

BUILDING PERMIT APPLICATION

PART 1: SITE INFORMATION

Site Address(s): _____ Unit#(s): _____

PART 2: PEOPLE INFORMATION

PERMIT APPLICANT

Name: _____ Company Name: _____
Address: _____ City: _____
Province: _____ Postal: _____
Phone: _____ CityServe Email: _____

PROPERTY OWNER

Name: _____
Address: _____ City: _____
Province: _____ Postal: _____
Phone: _____ Email: _____

TENANT/LESSEE (if applicable)

Name: _____ Business Licence: _____
Address: _____ City: _____
Province: _____ Postal: _____
Phone: _____ Email: _____

CONTRACTOR & 24 HOUR SITE CONTACT

_____ CNV Business Licence: _____
Name: _____ Company Name: _____
Address: _____ City: _____
Province: _____ Postal: _____ Phone: _____
Email: _____ CityServe Email: _____
24/hr Site Contact Name: _____ 24/hr Site Contact Phone: _____

| | | | | | | | |
|--------------------|------|------|----------|------|------|------|-----|
| Office Use: | BLDG | PLAN | DEV SERV | FIRE | PLMG | ELEC | LEC |
| Permit #: | | | | | | | |

BUILDING PERMIT APPLICATION

PART 2: PEOPLE INFORMATION

FEES PAID BY (If not Applicant)

Name: _____ Address: _____
City: _____ Province: _____ Postal: _____
Phone: _____ CityServe Email: _____

PLAN REVIEW CONTACT (Person who will receive comments from City staff regarding application)

Name: _____ Address: _____
City: _____ Province: _____ Postal: _____
Phone: _____ CityServe Email: _____

PART 3: PROJECT INFORMATION

| | | | | |
|---|-----|--------------------------|----|--------------------------|
| Does the Building have a Fire Alarm System? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Is the Building Sprinklered? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Electrical Permit Required? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Plumbing Permit Required? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| Gas Permit Required? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

Project Description

Estimated Construction Value

\$

Applicant Signature

Date

The permit will be issued when all the conditions and requirements of City Bylaws and codes are met.