



AGENDA FOR THE REGULAR MEETING OF COUNCIL TO COMMENCE AT 6:00 P.M., AND A FINANCE COMMITTEE MEETING TO COMMENCE AT 7:00 P.M., IN THE COUNCIL CHAMBER, CIT HALL, 141 WEST 14TH STREET, NORTH VANCOUVER, B.C., ON MONDAY, MARCH 15, 2010.

COUNCIL MEETING – 6:00 P.M.

“LIVE” BROADCAST VIA CITY WEB SITE www.cnv.org

Shaw Cable will broadcast at 1:30 p.m. Saturday

ADOPTION OF MINUTES

1. [Regular Council Meeting Minutes, March 8, 2010.](#)

PUBLIC INPUT PERIOD – 6:00 P.M. – File: 1090-21

The time allotted for each speaker appearing before Council during the Public Input Period is two minutes. The maximum number of speakers during the Public Input Period is set at five persons.

The Public Input Period provides an opportunity for the public to speak directly to Council on items on the Council agenda and to any topic the speaker feels is of relevance to City Council.

The Public Input Period provides an opportunity for input only, without the expectation of response from Council and places the speaker's concern on the record.

Speakers are requested to place their name on the sign up sheet in order to speak during the Public Input Period. The sign up sheet will be available on the table in the lobby outside the Council Chamber from 5:30 p.m., until 6:00 p.m., on the night of the Council meeting. The Mayor will invite those wishing to speak in the order that their name appears on the sign up sheet.

Speakers are requested to omit addressing items that refer to items on the agenda from a concluded Public Hearing/Public Meeting and to Public Hearings, Public Meetings, Policy Committee and Finance Committee meetings, when these meetings are scheduled on the same evening's agenda.

Speakers may speak only once at the Public Input Period.

When appearing before Council, speakers are requested to state their name and address for the record.

Please address the Mayor as Mayor Mussatto or Your Worship and please address Councillors as Councillor followed by their surname.

CONSENT AGENDA ITEMS

{Items *6, *17, *18, *19 and *20}

The following items ***6, *17, *18, *19 and *20 {See Agenda Pages 2, 10 and 11}** are listed in the Consent Agenda and may be considered separately or considered in one motion:

RECOMMENDATION:

THAT the resolutions listed within the "Consent Agenda" be approved.

CITY CLERK'S RECOMMENDATION:

THAT the Council recess to the Committee of the Whole In Camera, to consider the items as listed under the Committee of the Whole Section of the Council Agenda, for the following reasons respectively for each item:

2. Section 90 (1) (c)
3. Section 90 (1) (b)
4. Section 90 (1) (c)
5. Section 90 (1) (c)
- *6. Section 90 (1) (c) (Consent Agenda)

Sections 89 (1), 89 (2), 90 (1), 90 (2), 90 (3) and 92 are listed in their entirety within this agenda package.

COMMITTEE OF THE WHOLE (IN CAMERA) CONFIDENTIAL REPORTS

2. Fire Services Review – File: 3150-01

Report: Director, Corporate Services, March 10, 2010.

3. Donation Request in Memory of Gertrude Todd – File: 1090-01

Report: Mayor Mussatto, March 8, 2010.

4. Labour Matter – File: 1800-01

Report: City Manager, March 9, 2010.

5. Labour Matter – File: 1085-03

Report: City Manager, March 11, 2010.

***6. Leave of Absence Without Pay Request – File: 1800-06/1880-03-09**

Report: Human Resources/Safety Officer, March 10, 2010.

REPORT OF COMMITTEE OF THE WHOLE

FINANCE COMMITTEE MEETING – 7:00 P.M.

**Re: City of North Vancouver’s 2010-2019 Financial Plan
- File: 1645-08**

Chair: Mayor Darrell R. Mussatto

Purpose: As part of the preparation of the City of North Vancouver’s 2010-2019 Financial Plan, the updated 2010 Operating Programs Plan and proposed 2010 Tax Rate will be presented. In addition, the Final 2010-2019 Project Plan will be discussed at the meeting.

