

## VESSEL MOORAGE APPLICATION PROCESS

### GENERAL INFORMATION

Moorage on any of the City's three piers is permitted by obtaining a Moorage Agreement from the City Wharf Manager. Questions regarding Moorage Agreements can be directed to The Shipyards & Waterfront Division at 604-982-8383. Applications for moorage should be submitted to the Wharf Manager by e-mail, in person or by mail.

The City of North Vancouver operates three piers:

**Burrard Dry Dock Pier** – Located east of the Lonsdale Quay at the Shipyards with a length of 213 metres, suited for oversized commercial/or recreational vessels including naval ships with a maximum vessel length of 134 metres and drafts of up to 4.9 metres and various tall ships with maximum lengths of 100 metres and drafts of up to 6.3 metres.

**St. Roch Dock** – Located east of Lonsdale Quay, a smaller dock suitable for vessels with a maximum vessel length of 25 meters and drafts of up to 3.65 meters.

**Goldsworthy Pier** – Located west of Lonsdale Quay adjacent to the Waterfront Park, is a small pier suitable for leisure craft and some smaller commercial vessels up to 11 meters in length.

*Vessels larger than the recommended size may be permitted subject to the submission of a Berthing Plan to be reviewed and approved by the Wharf Manager. All costs related to the Berthing Plan submission and subsequent City review will be paid by the vessel owner.*

## STEPS IN THE PROCESS

1. Initial contact should be made with the Wharf Manager to determine the feasibility of the requested vessel moorage. A minimum of two weeks advance notice is required.
2. Reference should be made to the Mariner's Package–Information Sheet (attached) which pertains to the Burrard Dry Dock Pier, St. Roch Dock and Goldsworthy Pier to determine the compatibility of your vessel needs.
3. Obtain and review a copy of the Moorage Agreement (attached).
4. Review and become familiar with the Moorage Rules (attached) pertinent to the application.
5. Become familiar with the City of North Vancouver Wharf Regulation Bylaw No. 7665 (see [www.cnv.org](http://www.cnv.org)) and the federal Navigable Waters Act.
6. Complete and submit the following:
  - Vessel Specifications (type, length, draft)
  - A completed Moorage Agreement
  - A completed Docking Vessel Fire Inspection and Safety Survey (attached)
  - Certificate of Insurance evidencing Commercial General Liability insurance with a minimum of \$2,000,000 per occurrence and naming the City of North Vancouver as Additional Insured.
  - Any requests for special services that may not be provided on the piers.
  - Applicable Moorage Agreement Fees and Deposits made payable to the City of North Vancouver.
7. The City will:
  - a. Circulate applications to appropriate City Departments for review as required;
  - b. Identify any required fees, deposits, documents, requirements, and further information, prior to the issuance of a Moorage Agreement.
8. Subject to the satisfaction of the foregoing requirements, the Wharf Manager will approve and sign the Moorage Agreement. Moorage Agreements may require the Approval of City Council.

*Permit Fees may be required and the Wharf Manager reserves the right to withhold approval of any requested Moorage Agreement. Requirements for approval of moorage are subject to change.*

# MOORAGE REQUEST

## CONTACT

Company: _____	Name: _____
Email: _____	Phone: _____

## DATES

Arrival Date: _____	Time: _____
Departure Date: _____	Time: _____

## VESSEL SPECIFICATIONS

Name: _____	Type: _____
Draft: _____	Length: _____

## LOGISTICS REQUESTS

RCMP <input type="checkbox"/>	Fresh Water <input type="checkbox"/>	Connection Size: _____
Fencing <input type="checkbox"/>	# Panels: ____	Pier Closure <input type="checkbox"/>

Other (describe below) :  
  
\_\_\_\_\_

Fenders, gangways, black water and other logistics services must be requested through the City's preferred contractor, Interport Logisitics (604-980-8122 / [ops@interportlogisitics.ca](mailto:ops@interportlogisitics.ca)).

# MOORAGE AGREEMENT

Permission is granted to \_\_\_\_\_  
(Name of User)

to **Moor** their **Vessel** \_\_\_\_\_  
(Name of Vessel)

At the \_\_\_\_\_  
(Location)

**From:** Date \_\_\_\_\_ Time \_\_\_\_\_

**To:** Date \_\_\_\_\_ Time \_\_\_\_\_

Fees & Conditions of Moorage:

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## DECLARATION

I \_\_\_\_\_, Owner of Vessel \_\_\_\_\_,  
(Name of Owner in Full) (Name of Vessel)

release the City of North Vancouver, **Council** and staff, from any and all actions, damages, loss or injury to person or property which heretofore or hereafter may be sustained arising out of the **Mooring** of my **Vessel** at the Goldsworthy Pier, Waterfront Park or St. Roch Dock or Burrard Dry Dock Pier at The Shipyards and, hereby agree to indemnify and save harmless the **City** of North Vancouver, **Council** and staff from and against all claims, demands, losses, costs, debts, damages, actions, suits, or other proceedings by whomsoever made; arising out of, or attributable in any way to, the **Mooring** of my **Vessel** at any of these **City Wharves**.

