

Street Use Permit Application
Pedestrian Zone for Events at the Pipe Shop or Closure of Wallace Mews Loop
(under authority of Bylaw No. 6234)

Applicant Name/Company: _____

Address: _____ Postal Code: _____

Phone (Daytime) _____

Pedestrian Zone

Use of Pedestrian Zone by Pipe Shop (facing west Wallace Mews) :

Catering tent

Loading zone extended stay (food trucks, catering van, etc)

Closure of Wallace Mews Loop: full closure with City provided barricades & Event staff/volunteers monitoring the Closure

Please amend the sketch below or attach drawing:



CONDITIONS

- 1) The applicant shall at all times accept full responsibility for any accident that may occur, or damage that may be done to any person or property whatsoever, caused directly or indirectly by the use and occupation of the Temporarily Closure Area (pedestrian zone and/or Wallace Mews) and shall save harmless and keep indemnified the Corporation of the City of North Vancouver from all claims and demands whatsoever in respect of such use and occupation.
- 2) The **Fire Lane** to always be maintained, even if Wallace Mews is closed to traffic. This includes the entire width of the drive aisle from one end of Wallace Mews to the other, for Fire Department access through the site. Fire Department Access must also be maintained from Wallace Mews to the Pier 7 Restaurant.
- 3) Shall repair any damage to and remove all excess material and debris from the Mews and/or Pedestrian zone prior to the expiration of the permit.
- 4) For using the pedestrian zone please note the following:
 - Tents needs to be CAN/ULC S109 rated;
 - Do not block any marked exits of the Pipe Shop; and
 - **Fuel fire appliances** need to be at least 3 metres (10 feet) from the Pipe Shop building including exit paths. Propane/ generators must not be vented towards the public thoroughfare, exit path, or other fuel fired appliances. No storage of spare fuel or propane in the pedestrian zone. Fuel fire appliance users are also to provide fire extinguishers in the pedestrian zone.
- 5) City of North Vancouver supplied barriers to be used (as they are easy to remove to allow emergency services to access the venue).
- 6) Closure of the Mews does not give an automatic right to use to the metered parking stalls. To guarantee the parking stalls additional signage to close the metered parking bays will be installed by the City. There will be an event parking signage fee of \$150, (includes labour + materials), cost of the parking stalls (\$10 per stall), transit tax (21%) and GST (5%).
- 7) Each parking stall may to be charged for when road is closed.
- 8) The metered stalls to be allocated to food vendors first.
- 9) Loading bay to be suspended for events only after 10am daily. Barriers will be provided to close the road and/or the loading bay.
- 10) Wallace Mews not to be closed before 10am on set up or event day (extenuating circumstances may be granted).
- 11) Volunteers/Event Staff are responsible for maintaining the Wallace Mews closure.
- 12) The adjacent businesses are to be notified – this notification is to include a contact number that will work on during the event.
 - The mail out is to include contact name and contact number that will work during the event (so they can respond immediately to any neighbourhood concerns; and
 - To include a synopsis of the event (this can be in the form of an advertising flyer), including the date(s) and times including set up and take down; and
 - Staff will advise of the addresses to which this mailing needs to be sent.
- 13) A valid copy of your general liability insurance needs to be provided before issuance of this permit.
- 14) The processing fee for this permit is \$80.00 + \$4.00 GST (total \$84.00)

Requested Commencement Date (& Time)

Requested Expiry Date (& Time)

Applicant's Signature

Date