Council invites community participation in the 2010 financial planning process. The public is encouraged to offer input by attending this meeting.

AGENDA

- (a) Opening RemarksCity Manager
- (b) Update of 2010 – 2019 Financial Plan
and Proposed 2010 Tax Rate [PowerPoint 1](#) &
[PowerPoint 2](#).....Director of Finance
- (c) Public input – 5 Minutes per Speaker
During the Public Input, any questions the speaker may have for staff will be dealt with as part of the 5 minute timeline and will be responded to after the conclusion of the presentation by the speaker.
- (d) Questions/Comments.....Finance Committee
- (e) **RECOMMENDATION:**

PURSUANT to the report of the Director of Finance dated, March 12, 2010 entitled “[2010 Draft Operating Budget Update](#)”:

THAT City Council approves and adopts the following budget expenditure increases identified subsequent to the January 18, 2010 Finance Committee Meeting:

RCMP – Integrated Teams.....	\$ 40,000
Shipyards & Plaza Special Events Budget	25,000
City Library	22,000
Public Curling	<u>21,100</u>
	\$108,100

Continued...

FINANCE COMMITTEE – Continued

AND THAT Council supports a further \$38,200 reduction in City funding to the City's and District's cost shared agencies that are listed in the report;

AND THAT the following four items be reinstated into the City's 2010 Operating Budget:

Street Decorations	\$ 15,000
Annual Floral Pots, City Hall & Rogers Plaza	24,000
Hanging Baskets on Street Poles	33,000
Town Hall Meetings	<u>10,000</u>
	\$ 82,000

AND THAT the following one-time allocations be made:

City Library deficit reduction	\$ 18,000
One-time grants	100,000
Infrastructure Investment	<u>327,000</u>
	\$ 445,000

AND THAT a rate increase in bylaw enforcement and residential exempt parking, and the creation of pay parking at the shipyards site be supported;

AND THAT staff bring forward the appropriate Financial Plan Bylaw (2010 to 2019) and 2010 Tax Rate Bylaw which reflects an overall tax rate increase of _____ for the 2010 year.

(f) **RECOMMENDATION:**

PURSUANT to the report of the Deputy Director of Finance, dated March 12, 2010 entitled ["2010-2019 Final Project Plan"](#):

THAT the 2010–2019 Project Plan for the City of North Vancouver be endorsed;

AND THAT resolutions or bylaws to allocate or appropriate funding for the projects included in the 2010 Project Budget be brought forward by staff in a timely manner.

(g) Adjournment.

PROCLAMATIONS

REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF

7. 2010 Planning Division Work Program – File: 1010-04

[Report: City Planner, Community Development, February 23, 2010.](#)
[Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

[PowerPoint Presentation by the City Planner.](#)

RECOMMENDATION:

PURSUANT to the report of the City Planner, Community Development, dated February 23, 2010, entitled “2010 Planning Division Work Program”:

THAT the 2010 Planning Division Work Program Attachment 2 of the February 23, 2010 report be endorsed.

8. Climate Action: Community Energy and Emissions Planning – Draft Response to Provincial Bill 27 – File: 1040-01

[Report: Chair and Members, Climate Action Task Force, March 10, 2010.](#)
[Attachment 1](#) [Attachment 2](#) [Attachment 3](#) [Attachment 4](#)

[PowerPoint Presentation by Climate Action Task Force Members: Suzanne Smith, Planner, Community Development and Caroline Jackson, Environmental Coordinator, Engineering, Parks & Environment.](#)

RECOMMENDATION:

PURSUANT to the report of the Chair and Members, Climate Action Task Force, dated March 10, 2010, entitled “Climate Action: Community Energy and Emissions Planning – Draft Response to Provincial Bill 27”:

THAT having received Draft No. 1 of the Community Energy and Emissions Plan (CEEP) and the draft wording for the provincially required Official Community Plan amendment;

THAT staff be requested to proceed with next steps in the update of the Community Energy and Emissions Plan (CEEP);

AND THAT staff be requested to proceed with the necessary bylaw amendment for incorporating targets, policies and actions for greenhouse gas reduction into the 2002 Official Community Plan, generally as outlined in the March 10, 2010 report, to meet the May 31, 2010 Provincial deadline;

Continued...