I have read, understand and agree to abide by the Moorage regulations pursuant to Bylaw 7665 of the City of North Vancouver.

\_\_\_\_\_  
Vessel Owner Date

\_\_\_\_\_  
Wharf Manager Date

## MOORAGE RULES

1. All Vessels approaching, using, or leaving the floating dock, shall do so in a cautious and seaman-like manner, so as not to roll up swell, or do damage to other craft or City property. Speed shall **not** exceed three (3) knots.
2. Each Owner is responsible for the safe mooring of his/her boat. Owners shall furnish and maintain their own safe line and chaffing gear. Chaffing gear shall be attached to the boat only and **not** to the floats.
3. Owners are responsible for periodically checking their boats, lines and fenders to ensure that they are secure.
4. Security is the responsibility of boat Owners. All cabins must be locked when the Owner is absent, and nothing should be left in such a way as to invite theft or vandalism.
5. Major restoration or maintenance projects are not to be undertaken on a wharf in the City. Owners may carry out routine maintenance work, but no litter is to be thrown overboard or left on the premises. The storage of flammable liquids, oily rags, etc., is prohibited.
6. All wharves must be kept free of personal property at all times.
7. Boats may not be officially, or unofficially, posted for sale at a wharf.
8. Any vessel moored at a wharf without authorization, will be towed away at the **Owner's expense**.
9. Children under the age of 14 years shall not be permitted on a wharf unless accompanied by an adult.
10. Dogs are prohibited on a wharf unless on a leash under the control of the Owner.
11. Boat Owners and guests must conduct themselves in a manner conducive to the safety of the harbour and the quiet enjoyment of others.
12. No person shall cause any live-aboard vessel or watercraft to moor or to remain moored overnight or remain in a waterlot area as indicated on Schedule "A" of Wharf Regulation Bylaw, 2005, No. 7665, without written permission of the Wharf Manager.
13. No person shall secure the berth of any vessel or watercraft at the wharf by use of a lock or otherwise in a manner that prevents the Wharf Manager from relocating the vessel or watercraft.
14. When safe to do so, when required by limited mooring space any person in charge of a vessel or watercraft may raft the vessel or watercraft provided that no more than two vessels or watercrafts are rafted.
15. Sanitary services are not available vessels using the Burrard Dry Dock Pier must be equipped with holding tanks.
16. The maintenance and safety of vessels open to the public shall remain the responsibility of the vessel Owner.
17. Vessel Owners are not permitted to charge a fee nor solicit donations for any purposes without the consent of the Wharf Manager.
18. All vessels must be clearly marked, with the name or registration number as required by law.
19. All vessels with a Moorage Agreement require General Commercial Liability Insurance in the amount of \$2million naming the City of North Vancouver as additional insured.

## MARINER'S PACKAGE – INFORMATION SHEET

Moorage is not permitted without a Moorage Agreement approved by the Wharf Manager

	<b>Burrard Dry Dock Pier</b>	<b>St. Roch Dock</b>	<b>Goldsworthy Pier</b>
<b>Location</b>	200m east of Lonsdale Quay	150m east of the Lonsdale Quay	200m west of SeaBus
<b>Pier Dimensions</b>	213m x 15.5m	30m x 3m	20m x 3m
<b>Maximum Vessel Size</b>	134m (length), 4.9m (draft)	25m (length), 3.65m draft	11m (length)
<b>Water Depth</b>	Refer to Wharf Manager	Refer to Wharf Manager	Refer to Wharf Manager
<b>Services - sewer/water/electricity</b>	Can be made available	None	None
<b>Crane to facilitate disembarking</b>	None	None	None
<b>Forklift + Gangway + Pedestal</b>	None on site	None	None
<b>Moorage provisions</b>	Timber Rub Rails + Long Rubber Cylinder Fenders	Timber Bullrail + Rub Rails + 4 cleats each side	Timber Rub Rails + Long Rubber Cylinder Fenders
<b>Additional fendering</b>	None on site	None on site	None on site
<b>Pier Vehicle Load Capacity</b>	15,000kg GVW (5400kg front axel, 9500 kg rear)	None	None
<b>Long term moorage</b>	No	No	No
<b>Use of Anchor in waterlot</b>	Not permitted	Not permitted	Not permitted

\*Fenders and additional berthage services can be provided (at a cost) by our pre-approved logistical services coordinator.



