes need to be made to the OCP.
- When will the next revision of the OCP be?
  - The OCP is due to be updated in the next year or so.
- Why has the Zoning Bylaw not been updated before now?
  - The current zoning bylaw is almost 1,200 pages long plus Development Permit Guidelines. The base zones were written in 1967 and since then a lot of site specific zones have been added.
  - Currently Comprehensive Development Zones are used to be able to do things like mix commercial and residential on the same site. An update to the Zoning Bylaw means we won't have to use CD zones. Everything that doesn't fit in one of our current zones has to go through Council for approval. The downside is that it is a long and intensive process. The idea is to take site specific zones and turn them into some new base zones rather than coming up with a new zone every time.
- To what degree will there be synergy between a transit strategy and the Zoning Bylaw?
  - Development Planning staff work very closely with the Transportation Planning team.
- Can you give us some examples of issues over the years that people are excited about and ready to go bat for and what are the toughest nuts to crack?
  - The challenge is often the fact that very few folks have looked at the Zoning Bylaw, even developers. So the challenge is helping them to understand what it is and what it regulates. We are in the midst of this work now. Staff are the most interested and excited about the changes coming.

#### 4. UPDATES

##### A. COUNCILLOR

- i. CNV is working on a Community Engagement Framework. This will shape how the City engages with the public. The public can be involved by subscribing to the email list <https://letstalk.cnv.org/engagementframework> or by emailing staff with questions or comments at [engagement@cnv.org](mailto:engagement@cnv.org).
- ii. Councillor McIlroy was appointed to the North Shore Table Matters Advisory Committee as the Council liaison for the City.
- iii. Council allocated some additional funding to the North Shore Neighbourhood House project that is to be used for affordable housing.
- iv. Additional funding was allocated to the Mahon Park Childcare project to assist with park washrooms and changeroom facilities.

##### B. STAFF

- a) Impact North Shore provided an update and presentation to Council at the June 19, 2023 meeting.
- b) Round One of Community Grants was approved by Council on June 12, 2023. The cheques will be mailed out soon.

#### 5. SPAC WORK PLAN

The Chair opened a discussion regarding what members would like to focus on for the upcoming year. When SPAC does not have grants to review, there is space to have speakers come to the meeting or to go on field trips to agencies.

Ideas from SPAC included:

- It may be interesting to communication or collaborate with other City committees.
- How best can SPAC be helpful to Council?
- It would be interesting to hear about CNV's new Engagement Strategy.
- It would be great to hear from several groups on a focused issue: ie, food security, seniors' needs, etc.
- Would like to hear from diverse groups.
- The Poverty Reduction Strategy is also of interest.

#### 6. DATE OF NEXT MEETING

To be determined.

#### 7. ADJOURNMENT

The Chair adjourned the meeting at 8:00pm.

  
\_\_\_\_\_  
Anna Boltenko, Chair