8. Climate Action: Community Energy and Emissions Planning – Draft Response to Provincial Bill 27 – File: 1040-01 - Continued

AND THAT a copy of the March 10, 2010 report be forwarded to the District of North Vancouver, Metro Vancouver, and the Squamish Nation for their early information;

AND THAT a copy of the March 10, 2010 report be forwarded to the representatives of provincial and federally owned buildings located in the City for their early information regarding the potential for future connection to Lonsdale Energy Corp in line with both local and senior government energy sustainability and climate protection goals.

9. Rame Head Artifacts – File: 3380-02-N3

[Report: Waterfront Project Manager, March 3, 2010.](#)
[Attachment 1](#)

RECOMMENDATION:

PURSUANT to the report of the Waterfront Project Manager, dated March 3, 2010, entitled “Rame Head Artifacts”:

THAT staff be authorized to purchase from Van Heyghen Recycling in Ghent, Belgium the HMS Rame Head Propeller;

AND THAT staff be authorized to proceed with shipping the propeller from Ghent, Belgium to Grieg / Star Shipping in Antwerp, Belgium.

10. Shipyard Historic Precinct Parking – File: 4120-02-05/3060-03-01

[Report: Property Valuator-Negotiator, Corporate Services,](#)
[March 3, 2010.](#)
[Attachment 1](#)

RECOMMENDATION:

PURSUANT to the report of the Property Valuator-Negotiator, Corporate Services, dated March 3, 2010, entitled “Shipyard Historic Precinct Parking”:

THAT Option No. 1 as set out in the March 3, 2010 report be endorsed: that user pay parking be implemented on the City controlled roadways in the Shipyards Historic Precinct;

AND THAT (Funding Appropriation No. 1003) an amount of \$65,000 be appropriated from the Tax Sale Land (Interest) Reserve for the purpose of funding Shipyards Historic Precinct Parking;

Continued...

**10. Shipyard Historic Precinct Parking – File: 4120-02-05/3060-03-01
- Continued**

AND THAT should any of the above amount remain unexpended after three years from the date of appropriation, the unexpended balance shall be returned to the credit of the said Reserve Fund.

11. Proposed Parking Penalty Increase – File: 3060-01

[Report: Deputy Director, Corporate Services, March 8, 2010.](#)
[Attachment 1](#) [Attachment 2](#)

RECOMMENDATION:

PURSUANT to the report of the Deputy Director, Corporate Services, dated March 8, 2010, entitled “Proposed Traffic Penalty Increase”:

THAT “Bylaw Notice Enforcement Bylaw, 2005, No. 7675, Amendment Bylaw, 2010, No. 8063” (Increase to fines for Street and Traffic Bylaw, 1991, No. 6234) be considered.

Item 12 refers.

BYLAWS - Introduction and First Three Readings

- 12.** “Bylaw Notice Enforcement Bylaw, 2005, No. 7675, Amendment Bylaw, 2010, No. 8063” (Increase to fines for Street and Traffic Bylaw, 1991, No. 6234).

REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF

**13. 100 Block West 13th Street – Bike Facility Alternatives
– File: 1085-03-N20-02**

[Report: Assistant City Engineer, Transportation, March 10, 2010.](#)
[Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

RECOMMENDATION:

PURSUANT to the report of the Assistant City Engineer, Transportation, dated March 10, 2010, entitled “100 Block West 13th Street – Bike Facility Alternatives”:

THAT the bicycle route improvements described in Alternative 4 within the March 10, 2010 report be implemented along the 100 Block West 13th Street;

Continued...

**13. 100 Block West 13th Street – Bike Facility Alternatives
– File: 1085-03-N-20-02 - Continued**

AND THAT a provision to the amount of \$65,000 be included in the final version of the 2010-2019 Project Plan to allow funding of the recommended Alternative 4;

AND THAT the March 10, 2010 report be referred to the North Vancouver Joint Bicycle Advisory Committee for their information.