## DOCKING VESSEL FIRE INSPECTION AND SAFETY SURVEY

### GENERAL INFORMATION

Vessel's Name: _____	Registry: _____
Docking Date: _____	Undocking Date: _____

### CONTACT

Agent/Owner: _____	Phone: _____
Officer Nationality: _____	Crew Nationality: _____
Total Number of Crew on Board: _____	Interpreter Phone: _____
Master's Name: _____	C/E Name: _____
Liaison(s) Name: _____ Rank: _____	English Language Spoken: _____
Vessel Communication by: _____	

### EMERGENCY CHECKLIST

Emergency/Fire Alarm signal(s) explained and understood?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
911 System explained and understood by officers and crew?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Muster list for officers and crew is up to date and available to FD?	Yes <input type="checkbox"/> / No <input type="checkbox"/>



## VESSEL LOCATION

Location of Vessel in Dock: \_\_\_\_\_

Which is dock-side?:      Port (left)              Starboard (right)

Draft:                              For'd: \_\_\_\_\_ Aft: \_\_\_\_\_

Freeboard: \_\_\_\_\_

Vessel type: \_\_\_\_\_ Length: \_\_\_\_\_ Beam: \_\_\_\_\_

Principal Cargo: \_\_\_\_\_

## HAZARDOUS MATERIALS

Vessel Fuel: \_\_\_\_\_ Amount of Fuel in Tanks: \_\_\_\_\_

Tank Locations: \_\_\_\_\_

\_\_\_\_\_

Dangerous/Hazardous Materials on board: \_\_\_\_\_

Storage Location of Extra Oxygen and Acetylene Tanks: \_\_\_\_\_

Vessel Fire Control Plan is Up to Date and Available to FD? Yes  / No

Does the Vessel Carry Ammonia and Freon Cylinders?      Yes  / No

If yes, what are their locations? \_\_\_\_\_

Vessel's Paint Locker Location(s): \_\_\_\_\_

Vessel's Battery Room Location: \_\_\_\_\_



**ALARM SYSTEM AND DETECTORS**

Does the Vessel have a Fire Alarm System? Yes  / No

Is the Fire Alarm System in Working Order? Yes  / No

Location of Fire Alarm Panel: \_\_\_\_\_

Type of Fire Detection: Smoke  / Heat  / Gas

Does the Vessel have a Fixed Fire Protection System? Yes  / No

Is the Fixed Fire Protection System in Working Order? Yes  / No

Space	Protected by fixed system type	Activation/Release station located at	Shut-off(s) - Power

**EMERGENCY EXITS AND SUPPRESSION**

Fire and Watertight Doors Tested/Operable/Unobstructed? Yes  / No

Temporary Doors/Drop Fire Curtains In Place/Tested? Yes  / No

Emergency Lighting Tested/Operational? Yes  / No

Location and Number of Fire Hose Boxes: \_\_\_\_\_

\_\_\_\_\_



## EMERGENCY STATIONS & FIRE CONTROL PLAN I

Location of Vessel's Emergency Stations and firefighting equipment shown on fire control plans? Yes  / No

Will fire pumps and fire mains be operational while berthed? Yes  / No

Locations of int'l ship-to-shore fire connection shown on fire control plans?  
If no, Location: \_\_\_\_\_ Yes  / No

Is the Fire Connection Operational? Yes  / No

Is the Location of Ship-to-Shore Power Connection Shown on Fire Control Plans?  
If no, Location: \_\_\_\_\_ Yes  / No

Are Vessel Shutoffs Clearly Marked/Shown on Fire Control Plan? Yes  / No

Are they operable? Yes  / No

Mark Locations on the Fire Control Plans for Items Listed Below:

Fuel: \_\_\_\_\_

Main ER Shutoff: \_\_\_\_\_

Engineer Room Fans: \_\_\_\_\_

Galley Fans: \_\_\_\_\_

Accommodation Fans: \_\_\_\_\_

Other Vessel Fans: \_\_\_\_\_

Ventilators: \_\_\_\_\_



## EMERGENCY STATIONS & FIRE CONTROL PLAN II

Has this Vessel Been Used for Transporting Explosives, Dangerous Goods, or Hazardous Materials? Yes  / No

Are Marine Chemist Gas-Free Certificates in Place if Required? Yes  / No

Is Hot Work Planned for the Vessel? Yes  / No

If Yes, Hot Work Permits Shall be Posted Where Required? Yes  / No

Is Fire Watch Required for the Work? Yes  / No

Fire Watch are Trained for Fire Watch Work? Yes  / No

Comments: \_\_\_\_\_

Are all Escape Routes from the Vessel Clearly Marked? Yes  / No

Number of Levels is Engine Room Below Main Deck: \_\_\_\_\_

Number of Levels Above Main Deck: \_\_\_\_\_

Are there Two Gangways in Place from the Vessel? Yes  / No

Are Copies of the Fire Control Plans, Crew List and all Other Preterit Information at the Bow of the Vessel? Yes  / No

Is Vessel Stability Information Available? Yes  / No