



MEETING MINUTES

Minutes of the meeting held at City Hall in Conference Room A
and Electronically (Hybrid),
141 West 14th Street, North Vancouver, BC on April 12, 2023

Members Present

M. Mathieson (Chair)
K. Balcom
D. Hendricks
S. Luce
A. Rahbar
S. Tornes

Councillor D. Bell
Councillor T. Valente
D. Anderson (School Trustee)

Absent

Y. Al-Nakeeb
C. Dempster
M. McCorkindale

Staff Present

C. Bulman, Committee and Records Clerk
M. Friesen, Manager, Environmental -
Sustainability

The meeting was called to order at 6:05pm.

1. ADOPTION OF AGENDA

2. ADOPTION OF MINUTES

a) Minutes of the meeting held on February 8, 2023 were approved as circulated.

3. BUSINESS ARISING FROM THE MINUTES

Nil.

4. APC INTRODUCTIONS AND ORIENTATION

Mike Friesen introduced himself as the Manager of Environmental Sustainability at the City and the substitute staff liaison for Renee de St. Croix, Manager, Long Range and Community Planning, who is the interim staff liaison for the commission.

With one newly appointed member being present, all members, councillor's and staff introduced themselves, sharing their background, interest in the Advisory Planning Commission and what term they are currently serving on the commission.

APC INTRODUCTIONS AND ORIENTATION – Continued

The Manager, Environmental Sustainability, presented a slideshow to review the procedures, meeting management and terms of reference of the Advisory Planning Commission. Slideshow highlights regarding the Annual APC Orientation follow:

Procedures

- Roles
- Voting
- Conflict of Interest
- Public Attendance
- How APC Communicates

Effective Meetings

- Workshops
- APC Meetings

Terms of Reference

- Content
- Questions
- Electing Chair and Vice Chair

Members presented the following notable questions and comments:

- Can we expect to see more projects this year? **A:** Yes, mainly larger development projects and upcoming policies.
- The Official Community Plan was adopted in 2015, is there a revision timeline for an updated OCP? **A:** Yes, the OCP is typically revised on a 10-year basis. Starting as soon as 2024 there will be updates done around the OCP.
- Do members of APC attend City Council meetings? **A:** APC members are not formally required to attend City Council meetings, and would not attend meetings as delegates of APC, but the commission members are welcome to attend as members of the public. Meetings are videotaped and posted on the CNV Website to be viewed online at any time as well.

5. ELECTION FOR CHAIR AND VICE CHAIR

The Manager, Environmental Sustainability, explained the role of Chair and Vice Chair and due to the nature of a hybrid meeting, it was unanimously agreed to vote by show of hands. The question of nomination for Chair or Vice Chair was presented to the commission.

Nominations were first called for Chair. Meghan Mathieson self-nominated to serve as the Chair for the 2023 term of APC. There being no further comments, Meghan Mathieson was declared Chair by acclamation.

Nominations were then called for Vice Chair. Keegan Balcom self-nominated to serve as the Vice Chair for the 2023 term of APC. There being no further comments, Keegan Balcom was declared Vice Chair by acclamation.

6. NEW BUSINESS

The Manager, Environmental Sustainability, explained the role of APC in reviewing applications for the upcoming 2023 Living City Grants, exemplifying community gardens as a project that could contribute to environmental awareness. Further noting the Living City Awards recognize projects that are achieving environmental outcomes, whether or not they have been completed through the Living City Grants.

Staff and members presented the additional following comments:

- Environment Strategy, Economic Strategy and Community Well-Being Strategy are all being worked on in the City.
- North Vancouver is one of the only City's in BC that has met or exceeded its housing market and provisional dollar per resident for infrastructure. The result was about 7% above the projections.
- Desire to undertake a meeting to determine APC work plan.

7. A DATE OF NEXT MEETING

The next regular meeting is scheduled for May 10, 2023.

8. ADJOURN

The Chair adjourned the meeting at 7:00pm.

“Certified Correct by the Chair”

Meghan Mathieson, Chair