14. Katimavik Group Residence – 303 East 26th Street – File: 3345-02 26 E 303

[Report: Director, Community Development, March 9, 2010.](#)
[Attachment 1](#)

RECOMMENDATION:

PURSUANT to the report of the Director, Community Development, dated March 9, 2010, entitled “Katimavik Group Residence – 303 East 26th Street”:

WHEREAS Katimavik is a temporary use located in the City providing benefits for youth at 303 East 26th Street;

WHEREAS all safety issues have been resolved for Katimavik’s occupancy of said building; and

WHEREAS Katimavik’s use of this building is temporary, scheduled to end on August 31, 2011;

THAT staff be directed to withhold enforcement action requiring the removal of Katimavik from the building at 303 East 26th Street and to monitor this use during its temporary occupancy.

15. Council Appointments to the Children and Youth Initiatives Grant and Civic Awards Committee – File: 4230-17-04

[Report: Community Development Worker, Community Development, March 10, 2010.](#)
[Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

RECOMMENDATION:

PURSUANT to the report of the Community Development Worker, Community Development, dated March 10, 2010, entitled “Council Appointments to the Children and Youth Initiatives Grant and Civic Awards Committee”:

Continued...

15. Council Appointments to the Children and Youth Initiatives Grant and Civic Awards Committee – File: 4230-17-04 - Continued

THAT the following two Council Members, _____ and _____ be appointed to the City of North Vancouver Children and Youth Initiatives Grant and Civic Awards Committee;

AND THAT the North Vancouver School Board (School District No. 44) be invited to appoint one City School Trustee to be a member of the Children and Youth Initiatives Grant and Civic Awards Committee to review the grant applications and youth award nominations submitted for the year 2010.

16. Community Energy Manager – File: 1195-11-B7-01

[Report: Director, Community Development, January 12, 2010.](#)
[Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

The following recommendation was moved by Councillor Keating and seconded by Mayor Mussatto on January 25, 2010 and is on the table for discussion:

“PURSUANT to the report of the Director, Community Development, dated January 12, 2010, entitled “Community Energy Manager”:

THAT staff be directed to sign a BC Hydro Memorandum of Understanding substantially as outlined in the January 12, 2010 report, through which cost-shared funding, work and reporting expectations for a Community Energy Manager is provided;

AND THAT staff be requested to hire a Community Energy Manager for a two year term to report back on the results of this initiative as outlined in the January 12, 2010 report.”

CONSENT AGENDA ITEMS – Continued

REPORTS OF COMMITTEES, COUNCIL REPRESENTATIVES AND STAFF

- *17. Portable Speed Advisory and Messaging Trailer – Appropriation of Funds – File: 4155-06**

[Report: Assistant City Engineer, Transportation, March 9, 2010.](#)
[Attachment 1](#)

RECOMMENDATION:

PURSUANT to the report of the Assistant City Engineer, Transportation, dated March 9, 2010, entitled “Portable Speed Advisory and Messaging Trailer – Appropriation of Funds”:

THAT (Funding Appropriation No. 1004) an amount of \$25,000 be appropriated from the Tax Sale Land Reserve Fund (Interest) for the purpose of funding a Portable Speed Advisory and Messaging Trailer;

AND THAT should any of the above amount remain unexpended after three years from the date of appropriation, the unexpended balance shall be returned to the credit of the said Reserve Fund.

- *18. North Shore Advisory Committee on Disability Issues – 2009 Annual Report and 2010 Workplan and Budget – File: 1085-03-N17-01**

[Report: Streetscape Planner, Engineering, Parks & Environment,](#)
[March 10, 2010.](#)
[Attachment 1](#)

RECOMMENDATION:

PURSUANT to the report of the Streetscape Planner, Engineering, Parks & Environment, dated March 10, 2010, entitled “North Shore Advisory Committee on Disability Issues – 2009 Annual Report and 2010 Workplan and Budget”:

THAT the North Shore Advisory Committee on Disability Issues 2010 Workplan be endorsed;

AND THAT the North Shore Advisory Committee on Disability Issues 2010 Budget be referred to the 2010 Financial Planning process.

***19. Child Care Capital Improvement Fund Application: St. Andrew's
Preschool – 1044 St. George's Avenue – File: 1665-11**

[Report: Community Planner, Community Development, March 9, 2010.](#)
[Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

RECOMMENDATION:

PURSUANT to the report of the Community Planner, Community Development, dated March 9, 2010, entitled "Child Care Capital Improvement Fund Application: St. Andrew's Preschool – 1044 St. George's Avenue":

THAT St. Andrew's Preschool, operating under the auspices of the St. Andrew's Preschool Society be granted \$3,536.16 from the Child Care Capital Improvement Fund for the purposes described in the March 9, 2010 report.

***20. Age-Friendly Communities Funding Proposal – "Engaging New
Volunteers – New Resources for Senior-serving Organizations"
– File: 4230-18-02**

[Report: Community Planner, Community Development, March 9, 2010.](#)
[Attachment 1](#) [Attachment 2](#)

RECOMMENDATION:

PURSUANT to the report of the Community Planner, Community Development, dated March 9, 2010, entitled "Age-Friendly Communities Funding Proposal – Engaging New Volunteers – New Resources for Senior-serving Organizations":

THAT the proposed project, "Age-Friendly Communities Funding Proposal – Engaging New Volunteers – New Resources for Senior-serving Organizations" be endorsed by the City of North Vancouver.

END OF CONSENT AGENDA ITEMS

COMMITTEE OF THE WHOLE (IN CAMERA) CONFIDENTIAL REPORTS
- Continued

REPORT OF THE COMMITTEE OF THE WHOLE - Continued

**RECESS: Public Question Period Limited to Items on the Agenda
- TEN MINUTES TOTAL**

The recess for the Public Question Period is limited to items on the Council agenda only. The entire recess period cannot be longer than ten minutes and this is for everyone, not just one individual. If there are two or more persons asking questions, the Mayor will divide the ten minutes equally between each individual. Then the Mayor will ask each individual "What is your question"? and decide if the question is related to an item on the Council agenda. Once the ten minute recess period is up, the recess shall be declared over and the Council meeting reconvened.

INQUIRIES

ANY OTHER BUSINESS – NEW ITEMS

ADJOURNMENT

COMMUNITY CHARTER

Division 3 – Open Meetings

General rule that meetings must be open to the public

- 89** (1) A meeting of a council must be open to the public, except as provided in this Division.
- (2) A council must not vote on the reading or adoption of a bylaw when its meeting is closed to the public.

Meetings that may or must be closed to the public

- 90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
 - (c) labour relations or other employee relations;
 - (d) the security of the property of the municipality;
 - (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
 - (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
 - (g) litigation or potential litigation affecting the municipality;
 - (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
 - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Continued....

Meetings that may or must be closed to the public – Continued

- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*];
 - (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
 - (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);
 - (o) the consideration of whether the authority under section 91 [*other persons attending closed meetings*] should be exercised in relation to a council meeting.
- (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (a) a request under the *Freedom of Information and Protection of Privacy Act*, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;
 - (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
 - (c) a matter that is being investigated under the *Ombudsman Act* of which the municipality has been notified under section 14 [*ombudsman to notify authority*] of that Act;
 - (d) a matter that, under another enactment, is such that the public must be excluded from the meeting.
- (3) If the only subject matter being considered at a council meeting is one or more matters referred to in subsection (1) or (2), the applicable subsection applies to the entire meeting.

Requirements before meeting is closed

- 92** Before holding a meeting or part of a meeting that is to be closed to the public, a council must state, by resolution passed in a public meeting,
- (a) the fact that the meeting or part is to be closed, and
 - (b) the basis under the applicable subsection of section 90 on which the meeting or part is to be closed.



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

City Clerk's Department Procedures

DELEGATIONS

"Delegation" is the term used to define the process whereby an individual appears before the City Council in order to make a presentation, enter a request for action, register a complaint, bring Council up to date on a project/idea/concept, or to provide further information on an issue currently before the Council for a decision.

The procedure for a member of the public to appear as a delegation is as follows:

- submit a written request to the City Clerk by ¹fax, email, letter, or memo no later than noon on the Wednesday preceding the regular Monday Council meeting at which they wish to appear. Such written request should include the subject matter to be discussed with Council, complete with all relevant information, and specify the preferred date they wish to be received (heard). (Note: The earlier this request is submitted, the better the chance to obtain the preferred meeting night.)
- The City Clerk will assign an appropriate date. Every effort is made to assign a date as soon as possible depending on various factors such as whether or not a staff report is pending that should be considered by Council at the same time as the delegation appears, or upon whether timeliness is an issue.
- The City Clerk will respond to the request by telephone or in writing advising the date of the Monday Council meeting when they are scheduled, the time they should appear and advising that they are limited to a 10 minute presentation. (The Clerk's response will clarify that the presentation is limited to 10 minutes regardless of the number of people in the delegation, i.e. one person gets 10 minutes, two or more people split up the 10 minutes however they wish.) The response will also affirm that the City must be in receipt of any presentation brief to be put to Council no later than noon of the Wednesday (5 days) prior to the scheduled Council Monday meeting delegation appearance.

Those persons appearing before Council as a delegation should be aware of the following matters of protocol:

- The Mayor should be addressed as "Your Worship" or "Mayor Mussatto";
- the Councillors should be addressed as "Councillor <name>" (being certain to include the title Councillor in front of their name);
- staff should be addressed either by title, e.g. the 'City Clerk', 'Director, Community Development', 'City Manager', 'Director of Finance', or by name, e.g. Ms. Dowey, Mr. White, Mr. Tollstam, or Ms. Gordon, respectively

and all responses to Council or staff should be addressed through the Mayor.

It is understandable that delegates will be nervous, but remember that Council is very familiar with this process and is very understanding of the nervousness and tries to set a comfortable and welcoming scenario for all. Council is very sympathetic, wants to entertain delegations, and wants to encourage participation. So, remember Council wants you to come forward and be heard; so 'speak up' because you are important and 'you do make a difference'.

The opportunity to appear as a delegation is at the privilege of Council so use the time wisely to make succinct, salient points. Upon completion of your presentation, Council will ask questions if they feel clarification is required.

¹ Fax: 604-985-9417
Email: sdowey@cnv.org
Address: 141 West 14th Street, North Vancouver BC V7M 1H9



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

PUBLIC INPUT PERIOD - GUIDELINES

The following guidelines apply to the Public Input Period held before Council to afford citizens an opportunity to address Council:

- The time allotted for each speaker appearing before Council during the Public Input Period is two minutes.
- The maximum number of speakers during the Public Input Period is set at five persons.
- The Public Input Period provides an opportunity for the public to speak directly to Council on items on the Council agenda and to any topic the speaker feels is of relevance to City Council.
- The Public Input Period provides an opportunity for input only, without the expectation of response from Council. It is an opportunity to provide input and places the speaker's concern on the record.
- Speakers are requested to place their name on the sign up sheet in order to speak during the Public Input Period. The sign up sheet will be available on the table in the lobby outside the Council Chamber from 5:30 p.m., until 6:00 p.m., on the night of the Council meeting.
- The Mayor will invite those wishing to speak in the order that their name appears on the sign up sheet.
- Speakers are requested to omit addressing items that refer to items on the agenda from a concluded Public Hearing/Public Meeting and to Public Hearings, Public Meetings, Policy Committee and Finance Committee meetings, when these meetings are scheduled on the same evening's agenda.
- Speakers may not speak disrespectfully of any Council Member, staff member, or any other person and must not use offensive words or gestures.
- Speakers may speak only once at the Public Input Period.
- When appearing before Council, speakers are requested to state their name and address for the record.
- Please address the Mayor as Mayor Mussatto or Your Worship.
- Please address Councillors as Councillor followed by their surname.